SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER: 8PD-09-0467

2. CONTRACT NO.

3. AWARD/EFFECTIVE DATE

4. ORDER NUMBER

5. SOLICITATION NUMBER: GS-08P-09-JE-C-0044

6. SOLICITATION ISSUE DATE

7. FOR SOLICITATION INFORMATION CALL:
a. NAME: Amy Lineberry, amy.lineberry@gsa.gov
b. TELEPHONE NUMBER *(No collect calls)* 303-236-8000 X 2259

8. OFFER DUE DATE/ LOCAL TIME: JAN 29. 2010 4:30 PM MT

9. ISSUED BY CODE 8P2PQ

GSA ACQUISITION MANAGEMENT STAFF 8P2PQ
BLDG 41 DFC PO BOX 25546
W 6TH AVE & KIPLING STREET
DENVER CO 80225-0546

10. THIS ACQUISITON IS
☐ UNRESTRICTED OR ☑ SET ASIDE: 100 % FOR:
☐ SMALL BUSINESS ☐ EMERGING SMALL BUSINESS
☐ HUBZONE SMALL BUSINESS
☑ SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS ☐ 8(A)

NAICS: 541990
SIZE STANDARD: $7.0M

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED
☐ SEE SCHEDULE

12. DISCOUNT TERMS

☐ 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION
☐ RFQ ☐ IFB ☑ RFP

15. DELIVER TO CODE
See Schedule

16. ADMINISTERED BY CODE
GSA ACQUISITION MANAGEMENT STAFF (8P2PQ)

17a. CONTRACTOR/ OFFEROR CODE FACILITY CODE

TELEPHONE NO.

18a. PAYMENT WILL BE MADE BY CODE
PBS PAYMENTS BRANCH (BCFA)
P.O. BOX 17181
FORT WORTH, TX 76102-0181

☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED ☐ SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
Please	see continuation page for line item details. *(Use Reverse and/or Attach Additional Sheets as Necessary)*				

25. ACCOUNTING AND APPROPRIATION DATA
See Schedule

26. TOTAL AWARD AMOUNT *(For Govt. Use Only)*

☐ 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ☐ ARE ☑ ARE NOT ATTACHED
☐ 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ☐ ARE ☐ ARE NOT ATTACHED

☒ 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 5 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED

☐ 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

30b. NAME AND TITLE OF SIGNER *(Type or print)*

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER *(Type or print)*

31c. DATE SIGNED

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32f. TELPHONE NUMBER OF AUTHORZED GOVERNMENT REPRESENTATIVE 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER PARTIAL FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT ☐ COMPLETE ☐ PARTIAL ☐ FINAL	37. CHECK NUMBER
38. S/R ACCOUNT NO.	39. S/R VOUCHER NUMBER	40. PAID BY		

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY *(Print)*	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT *(Location)*	
		42c. DATE REC'D *(YY/MM/DD)*	42d. TOTAL CONTAINERS

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	DRAFTER/CAD OPERATOR I Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0002	DRAFTER/CAD OPERATOR I OVERTIME HOURS Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0003	DRAFTER/CAD OPERATOR II Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0004	DRAFTER/CAD OPERATOR II OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0005	DRAFTER/CAD OPERATOR III,CIFM PROGRAM MANAGER Period of performance: 08/01/2010 to 7/31/2011. Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006	DRAFTER/CAD OPERATOR III,CIFM PROGRAM MANAGER OVERTIME Period of performance: 08/01/2010 - 07/31/2011. Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0007	DRAFTER/CAD OPERATOR I - PART TIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 1040 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	1040.00	EA	_____	_____
0008	CONTRACT SPECIALIST I Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0009	CONTRACT SPECIALIST I OVERTIME HOURS Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0010	CONTRACT SPECIALIST II Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 08/01/2010 to 07/31/2011				
0011	CONTRACT SPECIALIST II OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0012	CONTRACT SPECIALIST III Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	4160.00	EA	_____	_____
0013	CONTRACT SPECIALIST III OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0014	CONTRACT SPECIALIST IV Period of performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	4160.00	EA	_____	_____
0015	CONTRACT SPECIALIST IV OVERTIME Period of performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0016	COPYWRITER Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0017	COPYWRITER OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0018	ENGINEERING TECHNICIAN (COST ESTIMATOR) Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	4160.00	EA	_____	_____
0019	ENGINEERING TECHNICIAN (COST ESTIMATOR) OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0020	GRAPHICS ARTIST Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546	4160.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0021	GRAPHICS ARTIST OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0022	DRAFTER/CAD OPERATOR (INTERIOR DESIGNER) Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	6240.00	EA	_____	_____
0023	DRAFTER/CAD OPERATOR (INTERIOR DESIGNER) OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0024	DRAFTER/CAD OPERATOR (LANDSCAPE ARCHITECT) Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0025	DRAFTER/CAD OPERATOR (LANDSCAPE ARCHITECT) OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0026	LOGISTICS SUPPORT TECHNICIAN Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0027	LOGISTICS SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0028	PERSONAL PROPERTY SUPPORT TECHNICIAN Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0029	PERSONAL PROPERTY SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0030	PROCUREMENT ANALYST Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0031	PROCUREMENT ANALYST OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0032	PROCUREMENT TECHNICIAN (GENERAL CLERK IV) Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 6240	6240.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0033	PROCUREMENT TECHNICIAN OVERTIME (GENERAL CLERK IV) Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0034	PROJECT MANAGER I Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0035	PROJECT MANAGER I OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0036	PROJECT MANAGER II Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 24960	24960.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/02/2010 to 07/31/2011				
0037	PROJECT MANAGER II OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0038	PROJECT MANAGER III Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0039	PROJECT MANAGER III OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0040	QUALITY ASSURANCE SPECIALIST (INSPECTOR) Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 4160	4160.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0041	QUALITY ASSURANCE SPECIALIST (INSPECTOR) OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0042	REALTY SPECIALIST Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 4160	4160.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0043	REALTY SPECIALIST OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0044	REALTY SUPPORT TECHNICIAN Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 4160	4160.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0045	REALTY SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0046	SECURITY SPECIALIST I Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0047	SECURITY SPECIALIST I OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0048	SECURITY SPECIALIST II Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0049	SECURITY SPECIALIST II OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0050	SERVICE ORDER DISPATCHER Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR	6240.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0051	SERVICE ORDER DISPATCHER OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0052	SHIPPING AND RECEIVING CLERK Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0053	SHIPPING AND RECEIVING CLERK OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0054	VIDEO PRODUCTION SPECIALIST I Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0055	VIDEO PRODUCTION SPECIALIST I OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0056	VIDEO PRODUCTION SPECIALIST II Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0057	VIDEO PRODUCTION SPECIALIST II OVERTIME Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0058	COMPUTER PROGRAMMER II (WEB DEVELOPER) Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0059	COMPUTER PROGRAMMER II OVERTIME (WEB DEVELOPER) Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0060	COMPUTER PROGRAMMER III (WEB DESIGNER) Period of Performance: 08/01/2010 - 07/31/2011	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0061	COMPUTER PROGRAMMER III OVERTIME (WEB DESIGNER) Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0062	COMPUTER PROGRAMMER IV (WEB ARCHITECT) Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	2080.00	EA	_____	_____
0063	COMPUTER PROGRAMMER IV OVERTIME (WEB ARCHITECT) Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	0.00	EA	_____	_____
0064	Overtime money to be used throughout the period of performance (base award) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	1.00	LS	_____	_____
0065	Travel money to be used throughout the period of	1.00	LS	_____	_____

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	performance (base award) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011				
0066	Training money to be used throughout the period of performance (base award) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2010 to 07/31/2011	1.00	LS	_____	_____
1001	DRAFTER/CAD OPERATOR I Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2012 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1002	DRAFTER/CAD OPERATOR I OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2012 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1003	DRAFTER/CAD OPERATOR II Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2012 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1004	DRAFTER/CAD OPERATOR II OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Est. Hours: 0 DELIVERY DATE: 07/31/2012 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012				
1005	DRAFTER/CAD OPERATOR III,CIFM PROGRAM MANAGER. Period of performance: 08/01/2011 - 07/31/2012. Rate: PER HOUR Est. Hours 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1006	DRAFTER/CAD OPERATOR III,CIFM PROGRAM MANAGER OVERTIME. Period of performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1007	DRAFTER/CAD OPERATOR I PART TIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 1040 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	1040.00	EA	_____	_____
1008	CONTRACT SPECIALIST I Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1009	CONTRACT SPECIALIST I OVERTIME	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012				
1010	CONTRACT SPECIALIST II Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1011	CONTRACT SPECIALIST II OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1012	CONTRACT SPECIALIST III Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	4160.00	EA	_____	_____
1013	CONTRACT SPECIALIST III OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1014	CONTRACT SPECIALIST IV	4160.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012				
1015	CONTRACT SPECIALIST IV OVERTIME Period of performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1016	COPYWRITER Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1017	COPYWRITER OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1018	ENGINEERING TECHNICIAN (COST ESTIMATOR) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	4160.00	EA	_____	_____
1019	ENGINEERING TECHNICIAN OVERTIME (COST	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	ESTIMATOR) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012				
1020	GRAPHICS ARTIST Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	4160.00	EA	_____	_____
1021	GRAPHICS ARTIST OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1022	DRAFTER/CAD OPERATOR (INTERIOR DESIGNER) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	6240.00	EA	_____	_____
1023	DRAFTER/CAD OPERATOR(INTERIOR DESIGNER)OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1024	DRAFTER/CAD OPERATOR (LANDSCAPE ARCHITECT) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1025	DRAFTER/CAD OPERATOR (LANDSCAPE ARCHITECT)OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1026	LOGISTICS SUPPORT TECHNICIAN Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1027	LOGISTICS SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1028	PERSONAL PROPERTY SUPPORT TECHNICIAN Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 08/01/2011 to 07/31/2012				
1029	PERSONAL PROPERTY SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1030	PROCUREMENT ANALYST Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1031	PROCUREMENT ANALYST OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1032	PROCUREMENT TECHNICIAN (GENERAL CLERK IV) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	6240.00	EA	_____	_____
1033	PROCUREMENT TECHNICIAN OVERTIME (GENERAL CLERK IV) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012				
1034	PROJECT MANAGER I Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1035	PROJECT MANAGER I OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1036	PROJECT MANAGER II Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 24960 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	24960.00	EA	_____	_____
1037	PROJECT MANAGER II OVERTIME Period of Performance: 08/01/2011 - 07/31/20112 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1038	PROJECT MANAGER III Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012				
1039	PROJECT MANAGER III OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1040	QUALITY ASSURANCE SPECIALIST (INSPECTOR) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	4160.00	EA	_____	_____
1041	QUALITY ASSURANCE SPECIALIST (INSPECTOR) OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours:0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1042	REALTY SPECIALIST Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	4160.00	EA	_____	_____
1043	REALTY SPECIALIST OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012				
1044	REALTY SUPPORT TECHNICIAN Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	4160.00	EA	_____	_____
1045	REALTY SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1046	SECURITY SPECIALIST I Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1047	SECURITY SPECIALIST I OVERTIME Period of Performance: 08/01/2011- 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1048	SECURITY SPECIALIST II Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012				
1049	SECURITY SPECIALIST II OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1050	SERVICE ORDER DISPATCHER Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	6240.00	EA	_____	_____
1051	SERVICE ORDER DISPATCHER OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1052	SHIPPING AND RECEIVING CLERK Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1053	SHIPPING AND RECEIVING CLERK OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012				
1054	VIDEO PRODUCTION SPECIALIST I Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1055	VIDEO PRODUCTION SPECIALIST I OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1056	VIDEO PRODUCTION SPECIALIST II Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1057	VIDEO PRODUCTION SPECIALIST II OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1058	COMPUTER PROGRAMMER II (WEB DEVELOPER) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012				
1059	COMPUTER PROGRAMMER II OVERTIME (WEB DEVELOPER) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1060	COMPUTER PROGRAMMER III (WEB DESIGNER) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1061	COMPUTER PROGRAMMER III OVERTIME (WEB DESIGNER) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	0.00	EA	_____	_____
1062	COMPUTER PROGRAMMER IV (WEB ARCHITECT) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	2080.00	EA	_____	_____
1063	COMPUTER PROGRAMMER IV OVERTIME (WEB ARCHITECT) Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012				
1064	Overtime money to be used throughout the period of performance (Option I) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	1.00	LS	_____	_____
1065	Travel money to be used throughout the period of performance (Option I) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	1.00	LS	_____	_____
1066	Training money to be used throughout the period of performance (Option I) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2011 to 07/31/2012	1.00	LS	_____	_____
2001	DRAFTER/CAD OPERATOR I Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2002	DRAFTER/CAD OPERATOR I OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2003	DRAFTER/CAD OPERATOR II Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2004	DRAFTER/CAD OPERATOR II OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2005	DRAFTER/CAD OPERATOR III,CIFM PROGRAM MANAGER. Period of performance: 08/01/2012 - 07/31/2013. Rate: PER HOUR Est. Hours 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2006	DRAFTER/CAD OPERATOR III,CIFM PROGRAM MANAGER OVERTIME. Period of performance: 08/0/2012 - 07/31/2013. Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2007	DRAFTER/CAD OPERATOR I - PART TIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 1040 DELIVERY DATE: 07/31/2011	1040.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2008	CONTRACT SPECIALIST I Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2009	CONTRACT SPECIALIST I OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2010	CONTRACT SPECIALIST II Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2011	CONTRACT SPECIALIST II OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours:0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2012	CONTRACT SPECIALIST III Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011	4160.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2013	CONTRACT SPECIALIST III OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2014	CONTRACT SPECIALIST IV Period of performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	4160.00	EA	_____	_____
2015	CONTRACT SPECIALIST IV OVERTIME Period of performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2016	COPYWRITER Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2017	COPYWRITER OVERTIME Period of Performance: 08/01/2012- 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2018	ENGINEERING TECHNICIAN (COST ESTIMATOR) Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	4160.00	EA	_____	_____
2019	ENGINEERING TECHNICIAN OVERTIME (COST ESTIMATOR) Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2020	GRAPHICS ARTIST Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	4160.00	EA	_____	_____
2021	GRAPHICS ARTIST OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2022	DRAFTER/CAD OPERATOR (INTERIOR DESIGNER) Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 6240	6240.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2023	DRAFTER/CAD OPERATOR (INTERIOR DESIGNER) OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2024	DRAFTER/CAD OPERATOR (LANDSCAPE ARCHITECT) Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2025	DRAFTER/CAD OPERATOR (LANDSCAPE ARCHITECT) OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2026	LOGISTICS SUPPORT TECHNICIAN Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2027	LOGISTICS SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2012 - 07/31/2013	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2028	PERSONAL PROPERTY SUPPORT TECHNICIAN Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2029	PERSONAL PROPERTY SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2030	PROCUREMENT ANALYST Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2031	PROCUREMENT ANALYST OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2032	PROCUREMENT TECHNICIAN (GENERAL CLERK IV)	6240.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2033	PROCUREMENT TECHNICIAN OVERTIME (GENERAL CLERK IV) Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2034	PROJECT MANAGER I Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2035	PROJECT MANAGER I OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2036	PROJECT MANAGER II Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 24960 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	24960.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2037	PROJECT MANAGER II OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2038	PROJECT MANAGER III Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2039	PROJECT MANAGER III OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2040	QUALITY ASSURANCE SPECIALIST (INSPECTOR) Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	4160.00	EA	_____	_____
2041	QUALITY ASSURANCE SPECIALIST (INSPECTOR) OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2042	REALTY SPECIALIST Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	4160.00	EA	_____	_____
2043	REALTY SPECIALIST OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2044	REALTY SUPPORT TECHNICIAN Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	4160.00	EA	_____	_____
2045	REALTY SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2046	SECURITY SPECIALIST I Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2047	SECURITY SPECIALIST I OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2048	SECURITY SPECIALIST II Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2049	SECURITY SPECIALIST II OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2050	SERVICE ORDER DISPATCHER Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	6240.00	EA	_____	_____
2051	SERVICE ORDER DISPATCHER OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2052	SHIPPING AND RECEIVING CLERK Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2053	SHIPPING AND RECEIVING CLERK OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2054	VIDEO PRODUCTION SPECIALIST I Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2055	VIDEO PRODUCTION SPECIALIST I OVERTIME Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2056	VIDEO PRODUCTION SPECIALIST II Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2057	VIDEO PRODUCTION SPECIALIST II OVERTIME Period of Performance: 08/01/2011 - 07/31/2012 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2058	COMPUTER PROGRAMMER II (WEB DEVELOPER) Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2059	COMPUTER PROGRAMMER II OVERTIME (WEB DEVELOPER) Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2060	COMPUTER PROGRAMMER III (WEB DESIGNER) Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2061	COMPUTER PROGRAMMER III OVERTIME(WEB DESIGNER) Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 08/01/2012 to 07/31/2013				
2062	COMPUTER PROGRAMMER IV (WEB ARCHITECT) Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2063	COMPUTER PROGRAMMER IV OVERTIME (WEB ARCHITECT)Period of Performance: 08/01/2012 - 07/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2064	ACCOUNTING CLERK I Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2065	ACCOUNTING CLERK I OVERTIME Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2066	ACCOUNTING CLERK II Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2067	ACCOUNTING CLERK II OVERTIME Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2068	ACCOUNTING CLERK III Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 10400 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	10400.00	EA	_____	_____
2069	ACCOUNTING CLERK III OVERTIME Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2070	ACCOUNTING CLERK IV Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2071	ACCOUNTING CLERK IV OVERTIME Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2072	ADMINISTRATIVE ASSISTANT Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 16640 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	16640.00	EA	_____	_____
2073	ADMINISTRATIVE ASSISTANT OVERTIME Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2074	GENERAL CLERK I Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	4160.00	EA	_____	_____
2075	GENERAL CLERK I OVERTIME Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2076	GENERAL CLERK II Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2077	GENERAL CLERK II OVERTIME Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2078	GENERAL CLERK III Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	4160.00	EA	_____	_____
2079	GENERAL CLERK III OVERTIME Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2080	SECRETARY I Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	2080.00	EA	_____	_____
2081	SECRETARY I OVERTIME Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2082	SECRETARY II Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	4160.00	EA	_____	_____
2083	SECRETARY II OVERTIME Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2084	SECRETARY III Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	6240.00	EA	_____	_____
2085	SECRETARY III OVERTIME Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2086	RECEPTIONIST Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013				
2087	RECEPTIONIST OVERTIME Period of Performance: 8/1/2012 - 7/31/2013 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	0.00	EA	_____	_____
2088	Overtime money to be used throughout the period of performance (Option II) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	1.00	LS	_____	_____
2089	Travel money to be used throughout the period of performance (Option II) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	1.00	LS	_____	_____
2090	Training money to be used throughout the period of performance (Option II) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2012 to 07/31/2013	1.00	LS	_____	_____
3001	DRAFTER/CAD OPERATOR I Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 3120 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	3120.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
3002	DRAFTER/CAD OPERATOR I OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3003	DRAFTER/CAD OPERATOR II Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	2080.00	EA	_____	_____
3004	DRAFTER/CAD OPERATOR II OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3005	DRAFTER/CAD OPERATOR III,CIFM PROGRAM MANAGER. Period of performance: 08/01/2013 - 07/31/2014. Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	2080.00	EA	_____	_____
3006	DRAFTER/CAD OPERATOR III,CIFM PROGRAM MANAGER Overtime. Period of performance: 08/01/2013 - 07/31/2014. Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 08/01/2013 to 07/31/2014				
3007	DRAFTER/CAD OPERATOR I - PART TIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 1040 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	1040.00	EA	_____	_____
3008	CONTRACT SPECIALIST I Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	2080.00	EA	_____	_____
3009	CONTRACT SPECIALIST I OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3010	CONTRACT SPECIALIST II Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3011	CONTRACT SPECIALIST II OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 08/01/2012 to 07/31/2013				
3012	CONTRACT SPECIALIST III Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	4160.00	EA	_____	_____
3013	CONTRACT SPECIALIST III OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3014	CONTRACT SPECIALIST IV Period of performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	4160.00	EA	_____	_____
3015	CONTRACT SPECIALIST IV OVERTIME Period of performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3016	COPYWRITER Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 08/01/2013 to 07/31/2014				
3017	COPYWRITER OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3018	ENGINEERING TECHNICIAN (COST ESTIMATOR) Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	4160.00	EA	_____	_____
3019	ENGINEERING TECHNICIAN OVERTIME (COST ESTIMATOR)Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3020	GRAPHICS ARTIST Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	4160.00	EA	_____	_____
3021	GRAPHICS ARTIST OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3022	DRAFTER/CAD OPERATOR (INTERIOR DESIGNER) Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	6240.00	EA	_____	_____
3023	DRAFTER/CAD OPERATOR (INTERIOR DESIGNER) OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3024	DRAFTER/CAD OPERATOR (LANDSCAPE ARCHITECT) Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	2080.00	EA	_____	_____
3025	DRAFTER/CAD OPERATOR (LANDSCAPE ARCHITECT) OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours:0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3026	LOGISTICS SUPPORT TECHNICIAN Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO:	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3027	LOGISTICS SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3028	PERSONAL PROPERTY SUPPORT TECHNICIAN Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	2080.00	EA	_____	_____
3029	PERSONAL PROPERTY SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3030	PROCUREMENT ANALYST Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3031	PROCUREMENT ANALYST OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3032	PROCUREMENT TECHNICIAN (GENERAL CLERK IV) Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	6240.00	EA	_____	_____
3033	PROCUREMENT TECHNICIAN OVERTIME (GENERAL CLERK IV) Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3034	PROJECT MANAGER I Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	2080.00	EA	_____	_____
3035	PROJECT MANAGER I OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3036	PROJECT MANAGER II Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 24960	24960.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3037	PROJECT MANAGER II OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3038	PROJECT MANAGER III Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3039	PROJECT MANAGER III OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3040	QUALITY ASSURANCE SPECIALIST (INSPECTOR) Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 4160	4160.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3041	QUALITY ASSURANCE SPECIALIST (INSPECTOR) OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3042	REALTY SPECIALIST Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 4160	4160.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3043	REALTY SPECIALIST OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3044	REALTY SUPPORT TECHNICIAN Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 4160	4160.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3045	REALTY SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3046	SECURITY SPECIALIST I Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3047	SECURITY SPECIALIST I OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3048	SECURITY SPECIALIST II Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3049	SECURITY SPECIALIST II OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3050	SERVICE ORDER DISPATCHER Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 6240	6240.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3051	SERVICE ORDER DISPATCHER OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3052	SHIPPING AND RECEIVING CLERK Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3053	SHIPPING AND RECEIVING CLERK OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3054	VIDEO PRODUCTION SPECIALIST I Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3055	VIDEO PRODUCTION SPECIALIST OVERTIME Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3056	VIDEO PRODUCTION SPECIALIST II Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3057	VIDEO PRODUCTION SPECIALIST II Period of Performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3058	COMPUTER PROGRAMER II (WEB DEVELOPER) Period of performance: 08/01/2013 - 07/31/2014. Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3059	COMPUTER PROGRAMER II OVERTIME (WEB DEVELOPER) Period of performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3060	COMPUTER PROGRAMER III (WEB DESIGNER) Period of performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3061	COMPUTER PROGRAMER III OVERTIME (WEB DESIGNER) Period of performance: 08/01/2013 - 07/31/2014	0.00	EA	_____	_____

