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PA Puget Sound Financial and Ecosystem Accounting Tracking System (FEATS)

r, Kingston Community News (Doe-Kag-Wats Estuary of the Suquamish Tribe)

PROJECT INFORMATION

1. Federal Grant Number	PA-00J912-01	***2a. Reporting Period Start Date:**	10/1/2015	***2b. Reporting Period End Date:**	3/31/2016

3. Recipient Organization (Name and complete address including zip code)

Name: Northwest Indian Fisheries Commissi
Address 1: 6730 Martin Way East
Address 2:
City: Olympia State: WA Zip Code: 98516-5540

4. Project Manager Contact Information

Name: Rachel Norman
Phone: (360) 528-4318 Ext:
Fax: ( ) -
Email: rnorman@nwifc.org

5a. Program (RFP)	**5b. Project Title**	***6. Collaborating Organizations/Partners**
Tribal Lead Org	Northwest Indian Fisheries Commission Lead Organization Award	None ☒ **Subawardee** 21 Tribes/Tribal Consortiums

Submission Instructions: EPA fills in the white boxes. Grantee fills in the yellow boxes (boxes with asterisks). Refer to guidance document for how to fill out the boxes. After completing the form, save and e-mail it to the Project Officer and cc: the Technical Monitor.	**Project Officer:** Lisa Chang **U.S. Environmental Protection Agency** **Email:** chang.lisa@epa.gov **Technical Monitor:** **U.S. Environmental Protection Agency** **Email:**	***7a. Name/Title of Person Submitting Report**	Rachel Norman PS Recovery Proj. Coordinator
		***7b. Date Report Submitted**	4/30/2016

FUNDING/COST ANALYSIS

8a. Total EPA Assistance Amount Awarded:	$4,980,000.00	**8b. Funding Year (Federal Fiscal Year Funds Appropriated)**	FY 2014 ---------- ---------- ----------	***9. Total EPA Amount Expended To-Date:**	$863,957.70	***10. Funds Drawn Down from EPA To-Date:**	$829,622.00
11. Match Amount Required	$0.00	***12. Total Match Amount Expended and Documented To-Date:**	$0.00	***13. Have you experienced any cost overruns or high unit costs?**	No		
***14. What issues or questions do you need the EPA Project Officer or Technical Monitor to respond to?**	None						

BUDGET UPDATE

	15a. APPROVED BUDGET			***15b. SPENT TO-DATE**		
	EPA	MATCH	TOTAL	EPA	MATCH	TOTAL
Personnel	$124,201.00	$0.00	$124,201.00	$21,062.31	$0.00	$21,062.31
Fringe Benefits	$38,208.14	$0.00	$38,208.14	$4,505.99	$0.00	$4,505.99
Travel	$3,294.28	$0.00	$3,294.28	$1,780.94	$0.00	$1,780.94
Equipment	$0.00	$0.00	$ 0.00	$0.00	$0.00	$ 0.00
Supplies	$2,000.00	$0.00	$2,000.00	$0.00	$0.00	$ 0.00
Contracts	$13,000.00	$0.00	$13,000.00	$0.00	$0.00	$ 0.00
Other	$4,719,649.99	$0.00	$4,719,649.99	$824,432.58	$0.00	$824,432.58
TOTAL DIRECT CHARGES	$4,900,353.41	$0.00	$4,900,353.41	$851,781.82	$0.00	$851,781.82
Indirect Charges	$79,646.59	$0.00	$79,646.59	$12,175.88	$0.00	$12,175.88
TOTAL	$4,980,000.00	$0.00	$4,980,000.00	$863,957.70	$0.00	$863,957.70
***Explain Any Discrepancies:**	The Northwest Indian Fisheries Commission operates on a reimbursement system with our member tribes.					

ECOSYSTEM GOALS ADDRESSED

16a. Primary Goal	Healthy Habitat
16b. Additional Goals	Healthy Species Water Quality Water Quantity ---------- ---------- ----------

DIRECT THREATS ADDRESSED

17a. Primary Threat	---------- ---------- ---------- ---------- ---------- ----------
17b. Secondary Threat(s)	Climate Change Dams/Levees/Tidegates Derelict Gear/Vessels Development Invasive Species - Terrestrial Invasive Species - Marine
	Large Scale Timber Harvest Shoreline Armoring Surface Water Loading/Runoff from the Built Env ----------

LINKAGES TO PUGET SOUND ACTION AGENDA

18a. Strategic Priorities Employed	**Priority A Priority B Priority C Priority D Priority E**

