LN (ITA)

From: usastaffingoffice@opm.gov
Sent: Tuesday, October 18, 2022 1:38 PM
To:
Cc: CIV USN NAVSUPPACT NAPLES IT; LCDR USN NAVSUPPACT NAPLES IT; IT USN OCHR HRO NAPLES;

Subject: [URL Verdict: Neutral][Non-DoD Source] Official Job Offer For SUPERVISORY FIREFIGHTER, GS-0081-9 (NV-22JULSEN6NV5262588324392)

Dear

Please go to the following link, respond within 3 business days of this offer, and complete the newly assigned tasks in the USA Staffing New Hire Module:
https://onboard.usastaffing.gov/?newhire=HYI9L-9J26&type=official

This letter is an official job offer for the position of SUPERVISORY FIREFIGHTER, GS-0081-9 (full performance level GS-09) with the NAVSUPPACT NAPLES located in Naples, Italy. This offer letter includes the final compensation package (excluding benefits) for this position. Your reassignment will be effective on 23-OCT-2022.

Your pay is set at GS-9, Step 08 for a total adjusted salary of $ 58, 087 per annum.

Note: Locality pay is not authorized overseas; this salary does not include any payouts, general pay increases or within grade increases the employee may receive prior to the effective date of this action (if applicable).

IMPORTANT NOTES:

~ Security Clearance Required: This position requires the ability to obtain and maintain a secret security clearance. Inability to obtain and maintain the required clearance level may be a cause for removal from the position.

~ Length of Tour: The initial tour length for Naples is 36 months however, because you are already in the overseas area, the tour of duty will be tied to your current orders.

COVID-19 VACCINATION INFORMATION: If not already completed, you will need to provide your vaccination status as well as comply with all applicable workplace safety protocols related to masking, physical distancing, testing, travel, and quarantine. This information will be utilized to identify the applicable workplace safety protocols you will be required to follow. Safety protocols will vary depending on your vaccination status and telework or remote status of the position and your need to report in person to the worksite.

GOVERNMENT ETHICS REQUIREMENTS: The Department of the Navy is committed to maintaining an ethical culture and upholding the principles of ethical conduct. As a Department of the Navy employee, you will be subject to the Standards of Ethical Conduct for Employees of the Executive Branch as well as the criminal conflict of interest statutes. If you are a new Government employee, or as a new employee to this Department, you will be required to receive initial ethics orientation within 3 months of appointment. If you have any questions about these requirements, or any government ethics issue, you should contact the ethics counselor for your organization which will be located in your local Counsel or Judge Advocate General's office. If you need assistance locating your local ethics counselor please email ethics@navy.mil <mailto:ethics@navy.mil>

Supervisory positions are subject to 5 C.F.R. § 2638.103, Government Ethics Responsibilities of Supervisors: Every supervisor in the executive branch has a heightened personal responsibility for advancing government ethics. It is imperative that supervisors serve as models of ethical behavior for subordinates. Supervisors have a responsibility to help ensure that subordinates are aware of their ethical obligations under the Standards of Conduct and that subordinates know how to contact agency ethics officials. Supervisors are also responsible for working with agency ethics officials to help resolve conflicts of interest and enforce government ethics laws and regulations, including those requiring certain employees to file financial disclosure reports. In addition, supervisors are responsible, when requested, for assisting agency ethics officials in evaluating potential conflicts of interest and identifying positions subject to financial disclosure requirements. You are also required to review the 14 General Principles of Ethical Conduct at 5 C.F.R. § 2635.101: https://www.law.cornell.edu/cfr/text/5/2635.101

Additional reporting day information (i.e., reporting date, time, location and map) will be provided. If you have questions regarding the electronic completion and submission of forms, please contact

This letter serves as official notification of your selection and must be exhibited at the entrance gate or pass and ID office to gain access to the installation. I wish you the best in your new position.

Sincerely,