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ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3062	COMPUTER PROGRAMER IV (WEB ARCHITECT) Period of performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	2080.00	EA	_____	_____
3063	COMPUTER PROGRAMER IV OVERTIME(WEB ARCHITECT) Period of performance: 08/01/2013 - 07/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3064	ACCOUNTING CLERK I Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3065	ACCOUNTING CLERK I OVERTIME Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3066	ACCOUNTING CLERK II	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3067	ACCOUNTING CLERK II OVERTIME Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3068	ACCOUNTING CLERK III Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 10400 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	10400.00	EA	_____	_____
3069	ACCOUNTING CLERK III OVERTIME Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3070	ACCOUNTING CLERK IV Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	2080.00	EA	_____	_____
3071	ACCOUNTING CLERK IV OVERTIME	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3072	ADMINISTRATIVE ASSISTANT Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 16640 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	16640.00	EA	_____	_____
3073	ADMINISTRATIVE ASSISTANT OVERTIME Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3074	GENERAL CLERK I Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	4160.00	EA	_____	_____
3075	GENERAL CLERK I OVERTIME Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3076	GENERAL CLERK II	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3077	GENERAL CLERK II OVERTIME Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3078	GENERAL CLERK III Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	4160.00	EA	_____	_____
3079	GENERAL CLERK III OVERTIME Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3080	SECRETARY I Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	2080.00	EA	_____	_____
3081	SECRETARY I OVERTIME	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3082	SECRETARY II Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	4160.00	EA	_____	_____
3083	SECRETARY II OVERTIME Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3084	SECRETARY III Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	6240.00	EA	_____	_____
3085	SECRETARY III OVERTIME Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3086	RECEPTIONIST	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014				
3087	RECEPTIONIST OVERTIME Period of Performance: 8/1/2013 - 7/31/2014 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	0.00	EA	_____	_____
3088	Overtime money to be used throughout the period of performance (Option III) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	1.00	LS	_____	_____
3089	Travel money to be used throughout the period of performance (Option III) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	1.00	LS	_____	_____
3090	Training money to be used throughout the period of performance (Option III) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2013 to 07/31/2014	1.00	LS	_____	_____
4001	DRAFTER/CAD OPERATOR I Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2,080	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4002	DRAFTER/CAD OPERATOR I OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4003	DRAFTER/CAD OPERATOR II Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2,080	2080.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4004	DRAFTER/CAD OPERATOR II OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4005	DRAFTER/CAD OPERATOR III,CIFM PROGRAM MANAGER Period of performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4006	DRAFTER/CAD OPERATOR III,CIFM PROGRAM MANAGER OVERTIME. Period of Performance: 08/01/2014 - 07/31/2015	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4007	DRAFTER/CAD OPERATOR I - PART TIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 1040 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	1040.00	EA	_____	_____
4008	CONTRACT SPECIALIST I Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	2080.00	EA	_____	_____
4009	CONTRACT SPECIALIST I OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4010	CONTRACT SPECIALIST II Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4011	CONTRACT SPECIALIST II OVERTIME Period of Performance: 08/01/2014 - 07/31/2015	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4012	CONTRACT SPECIALIST III Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	4160.00	EA	_____	_____
4013	CONTRACT SPECIALIST III OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4014	CONTRACT SPECIALIST IV Period of performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	4160.00	EA	_____	_____
4015	CONTRACT SPECIALIST IV OVERTIME Period of performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4016	COPYWRITER Period of Performance: 08/01/2014 - 07/31/2015	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Rate: PER HOUR Est. Hours: 2,080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4017	COPYWRITER OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4018	ENGINEERING TECHNICIAN (COST ESTIMATOR) Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	4160.00	EA	_____	_____
4019	ENGINERING TECHNICIAN (COST ESTIMATOR)OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4020	GRAPHICS ARTIST Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	4160.00	EA	_____	_____
4021	GRAPHICS ARTIST OVERTIME	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4022	DRAFTER/CAD OPERATOR - INTERIOR DESIGNER Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	6240.00	EA	_____	_____
4023	DRAFTER/CAD OPERATOR (INTERIOR DESIGNER) OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4024	DRAFTER/CAD OPERATOR (LANDSCAPE ARCHITECT) Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	2080.00	EA	_____	_____
4025	DRAFTER/CAD OPERATOR (LANDSCAPE ARCHITECT) OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Period of Performance: 08/01/2014 to 07/31/2015				
4026	LOGISTICS SUPPORT TECHNICIAN Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	2080.00	EA	_____	_____
4027	LOGISTICS SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4028	PERSONAL PROPERTY SUPPORT TECHNICIAN Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	2080.00	EA	_____	_____
4029	PERSONAL PROPERTY SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4030	PROCUREMENT ANALYST Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4031	PROCUREMENT ANALYST OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4032	PROCUREMENT TECHNICIAN (GENERAL CLERK IV) Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	6240.00	EA	_____	_____
4033	PROCUREMENT TECHNICIAN OVERTIME (GENERAL CLERK IV) Period of Performance: 08/01/2010 - 07/31/2011 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4034	PROJECT MANAGER I Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	2080.00	EA	_____	_____
4035	PROJECT MANAGER I OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4036	PROJECT MANAGER II Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 24960 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	24960.00	EA	_____	_____
4037	PROJECT MANAGER II OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4038	PROJECT MANAGER III Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4039	PROJECT MANAGER III OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4040	QUALITY ASSURANCE SPECIALIST (INSPECTOR) Period of Performance: 08/01/2014- 07/31/2015 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546	4160.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4041	QUALITY ASSURANCE SPECIALIST (INSPECTOR) OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4042	REALTY SPECIALIST Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	4160.00	EA	_____	_____
4043	REALTY SPECIALIST OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4044	REALTY SUPPORT TECHNICIAN Period of Performance: 08/01/2014 - 07/31/20015 Rate: PER HOUR Est. Hours: 4160 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	4160.00	EA	_____	_____
4045	REALTY SUPPORT TECHNICIAN OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4046	SECURITY SPECIALIST I Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	2080.00	EA	_____	_____
4047	SECURITY SPECIALIST I OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4048	SECURITY SPECIALIST II Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	2080.00	EA	_____	_____
4049	SECURITY SPECIALIST II OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4050	SERVICE ORDER DISPATCHER Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 6240 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD	6240.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4051	SERVICE ORDER DISPATCHER OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4052	SHIPPING AND RECEIVING CLERK Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	2080.00	EA	_____	_____
4053	SHIPPING AND RECEIVING CLERK OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4054	VIDEO PRODUCTION SPECIALIST I Period of Performance: 08/01/2014 - 07/31/2014 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	2080.00	EA	_____	_____
4055	VIDEO PRODUCTION SPECIALIST I OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4056	VIDEO PRODUCTION SPECIALIST II Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	2080.00	EA	_____	_____
4057	VIDEO PRODUCTION SPECIALIST II OVERTIME Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4058	COMPUTER PROGRAMMER II (WEB DEVELOPER) Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	2080.00	EA	_____	_____
4059	COMPUTER PROGRAMMER II OVERTIME (WEB DEVELOPER) Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4060	COMPUTER PROGRAMMER III (WEB DESIGNER) Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO:	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4061	COMPUTER PROGRAMMER III OVERTIME (WEB DESIGNER) Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4062	COMPUTER PROGRAMMER IV (WEB ARCHITECT) Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 2080 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	2080.00	EA	_____	_____
4063	COMPUTER PROGRAMMER IV OVERTIME (WEB ARCHITECT) Period of Performance: 08/01/2014 - 07/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4064	ACCOUNTING CLERK I Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4065	ACCOUNTING CLERK I OVERTIME Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4066	ACCOUNTING CLERK II Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4067	ACCOUNTING CLERK II OVERTIME Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4068	ACCOUNTING CLERK III Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 10400	10400.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4069	ACCOUNTING CLERK III OVERTIME Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4070	ACCOUNTING CLERK IV Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4071	ACCOUNTING CLERK IV OVERTIME Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4072	ADMINISTRATIVE ASSISTANT Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 16640	16640.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4073	ADMINISTRATIVE ASSISTANT OVERTIME Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4074	GENERAL CLERK I Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 4160	4160.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4075	GENERAL CLERK I OVERTIME Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____

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ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4076	GENERAL CLERK II Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4077	GENERAL CLERK II OVERTIME Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4078	GENERAL CLERK III Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 4160	4160.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4079	GENERAL CLERK III OVERTIME Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4080	SECRETARY I Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 2080	2080.00	EA	_____	_____

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ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4081	SECRETARY I OVERTIME Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4082	SECRETARY II Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 4160	4160.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4083	SECRETARY II OVERTIME Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4084	SECRETARY III Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 6240	6240.00	EA	_____	_____
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4085	SECRETARY III OVERTIME Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0	0.00	EA	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				
4086	RECEPTIONIST Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4087	RECEPTIONIST OVERTIME Period of Performance: 8/1/2014 - 7/31/2015 Rate: PER HOUR Est. Hours: 0 DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	0.00	EA	_____	_____
4088	Overtime money to be used throughout the period of performance (Option IV) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	1.00	LS	_____	_____
4089	Travel money to be used throughout the period of performance (Option IV) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015	1.00	LS	_____	_____
4090	Training money to be used throughout the period of performance (Option IV) among all business lines and service centers upon government need. DELIVERY DATE: 07/31/2011 SHIP TO: GSA PBS DFC SVS CTR 8PD	1.00	LS	_____	_____

SCHEDULE Continued

ITEM NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	BLDG 41 DFC PO BOX 25546 W 6TH AVE & KIPLING ST DENVER CO 80225-0546 Period of Performance: 08/01/2014 to 07/31/2015				

Contract Number: GS-08P-09-JE-C-0044
Administrative and Technical Support Service Contract
GENERAL SERVICES ADMINISTRATION, REGION 8

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Section C - Contract Clauses

C. 1 52.212-4CONTRACT TERMS AND CONDITIONS - COMMERICAL ITEMS (MARCH 2009)

(a) *Inspection/Acceptance*. The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the Government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights—

(1) Within a reasonable time after the defect was discovered or should have been discovered; and

(2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(b) *Assignment*. The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes payment (*e.g.,* use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.

(c) *Changes*. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(d) *Disputes*. This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613). Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

(e) *Definitions*. The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.

(f) *Excusable delays*. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(g) *Invoice*.

(1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include—

(i) Name and address of the Contractor;

(ii) Invoice date and number;

(iii) Contract number, contract line item number and, if applicable, the order number;

(iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;

(v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;

(vi) Terms of any discount for prompt payment offered;

(vii) Name and address of official to whom payment is to be sent;

(viii) Name, title, and phone number of person to notify in event of defective invoice; and

(ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.

(x) Electronic funds transfer (EFT) banking information.

(A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.

(B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (*e.g.,* 52.232-33, Payment by Electronic Funds Transfer—Central Contractor Registration, or 52.232-34, Payment by Electronic Funds Transfer—Other Than Central Contractor Registration), or applicable agency procedures.

(C) EFT banking information is not required if the Government waived the requirement to pay by EFT.

(2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR Part 1315.

(h) *Patent indemnity*. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.