18b. Near-Term Actions Supported	**D.3 NTA 3**

18c. Other Actions Supported	

LINKAGES TO EPA PUGET SOUND MEASURES

19. Measure(s)	Habitat Restored/Protected ---------- ----------

LINKAGES TO PUGET SOUND DASHBOARD INDICATORS

20a. Primary Indicator	----------
20b. Additional Indicators	Marine Water Quality Index Stream Flows Below Critical Levels Wild Chinook Salmon Pacific Herring Shoreline Armoring

PROJECT LOCATION

21a. Latitude	47.051698	**21b. Longitude**	-122.792501
21c. Hydrologic Unit Code	171100 - Sound-wide	----------	----------
21d. Action Area	Sound-wide	----------	----------

MEASURES OF SUCCESS (Key Grant Outputs)

*22a. Description (e.g., "shellfish beds reopened")	*22b. Unit (e.g., "acres")	*22c. Project Target ("number")	*22d. Project Measure To-Date ("number")
Developed and distributed a final RFP to 21 Tribes and Tribal Consortiums for each fiscal year (FY14 and FY15)	RFP Document	2	2
Developed and engaged in a Coordination Plan, disseminating and sharing a subrecipient project information document each fiscal year (FY14 and FY15) with tribes and LO group	Subrecipient Proposal Information	2	0
Approved 21 subrecipient proposals, communicated award notification, and executed contracts to all subrecipients for each fiscal year (FY14 and FY15)	Subrecipient Contracts in Place	42	32
Closed-out 21 subrecipient workplans with deliverables received and posted online to PSP/NWIFC website for each fiscal year (FY14 and FY15)	Subrecipient Contracts Closed-out	42	0

PROJECT MILESTONES

Instructions: In the tables below, please explain your progress toward meeting agreed outputs for the period, **reasons for slippages**, and any additional information including **reflections, lessons learned, and/or thoughtful analysis**. When appropriate, include analysis and information of **cost overruns or high unit costs**, and changes to work plan or budget not requiring prior approval from EPA. We encourage photo documentation - please attach to the report as a separate document.

23a. Work Plan Component/Task: 1. Program development and launch

23b. Action Agenda Action(s) Addressed: D.3., NTA 3: Fund tribes to participate in the refinement and implementation of the Action Agenda, including salmon recovery plans.

***23c. Estimated Costs:**
Actual Costs to Date:
(If required by PO)

23d. Sub-Task No.	23e. Sub-Task Description	*23f. Date	*23g. Status	23h. Outputs/Deliverables	*23i. Remarks
1.1	Communication/outreach plan	6.23.14	COMPLETED	Communication/outreach plan	NWIFC developed a communication/outreach plan for all fiscal years that consisted of: (1) a transmittal note for the RFP; (2) a mailing distribution list that

					ensured that all eligible entities were notified equitably, timely, and thoroughly; and (3) a target date for releasing the RFP. Due to our previous interactions and current relationships with our member tribes, we had in place a Puget Sound Tribes distribution list that contained pertinent tribal contacts. We vetted this distribution list to ensure that the proper contacts are included and have continued to add to this distribution list as needed and requested.
1.2	RFP development and distribution	9.30.14, 7.24.15	COMPLETED	Final RFP distributed	NWIFC developed the previous fiscal year RFPs through close consultation with the EPA, utilizing and editing the FY10-14 RFPs to finalize the FY14's fundamental components and timeline. Additions to the FY14 RFP of note included: (1) notification of a significantly modified riparian buffer on agricultural lands term and condition. There were no significant changes to the FY15 RFP. NWIFC distributed the final RFP for FY14 on 9.30.14 and for FY15 on 7.24.15.
1.3	Coordination plan	1.31.11	COMPLETED	Coordination plan	NWIFC previously developed a coordination plan that can be executed throughout the project period and includes: (1) ensuring that the PSP is aware of the aims and activities of the subrecipient projects by enlisting them as a key reviewer of these subawards; (2) engaging the EPA Project Officer to discuss the capacity

					awards that the subrecipient projects are concurrently receiving, in order to avoid duplicative funding efforts; (3) engaging in existing processes and groups to disseminate and share subrecipient project information, including the ECB, the Leadership Council, the PSP Salmon Recovery Council, and the PSP/Federal/Tribal Caucus; (4) participating in LO meetings to ensure that other LOs are fully award of our subrecipient projects and vise versa; (5) an existing NWIFC website that is dedicated to information related to Puget Sound Partnership and Treaty Tribes of Western Washington.

23a. Work Plan Component/Task: 2. Award cycle

23b. Action Agenda Action(s) Addressed: D.3., NTA 3: Fund tribes to participate in the refinement and implementation of the Action Agenda, including salmon recovery plans.

