From:	Margand, Freya
To:	Sanchez, Yolanda
Cc:	Conley, Tina; Yogi, David
Subject:	RE: Discuss TASC support for Montrose / Del Amo
Date:	Wednesday, January 21, 2015 10:05:46 AM
Attachments:	Tasking work process.pptx TASC Contract tasking flow.pdf TD #4 R9 Montrose - Del Amo TANA.docx TD #5 R9 Montrose - Del Amo TANA.docx TD R9 Montrose-DelAmo Refrence - Draft Activity Schedule 9_14.docx TD R9 Del Amo Montrose Just in Time TD7-30-14- FINAL.docx TD R9 #19rev Del Amo Montrose.docx TD R9 #19 Del Amo Montrose.docx TD R9 #18 Del Amo Montrose .docx

---

Hi Yolanda.

Attached are Montrose & Del Amo directives and two tasking flow diagrams (Power Point put together by me and pdf put together by Skeo). Both of the flow diagrams really need to speak to the ongoing interaction between the TA and the community, showing that even once the contractor/subcontractor are tasked to support a new project there is still some direction that needs to go through EPA to the contractor (then to subcontractor).

Enjoy! ☺

Freya

From: Sanchez, Yolanda
Sent: Wednesday, January 14, 2015 4:13 PM
To: Margand, Freya
Cc: Conley, Tina; Yogi, David
Subject: Discuss TASC support for Montrose / Del Amo

Freya,
Thank you for taking time to start a discussion on the Del Amo/Montrose TASC support. I am going to schedule a follow-up meeting for late February. I hope I can bring something more strategic to that discussion.

Here are "action items" for the discussion we just had:

- Freya will send me the two TDs used to support the two pCBSA meetings (Dec and Jan)
- Freya will send me a flowchart Skeo drafted on working with communities under TASC
- Yolanda will deep think the work for 2015, specifically how to create more order in the process. This might entail an overall change to the structure of a large, nimble TD to a more general, informal "workplan" supported by specific TDs. This might also include an overall "management" TD to support ongoing facilitation of technical support directly to the community group, but creating some boundaries on the hours/overall scope.

The other files I had previously identified as wanting:

- EPA's TD's issued to Skeo for the Del Amo/Montrose site (#8 and #14)
- The Del Amo Action Committee's "community engagement schedule" dated June 3, 2014, which informed Skeo's updated project approach in July

Yolanda Anita Sanchez, MS, MPA
US Environmental Protection Agency || Region 9 || Superfund Division || Community Involvement
Desk: 415-972-3880

"Start where you are. Use what you have. Do what you can." - Arthur Ashe

---

Subject: Discuss TASC support for Montrose / Del Amo *Confirmed*
Location: Call me: 415-947-4196 (conference room number)

Start: Wed 1/14/2015 11:00 AM
End: Wed 1/14/2015 12:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Sanchez, Yolanda
Required Attendees: Margand, Freya
Optional Attendees: Conley, Tina; Yogi, David
Resources: R9-Room-10314-8-LakeMead

Categories: Montrose/Del Amo