(i) *Payment*.—

(1) *Items accepted*. Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.

(2) *Prompt payment*. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR Part 1315.

(3) *Electronic Funds Transfer (EFT)*. If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.

(4) *Discount*. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.

(5) *Overpayments*. If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall—

(i) Remit the overpayment amount to the payment office cited in the contract along with a description of the overpayment including the—

(A) Circumstances of the overpayment (*e.g.*, duplicate payment, erroneous payment, liquidation errors, date(s) of overpayment);

(B) Affected contract number and delivery order number, if applicable;

(C) Affected contract line item or subline item, if applicable; and

(D) Contractor point of contact.

(ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.

(6) *Interest*.

(i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in Section 611 of the Contract Disputes Act of 1978 (Public Law 95-563), which is applicable to the period in which the amount becomes due, as provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period as fixed by the Secretary until the amount is paid.

(ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.

(iii) *Final decisions*. The Contracting Officer will issue a final decision as required by 33.211 if—

(A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;

(B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or

(C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see 32.607-2).

(iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.

(v) Amounts shall be due at the earliest of the following dates:

(A) The date fixed under this contract.

(B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.

(vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on—

(A) The date on which the designated office receives payment from the Contractor;

(B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or

(C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.

(vii) The interest charge made under this clause may be reduced under the procedures prescribed in 32.608-2 of the Federal Acquisition Regulation in effect on the date of this contract.

(j) *Risk of loss*. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:

(1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or

(2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.

(k) *Taxes*. The contract price includes all applicable Federal, State, and local taxes and duties.

(l) *Termination for the Government's convenience*. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

(m) *Termination for cause*. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(n) *Title*. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

(o) *Warranty*. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(p) *Limitation of liability*. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

(q) *Other compliances*. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.

(r) *Compliance with laws unique to Government contracts.* The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. 3701, *et seq*., Contract Work Hours and Safety Standards Act; 41 U.S.C. 51-58, Anti-Kickback Act of 1986; 41 U.S.C. 265 and 10 U.S.C. 2409 relating to whistleblower protections; Section 1553 of the American Recovery and Reinvestment Act of 2009 relating to whistleblower protections for contracts funded under that Act; 49 U.S.C. 40118, Fly American; and 41 U.S.C. 423 relating to procurement integrity.

(s) *Order of precedence*. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:

(1) The schedule of supplies/services.
(2) The Assignments, Disputes, Payments, Invoice, Other Compliances, and Compliance with Laws Unique to Government Contracts paragraphs of this clause.
(3) The clause at 52.212-5.
(4) Addenda to this solicitation or contract, including any license agreements for computer software.
(5) Solicitation provisions if this is a solicitation.
(6) Other paragraphs of this clause.
(7) The Standard Form 1449.
(8) Other documents, exhibits, and attachments.
(9) The specification.

(t) *Central Contractor Registration (CCR)*.

(1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(2)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to:

(A) change the name in the CCR database;
(B) comply with the requirements of Subpart 42.12; and
(C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

(3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims (see Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

(4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via the internet at http://www.ccr.gov or by calling 1-888-227-2423 or 269-961-5757.

ADDENDUM TO 52.212-4
C.2 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. The full text of a clause may be accessed electronically using this website: www.arnet.gov and/or http://acquisition.gov/gsam/

C.3	*52.203-3*	*GRATUITIES (Apr 1984)*
C.4	*52.203-5*	*COVEVENANT AGAINST CONTINGENT FEES (Apr 1984)*
C.5	*52.203-8*	*CANCELLATION, RECISSION, AND RECOVERY OF FUNDS FOR ILLEGAL OR IMPROPER ACTIVITY(Jan 1997)*
C.6	*52.203-10*	*PRICE OR FEE ADJUSTMENT FOR ILLEGAL OR IMPROPER ACTIVIY (Jan 1997)*
C.7	*52.203-12*	*LIMITATION ON PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (Sept 2007)*
C.8	*52.204-4*	*PRINTED OR COPIED DOUBLE-SIDE ON RECYCLED PAPER (Aug 2000)*
C.9	*52.209-6*	*PROTECTING THE GOVERNMENTS INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT (Sept 2006)*
C.10	*52.215-15*	*PENSION ADJUSTMENTS AND ASSEST REVERSIONS (Oct 2004)*
C.11	*52.215-18*	*REVERSION OR ADJUSTMENT OF PLANS FOR POSTRETIREMENT BENEFITS (PRB) OTHER THAN PENSIONS (JUL 2005)*
C.12	*52.215-21*	*REQUIREMENTS FOR COST OR PRICING DATA OR INFORMATION OTHER THAN COST AND PRICING DATA—MODIFICATIONS (OCT 1997)*
C.13	*52.223-5*	*POLLUTION PREVENTION AND RIGHT-TO-KNOW INFORMATION (AUG 2003)*
C.14	*52.223-6*	*DRUG-FREE WORKPLACE (MAY 2001)*
C.15	*52.223-10*	*WASTE REDUCTION PROGRAM (AUG 2000)*
C.16	*52.224-1*	*PRIVACY ACT NOTIFICATION (APR 1984)*
C.17	*52.224-2*	*PRIVACY ACT (APR 1984)*
C.18	*52.227-1*	*AUTHORIZATION AND CONSENT (DEC 2007)*
C.19	*52.227-14*	*RIGHTS IN DATA – GENERAL (DEC 2007)*

C.20 52.228-5 INSURANCE – WORK ON A GOVERNMENT INSTALLATION (JAN 1997)

C.21 52.232-9 LIMITATION ON WITHOLDING OF PAYMENTS (APR 1984)

C.22 52.232-19 AVAILABILITY OF FUNDS (APR 1984)

C.23 52.233-3 PROTEST AFTER AWARD (AUG 1996), ALTERNATE I (JUN 1985)

C.24 52.237-2 PROTECTION OF GOVERNMENT BUILDINGS, EQUIPMENT, AND VEGETATION (APR 1984)

C.25 52.237-3 CONTINUITY OF SERVICES (JAN 1991)

C.26 52.242-13 BANKRUPTCY (JUL 1995)

C.27 52.244-2 SUBCONTRACTS (JUNE 2007)

C.28 52.245-2 GOVERNMENT PROPERTY (FIXED-PRICE CONTRACTS) (JUNE 2007), ALTERNATE I (JUNE 2007)

C.29 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)
The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed six months. The Contracting Officer may exercise the option by written notice to the Contractor no later than 30 days prior to expiration of the contract period.

C.30 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within the term of the contract provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

C.31 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE (MAY 2004)

(a) *Definition*. “Service-disabled veteran-owned small business concern”—

(1) Means a small business concern—

(A) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(B) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) "Service-disabled veteran" means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

(B) General.

(1) Offers are solicited only from service-disabled veteran-owned small business concerns. Offers received from concerns that are not service-disabled veteran-owned small business concerns shall not be considered.

(2) Any award resulting from this solicitation will be made to a service-disabled veteran-owned small business concern.

(C) *Agreement*. A service-disabled veteran-owned small business concern agrees that in the performance of the contract, in the case of a contract for—

(1) Services (except construction), at least 50 percent of the cost of personnel for contract performance will be spent for employees of the concern or employees of other service-disabled veteran-owned small business concerns;

(2) Supplies (other than acquisition from a nonmanufacturer of the supplies), at least 50 percent of the cost of manufacturing, excluding the cost of materials, will be performed by the concern or other service-disabled veteran-owned small business concerns;

(3) General construction, at least 15 percent of the cost of the contract performance incurred for personnel will be spent on the concern's employees or the employees of other service-disabled veteran-owned small business concerns; or

(4) Construction by special trade contractors, at least 25 percent of the cost of the contract performance incurred for personnel will be spent on the concern's employees or the employees of other service-disabled veteran-owned small business concerns.

(D) A joint venture may be considered a service-disabled veteran owned small business concern if—

(1) At least one member of the joint venture is a service-disabled veteran-owned small business concern, and makes the following representations: That it is a service-disabled veteran-owned small business concern, and that it is a small business concern under the North American Industry Classification Systems (NAICS) code assigned to the procurement;

(2) Each other concern is small under the size standard corresponding to the NAICS code assigned to the procurement; and

(3) The joint venture meets the requirements of paragraph 7 of the explanation of Affiliates in 19.101 of the Federal Acquisition Regulation.

(4) The joint venture meets the requirements of 13 CFR 125.15(b)

(E) Any service-disabled veteran-owned small business concern (nonmanufacturer) must meet the requirements in 19.102(f) of the Federal Acquisition Regulation to receive a benefit under this program.

C.32 52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY (IT IS NOT A WAGE DETERMINATION):

Accounting Clerk I	GS-0560-03	$12.58
Accounting Clerk II	GS-0560-04	$14.12
Accounting Clerk III	GS-0560-05	$15.80
Administrative Assistant	GS-0301-07	$19.57
Computer Programmer II, Web Designer	GS-2210-11	$28.97
Computer Programmer III, Web Developer	GS-2210-12	$34,72
Computer Programmer III, Web Architect	GS-2210-13	$41.29
Contract Specialist I	GS-1102-09	$23.94
Contract Specialist II	GS-1102-11	$28.97
Contract Specialist III	GS-1102-12	$34.72
Contract Specialist IV	GS-1102-13	$41.29
Copywriter	GS-1084-11	$28.97
Cost Estimator	GS-1101-12	$34.72
Draft CAD Operator I	GS-0301-09	$23.94
Draft CAD Operator II	GS-0301-11	$28.97
Draft CAD Operator III	GS-0301-12	$34.72
Interior Designer	GS-1008-12	$34.72
Landscape Architect	GS-0807-12	$34.72
General Clerk I	GS-0303-02	$11.53
General Clerk II	GS-0303-03	$12.58
Graphics Artist	GS-1020-11	$28.97
Logistics Support Technician	GS-0346-06	$17.61
Senior Procurement Analyst	GS-1101-13	$41.29
Procurement Technician	GS-1106-06	$17.61
Project Manager I	GS-1101-11	$28.97
Project Manager II	GS-1101-12	$34.72
Quality Assurance Specialist	GS-1910-12	$34.72
Realty Specialist	GS-1170-12	$34.72
Realty Support Technician	GS-1170-09	$23.94
Receptionist	GS-0303-03	$12.58
Secretary I	GS-0303-04	$14.12
Secretary II	GS-0303-05	$15.80
Secretary III	GS-0303-06	$17.61
Security Specialist I	GS-0080-05	$15.80
Security Specialist II	GS-0080-07	$19.57
Service Order Dispatcher	GS-0303-05	$15.80
Shipping/Receiving Clerk	GS-2001-06	$17.61
Support Technician	GS-2001-06	$17,61
Supply Technician	GS-2001-07	$19.57
Video Production Specialist I	GS-1071-10	$26.37
Video Production Specialist II	GS-1071-12	$34.72

C.33 552.212-71 CONTRACT TERMS AND CONDITIONS APPLICABLE TO GSA ACQUISITION OF COMMERCIAL ITEMS (JULY 2003)

The Contractor agrees to comply with any provision or clause that is incorporated herein by reference to implement agency policy applicable to acquisition of commercial items or components. The provision or clause in effect based

on the applicable regulation cited on the date the solicitation is issued applies unless otherwise stated herein. The following provisions and clauses are incorporated by reference:

(a) *Provisions*.

___ 552.237-70 Qualifications of Offerors

(b) *Clauses*.

_X_ 552.203-71 Restriction on Advertising
___ 552.211-73 Marking
_X_ 552.215-70 Examination of Records by GSA
___ 552.215-72 Price Adjustment—Failure to Provide Accurate Information
___ 552.219-70 Allocation of Orders—Partially Set-Aside Items
___ 552.228-70 Workers' Compensation Laws
___ 552.229-70 Federal, State, and Local Taxes
___ 552.232-8 Discounts for Prompt Payment
___ 552.232-23 Assignment of Claims
___ 552.232-71 Adjusting Payments
_X_ 552.232-72 Final Payment
___ 552.232-73 Availability of Funds
_X_ 552.232-78 Payment Information
_X_ 552.237-71 Qualifications of Employees
___ 552.238-71 Submission and Distribution of Authorized FSS Schedule Price List
___ 552.238-74 Industrial Funding Fee and Sales Reporting
___ 552.238-75 Price Reductions
___ 552.242-70 Status Report of Orders and Shipments
___ 552.243-72 Modifications (Multiple Award Schedule)
___ 552.246-73 Warranty—Multiple Award Schedule
___ 552.246-76 Warranty of Pesticides

(End of clause)

C.34 552.217-71 NOTICE REGARDING OPTION(S) (NOV 1992)

The General Services Administration (GSA) has included an option to *purchase additional quantities of supplies or services and to extend the term of this contract* in order to demonstrate the value it places on quality performance by providing a mechanism for continuing a contractual relationship with a successful Offeror that performs at a level which meets or exceeds GSA's quality performance expectations as communicated to the Contractor, in writing, by the Contracting Officer or designated representative. When deciding whether to exercise the option, the Contracting Officer will consider the quality of the Contractor's past performance under this contract in accordance with 48 CFR 517.207.

C.35 552.232-70 INVOICE REQUIREMENTS (SEP 1999)

(a) Invoices shall be submitted in an original only, unless otherwise specified, to the designated billing office specified in this contract or order.
(b) Invoices must include the Accounting Control Transaction (ACT) number provided below or on the order.

ADN Number *1B9i00846*

(c) In addition to the requirements for a proper invoice specified in the Prompt Payment clause of this contract or order, the documentation specified in Clause D.7 Contractor Verification of Work shall be submitted with each invoice.
(d) The invoice shall include at a minimum:

Contractor's remittance address
Contract Number
ADN Number: 1B9i00846
Monthly Period of Performance
Invoice Number
Invoice Date
Contract Line Item Number (CLIN)
Contract Line Item Description
Appropriate Accounting Code Allocated to Each CLIN
CLIN Quantity of Hours Worked
CLIN Unit Price
CLIN Amount Invoiced for that Period of Performance
CLIN YTD Hours and Amount
Total Hours
Total Invoice Amount

C.36 552.232-74 INVOICE PAYMENTS (SEP 1999)

(a) The due date for making invoice payments by the designated payment office is:

(1) For orders placed electronically by the General Services Administration (GSA) Federal Supply Service (FSS), and to be paid by GSA through electronic funds transfer (EFT), the later of the following two events:

(i) The 10th day after the designated billing office receives a proper invoice from the Contractor. If the designated billing office fails to annotate the invoice with the date of receipt at the time of receipt, the invoice payment due date shall be the 10th day after the date of the Contractor's invoice; provided the Contractor submitted a proper invoice and no disagreement exists over quantity, quality, or Contractor compliance with contract requirements.

(ii) The 10th day after Government acceptance of supplies delivered or services performed by the Contractor.

(2) For all other orders, the later of the following two events:

(i) The 30th day after the designated billing office receives a proper invoice from the Contractor. If the designated billing office fails to annotate the invoice with the date of receipt at the time of receipt, the invoice payment due date shall be the 30th day after the date of the Contractor's invoice; provided the Contractor submitted a proper invoice and no disagreement exists over quantity, quality, or Contractor compliance with contract requirements.

(ii) The 30th day after Government acceptance of supplies delivered or services performed by the Contractor.

(3) On a final invoice, if the payment amount is subject to contract settlement actions, acceptance occurs on the effective date of the contract settlement.

(b) The General Services Administration will issue payment on the due date in paragraph (a)(1) of this clause if the Contractor complies with full cycle electronic commerce. Full cycle electronic commerce includes all the following elements:

(1) The Contractor must receive and fulfill electronic data interchange (EDI) purchase orders (transaction set 850).

(2) The Contractor must generate and submit to the Government valid EDI invoices (transaction set 810) or submit invoices through the GSA Finance Center Internet-based invoice process. Internet-based invoices must be submitted using procedures provided by GSA.

(3) The Contractor's financial institution must receive and process, on behalf of the Contractor, EFT payments through the Automated Clearing House (ACH) system.

(4) The EDI transaction sets in paragraphs (b)(1) through (b)(3) of this clause must adhere to implementation conventions provided by GSA.

(c) If any of the conditions in paragraph (b) of this clause do not occur, the 10-day payment due dates in paragraph (a)(1) of this clause become 30-day payment due dates.

(d) Notwithstanding paragraph (g) of the clause at FAR 52.212-4, Contract Terms and Conditions—Commercial Items, if the Contractor submits hard-copy invoices, submit only an original invoice. No copies of the invoice are required.
(e) All other provisions of the Prompt Payment Act (31 U.S.C. 3901 et seq.) and Office of Management and Budget (OMB) Circular A- 125, Prompt Payment, apply.

C.37 FAR 52.242-15 STOP WORK ORDER (AUG 1989)

a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either—

(1) Cancel the stop-work order; or
(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if—

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

C.38 52.212 – 5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS-COMMERCIAL ITEMS(MAY 2009)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).
_X__Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).
(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).
(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

_X_ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).