***23c. Estimated Costs:**
Actual Costs to Date:
(If required by PO)

23d. Sub-Task No.	23e. Sub-Task Description	*23f. Date	*23g. Status	23h. Outputs/Deliverables	*23i. Remarks
2.1	Reviewing subaward proposals	Ongoing	CURRENT	Project files set up; comments from all reviewers documented; input shared with applicants	All draft FY14 proposals were submitted to NWIFC by 11.14.14 and all draft FY15 proposals were submitted to NWIFC by 9.4.15. For FY14, NWIFC has provided 19 full proposals to the multi-agency review group and input

					has been shared with the applicants. There are two proposals that are in the final stages of the review process. There is one proposal that has been put on hold while the subrecipient and EPA discuss the ongoing project; and one proposal that is still in PSP/EPA external review and is concentrating on completing previous fiscal year subawards For FY15, NWIFC has provided 20 full proposals to the multi-agency review group.
2.2	Receive final proposals and make subawards	Ongoing	CURRENT	Final workplans addressing key input received; 65% of funds awarded by 11/16/14 and 11/16/15; 100% by 2/13/15 and 5/15/16; all recipients informed of award requirements	For FY14, final workplans addressing key input have been received and subawards have been issued for 19 subrecipients. ~65% of funds were awarded by 4/15/15. Due to the hold status on one of the proposals, it can not be determined at this time when 100% of the funds will be subawarded. For FY15, final workplans addressing key input have been received for 20 subrecipients. Six workplans are currently undergoing a final budgetary review and contracting within NWIFC's contracts office. 65% of funds will be subawarded by 3.16.16. All contracted subrecipients have been informed of award requirements, as included in their NWIFC subaward. For FY14 this includes:EPA Administrative and Programmatic Conditions; Anti-lobbying

					Certification; MBE/WBE Certification; Federal Financial Report; EPA FEATS; OMB Circulars A-87, A-133 & A-102; 2 CFR Part 1326, Subpart C; and 40 CFR Part 34. For FY15 this includes: EPA Administrative and Programmatic Conditions; Anti-lobbying Certification; Federal Financial Report; EPA FEATS; 2 CFR 200 Uniform Guidance; 2 CFR 1326, Subpart C; and 40 CFR Part 34

23a. Work Plan Component/Task: 3. Program management

23b. Action Agenda Action(s) Addressed: D.3., NTA 3: Fund tribes to participate in the refinement and implementation of the Action Agenda, including salmon recovery plans.

***23c. Estimated Costs:**
Actual Costs to Date:
(If required by PO)

23d. Sub-Task No.	23e. Sub-Task Description	*23f. Date	*23g. Status	23h. Outputs/Deliverables	*23i. Remarks
3.1	Support/meet with awardees	Ongoing	CURRENT	All subrecipients understand applicable award requirements	Throughout the duration of this award, the appropriate support will continued to be given in regards to the award process and applicable award requirements. The Projects Coordinator retains and files all email correspondence.
3.2	Conduct project monitoring	Ongoing	CURRENT	Subawardee reporting requirements met; site visits conducted to 33% of funded projects; site	For all subreceipients that were both contracted and has begun to expend funding or engage in tasks for their FY14 projects,

				visit and progress reports prepared and made available; all recipients in compliance with applicable award requirements	FEATS reports were submitted for the first and second FY14 reporting period of 10.1.14 - 3.31.15 on 4.30.15 and 4.1.15 - 9.30.15 on 10.30.15 The Projects Coordinator reviewed FEATS for progress to ensure that all subreceipients are in compliance with applicable award requirements, including but not limited ot: project timeline adherence, task and output progress (including project requirements such as QAPP and permit approval), and draw-down rate versus expenditures. When necessary, the Projects Coordinator communicated with subrecepients to clarify information provided in the FEATS reports and ascertain additional project progress. All approved subrecipient FEATS were sent to the Contracts Specialist for filing and were posted online to the PSP/NWIFC website. For the next reporting period of 10.1.15 - 3.31.15, the Projects Coordinator pre-populated the remaining FY14 FEATS reports and sent them to subrecipients approximately a month in advance of the 4.30.16 deadline. Progress reports will be reviewed and posted online to the dedicated website for these funds. Site visits will be determined through a risk evaluation matrix and conducted to assess project progress and compliance with award requirements (including,

