To: Stoy, Alyse[Stoy.Alyse@epa.gov]
From: Peterson, Mary
Sent: Fri 1/16/2015 7:09:11 PM
Subject: RE: West Lake FOIA - Response Needed by COB 1/20/15

Alyse – I don't see the instructions for conducting the search and uploading to the database. Can you please provide that?

Mary P. Peterson, Acting Deputy Director

Superfund Division

EPA Region 7

11201 Renner Blvd.

Lenexa, KS 66219

913-551-7882 - desk

816-398-3945 - mobile

From: Stoy, Alyse
Sent: Tuesday, January 13, 2015 11:31 AM
To: Vann, Bradley; Jackson, Robert W.; Gravatt, Dan; Field, Jeff; Tapia, Cecilia; Brooks, Karl; Jefferson, Matthew; Bartenfelder, David; Hooper, Charles A.; Slugantz, Lynn; Hoefer, David; Gonzales, Kristina; Peterson, Mary; Washburn, Ben; Weber, Rebecca; Whitley, Christopher; Sandridge, Diann; Square, Ina
Cc: Peters, Dana; Cacho, Julia; Albano, Emily; Carey, Curtis
Subject: West Lake FOIA - Response Needed by COB 1/20/15

Hello all –

We received the attached FOIA request related to the West Lake Landfill Site and the USGS Groundwater Report. In addition to the report itself, the requestor is asking for:

(2) Any and all communications about the USGS Groundwater Review Report, including but not limited to emails, texts, notes, memos, letters, summaries of telephone conversations, and meeting minutes, written or sent:

(a) By EPA employees for their own use

(b) Between EPA employees

(c) Between EPA employees and employees of (i) USGS; (ii) MDNR; the Missouri Attorney General's Office; (iii) the U.S. Army Corps of Engineers; (iv) Republic Services or its subsidiaries; (v) other West Lake PRPs.

Here, the term "employees" includes, but is not limited to: contractors, career staff, political appointees, and elected officials.

We have already asked OEI to perform searches of your Outlook emails, but we do need you to search and collect any electronic documents on your computer or any paper files/notes you may have that are responsive to this request. We need you to do the following three things by COB Tuesday 1/20/15:

1) Follow the attached instructions to search and collect non-email electronic documents that are responsive to the request. The date range is 1/1/2013 to the date of the FOIA request (12/10/14), and suggested search terms are "USGS" AND "report" AND "West Lake". You will upload your responsive collection to the following database:

2) Provide to me any hard copies of responsive communications as defined in the request – you can give me the originals or provide a photocopy.

3) Given the relevant dates we only searched Outlook emails, but if you believe you have responsive Lotus Notes emails please let me know and we will work with you to collect those.

Thanks in advance for your response, and if you have any questions please don't hesitate to contact me.

Alyse Stoy

Office of Regional Counsel

U.S. EPA Region 7

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