_X_ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Dec 2008) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

X_ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (MAR 2009) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

__ (4) 52.204-11, American Recovery and Reinvestment Act—Reporting Requirements (Mar 2009) (Pub. L. 111-5).

__ (5) 52.219-27, Notice of Total HubZone Small Business Set Aside (May 2004) (15 U.S.C. 657a).

__ (6) [Reserved]

__ (7) [Reserved]

__ (8)(i) 52.219-6, Notice of Total Small Business Set-Aside (June 2003) (15 U.S.C. 644).

__ (ii) Alternate I (Oct 1995) of 52.219-6.

__ (iii) Alternate II (Mar 2004) of 52.219-6.

__ (9)(i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

__ (ii) Alternate I (Oct 1995) of 52.219-7.

__ (iii) Alternate II (Mar 2004) of 52.219-7.

__ (10) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)).

__ (11)(i) 52.219-9, Small Business Subcontracting Plan (Apr 2008) (15 U.S.C. 637(d)(4)).

__ (ii) Alternate I (Oct 2001) of 52.219-9.

__ (iii) Alternate II (Oct 2001) of 52.219-9.

_X_(12) 52.219-14, Limitations on Subcontracting (Dec 1996) (15 U.S.C. 637(a)(14)).

__ (13) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).

__ (14)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (OCT 2008) (10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).

__ (ii) Alternate I (June 2003) of 52.219-23.

__ (15) 52.219-25, Small Disadvantaged Business Participation Program—Disadvantaged Status and Reporting (Apr 2008) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

__ (16) 52.219-26, Small Disadvantaged Business Participation Program—Incentive Subcontracting (Oct 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

_X_ (17) 52.219-27, Notice of Total Service-Disabled Veteran-Owned Small Business Set-Aside (May 2004) (15 U.S.C. 657 f).

_X_ (18) 52.219-28, Post Award Small Business Program Rerepresentation (Apr 2009) (15 U.S.C. 632(a)(2)).

_X_ (19) 52.222-3, Convict Labor (June 2003) (E.O. 11755).

___ (20) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (Aug 2009) (E.O. 13126).

_X_ (21) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).

_X_ (22) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

_X_ (23) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sept 2006) (38 U.S.C. 4212).

_X_ (24) 52.222-36, Affirmative Action for Workers with Disabilities (Jun 1998) (29 U.S.C. 793).

_X_ (25) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sept 2006) (38 U.S.C. 4212).

_X_ (26) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (Dec 2004) (E.O. 13201).

_X_ (27) 52.222-54, Employment Eligibility Verification (JAN 2009). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

__ (28)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

__ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

_X_ (29) 52.223-15, Energy Efficiency in Energy-Consuming Products (DEC 2007) (42 U.S.C. 8259b).

__ (30)(i) 52.223-16, IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products (DEC 2007) (E.O. 13423).

__ (ii) Alternate I (DEC 2007) of 52.223-16.

__ (31) 52.225-1, Buy American Act—Supplies (Feb 2009) (41 U.S.C. 10a-10d).

__ (32)(i) 52.225-3, Buy American Act—Free Trade Agreements—Israeli Trade Act (June 2009) (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, Pub. L. 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, and 110-138).

__ (ii) Alternate I (Jan 2004) of 52.225-3.

__ (iii) Alternate II (Jan 2004) of 52.225-3.

__ (33) 52.225-5, Trade Agreements (AUG 2009) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).

__ (34) 52.225-13, Restrictions on Certain Foreign Purchases (June 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

__ (35) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).

__ (36) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

__ (37) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

__ (38) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

_X_ (39) 52.232-33, Payment by Electronic Funds Transfer—Central Contractor Registration (Oct 2003) (31 U.S.C. 3332).

__ (40) 52.232-34, Payment by Electronic Funds Transfer—Other than Central Contractor Registration (May 1999) (31 U.S.C. 3332).

__ (41) 52.232-36, Payment by Third Party (May 1999) (31 U.S.C. 3332).

__ (42) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

__ (43)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

__ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: [*Contracting Officer check as appropriate.*]

_X_ (1) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, *et seq*.).

_X_ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 1989) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq*.).

_X_ (3) 52.222-43, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Multiple Year and Option Contracts) (Sep 2009) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq*.).

___ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act—Price Adjustment (Sep 2009) (29 U.S.C. 206 and 41 U.S.C. 351, *et seq*.).

__ (5) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment—Requirements (Nov 2007) (41 351, *et seq.*).

__ (6) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services—Requirements (Feb 2009) (41 U.S.C. 351, *et seq.*).

__ (7) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Mar 2009) (Pub. L. 110-247).

__ (8) 52.237-11, Accepting and Dispensing of $1 Coin (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) *Comptroller General Examination of Record*. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records—Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to
appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Dec 2008) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

(ii) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds $550,000 ($1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) [Reserved]

(iv) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sept 2006) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998) (29 U.S.C. 793).

(vii) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (Dec 2004) (E.O. 13201).

(viii) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, *et seq*.).

(ix) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).

___Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (Nov 2007) (41 U.S.C. 351, *et seq.*).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services-Requirements (Feb 2009) (41 U.S.C. 351, *et seq.*).

(xii) 52.222-54, Employment Eligibility Verification (JAN 2009).

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Mar 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

SECTION D - CONTRACT DOCUMENTS, EXHIBITS AND ATTACHEMENTS

D.1 CALCULATION OF HOURLY RATES

The hourly rates shown in the price schedule of the SF 1449 are fully burdened and include the base hourly rate; fringe benefits such as payroll taxes, Health and welfare; vacation, holiday, and other leave pay, general and administrative expenses; overhead and profit. The estimated hours shown for each labor category represent Direct Productive Hours, which are defined as hours actually worked, excluding vacation, holidays, sick leave, and other absences. The estimated hours are calculated based on approximately 2,080 hours per full time equivalent. An overtime rate shall be calculated based on time and a half of the base rate, payroll taxes, and profit, but shall not include Health and Welfare, general and administrative or overhead.

D.2 SCHEDULING OF DIRECT PRODUCTIVE HOURS

The Government will order an estimated number of hours for on-site support via issuance of a contract. The Contractor shall provide all hours ordered and is authorized to invoice for Direct Productive Hours worked by its employees in support of the contract. The Contractor shall coordinate with the Government Point of Contacts in each work center as required to schedule employee work. To the maximum extent practicable, fluctuations in workload for each contract employee will be addressed by flexing employee work hours to accommodate the peaks while avoiding the necessity for an employee to work more than their regularly scheduled hours in each pay period. The Contractor is responsible for ensuring its employees are paid in accordance with applicable labor laws and regulations.

D.3 PERFORMANCE SPECIFICATIONS

All services shall be provided in accordance with the "Performance Work Statement for Technical and Administrative Support Services at Attachment A to Section D.

D.4 PACKAGING AND MARKING

D.4.1 PACKAGING/MARKING FOR DELIVERABLE DATA

1. Each package, e-mail, report or other deliverable shall be accompanied by a letter or other document which:

    a. Identifies the contract by number under which the item is being delivered

    b. Identified the deliverable Item Number or report Requirement, which requires the deliverable.

    c. Indicates whether the Contractor considered the delivered item to be partial or full satisfaction of the requirement.

2. Preservation, marking, and packing for shipping or mailing of all data delivered hereunder shall be in accordance with good commercial practice and adequate to ensure safe arrival and acceptance by the post office or other carrier.

3. In lieu of mailing, the Contractor may electronically submit (e-mail) reports to the Contracting Officer (CO) and/or to the Contract Specialist (CSP) via e-mail. All electronic submittals shall use Microsoft Word 97 or newer format and/or Microsoft Excel 97 or newer format and/or Adobe Acrobat newest version.

D.5 INSPECTION AND ACCEPTANCE

D.5.1 GOVERNMENT ACCEPTANCE OF WORK

Acceptance of all work and effort under this contract (including any Reporting Requirements, if any) shall be accomplished by the Contracting Officer, or any duly designated representative.

D.6 CONTRACTOR QUALITY CONTROL

The Contractor shall utilize a Quality Control (QC) system to ensure services are completed in accordance with contract requirements. The operation of the Quality Control system must be described in a written plan, maintained and made available to the COR. The initial QC plan and all revisions shall be acceptable to the Contracting Officer prior to implementation. The Performance Work Statement details the items which should be addressed in the QC Plan.

D.7 CONTRACTOR VERIFICATION OF WORK

In conjunction with submission of monthly invoices, the Contractor shall submit to the Contracting Officer a monthly report of the actual hours worked by each Contractor employee performing on the contract. The report shall include at a minimum:

a. Applicable invoice number
b. Period of performance covered by the invoice
c. Hours worked by each employee in each labor category
d. Time sheets or other documentation and any flexible workplace forms
e. Total number of Direct Productive Hours worked and billed in the period
f. Contractor Contract Manager name and signature

D.8 DELIVERIES OR PERFORMANCE

D.8.1 FAR 52.242-15 STOP WORK ORDER (AUG 1989)

a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either—

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if—

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the

Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

D.8.2 HIRING FOR VACANIES

The contractor shall hire individuals within a period of three (3) weeks from the date of vacancy notification from the Contracting Officer.

D.9 TERM OF CONTRACT

1. Base Period of Performance: The base period of performance will commence on the specified effective date of the contract and continue for one year.
2. Option Periods of Performance: Each option period of performance (first option period through the fourth option period) will commence upon the effective date of option exercise and continue for one year.
3. In addition to extension to extension of performance that may be effected through exercise of the first through fourth option periods, the contract may be further extended for up to six (6) additional months pursuant to the FAR Clause, 52.217-8 Option to Extend Services.

D.10 PRINCIPAL PLACE OF PERFORMANCE

1. Performance under this contract shall occur at various General Services Administration offices located in Region 8. Attachment A, in Section D will specify locations where services are to be provided.
2. Locations were services may be performed within Region 8 include, but are not limited to:

GSA Rocky Mountain Region (Region 8)
Building 41
One Denver Federal Center
Denver, CO 80225-0546

Federal Building/US Post Office
657 2nd Avenue, North
Room 348
Fargo, North Dakota 58102-4727

Byron G. Rogers Federal Building
1961 Stout St.
Room 160
Denver, CO 80294-1961

David Skaggs Research Center
325 Broadway
Room 1C101
Boulder, CO 80305-3337

Paul H. Hatfield Courthouse
901 Front Street
Suite 2300
Helena, MT 59626

W.F Bennett Federal Building
125 S. State Street
Room 5201
Salt Lake City, UT 84138

Wyoming Field Office
100 East B St. Rm. 1002
Casper, WY 82601

Billings Field Office
316 North 26th St. Rm. 3010
Billings, MT 59101

Missoula Field Office
200 East Broadway Rm. 132
Missoula, MT 59101

JC O Mahone Building
2120 Capitol Ave. Rm 1106
Cheyenne, WY 82001

3. Other Region 8 locations may require support during the term of the contract. Region 8 encompasses the states of Colorado, Montana, Utah, North Dakota, South Dakota and Wyoming.

D.11 CONTRACT ADMINISTRATION DATA

Contracting Officer:
Amy Lineberry
General Services Administration
Acquisition Management Staff
PO Box 25546
Denver, CO 80225
303-236-8000 x2559
amy.lineberry@gsa.gov

Contract Specialist:
Edward Marin
General Services Administration
Acquisition Management Staff
PO Box 25546
Denver, CO 80225
303-233-8000 x2231
edward.marin@gsa.gov

D.12 REMIT ADDRESS

1. Payment shall be made to the address entered into Contractor Central Registration (www.ccr.gov).

D.13 CORRESPONDANCE PROCEDURES

1. To promote timely and effective administration, correspondence submitted under this contract shall include contract number, position, location of work and shall be subject to the following procedures:

a. Technical Correspondence. Technical correspondence (as used herein, this term excludes technical correspondence where patent or technical data issues are involved and correspondence which proposes or otherwise involves waivers, deviations, or modifications to the requirements, terms, or conditions of this contract) shall be addressed to the designated Contracting Officer's Representative (COR), with an information copy of the correspondence sent to the Contracting Officer.

b. Other Correspondence: All correspondence other than technical correspondence shall be addressed to the Contracting Officer designated at the time of award.

2. The Contractor shall use the Contract Specialist designated at the time of award as their primary point of contact throughout contract performance for all matters regarding this contract except technical matters (see paragraph 1.a of this clause for definition). Contact information for the Contracting Officer and the Contract Specialist will be noted in the award letter to the successful offeror.

D.14 BILLING INSTRUCTIONS

1. The Contractor shall submit invoices electronically to the contracting officer. After the invoice has been reviewed and approved by the contracting officer the contractor shall submit the invoice in accordance with the Payment Provisions of this contract to: http://www.finance.gsa.gov.

2. At the time of electronic input, the Contractor shall simultaneously provide an information copy of the invoice with any required supporting documentation to the Contracting Officer. The copy and supporting documentation must be received by the Contracting Officer on the <u>same business day</u> of the electronic submission to Finance.

3. All information copies of invoices submitted to the contracting officer shall be accompanied by the Verification of Work Report as required by Clause D.7 Contractor Verification of Work. Invoices that do not include this report will be rejected as improper invoices in accordance with FAR 53.232-25.

4. Payment under the contract will be made no more frequently than monthly. Invoices submitted more frequently than monthly will not be accepted and will be returned to the Contractor without action.

D.15 DESIGNATION OF THE CONTRACTING OFFICER'S REPRESENTATIVE (COR)AND GOVERNMENT POINTS OF CONTACT (GPOC)

1. On contract award, the Contracting Officer will designate an individual to serve as the COR and an individual to serve as an alternate COR on the contract. The COR will be responsible for assisting the Contracting Officer in monitoring technical compliance, administrative tasks, and funds expenditures. The COR is not authorized to negotiate any terms or agreements with the Contractor that modify the contract; direct work outside the scope of the contract that would constitute a change as defined under the applicable “Changes” clause of the contract; cause any increase or decrease in the contract price; or interfere with the Contractor’s right to perform under the terms and conditions of the contract. A copy of the COR designation specifying all COR duties and responsibilities will be provided to the Contractor upon contract award.

2. The authority and responsibilities as a COR or alternate COR are individually delegated and may not be re-delegated. If the COR is absent or otherwise not available and technical direction is required to be issued to the Contractor, the Contractor should seek such direction from the alternate COR. If both COR and alternate COR are absent, the only other person who is authorized to issue such direction is the CO. No other person is authorized to act in an official capacity on behalf of the COR or alternate or otherwise assume COR authority.

3. The CO will identify a Government Point of Contact (GPOC) in each work center in which contractor staff is performing on-site services. The GPOCs will coordinate employee work schedules with the Contractor. The GPOCs will also respond to general inquires of contract employees to clarify or complete assigned work. The GPOCs are not authorized to act on behalf of the CO or the COR in their absence, or perform any of the duties specifically assigned to the COR by the CO. GPOCs may however assist the COR in performing his/her assigned duties; e.g., identifying required travel and training of contractor employees to the COR and monitoring use of and need for additional government-furnished property within the work center.

D.16 CONTRACTOR'S CONTRACT ADMINISTRATION

The name, title, phone number, office name, and complete mailing address of the Contractor’s primary and alternate points of contact for contract administration, including defective or improper invoices, is as follows:

Name:	Name:
Title:	Title:
Phone Number:	Phone Number:
E-mail address:	E-mail address:
Fax Number:	Fax Number:
Company Name:	Company Name:

Address: Address:

City/State/Zip: City/State/Zip:

D.17 CONTRACTING OFFICER

1. The Contracting Officer responsible for administration of this contract will be identified on contract award. The designated CO shall be primarily responsible for all contractual actions required to be taken by the Government under the terms of this contract.

1. Notwithstanding the above, in the event the designated CO is absent or otherwise unavailable for an extended period or an urgent action is required, any other duly appointed Contracting Officer assigned to PBS Region 8 shall be authorized to take required contractual action(s) within the limits of their authority.

2. Notwithstanding any of the other clauses of this contract, the Contracting Officer shall be the only individual authorized to:

a. accept nonconforming work,
b. waive any requirement of this contract, or
c. modify any term or condition of this contract.

D.18 LEVEL OF SUPPORT

1. The Contracting Officer will order Direct Productive Hours (DPH) in any labor category under the contract to provide the support services required by Region 8 during the term of the contract. The term of the contract is defined as the base period of performance plus any option periods that have been exercised. DPH is defined as actual hours worked exclusive of vacation, holiday, sick leave, and other absences.

2. This contract is for obtaining the services required in the Performance Work Statement for the term of the contract. Changes in program requirements may cause an increase or decrease in DPH ordered from those estimated in Section B of the contract. Notwithstanding the estimated DPH, the Contractor will be required to provide all DPH ordered.

3. Due to unknown requirements at the time of award, the Government reserves the right to add labor categories not identified within the contract through a bilateral contract modification and in accordance with FAR 52.212-4(c), Contract Terms and Conditions—Commercial Items and to order hours under new labor categories as needed to fulfill the Government's performance requirements. The Government further reserves the right to increase or decrease staffing levels under established labor categories and to change the site for performance of work under any of the labor categories.