					but not limited to - adherence to workplan timeline; progress and completion of tasks and outputs; QAPP development, review, and/or approval status; desire/need for an EPA TSR; obstacles or problems encountered by subrecipient; progress report requirement adherence; review of funds spent and/or high award balances, if applicable; and subrecipient questions regarding award conditions, including proposal, review, and reporting requirements). All site visit reports will be held at NWIFC and will be available upon request.
3.3	Execute coordination plan	Ongoing	CURRENT	Exchange of project lists between LOs; Update of the PSP/NWIFC website to include subaward project descriptions and progress reports, as they become available; Other coordination activities to be developed in consultation with EPA PO	NWIFC currently (1) engages the PSP as a key reviewer of these subawards; (2) meets with the EPA Project Officer to discuss relevant awards of the subrecipients to ensure funding duplication does not occur; (3) participates in ECB, Leadership Council, PSP Salmon Recovery Council, and PSP/Federal/Tribal Caucus meetings (through the Capacity award); (4) participates in scheduled LO meetings and will disseminate a list of subrecipient projects when they are finalized; and (5) updates the PSP/NWIFC website to include meeting notes for ECB, Leadership Council, PSP Salmon Recovery Council, and PSP/Federal/Tribal Caucus meetings.
3.4	Reporting and adaptive management	10.31.14, 4.30.15, 10.30.15, 4.30.16	CURRENT	LO reporting requirements fulfilled; quarterly check-in	Administration of the program, including periodic progress review, will be coordinated by the Projects Coordinator, under the

				meetings/calls with EPA PO	tutelage of the Salmon Recovery Projects Coordinator. NWIFC will continue to be in close contact with NWIFC's EPA Project Officer, engaging in regular check-ins to clarify EPA proposal reviews and discuss challenges faced within the review process. The LO reporting requirements have been fulfilled for 4.1.14 - 9.30.14, for 10.1.14 - 3.31.15, 4.1.15 - 9.30.15 and are in the process of being fulfilled for the 10.1.15 - 3.31.16 reporting period (as being submitted through this FEATS report).

23a. Work Plan Component/Task:

23b. Action Agenda Action(s) Addressed:

***23c. Estimated Costs:**
Actual Costs to Date:
(If required by PO)

23d. Sub-Task No.	23e. Sub-Task Description	*23f. Date	*23g. Status	23h. Outputs/Deliverables	*23i. Remarks
			----------		

23a. Work Plan Component/Task:

23b. Action Agenda Action(s) Addressed:

***23c. Estimated Costs:**
Actual Costs to Date:
(If required by PO)

23d. Sub-Task No.	23e. Sub-Task Description	*23f. Date	*23g. Status	23h. Outputs/Deliverables	*23i. Remarks
			----------		

CHALLENGES AND SOLUTIONS (specific to reporting period)

*24a. Task No., Sub-Task No.	*24b. Challenge	*24c. Solution

HIGHLIGHTS/LESSONS LEARNED/REFLECTIONS

***25.**
(1) HIGHLIGHT: While all 21 subrecipient tribes will be advancing projects that will substantially contribute to the restoration and protection of Puget Sound, we have chosen to highlight the following FY14 projects that have been recently subawarded. When project accomplishments are available, they will be posted online to the PSP/NWIFC website (http://blogs.nwifc.org/psp/).

The Nisqually Indian Tribe will engage in a community forest planning project. The project will evaluate the Mashel subbasin for prioritization of future purchases by the Nisqually Community Forest. The Mashel River is the most important tributary in the Nisqually, a relatively "tributary poor" system, for Chinook and steelhead recovery identified in both the Nisqually Chinook Recovery Plan and the Draft Nisqually Winter Steelhead Recovery Plan. Parcels will be analyzed to

determine the opportunity for the greatest conservation benefit for listed salmon species. Initial management recommendations for the parcels will also be created.

The Stillaguamish Tribe continues work on several projects: (1) the Stillaguamish Tribe Education and Outreach Program, (2) Marine Water Quality Monitoring, and (3) a Riparian Restoration Crew. The Stillaguamish education-outreach program is designed to educate local residents and youth on the life history and habitat requirements of salmon and watershed health. It provides stewardship opportunities for the public, workshops, educational field trips, and permits the Tribe to participate in regional outreach events. For the water quality monitoring- the Tribe plans to monitor water quality related to shellfish, salmon, and human health with the operation and maintenance of a remote marine hydrolab in Port Susan and with Harmful Algal Bloom surveys. The Riparian Crew will enhance riparian forests on tribally-owned and private land at sites throughout the Stillaguamish Basin. The Crew's efforts will focus on will controlling non-native, invasive vegetation.

REFLECTION: The NWIFC hired on a new Puget Sound Recovery Projects Coordinator to manage these funds. We continue to enjoy and highly value our good working relationship with the EPA and our project officer. Continued and consistent funding for these high priority tribal projects is of the utmost importance to Puget Sound restoration and protection and we look forward to continuing to work with the EPA in current and future fiscal years in supporting our tribes and Puget Sound health.