To: Stoy, Alyse[Stoy.Alyse@epa.gov]
From: Gravatt, Dan
Sent: Mon 7/27/2015 2:28:16 PM
Subject: RE: Response needed by COB 7/31 - Bridgeton Landfill FOIA EPA-R7-2014-10810

Done.

No responsive e-mails under (1) below, all were related to OU-1. A couple of dozen responsive e-docs identified under (2) below and uploaded successfully. Most of these are probably already in SDMS, but hey, due diligence and all that…

1 hour of time expended responding to this FOIA.

Daniel Gravatt, PG

US EPA Region 7 AWMD/WRAP/RCAP

11201 Renner Boulevard, Lenexa, KS 66219

Phone (913) 551-7324

Principles and integrity are expensive, but they are among the very few things worth having.

From: Stoy, Alyse
Sent: Friday, July 24, 2015 9:07 AM
To: Vann, Bradley; Field, Jeff; Tapia, Cecilia; Gravatt, Dan; Gunn, Gene; Singletary, DeAndre
Cc: Peterson, Mary; Juett, Lynn; Albano, Emily; Maxwell, Patricia; Myers, Lucretia
Subject: Response needed by COB 7/31 - Bridgeton Landfill FOIA EPA-R7-2014-10810

Hi Everyone –

We now have the assurance of payment from the requester for this Bridgeton Landfill

FOIA (attached), so now it's time to collect responsive electronic and hard copy records. Please follow these new search and collection instructions. Note the search terms have changed a bit but we are still only looking for records between 1/1/2005 and 12/1/2010. I realize a few of you may only have a few responsive documents based on the previous search. Jeff – please run these searches for Dan Wall's computer, and I will do the same for Audrey and Cheryle's accounts.

1. Lotus Notes Emails: Run a Lotus Notes search following the process in Attachment 1 and Attachment 5 of the attached Guide for the date range above using the search phrases in each box of the multiple word search screen: "bridgeton landfill", "south quarry", "former active sanitary landfill", "operable unit 2" and "OU2". Make sure to check the "any of the terms below" dropdown option so that any email with these phrases in quotations is identified. Please confirm that your Lotus Notes emails have been indexed, and run the searches in the All Documents folder for both your inbox and archives. Also, remember that the requester is only asking for records related to Bridgeton Landfill OU2 and these searches may pull in emails related to OU1, so please review your collected emails to make sure they are responsive to the FOIA before uploading them to the database.

2. Non-email Electronic Information: Run a search of your electronic documents following the process in Attachment 3 and Attachment 5 of the attached Guide. You will use the same search phrases as above, but please run them as five separate searches without quotation marks. Brad – please run this search for the H drive.

3. We have already searched SDMS for responsive records. However, if you have any hard copy responsive records that are not in SDMS please provide them to me.

Here is the link to the R7 Dentons OU2 FOIA Collection Database where you will upload your electronic information:

The final response for this FOIA is due on August 17th, so please upload your electronic information no later than COB Friday July 31st so we have time to review. Thanks so much for your work on this, and if you have any questions please do not hesitate to call me anytime.

Alyse Stoy

Assoc. Deputy Regional Counsel for Enforcement

Office of Regional Counsel

U.S. EPA Region 7

(913) 551-7826 phone

(816) 807-3271 cell

stoy.alyse@epa.gov

From: Stoy, Alyse
Sent: Tuesday, June 23, 2015 4:10 PM
To: Vann, Bradley; Field, Jeff; Tapia, Cecilia; Gunn, Gene; Gravatt, Dan; Singletary, DeAndre
Cc: Peterson, Mary; Albano, Emily; Rock, Anna; Maxwell, Patricia
Subject: Response needed by Noon 6/29 - Bridgeton Landfill FOIA

Hi All –

We received a FOIA (attached) requesting records related to the Bridgeton Landfill/Operable Unit 2 of the West Lake Landfill Site. Please take a moment to read the specific requests, but in general we are looking for all communications and documents (electronic information including emails and electronic documents, as well as responsive hard copy records) from the time period January 1, 2005 to December 1, 2010. Before we begin collecting responsive records, we are trying to estimate the volume of information we have that may be responsive. To that end, by noon on Monday June 29th (or earlier if at all possible) please do the following:

•□□□□□□□□ Run a Lotus Notes search following the process in Attachment 1 (attached) for the date range above using the search terms “bridgeton landfill” and “south quarry”. Make sure to check the “any of the terms below” dropdown option. Please confirm that your Lotus Notes emails have been indexed, and run the searches in the All Documents folder for both your inbox and archives. Tell me the number of emails your search identifies.

•□□□□□□□□ Run a search of your electronic documents following the process in Attachment 3 (attached) using the same search terms. Again, tell me the number of electronic documents your search identifies.

•□□□□□□□□ Estimate the number of pages of responsive hard copy records you might have that are NOT already in SDMS.

•□□□□□□□□ Please let me know who else from Superfund would likely have responsive records from the 1/1/2005 – 12/1/2010 timeframe.

Again, no need to collect anything just yet. Once we have a volume estimate we'll follow up with requester and from there I will send you additional instructions regarding next steps. If you need any help with these searches, feel free to give me a call anytime.

Brad – please have Dan Wall's Lotus Notes email and hard drive searched as well as any other separated Superfund personnel who may have worked on Bridgeton/South Quarry during the relevant time period. I will do the same for Audrey Asher and Cheryle Micinski.

Thanks, Alyse

Alyse Stoy

Assoc. Deputy Regional Counsel for Enforcement

Office of Regional Counsel

U.S. EPA Region 7

(913) 551-7826 phone

(816) 807-3271 cell

stoy.alyse@epa.gov