4. The award will obligate sufficient funds to cover the estimated DPH ordered and reimbursable costs associated with travel, training, approved overtime, and other expenses as authorized by the Contracting Officer. The Contractor shall not exceed the funding established on the award unless specifically authorized in writing by the Contracting Officer.

5. Any staffing changes initiated by the Contractor shall be coordinated with the Contracting Officer in advance of the action.

6. The Contractor shall coordinate anticipated absences of Contractor personnel from their assigned principle place of performance with the GPOCs of the applicable work centers or COR. The Contractor shall manage the contract staff such that schedule days off, vacation schedules, Contractor meetings, training, or non-government work-related meetings shall not be disruptive to or have an

adverse effect on operations or project work to be performed.

7. Training and travel shall be coordinated with the cognizant GPOCs in order to minimize adverse impact to operations. Prior approval by the Contracting Officer is required for all travel, training, and overtime.

D.19 CONTRACTOR PERSONNEL

1. All personnel assigned to this contract shall be fully qualified, trained, experienced and capable of performing the work of the contract position they are filling. In exceptional cases, the Contracting Officer may authorize the Contractor to hire proposed personnel who are not fully qualified at the time of hire. In those instances, the Contractor shall obtain the prior approval of the Contracting Officer. To support the request for approval, the Contractor shall detail the circumstances pertaining to the proposed hire, the benefits to be gained by the Government if the individual is hired to perform on the contract, and the proposed reduction in labor rate to reflect the reduced qualifications. Onsite oversight of contract employees will be required for all Regional Office positions.

2. All personnel assigned to this contract must successfully complete a Background/Security Check screening as specified in Clause C.61.32 SECURITY CLEARANCE REQUIREMENTS (NONCLASSIFIED CONTRACT).

3. The Contractor and all contractor personnel shall exhibit the following core competencies when performing work under this contract:

a. **Supporting GSA's efforts to improve quality and efficiency**. Understands the importance of early problem resolution and a timely response to inquiries and requests for assistance. Supports timely completion of all tasks including deliverables which may be required within stringent time frames.
b. **Teamwork/collaboration**. Recognizes the value of teamwork and embraces collaboration in addressing cross-cutting issues and problems. Fosters a spirit of teamwork, cooperation, and trust and values diversity in pursuing solutions to meet organizational goals and program plans.
c. **Communication**. Is effective in the skill of interpersonal influence. Articulates complex or technical information so that others can understand. Is an active listener; fosters open, two-way information exchange; and is skilled in both written and verbal communication.
d. **Quality/customer focus**. Champions the quality process by regularly reinforcing the organization's vision, quality values and customer focus. Demonstrates a commitment to excellence by ensuring that business practices and processes are continuously examined from the standpoint of adding value to the customer.
e. **Flexibility**. Is open to changing the way the organization conducts its business to reflect new realities and different priorities. Adapts own style to respond to different emerging program and staff needs and conflicting interests.

4. All personnel shall work a full time schedule unless otherwise indicated. Personnel shall present a neat appearance and be dressed appropriately for the type of work they are performing.

D.20 SENIORITY LISTS

1. Upon award and in accordance with FAR 52.222-41 SERVICE CONTRACT ACT OF 1965 the Contractor will receive a certified list of names from the Contracting Officer showing the anniversary dates of any service employees retained in the performance of the succeeding contract and subject to a wage determination.

2. No less than 10 days prior to the completion of the contract, the Contractor shall furnish the Contracting Officer a certified list of the names of all service employees on the Contractor's or subcontractor's payroll during the last month of performance.

D.21 TRAINING

1. In performance of this contract, the Contractor shall use only fully trained, experienced, and technically proficient personnel. For purposes of administering this contract, the following definitions shall apply:

a. **Training Costs.** All costs associated with training, including but not limited to tuition, materials, airfare, per diem, and other travel expenses, shall be calculated and used to determine the total costs associated with a particular training session.

b. **Basic Skills.** The minimum skill level requirements appropriate to the job description and skill level. For example, a person working in the labor category of Computer Programmer III, Web Developer is expected to program in the language of the data system being supported without additional training or experience.

c. **State-of-the-art Training.** Training required in order to remain proficient in unique skills that are affected by changes in the current state-of-the-art.

d. **Job Progression Skills.** Skills required in order to perform duties resulting from career progression; for example, training required by an Computer Programmer III, Web Developer who becomes a supervisor and requires training in supervisory skills.

e. **Reimbursement.** Training expenses will be reimbursed under the contract only if the expenses are incurred specifically for, or meet specific needs of, this contract. Training expenses will not be reimbursed if the training benefits both this contract and other contracts, or if the training is necessary for the overall operation of the business, such as basic skills training or job progression training. Reimbursement for training is limited to the direct costs of training, materials and travel costs. No payment will be made for profit, general and administrative or overhead added to the training costs.

2. Reimbursement for training costs will be made only if such training is authorized in advance by the Contracting Officer, the employee completes the training, and a copy of the certificate of completion is provided to the Contracting Officer with submission of the request for reimbursement. The request for training shall include the following: Employee name and position title. Course title, location and date(s). Justification for attendance. Itemized estimate of all costs associated with such training, as defined in paragraph 1.a above.

3. Any training given to contract employees that is not specifically requested for performance under this contract, and requires the absence of the contract employee must be coordinated with the COR and/or GPOC no later than two workweeks prior to the start of the training.

4. The Contractor shall refund or credit to the Government all training costs for an employee, as defined in paragraph 1.a above, whenever the training costs were reimbursed under the contract, the training costs for the employee exceeded $500.00 for the training event, and the employee who received the training, within 12 months after completion of the training, either:

a. resigns from employment, or
b. is reassigned from this contract to another contract within the Contractor's corporate structure, or
c. is released from employment by the Contractor, or
d. is reassigned at the Contractor's discretion, within the contracted scope of work, to performance of duties not associated with the training.

5. The Contractor shall maintain records for all training either sponsored or reimbursed by GSA, which shall be made available to the Government upon request. These records shall consist of the request for training, the Government's approval of the request, and certification of course completion.

D.22 REIMBURSEMENT FOR CONTRACTOR TRAVEL

1. Costs incurred by Contractor personnel for travel, including costs of lodging, per diem, other subsistence, and incidental expenses, shall be considered to be reasonable and allowable only to the extent that they do not exceed the rates and amounts set by Subchapter I of Chapter 57 of Title 5, United States Code; or by any local General Services Administration travel regulations.

2. The Contractor will be reimbursed by the Government for travel and per diem expenses incurred by the Contractor's on-site personnel for contract purposes only, when specifically authorized by the Contracting Officer prior to the travel.

3. Reimbursement shall not exceed the maximum limits authorized in this contract. All Contractor claims for travel reimbursement shall include receipts for airfare, lodging, car rentals, and any incidental expenses exceeding $25.00.

4. Travel reimbursement is limited to the direct costs of travel and per diem expenses. No payment will be made for profit, general and administrative and overhead added to the travel costs.

5. The Contractor is required to make a good faith effort to obtain the lowest customary standard coach, or equivalent airfare. The Contractor should be prepared to defend any Contractor acquired airfare charges if the Government questions invoiced airfare charges as not being the lowest customary standard, coach, or equivalent fare.

6. Airfare costs in excess of the lowest customary standard, coach, or equivalent airfare are unallowable except to avoid:

a. non-circuitous routing;
b. travel during unreasonable hours;
c. excessively prolonged travel;
d. additional travel costs that would be associated with the standard fare

7. Any airfare costs in excess of the above standard must be documented and justified to be allowable. The justification shall be submitted with the invoice.

D.23 OBSERVANCE OF LEGAL HOLIDAYS

1. The contractor hereby agrees to observe those holidays as indicated on the applicable wage determination in accordance with the Service Contract Act.

D.24 ALTERNATE WORK SITE

1. Purpose
   This policy and procedure establishes guidelines for the process by which General Services Administration (GSA), Region 8 reviews, approves/disapproves, and evaluates Contractor staff telecommuting arrangements under established support service contracts. The process begins with a request from the Contractor or Contract Employee for telecommuting, which continues through GSA for review and approval or disapproval, and subsequent evaluation of the arrangement, on a case-by-case basis. Contractor staff telecommuting arrangements may be terminated by GSA or the Contractor at any time.
2. Policy
   a. The GSA and Contractor staff shall be informed of the telecommuting policy and procedures. The Contractor staff must obtain the proper approval for telecommuting prior to beginning such a practice. That the Contractor staff must provide GSA with a written request for all telecommuting arrangements. A review of the telecommuting arrangements will occur on a regular basis.

b. The Contractor Management, Contractor staff and GSA will have mutual agreement on all telecommuting arrangements. The Contractor and Contractor staff must obtain the approval of GSA prior to modifying any long-term telecommuting arrangement.

c. That Contractor staff shall be informed that telecommuting may not be available to all positions and that GSA approval/disapproval is final. Telecommuting is not guaranteed as work assignments, contractor staff performance and administrative matters may impact the approval of telecommuting arrangements.

3. Definitions

a. Telecommuting - Alternative or flexible workplace. “Flexible workplace”, “work-at-home”, “telecommuting”, “teleworking” – all refer to a work situation where the location of the work site is shifted away from the traditional office. In general, telecommuting means working from home or from an office (telecommuting center) instead of a traditional office setting.

b. Flexiplace - Used synonymously with telecommuting.

c. Official Duty Station - The Official Duty Station shall be, as it is without telecommuting, the duty office or normal place of work.

d. Contractor Staff - A person who performs services for GSA under an order or contract and is not employed directly by the Federal Government.

e. Telecommuter - A person, Contractor staff, working via a telecommuting arrangement (any of the three types of arrangements described in Section 4).

f. Government Point of Contact - The GSA employee responsible for management and oversight of the organization wherein the contractor staff is assigned.

4. Type of Telecommuting Arrangements. Three types of flexible workplace or telecommuting arrangements are possible through GSA, Region 8. These arrangements are based on the realization that needs may vary considerably and should be considered on a case-by-case basis. The three types of arrangements provide GSA and Contractors with flexibility to establish arrangements responsive to each situation. The three types of arrangements are as follows:

a. Periodic or Intermittent Arrangements.
Infrequent periods of time when projects/assignments can have short turnaround times and/or require intense concentration. Under such circumstances, the telecommuter typically works for a day or so from home, away from typical office distractions and/or due to inclement weather or pandemic outbreak.

b. Short-term Telecommuting Arrangements.
Occasional or short periods usually scheduled for 6 months or less. Some examples where temporary or short-term telecommuting arrangements may work well include the following:

- During convalescence from a short-term injury or illness
- When the work office is not usable (e.g., office renovation)
- Maternity or paternity

c. Long-term Telecommuting Arrangements.
Regularly scheduled telecommuting arrangement designed to last over 6 months, which will be reviewed and may be extended by mutual agreement of the Contractor and GSA. Approval of long-term will be in accordance with the procedures defined in Section 7 of this document.

5. GSA Authority to Approve/Disapprove Contractor Staff Telecommuting
The person(s) authorized to evaluate and approve/disapprove Contractor staff telecommuting

arrangements are the Contracting Officer and the Government Point of Contact.

6. Responsibilities
   a. The Contracting Officer and the Government Point of Contact shall ensure GSA's compliance with this policy and shall review and approve/disapprove Contractor staff telecommuting arrangements.
   b. Contractor Management shall ensure their staff is advised of telecommuting policies and procedures.
   c. Contractor staff shall ensure they follow the GSA and Contractor policies and procedures when applying for and using telecommuting. Contractor staff shall ensure accurate work hours are recorded while telecommuting. Contractor staff shall ensure they obtain prior approval by GSA for overtime work.
   d. The Contractor Staff shall initiate the telecommuting request and obtain concurrence from contractor management prior to submitting the request to GSA for evaluation.
   e. The Government Point of Contact shall ensure telecommuting work assignments are conveyed to the Contractor and Contractor staff shall ensure accurate and timely completion of work assignments.
   f. The Contracting Officer will maintain the telecommuting documentation for Contractor staff including original signed copies of telecommuting agreements.
   g. The Contractor Management shall ensure that telecommuting related administrative tasks are properly accomplished.
   h. The contractor staff shall maintain confidentially of Government information and the security of all GSA documents and equipment while working under a telecommuting arrangement.

7. Procedures
   a. Contractor staff wishing to participate in a telecommuting arrangement should discuss the concept and potential benefits with the Contractor and GSA Government Point of Contact prior to initiating written telecommuting request.

   b. Participation in a **long-term telecommuting** arrangement requires the following:
      i. Completion of the *Alternate Worksite Agreement for Contractor Staff* form with all signatures.
      ii. Providing all forms to the Contracting Officer.
      iii. Satisfactory work performance level prior to and during telecommuting arrangement.
      iv. Establish periodic telecommuting arrangement review.
      v. Adherence to contract security and Privacy Act requirements.
      vi. Adherence to all schedule work hours, overtime and leave requirements.

   c. Participation in **short-term telecommuting** arrangement requires the following:
      i. Completion of the *Alternate Worksite Agreement for Contractor Staff* form with all signatures.
      ii. Providing all forms to the GSA Contracting Officer.
      iii. Satisfactory work performance level prior to and during telecommuting arrangement.
      iv. Adherence to contract security and Privacy Act requirements.
      v. Adherence to all scheduled work hours, overtime and leave requirements.
      vi. Upon completing the telecommuting arrangement, completion of work assignments are validated by signing the Flexible Work place Form with an executed copy provided to the Contract and Contracting Officer.

   d. Participation in **periodic or intermittent telecommuting** arrangement requires the following:
      i. Completion of the *Alternate Worksite Agreement for Contractor Staff* form with all signatures.
      ii. Providing all forms to the GSA Contracting Officer.
      iii. Satisfactory work performance level prior to telecommuting arrangement.
      iv. Adherence to contract security and Privacy Act requirements.
      v. Adherence to all scheduled work hours, overtime and leave requirements.

vi. Upon completing the telecommuting arrangement, completion of work assignments are validated by signing the Flexible Work place Form with an executed copy provided to the Contract and Contracting Officer.

D.25 ADMINISTRATIVE LEAVE

Contractor personnel performing on-site may be relieved from duty when the Government grants administrative leave to its employees as a result of inclement weather, potentially hazardous conditions, and other special circumstances. Contractor personnel may be allowed to make up missed time due to administrative leave allowances only within the same week, and as approved by the contractor management and the contracting officer. In no case will the contractor be allowed to bill GSA for hours not worked by its employees. Nothing in this paragraph should be construed as restricting the Contractor's ability or discretion to pay its employees for this lost time. Contract employees who have a telework agreement established may continue to work from their designated alternate work site location.

D.26 EMPLOYEE AWARDS AND RECOGNITION PROGRAM

1. Contract employees perform vital services necessary for Region 8 to meet its mission and best serve its client agencies. It is therefore in the Government's best interest to ensure and recognize high quality performance by its contract employees. The Government has no authority to grant employee awards to Contractor personnel; however, the Government may issue unofficial certificates of appreciation, plaques or other symbols of appreciation that do not constitute monetary awards. Criterion the Government might use when deciding who to recognize include:

a. Action(s) which directly increased or influenced positive customer satisfaction.
b. Savings in time, money, material or effort.
c. Elimination of waste
d. Accident Prevention
e. Increased revenue or productivity
f. Reduction in costs to GSA

2. The Government recognizes the benefits of providing a method for employees to be rewarded for superior performance. The Government encourages the Contractor to establish or continue, as appropriate, awards programs for its employees. The decision to reward an employee, including the type of award to be provided, and whether monetary or non-monetary, is solely the contractor's and shall not be that of GSA or any of its employees.

D.27 CONTRACTOR QUALITY CONTROL SYSTEM

1. The Contractor is solely responsible for the quality of services provided under this contract. The Contractor is also liable for Contractor employee negligence, fraud, waste or abuse of Government resources or Government Furnished Equipment.

2. The Contractor shall utilize a Quality Control (QC) system to ensure services are completed in accordance with contract requirements. The QC operation must be described in a written plan maintained and made available to the COR. The initial plan and all revisions shall be acceptable to the Contracting Officer prior to implementation.

3. At a minimum, the Contractor's QC plan shall include a detailed description of the internal quality control system to be used including goals to be achieved. The goals should include ensuring that contractor staff consistently performs all services under the contract in a manner that exhibits the five core competencies as set forth above in Clause D.19, 3 of the contract. The description shall include the following details:

a. The job titles, organizational positions and qualifications of the individuals who will ensure

quality services.

b. The process used by Contract Associates to report misunderstandings, conflicting priorities, or other problems or requests that may occur in services, and the process or procedures to effect corrections.

c. The method used to monitor building passes and access control devices.

d. An explanation of the QC documentation system which should contain at a minimum a record of each problem addressed or situation resolved and the process improvement recommendations implemented.

4. Upon request, this file shall be made available to the Government within two hours of request. At the end of the contract period, the file will be turned over to the Contracting Officer.

5. The plan is considered a living document and shall be maintained and revised throughout the life of the contract by the Contractor as deemed necessary by the Contracting Officer.

D.28 GOVERNMENT QUALITY ASSURANCE

1. The Government will use the methods outlined in the Performance Work Statement, Section A-3, Performance Requirements to perform surveillance of contractor performance. The Government reserves the right to include other methods of surveillance including Customer Input, Random Sampling, Periodic Inspection, and any others deemed necessary to ensure quality services.

2. The Government will employ various negative incentives to assist in assuring that quality services are consistently provided by the Contractor. Should deficiencies in contract performance occur, the Contractor will be notified via a Performance Assessment Report. Pursuant to the “Inspection of Services” clause of the contract, the Government may require the Contractor to re-perform any services that do not conform to contract requirements or make an equitable reduction in the contract price to reflect the reduced value of the services performed.

3. Repeated discrepancies within the same Performance Indicator or overall performance outside the Acceptable Quality Level at the end of the rating period, will be reflected on the Contractor’s performance rating of record.

D.29 CONFIDENTIALITY OF INFORMATION

1. To the extent that the work under this contract requires that the Contractor be given access to confidential or proprietary business, technical, or financial information belonging to the Government or other companies, the Contractor shall, after receipt thereof, treat such information as confidential and agrees not to appropriate such information to its own use or to disclose such information to third parties unless specifically authorized by the Contracting Officer in writing. The foregoing obligations, however, shall not apply to:

a. Information which, at the time of receipt by the Contractor, is in the public domain;
b. Information which is published after receipt thereof by the Contractor or otherwise becomes part of the public domain through no fault of the Contractor;
c. Information which the Contractor can demonstrate was in his possession at the time of receipt thereof and was not acquired directly or indirectly from the Government or other companies;
d. Information, which the Contractor can demonstrate, was received from a third party who did not require the Contractor to hold it in confidence.

2. The Contractor shall obtain the written agreement, in a form satisfactory to the Contracting Officer, of each employee permitted access, whereby the employee agrees that he will not discuss, divulge, or disclose any such information or data to any person or entity except those persons within the Contractor's organization directly concerned with the performance of the contract.

3. The Contractor shall flow down the requirements of this clause to all subcontracts. The Contractor shall obtain the written agreement, in a form satisfactory to the Contracting Officer, of each employee permitted access, whereby the employee agrees that he will not discuss, divulge, or disclose any such information or data to any person or entity except those persons within the Contractor's organization directly concerned with the performance of the contract.

D.30 CONTRACTOR EMPLOYEE CONFLICT OF INTEREST AND NONDISCLOSURE AGREEMENTS

1. In accordance with Section C.10.10 CONFIDENTIALITY OF INFORMATION, the Contractor shall obtain the following "Nondisclosure and Employee Conflict of Interest" statements from all support service personnel employed under this effort.

"NONDISCLOSURE AND EMPLOYEE CONFLICT OF INTEREST"

NONDISCLOSURE: I, (employee's name), hereby agree as a condition of employment, and in certain cases under penalty of law, that I will not, unless authorized, disclose to the public or any unauthorized government employees, any oral or written information which was obtained in the performance of this contract with the General Services Administration. This agreement applies to classified and unclassified information and materials relating to all aspects of contractual performance.

CONFLICT OF INTEREST: I, (employee's name), hereby agree as a condition of employment, to report to my immediate supervisor any actual or apparent conflict of interest during my term of employment with regards to contractual support for the General Services Administration. This reporting applies to financial or employment interests in subcontractors, or potential subcontractors to the prime support contract, employment or financial relationships with prime or subcontractors doing business with Region 8 of the General Services Administration, or any present or future personal or business relationships with government employees who are employed within the General Services Administration or other GSA activity.

2. This information will be supplied to the GSA Contracting Officer or authorized representative upon request or upon the identification of an actual or apparent conflict of interest. This disclosure will be made on a continuing basis and a negative affirmation will be made at least annually.

D.31 SOFTWARE MADE AVAILABLE FOR CONTRACTOR'S USE

1. The Government will make certain software acquired under license available to the Contractor for its use in the performance of this contract. The Contractor recognizes and acknowledges that such software or data contained therein may be proprietary and confidential to a third party.

2. The Contractor agrees that it and its employees will not use, copy, disclose, modify, or reverse engineer such software except as permitted by the license and any other terms and conditions under which the software is made available to the Contractor.

3. The Contractor is not authorized to violate any software licensing agreement, or to cause the Government to violate any licensing agreement. If, at any time during the performance of this contract, the Contractor has reason to believe that its utilization of Government furnished software may involve or result in a violation of GSA's licensing agreement, the Contractor shall promptly notify the Contracting Officer, in writing, of the pertinent facts and circumstances. Pending direction from the Contracting Officer, the Contractor shall continue to perform to the full extent possible without utilizing the software illegally.

4. Paragraphs 1 through 3 above shall be flowed down to all subcontractors.

D.32 SUITABILITY DETERMINATIONS

1. All contract employees requiring routine unescorted access to Federally-controlled facilities and/or information systems for more than 6 months (Regular Employees) will be required to undergo a suitability determination before a facility identification card is issued. Prior to the time that an identification card is issued, such Regular Employees will be required to comply with normal facility access control procedures, including sign-in, temporary badging, and escorted entry, as applicable.

2. (b) Failure of a Regular Employee to receive a favorable suitability determination shall be cause for removal of the employee from the work site and from other work in connection with the Contract.

3. (c) Contract employees working less than 6 months (Temporary Employees) may, at the Government's option, be required to undergo a lesser form of suitability determination. Prior to the time that an identification card is issued, if at all, such Temporary Employees will be required to comply with normal facility access control procedures, including sign-in, temporary badging, and escorted entry, as applicable.

4. (d) Temporary Employees who have not received a favorable suitability determination shall be escorted at all times while in non-public space, as directed by the Government.

5. (e) The Government, at its sole discretion, may grant temporary suitability determinations to Regular or Temporary Employees. However, the granting of a temporary suitability determination to any such employee shall not be considered as assurance that a favorable suitability determination will follow.

6. (f)The Contracting Officer or his/her designated representative shall provide the Contractor with required forms for obtaining necessary clearances. The Contractor shall be required to cause such forms to be returned to the Government for processing not later than 14 days following being provided by the Government.

7. (g) The Contractor shall be responsible for planning and scheduling its work in such a manner as to account for facility access issues. Difficulties encountered by the Contractor in gaining access to facilities by its employees and subcontractors shall not be an excuse to any Contractor performance under the Contract.

D.33 IDENTIFICATION CREDENTIALS

1. Upon receipt of a favorable suitability determination, each Regular or Temporary Employee shall be issued an identification credential (Credential) permitting regular access to the building(s) were work is being performed.

2. Regular or Temporary Employees with Credentials shall be required to comply with all applicable access security screening procedures applicable to Government or other personnel possessing similar Credentials.

3. All Contractor or subcontractor employees possessing Credentials shall visibly display their Credentials at all times while in the building(s) where work is being performed.

4. The Contractor shall be responsible for ensuring that all identification credentials are returned to the Government when a particular Contractor or subcontractor employee will no longer be providing service under the Contract at the building(s) covered by the Credential.

5. The Contractor will notify the Government when Credentials are lost. In that event, the Contractor will be responsible for reimbursing the Government for its cost in issuing a replacement Credential.

D.34 EMPLOYEE CLEARANCE PROCEDURES

Within 30 days after contract award, the Contractor shall establish employee clearance procedures for approval by the Contracting Officer’s Representative (COR) to ensure that all property, keys, identification badges, and other such items are recovered when an employee performing under this

contract is terminated or leaves the Contractor's employment voluntarily. Such procedures shall be followed by any Contractor employee who will no longer be working under this contract for whatever reason. The Contractor shall use a clearance form similar to GSA Form 1655, Employee Clearance Checklist, to document completion of all clearance actions, and all completed clearance forms shall be made available for review by the COR upon request.

D.35 SECURITY CLEARANCE REQUIREMENTS (Non-classified Contract)(Colorado Only)

a. **Introduction**

(1) The purpose of this guidance is to define and establish a uniform procedure for General Services Administration (GSA) Region 8 personnel security investigations for contract employees. This guidance applies to both Public Building Service (PBS) and non-PBS contractors.

(2) The contractor submitting the personnel security investigation is referred to as "applicant" throughout this guide.

b. **Background**

(1) Homeland Security Presidential Directive 12 (HSPD-12) *"Policy for a Common identification Standard for Federal Employees and Contractors"* requires the implementation of a government-wide standard for secure and reliable forms of identification.

(2) All contract employees who require routine access to GSA controlled facilities or its information systems are required to be issued this identification. Routine access is defined as regularly scheduled access, for a period greater than 6 months.

(3) Prior to being issued this form of identification, all individuals must have both their identity and trustworthiness proven. This is accomplished by conducting a personnel security investigation (National Agency Check with Written Inquires (NACI) and a Federal Bureau of Investigation (FBI) Criminal History Fingerprint check. All contractors seeking to conduct business on or within federal facilities that are controlled and operated by the Federal Government are required to have a personnel security investigation conducted.

(4) Contractors require a favorably adjudicated National Agency Check with written Inquires (NACI) to receive a Personal Identity Verification, second generation (PIV II/Smart Card) card. PIV II/Smart Cards are the GSA issued identification credentials meeting HSPD-12 requirements.

(5) Temporary/Non-PBS contractors will not be issued PIV II/Smart Cards (unless Information Technology (IT) access is required). A Facility Access Card (formerly known as a Contractor ID Badge) will be issued for these contractors by GSA upon receipt of a favorable initial suitability determination based of a law records check and FBI Finger Print History check.

c. **Type of Clearances**

(1) Long Term Contractor Clearance (greater than 6 months)

(a) <u>Guidance</u>

(1) This section covers the procedures for obtaining an HSPD-12 compliant personnel security investigation, which for contractors working on GSA contracts is the National Agency Check with written Inquires (NACI).

(2) The NACI is required by contractors who require access for more than six (6) months, those who need Information Technology (IT) access (regardless of how long they will be working on a GSA contract) and also applies to those contractors for whom the CO/COR determines may be needed on multiple contracts, and thus cannot be cleared using the procedures for temporary contractors described on the previous pages.

(b) Submission Procedures

(1) There are two different submission methods the applicant may use to submit this type of personnel security investigation, via Electronic Questionnaire for Investigation Processing (e-QIP) or via hard copy of the Standard Form 85P (SF-85P).

(2) This guidance has separate sections for e-QIP submission and hard copy submission.

(3) Each of these two sections has subsections covering the procedures for the State of Colorado and for Mountain Plains and Field Offices, as the procedures will differ depending on where the applicant is located. (See: SUBMISSION PROCEDURE II, Submission Electronic Questionnaire for Investigation Processing (e-QIP), and SECURITY ATTACHMENT: SUBMISSION PROCEDURE III, Submission via hard copy of the Standard Form 85P (SF-85P))

d. **Facility Access Card Issuance**

(1) Facility Access Cards (FAC) were known as temporary Contractor Identification (ID) badges until January 5, 2009. On this date, GSA began issuing the Facility Access Cards, replacing FPS as the issuing organization.

(2) Facility Access Cards are only issued to those contractor employees who do not require routine access to a federal facility and who do not require access to GSA computer systems.

(3) Facility Access Cards are contract specific. If an individual is working on two or more contracts, a Facility Access Card will be issued for each contract.

(a) Initial Issuance

Note: If the contractor was one of those individuals located in Colorado, but it was not feasible (normally only those located outside the Denver Metropolitan area) for them to submit their personnel security investigation in person at the Denver Federal Center, the procedures outlined below for Mountain Plains and Field Offices will be used to obtain a Facility Access Card.

1. FPS will notify all persons listed in Block 5 of the CIW of the favorable initial suitability determination. Upon receipt of this notification the CO/COR may begin the process to have a Facility Access Card issued.

2. CO/CORs will submit a Facility Access Card Application Form to the Regional Security Office. Due to separation of roles, the same individual cannot request a badge be created and also be the individual who approves (creates and issues) that same card.

3. The Facility Access Card Application form must be filled out in its entirety, and saved as a Microsoft Word document. Instructions for each block on the application form and the Facility Access Card Application Form itself can be requested by the Contractor.

4. To ensure the proper facilities are listed on the FAC for which the applicant is authorized access to,

ensure these procedures are followed when completing the “Facilities Authorized to Work In” block on the FAC Application form:

(a) If the applicant is working in a federally owned facility, the code for the facility or facilities the applicant is authorized to work in must be entered.

(b) If the applicant is working in a leased facility, the complete mailing address shall be entered.

5. Facility Access Card applications will only be accepted from the CO, CS, COR, COTR or Building Managers.

6. When completed, the Facility Access Card Application form shall be sent as an attachment to fac.colorado@gsa.gov.

7. If the applicant is within the Denver Metropolitan area, their photograph will be taken in person at DFC Building 41, Room 110, Monday – Friday 7:30am – 10:30am and 12:30pm and 3:00pm. E-mailed photographs will not be accepted.

8. If the FAC is created for an individual within the Denver Metropolitan area, the FAC shall be picked up in person. No Facility Access Cards will be shipped within the Metro area.

9. The Facility Access Card should be ready for pickup at the Regional Security Office (DFC Building 41, Room 110) forty-eight (48) hours after receipt of a complete and correct Facility Access Card Application. All incorrect and incomplete Facility Access Card applications will be returned to the originator within 24 hours.

(b) Facility Access Card Renewal

1. Do not confuse the Facility Access Card renewal process with the procedures for individuals who have a previous clearance.

(a) The Facility Access Card renewal process is utilized for those individuals who have already been issued a Contractor Facility Access Card by either FPS or a GSA issuing station.

(b) Previously cleared contractors are those individuals attempting to receive their initial Contractor Facility Access Card from GSA, and had the previous personnel security investigation conducted and adjudicated outside of GSA Region 8.

2. A Contractor Information Worksheet (CIW) is not required for a Facility Access Card renewal.

3. All Facility Access Card renewal requests are to be submitted via e-mail utilizing the GSA Contractor Facility Access Card Application Form.

4. For renewals of Facility Access Cards issued by FPS, a photograph of the individual is also required. The picture must:

(a) Have a neutral, solid background.
(b) Individual cannot be wearing any type of headgear or sunglasses.
(c) Individual shall be 6 feet from the camera.
(d) Picture shall only be of the shoulders and above.
(e) Be in .jpeg format.
(f) The name of the file shall be the applicant’s name.

5. Pictures not meeting the above requirements will not be accepted.

6. The Regional Security Office will check the security clearance of each applicant prior to a FAC renewal being issued. A FAC cannot be issued for a longer period of time than the individual's clearance is valid for.

(a) HSPD-12 compliant personnel security investigations began in November 2005 and all investigations prior to that date are non-HSPD12 compliant. Therefore, an applicant whose personnel security investigation was based off a favorably adjudicated NACI prior to November 2005 cannot be issued a renewed FAC until the appropriate paperwork is submitted for an HSPD-12 compliant personnel security investigation and a favorable initial suitability determination is received.

(b) (Deleted)

7. Facility Access Card applications will only be accepted from the CO, CS, COR, COTR or Building Managers.

8. Submit the Facility Access Card renewal request and, if required, the person's photograph (as a .jpeg attachment) to fac.colorado@gsa.gov.

9. The Facility Access Card will normally be ready to be picked up or to be shipped within forty-eight (48) hours after receipt of a complete and correct Facility Access Card Application. All incorrect and incomplete Facility Access Card applications will be returned to the originator within 24 hours.

10. Pick-up and shipping procedures remain the same as those outlined for the initial issuance of Facility Access Cards.

(c) Facility Access Card (FAC) Return

1. The Contractor is responsible for collecting all Contractor Facility Access Cards at the contract expiration, at the termination of an employee and at the expiration of an Option Period.

2. The Contractor should then return all Facility Access Cards to the CO/COR/Building Manager.

3. The CO/COR/Building Manager is also responsible for ensuring all Facility Access Cards have been collected.

3. All Facility Access Cards shall then be turned in by the CO/COR/Building Manager to the GSA Regional Security Office.

5. All Facility Access Cards returned to the Regional Security Office will be destroyed.

6. For FACs issued by GSA, the GSA Regional Security Office has the ability to provide CO/CORs with a listing of all contractors associated with a specific contract number who have been issued a Facility Access Card. This listing will only be provided upon request.

7. If the Contractor is unable to return all Facility Access Cards to the CO/COR/Building Manager, the Contractor shall provide a written statement that provides an explanation as to where the badge is and why it can not be returned or collected.

SECURITY ATTACHMENT: SUBMISSION PROCEDURE II
Submission via Electronic Questionnaire for Investigations Processing (e-QIP)

1. After awarding the contract, the CO/COR needs to provide the contract company's representative with the following:

a. Contact information for the GSA Regional Adjudications POC.
(1) Name: Shannon Akers
(2) Phone number 303.236.8000, extension 2632
(3) E-mail address: shannon.akers@gsa.gov.

b. Pertinent contract information. This is normally provided by the CO when they provide the contractor's company representative with a partially completed CIW. This is the contract specific information required for Blocks 2, 3 and 5 of the CIW.

c. Contractor Information Worksheet (CIW).

d. SF-85P Worksheet for e-QIP (Highly recommended). The SF-85P Worksheet for e-QIP was developed by the GSA Regional Security Office to assist individuals in the completion of the e-QIP form. The worksheet is designed to be completed prior to the applicant entering information into e-QIP, and if completely filled out, will take the applicant line by line through the e-QIP data fields. This instruction guide is available upon request.

2. The CO/COR has overall responsibility to ensure the CIW is complete and correct. Special attention should be given in the case of subcontractors to ensure the subcontract company's information is correct. The contractor's company representatives, as well as the applicant are normally required to provide assistance in the completion of this form.

3. The CIW serves as the CO/COR's acknowledgment that the applicant is related to the project and a security clearance is requested.

4. Detailed instructions for completing the CIW are available upon request.

5. The completed CIW:

a. Must contain a valid e-mail address for the applicant in Section 1. This can be a personal or business e-mail address, but needs to be one the applicant has regular access to. If the applicant doesn't already have an e-mail address, the applicant can use one of the many free e-mail providers (i.e., Yahoo.com or Hotmail.com, both of which have easy to follow links to set up free e-mail accounts on their home pages). All notifications during the e-QIP process will be sent to this e-mail address.

b. Must be typed, saved as a Microsoft Word document, and then sent electronically to the CO/CS as an attachment. The CO/CS will then forward it to the GSA Regional Adjudications POC (shannon.akers@gsa.gov). The first line of text in this e-mail shall read "Request the following individual(s) be processed via e-QIP"

c. No scanned CIWs will be accepted.

d. The CIW was designed to print on a single page when completed (not including the instruction page). However, if the form is filled out on a computer system using VISTA as its operating software, the form is modified (by the system, not the user). This change does not allow the form to be printed on a single page, nor does it allow a "non-VISTA" system user to modify the form. If at any time the form has been edited on a VISTA computer, FPS will accept the form printing on two pages. If the form was edited solely on computers that are "non-VISTA", the form must be able to be printed on a single page.

e. CIWs may be submitted to the GSA Regional Adjudications POC by either the CO/COR or the applicant's company representative. The CO shall state their desires to the contractor company

representatives on who will submit the CIW to the GSA Regional Security Adjudications POC. If submitted by the applicant's company representative, the CO/COR must be an addressee (carbon copy (CC) is sufficient). Submissions which do not include the CO/COR's e-mail address will not be accepted.

f. All incorrect or incomplete CIWs will be returned to the CO/COR for corrections.

6. The GSA Regional Adjudications POC will forward complete, correct CIWs to FPS.

7. FPS will send an e-mail to the CO/COR and GSA Regional Adjudications POC acknowledging receipt of the CIW.

8. FPS will create a user profile for the applicant in e-QIP.

9. FPS will send an e-mail invitation to the applicant's e-mail address (as provided in Section 1 of the CIW). Included in the invite is an instructional reference guide to assist the applicant in the completion of the e-QIP file.

10. Additional assistance for e-QIP may be obtained from:

a. e-QIP frequently asked questions website: http://www.opm.gov/e-qip/faq.asp

b. If the applicant is unable to access the e-QIP website or experiencing other technical problems, the individual may contact the OPM Help Desk at 1-866-631-3019 (hours of operation are 6:30am – 10:30pm Monday through Friday and 7:30am – 3:00pm on Saturday; all times are Eastern Standard Time).

c. For other problems such as "golden question" reset or general e-QIP assistance, call FPS (as the e-QIP sponsoring activity). Points of contact and phone numbers are provided on all e-QIP related e-mails sent by FPS.

11. The applicant has:

a. Seven days to initially log into the e-QIP system before being considered delinquent.

b. Seven days to complete the form in e-QIP before being considered delinquent.

12. e-QIP can be accessed from any computer connected to the internet. The GSA Regional Security Office has a computer available for applicants to use in completing the e-QIP file. This computers is available from 7:00am to 2:00pm, Monday through Friday on a first come, first serve basis. If for some reason an applicant requires access to these computers during different times, these requests will be handled on a case-by-case basis.

13. Once the on-line form is completed and validated (within the e-QIP system itself), the applicant needs to print out and sign all signature pages, then electronically submit the form directly to FPS. GSA cannot perform reviews or hold copies of e-QIP associated paperwork.

14. Once the form has been electronically submitted to FPS, the applicant shall proceed to FPS, Denver Federal Center, Building 1A between the hours of 7:30am and 3:00pm, Monday through Friday.

a. The applicant needs to ensure they have either a valid driver's license or other government issued photo identification with them.

b. All signature sheets need to be hand carried by the applicant when going to FPS.

c. The applicant will have their fingerprints taken while at FPS.

15. The applicant will need to monitor their e-mail account. If FPS detects any errors in the e-QIP submission, they will provide instructions on how to correct them via e-mail only.

16. If at any time the applicant re-enters their personal data on the e-QIP system (i.e. to make corrections or changes) the entire e-QIP file will need to be revalidated. The applicant must then print out, sign and date new signature sheets. Each time e-QIP is accessed, the system automatically assigns a new control number. The control number from e-QIP and the signature sheets must match or the personnel security investigation will be rejected.

17. Failure to initially log into e-QIP, complete the form, or correct identified discrepancies, may result in the applicant being terminated from the e-QIP system.

18. If an applicant is terminated from the e-QIP system, the personnel security investigation has not yet begun, therefore, no initial suitability determination (previously referred to as “preliminary clearance”) will be made. Failure to complete the forms via e-QIP does not permit this contractor to be escorted on or in a federal facility.

19. Once the personnel security investigation is accepted by FPS, they will begin the process of providing an initial suitability determination.

20. When either a favorable or unfavorable initial suitability determination has been made (normally between 7 – 10 business days), FPS will make notification of the decision via e-mail to all personnel listed in Block 5 of the CIW. If favorable, the CO/COR may submit a Facility Access Card Application Form to the appropriate GSA issuing station. [See Facility Access Card application procedures]

SECURITY ATTACHMENT: SUBMISSION PROCEDURE III
Submission via Hard Copy Standard Form 85P (SF-85P)

Whichever method is utilized, if the applicant works in Colorado, Shannon Akers will be your GSA Regional Adjudications POC and her contact information listed in the next paragraph.

1. After awarding the contract, the CO/COR needs to provide the contract company’s representative with the following:

a. Contact information for the GSA Regional Adjudications POC.
   (1) Name: Shannon Akers
   (2) Phone number 303.236.8000, extension 2632
   (3) E-mail address: shannon.akers@gsa.gov.

b. Pertinent contract information. This is normally provided by the CO when they provide the contractor’s company representative with a partially completed CIW. This is the contract specific information required for Blocks 2, 3 and 5 of the CIW.

c. Contractor Information Worksheet (CIW).

d. Standard Form 85P (SF-85P).

e. SF-85P Hard Copy Instruction Guide (highly recommended). This guide was developed by the GSA Regional Security Office to assist individuals in the completion of this form. The guide fully

explains the many data fields, what information is required, proper format to use, etc. This instruction guide is available upon request.

2. The CO/COR has overall responsibility to ensure the CIW is complete and correct. Special attention should be given in the case of subcontractors to ensure the subcontract company's information is correct. The contractor's company representatives, as well as the applicant are normally required to provide assistance in the completion of this form.

3. The CIW serves as the CO/CORs acknowledgment that the applicant is related to the project and a security clearance is requested.

4. Instructions on completing the CIW will be provided at the Contractor's request.

5. The completed CIW:

a. Must be typed, saved as a Microsoft Word document, and then sent electronically to the CO/CS as an attachment. The CO/CS will then forward it to the GSA Regional Adjudications POC (shannon.akers@gsa.gov). The first line of text in this e-mail shall read "Request the following individual(s) be processed via e-QIP".

b. No scanned CIWs will be accepted.

c. The CIW was designed to print on a single page when completed (not including the instruction page). However, if the form is filled out on a computer system using VISTA as its operating software, the form is modified (by the system, not the user). This change does not allow the form to be printed on a single page, nor does it allow a "non-VISTA" system user to modify the form. If at any time the form has been edited on a VISTA computer, FPS will accept the form printing on two pages. If the form was edited solely on computers that are "non-VISTA", the form must be able to be printed on a single page.

d. CIWs may be submitted to the GSA Regional Adjudications POC by either the CO/COR or the applicant's company representative. The CO shall state their desires to the contractor company representatives on who will submit the CIW to the GSA Regional Security Adjudications POC. If submitted by the applicant's company representative, the CO/COR must be an addressee (carbon copy (CC) is sufficient). Submissions which do not include the CO/COR's e-mail address will not be accepted.

6. Upon completion of both the SF-85P and the CIW, the applicant has 3 options on how to submit the personnel security investigation. Personal appointment, hand delivered, or via either registered mail or FedEx (or equivalent carrier).

a. Personal Appointment

(1) Walk-ins are not accepted.

(2) To schedule an appointment, contact the GSA Regional Adjudications POC at 303.236.8000, extension 2632. Appointments are available Monday – Friday from 7:30am to 10:30am and 12:30pm – 3:00pm. The GSA Regional Security Office is located in Building 41, Room 110, Denver Federal Center (near 6th Ave and Kipling Street), Lakewood, Colorado.

(3) It is strongly encouraged that a copy of the SF-85P be provided to the GSA Regional Adjudications POC prior to the appointment. This will permit the GSA Regional Security Office to perform a thorough review for errors prior to the appointment and will greatly reduce the length of time required for the applicant's appointment.

(4) The forms may be dropped off in person, sent via e-mail or fax (fax number is 303.236.8080, marked Attn: Shannon Akers). If an e-mail address or fax number is provided, the GSA Regional Adjudications POC will provide a detailed listing of all discrepancies on the personnel security investigation in order to permit the applicant to make all necessary corrections prior to their appointment.

(5) During the appointment, all paperwork will be reviewed. The applicant is responsible for ensuring original forms are available for review. Any errors, omissions, discrepancies, etc will be identified. If possible, the applicant may make all corrections at this time. If unable to correct all errors, all paperwork will be returned to the applicant. Once all corrections have been made the applicant will be required to set up another appointment.

b. Dropped Off at GSA Regional Security Office

(1) The GSA Regional Security Office accepts drop offs Monday – Friday from 7:30am – 3:00pm.

(2) All personnel security investigations will be reviewed within 48 hours after drop off.

(3) If an e-mail address or fax number is provided at the time of drop off, the GSA Regional Adjudications POC will provide a detailed listing of all discrepancies on the personnel security investigation in order to permit the applicant to make all necessary corrections prior to their appointment.

(4) Upon completion of the review, the GSA Regional Adjudications POC will contact the individual identified at time of drop off and advise that the personnel security investigation has been reviewed and that an appointment needs to be scheduled.

(5) During the appointment, the applicant has the option of correcting any identified discrepancies at this time or can take all paperwork with them, and schedule another appointment when all errors have been corrected.

c. Registered Mail, FedEx (or equivalent)

(1) Although an acceptable delivery method, use of either registered mail or Federal Express (FedEx) (or equivalent carrier) is highly discouraged. This method may result in lengthy delays in the personnel security investigation being completed correctly, which will delay the initial suitability determination (previously known as a “preliminary clearance”) and Facility Access Card issuance. If errors are detected by the GSA Regional Adjudications POC during the review, the personnel security investigation package will be returned to the applicant’s company representative via FedEx. Although the GSA Regional Security Office provides a discrepancy list with each returned package, this is no guarantee the applicant will make all necessary corrections prior to the forms being returned to the GSA Regional Security Office. If this occurs, the package would once again be sent back to the applicant’s company representative.

(2) The mailing and shipping address for the GSA Regional Adjudications POC:

U.S. Postal Service Registered Mail	FedEx (or equivalent)
GSA Regional Security Office Denver Federal Center, Building 41, Room 110 Attn: Shannon Akers	GSA Regional Security Office Denver Federal Center, Building 41, Room 110 Attn: Shannon Akers

P.O. Box 25546
Denver, CO 80225-0546

One Denver Federal Center
Denver, CO 80225-0546

7. At no time will hard copy submissions be taken or sent directly to FPS. FPS will not process hard copy personnel security investigations without an endorsement from the GSA Regional Security Office. This endorsement signifies GSA has screened the personnel security investigation as required by MOA.

8. Regardless of the method used to deliver a personnel security investigation to the GSA Regional Security Office, once the entire personnel security investigation is correct and complete:

a. The GSA Regional Adjudications POC will annotate the forms to indicate GSA has screened and approved.

b. The applicant will then:

(1) Ensure an appointment has been scheduled as outlined in paragraph 6.a.2 on the previous pages. Walk-ins are not accepted.

(2) Come into the GSA Regional Security Office, brining with them the original SF 85P.

(a) Obtain the original SF-85P and the CIW. Depending on the delivery method to the Regional Security POC, the applicant may also be required to bring the original forms with them to their appointment.

(b) The Regional Security Office will enter the applicant's information into the Facility Access Card system and take the applicant's photograph. This is accomplished as preparation for the issuance of a Facility Access Card (FAC), although the card will not be issued at this time.

(3) Ensure they have either a valid driver's license or other government issued photo identification.

(4) Proceed to FPS between the hours of 7:30am – 3:00pm, Monday through Friday. FPS is located on the Denver Federal Center, Building 1A (just outside DFC Gate 1).

(5) Upon arrival at FPS, the personnel security investigation package will be reviewed by FPS. If errors are detected, the applicant will have the opportunity to correct them at this time.

(6) Upon acceptance of the personnel security investigation by FPS, the applicant will be fingerprinted and provided with an R81 Contractor Receipt form. The applicant is required to maintain the original as the R81 serves as a 7 day temporary pass when accompanied by a driver's license and will provide entry to the Denver Federal Center and/or federal facilities.

9. FPS will begin the process of adjudication for an initial suitability determination.

1. When either a favorable or unfavorable initial suitability determination has been made (normally between 7 – 10 business days), FPS will make notification of the decision via e-mail to all personnel listed in Block 5 of the CIW. If favorable, the CO/COR may submit a Facility Access Card Application Form to the appropriate GSA issuing station.

D.36 SECURITY CLEARANCE REQUIREMENTS (NON-CLASSIFIED CONTRACT) MOUNTAIN PLAINS AND OUTLYING COLORADO AREAS ONLY

a. **Introduction**

(1) The purpose of this guidance is to define and establish a uniform procedure for General Services Administration (GSA) Region 8 personnel security investigations for contract employees. This guidance applies to both Public Building Service (PBS) and non-PBS contractors.

(2) The contractor submitting the personnel security investigation is referred to as "applicant" throughout this guide.

b. **Background**

(1) Homeland Security Presidential Directive 12 (HSPD-12) *"Policy for a Common identification Standard for Federal Employees and Contractors"* requires the implementation of a government-wide standard for secure and reliable forms of identification.

(2) All contract employees who require routine access to GSA controlled facilities or its information systems are required to be issued this identification. Routine access is defined as regularly scheduled access, for a period greater than 6 months.

(3) Prior to being issued this form of identification, all individuals must have both their identity and trustworthiness proven. This is accomplished by conducting a personnel security investigation (National Agency Check with Written Inquires (NACI) and a Federal Bureau of Investigation (FBI) Criminal History Fingerprint check. All contractors seeking to conduct business on or within federal facilities that are controlled and operated by the Federal Government are required to have a personnel security investigation conducted.

(4) Contractors require a favorably adjudicated National Agency Check with written Inquires (NACI) to receive a Personal Identity Verification, second generation (PIV II/Smart Card) card. PIV II/Smart Cards are the GSA issued identification credentials meeting HSPD-12 requirements.

(5) Temporary/Non-PBS contractors will not be issued PIV II/Smart Cards (unless Information Technology (IT) access is required). A Facility Access Card (formerly known as a Contractor ID Badge) will be issued for these contractors by GSA upon receipt of a favorable initial suitability determination based of a law records check and FBI Finger Print History check.

c. **Type of Clearances**

(1) Long Term Contractor Clearance (greater than 6 months)

(a) <u>Guidance</u>

1) This section covers the procedures for obtaining an HSPD-12 compliant personnel security investigation, which for contractors working on GSA contracts is the National Agency Check with written Inquires (NACI).

2) The NACI is required by contractors who require access for more than six (6) months, those who need Information Technology (IT) access (regardless of how long they will be working on a GSA contract) and also applies to those contractors for whom the CO/COR determines may be needed on multiple contracts, and thus cannot be cleared using the procedures for temporary contractors described on the previous pages.

(b) <u>Submission Procedures</u>

1) There are two different submission methods the applicant may use to submit this type of personnel security investigation, via Electronic Questionnaire for Investigation Processing (e-QIP) or via hard copy of the Standard Form 85P (SF-85P).

2) This guidance has separate sections for e-QIP submission and hard copy submission.

3) The procedures attached are for the Mountain Plains Service Center and the Outlying Field Offices. The procedures will differ depending on where the applicant is located. (See SECURITY ATTACHMENT: SUBMISSION PROCEDURE II, Submission Electronic Questionnaire for Investigation Processing (e-QIP), and SECURITY ATTACHMENT: SUBMISSION PROCEDURE III, Submission via hard copy of the Standard Form 85P (SF-85P))

d. **Facility Access Card Issuance**

(1) Facility Access Cards (FAC) were known as temporary Contractor Identification (ID) badges until January 5, 2009. On this date, GSA began issuing the Facility Access Cards, replacing FPS as the issuing organization.

(2) Facility Access Cards are only issued to those contractor employees who do not require routine access to a federal facility and who do not require access to GSA computer systems.

(3) Facility Access Cards are contract specific. If an individual is working on two or more contracts, a Facility Access Card will be issued for each contract.

(a) Initial Issuance

Note: During the second quarter of FY09, the Regional Security Office will begin installation of Facility Access Card issuing stations in each state of Region 8. Upon activation of a state's issuing station, that issuing station will produce and issue all Facility Access Cards for contractor employees working in that state. Notification will be provided upon activation.

1. FPS will notify all persons listed in Block 5 of the CIW of the favorable initial suitability determination, upon receipt of this notification the CO/COR may begin the process to have a Facility Access Card issued.

2. CO/CORs will submit a Facility Access Card Application Form to the Regional Security Office. Due to separation of roles, the same individual cannot request a badge be created and also be the individual who approves (creates and issues) that same card.

3. The Facility Access Card Application form must be filled out in its entirety, and saved as a Microsoft Word document. Instructions for each block on the application form and the Facility Access Card Application Form itself may be requested from the Contracting Officer.

4. Mountain Plains CO/CORs have two options on how the FAC will be delivered to the applicants.

   a. The CO/COR may pick up and sign for all Facility Access Cards for applicants working on their contracts from the Regional Security Office, and forward the cards to the appropriate GSA representative at the applicant's work location. If the CO/COR is receipting for the Facility Access Cards from the Regional Security Office, the CO shall enter "To Be Picked Up at Building 41" on the top of the Facility Access Card Application. It is highly encouraged this statement is highlighted to ensure the Regional Security Office is aware the CO/COR desires to be able to pick up and sign for the Facility Access Cards.

b. The Regional Security Office will ship the Facility Access Cards via FedEx to the appropriate GSA representative at the applicant's work location.

5. A picture of the individual is also required. The picture must:

   a. Have a neutral, solid background.

   b. Individual cannot be wearing any type of headgear or sunglasses.

   c. Individual shall be 6 feet from the camera.

   d. Picture shall only be of the shoulders and above.

   e. Be in .jpeg format.

   f. The name of the file shall be the applicant's name.

6. Pictures not meeting the above requirements will not be accepted.

7. Facility Access Card applications will only be accepted from individuals who have a "@gsa.gov" e-mail address. An individual other than the applicant must submit the application form.

8. The completed Facility Access Card Application form and .jpeg (if applicable) are to be sent as separate attachments in the same e-mail to one of the following e-mail addresses. The e-mail address the application is sent to shall correspond with the state in which the applicant is working. Select the appropriate address from: fac.montana@gsa.gov, fac.northdakota@gsa.gov, fac.southdakota@gsa.gov, fac.utah@gsa.gov or fac.wyoming@gsa.gov.

9. The Facility Access Card will normally be ready for the CO to pickup or to be shipped forty-eight (48) hours after receipt of a complete and correct Facility Access Card Application. All incorrect and incomplete Facility Access Card applications will be returned to the originator within 24 hours.

(b) Facility Access Card Renewal

1. Do not confuse the Facility Access Card renewal process with the procedures for individuals who have a previous clearance.

   (a) The Facility Access Card renewal process is utilized for those individuals who have already been issued a Contractor Facility Access Card by either FPS or a GSA issuing station.

   (b) Previously cleared contractors are those individuals attempting to receive their initial Contractor Facility Access Card from GSA, and had the previous personnel security investigation conducted and adjudicated outside of GSA Region 8.

2. A Contractor Information Worksheet (CIW) is not required for a Facility Access Card renewal.

3. All Facility Access Card renewal requests are to be submitted via e-mail utilizing the GSA Contractor Facility Access Card Application Form.

4. For renewals of Facility Access Cards issued by FPS, a photograph of the individual is also required. The picture must:

   (a) Have a neutral, solid background.

(b) Individual cannot be wearing any type of headgear or sunglasses.
(c) Individual shall be 6 feet from the camera.
(d) Picture shall only be of the shoulders and above.
(e) Be in .jpeg format.
(f) The name of the file shall be the applicant's name.

5. Pictures not meeting the above requirements will not be accepted.

6. The Regional Security Office will check the security clearance of each applicant prior to a FAC renewal being issued. A FAC cannot be issued for a longer period of time than the individual's clearance is valid for.

   (a) HSPD-12 compliant personnel security investigations began in November 2005 and all investigations prior to that date are non-HSPD12 compliant. Therefore, an applicant whose personnel security investigation was based off a favorably adjudicated NACI prior to November 2005 cannot be issued a renewed FAC until the appropriate paperwork is submitted for an HSPD-12 compliant personnel security investigation and a favorable initial suitability determination is received.

   (b) An individual cleared via the 176T cannot be issued a FAC (initial or renewal) which has an expiration date that is later than six (6) months from the date the applicant's clearance was favorably adjudicated.

7. Facility Access Card applications will only be accepted from the CO, CS, COR, COTR or Building Managers.

8. Submit the Facility Access Card renewal request and, if required, the person's photograph (as a .jpeg attachment) to fac.colorado@gsa.gov.

9. The Facility Access Card will normally be ready to be picked up or to be shipped within forty-eight (48) hours after receipt of a complete and correct Facility Access Card Application. All incorrect and incomplete Facility Access Card applications will be returned to the originator within 24 hours.

10. Pick-up and shipping procedures remain the same as those outlined for the initial issuance of Facility Access Cards.

(c) <u>Facility Access Card (FAC) Return</u>

1. The Contractor is responsible for collecting all Contractor Facility Access Cards at the contract expiration, at the termination of an employee and at the expiration of an Option Period.

2. The Contractor should then return all Facility Access Cards to the CO/COR/Building Manager.

3. The CO/COR/Building Manager is also responsible for ensuring all Facility Access Cards have been collected.

3. All Facility Access Cards shall then be turned in by the CO/COR/Building Manager to the GSA Regional Security Office.

5. All Facility Access Cards returned to the Regional Security Office will be destroyed.

6. For FACs issued by GSA, the GSA Regional Security Office has the ability to provide CO/CORs with a listing of all contractors associated with a specific contract number who have been issued a Facility Access Card. This listing will only be provided upon request.

7. If the Contractor is unable to return all Facility Access Cards to the CO/COR/Building Manager, the Contractor shall provide a written statement that provides an explanation as to where the badge is and why it can not be returned or collected.

SECURITY ATTACHMENT: SUBMISSION PROCEDURE II
Submission via Electronic Questionnaire for Investigations Processing (e-QIP)

1. After awarding the contract, the CO/COR needs to provide the contract company's representative with the following:

   a. Contact information for the GSA Regional Adjudications POC.

      1. Name: Shannon Akers
      2. Phone number 303.236.8000, extension 2632
      3. E-mail address: shannon.akers@gsa.gov.

   b. Pertinent contract information. This is normally provided by the CO when they provide the contractor's company representative with a partially completed CIW. This is the contract specific information required for Blocks 2, 3 and 5 of the CIW.

   c. Contractor Information Worksheet (CIW).

   d. SF-85P Worksheet for e-QIP (highly recommended). The SF-85P Worksheet for e-QIP was developed by the GSA Regional Security Office to assist individuals in the completion of this form. The worksheet is designed to be completed prior to the applicant entering any information into e-QIP, and if completely filled out, will take the applicant line by line through the e-QIP data fields. This instruction guide is available upon request to the Contracting Officer.

   e. FD-258 Fingerprint Cards. CO/COR needs to ensure the individual obtains two (2) FD-258s. Some law enforcement agencies provide the fingerprint cards as part of the fee, others do not. If not, the CO will need to provide two (2) FD-258 fingerprint cards to the individual. Regardless of the method of issue, the only acceptable fingerprint card in the FD-258; no other card types will be accepted.

2. The CO/COR has overall responsibility to ensure the CIW is complete and correct. Special attention should be given in the case of subcontractors to ensure the subcontract company's information is correct. The contractor's company representatives, as well as the applicant are normally required to provide assistance in the completion of this form.

3. The CIW serves as the CO/CORs acknowledgment that the applicant is related to the project and a security clearance is requested.

4. Detailed instructions for completing the CIW are available upon request.

5. The completed CIW:

   a. Must contain a valid e-mail address for the applicant in Section 1. This can be a personal or business e-mail address, but needs to be one the applicant has regular access to. If the applicant doesn't already have an e-mail address, the applicant can use one of the many free e-mail providers (i.e., Yahoo.com or Hotmail.com, both of which have easy to follow links to set up free e-mail accounts on their home pages). All notifications during the e-QIP process will be sent to this e-mail address.

   b. Must be typed, then saved as a Microsoft Word document and sent electronically as an

attachment to the GSA Regional Adjudications POC (shannon.akers@gsa.gov). The first line of text in this e-mail shall read "Request the following individual(s) be processed via e-QIP".

c. No scanned CIWs will be accepted.

d. The CIW was designed to print on a single page when completed (not including the instruction page). However, if the form is filled out on a computer system using VISTA as its operating software, the form is modified (by the system, not the user). This change does not allow the form to be printed on a single page, nor does it allow a "non-VISTA" system user to modify the form. If at any time the form has been edited on a VISTA computer, FPS will accept the form printing on two pages. If the form was edited solely on computers that are "non-VISTA", the form must be able to be printed on a single page.

e. CIWs may be submitted to the GSA Regional Adjudications POC by either the CO/COR or the applicant's company representative. The CO shall state their desires to the contractor company representatives on who will submit the CIW to the GSA Regional Security Adjudications POC. If submitted by the applicant's company representative, the CO/COR must be an addressee (carbon copy (CC) is sufficient). Submissions which do not include the CO/COR's e-mail address will not be accepted.

f. All incorrect or incomplete CIWs will be returned to the CO/COR for corrections.

6. The GSA Regional Adjudications POC will forward complete, correct CIWs to FPS.

7. FPS will send an e-mail to the CO/COR and GSA Regional Adjudications POC acknowledging receipt of the CIW.

8. FPS will create a user profile for the applicant in e-QIP.

9. FPS will send an e-mail invitation to the applicant's e-mail address (as provided in Section 1 of the CIW). Included in the invite is an instructional reference guide to assist the applicant in the completion of the e-QIP file.

10. Additional assistance for e-QIP may be obtained from:

a. e-QIP frequently asked questions website: http://www.opm.gov/e-qip/faq.asp

b. If the applicant is unable to access the e-QIP website or experiencing other technical problems, the individual may contact the OPM Help Desk at 1-866-631-3019 (hours of operation are 6:30am – 10:30pm Monday through Friday and 7:30am – 3:00pm on Saturdays, all times are Eastern Standard Time).

c. For other problems such as "golden question" reset or general e-QIP assistance, call FPS (as the e-QIP sponsoring activity). Points of contact, along with phone numbers, are provided on all e-QIP related e-mails sent by FPS.

11. The applicant has:

a. Seven days to initially log into the e-QIP system before being considered delinquent.

b. Seven days to complete the form in e-QIP before being considered delinquent.

12. e-QIP can be accessed from any computer connected to the internet. One field office in each state

of GSA Region 8 has been provided a computer for applicants to access e-QIP if they have no other computer available for use.

13. Once the on-line form is completed and validated (within the e-QIP system itself), the applicant needs to print out and sign all signature pages, then electronically submit the form directly to FPS. GSA cannot perform reviews or hold copies of e-QIP associated paperwork.

14. The applicant will need to obtain two completed FD-258 fingerprint cards. Fingerprints can be obtained from a local FPS office or another law enforcement agency. The personal information on both FD-258s should be left blank until the fingerprints are recorded on the cards. Some organizations have electronic means to take fingerprints, and the system will print the personal data on the card, while other providers do not have this capability, which results in the applicant having to hand-write the personal information on the cards, in black ink only. Regardless of the method utilized to obtain the prints, the applicant is responsible for ensuring all personal information is filled out. Step by step instructions on how to properly fill out the personal portion of the FD-258 can be requested from the Contracting Officer.

15. A legible photo copy of a valid driver's license (or other government issued photo ID if the applicant doesn't have a driver's license) is also required. This is used to positively identify the person who completed and signed the forms.

16. Once the form has been electronically submitted, the signed and dated signature pages, completed fingerprint cards and a legible photo copy of appropriate government identification needs to be sent via registered mail or FedEx (or equivalent) directly to FPS at the below listed address. Do not send these forms to the GSA Regional Adjudications POC.

    DHS/ICE/FPS
    #8PST – Adjudications
    Building 1-A Denver Federal Center
    P.O. Box 25266
    Denver, CO 80225-0266

17. The applicant will need to monitor their e-mail account. If FPS detects any errors in the e-QIP submission, they will provide instructions on how to correct them via e-mail only.

18. If at any time the applicant reenters their personal data on the e-QIP system (i.e. to make corrections or changes) the entire e-QIP file will need to be revalidated. The applicant must then print out, sign and date new signature sheets. Each time e-QIP is accessed, the system automatically assigns a new control number. The control number from e-QIP and the signature sheets must match or the personnel security investigation will be rejected.

19. Failure to initially log into e-QIP, complete the form, or correct identified discrepancies, may result in the applicant being terminated from the e-QIP system.

20. If an applicant is terminated from the e-QIP system, the personnel security investigation has not yet begun, therefore, no initial suitability determination (previously referred to as "preliminary clearance") will be made. Failure to complete the forms via e-QIP does not permit this contractor to be escorted on or in a federal facility.

21. Once the personnel security investigation is accepted by FPS, they will begin the process of providing an initial suitability determination.

22. When either a favorable or unfavorable initial suitability determination has been made (normally between 7 – 10 business days), FPS will make notification of the decision via e-mail to all personnel

listed in Block 5 of the CIW. If favorable, the CO/COR may submit a Facility Access Card Application Form to the appropriate GSA issuing station.

SECURITY ATTACHMENT: SUBMISSION PROCEDURE III
Submission via Hard Copy Standard Form 85P (SF-85P)

1. After awarding the contract, the CO/COR needs to provide the contract company's representative with the following:

    a. Contact information for the GSA Regional Adjudications POC.

        1. Name: Shannon Akers
        2. Phone number 303.236.8000, extension 2632
        3. E-mail address: shannon.akers@gsa.gov.

    b. Pertinent contract information. This is normally provided by the CO when they provide the contractor's company representative with a partially completed CIW. This is the contract specific information required for Blocks 2, 3 and 5 of the CIW.

    c. Contractor Information Worksheet (CIW).

    d. Standard Form 85P (SF-85P).

    e. SF-85P Hard Copy Instruction Guide (highly recommended). This guide was developed by the GSA Regional Security Office to assist individuals in the completion of this form. The guide fully explains the many data fields, what information is required, proper format to use, etc. This instruction guide is available upon request through the Contracting Officer.

    f. FD-258 Fingerprint Cards. CO/COR needs to ensure the individual obtains two (2) FD-258s. Some law enforcement agencies provide the fingerprint cards as part of the fee, others do not. If not, the CO will need to provide two (2) FD-258 fingerprint cards to the individual. Regardless of the method of issue, the only acceptable fingerprint card in the FD-258; no other card types will be accepted.

2. The CO/COR has overall responsibility to ensure the CIW is complete and correct. Special attention should be given in the case of subcontractors to ensure the subcontract company's information is correct. The contractor's company representatives, as well as the applicant are normally required to provide assistance in the completion of this form.

3. The CIW serves as the CO/CORs acknowledgment that the applicant is related to the project and a security clearance is requested.

4. Detailed instructions for completing the CIW are available upon request.

5. The completed CIW:

    a. Must be saved as a Microsoft Word document and sent electronically as an attachment to the GSA Regional Adjudications POC (shannon.akers@gsa.gov). The first line of text in this e-mail shall read "Request the following individual(s) be processed via e-QIP".

    b. No scanned CIWs will be accepted.

    c. The CIW was designed to print on a single page when completed (not including the instruction page). However, if the form is filled out on a computer system using VISTA as its operating

software, the form is modified (by the system, not the user). This change does not allow the form to be printed on a single page, nor does it allow a "non-VISTA" system user to modify the form. If at any time the form has been edited on a VISTA computer, FPS will accept the form printing on two pages. If the form was edited solely on computers that are "non-VISTA", the form must be able to be printed on a single page.

d. CIWs may be submitted to the GSA Regional Adjudications POC by either the CO/COR or the applicant's company representative. The CO shall state their desires to the contractor company representatives on who will submit the CIW to the GSA Regional Security Adjudications POC. If submitted by the applicant's company representative, the CO/COR must be an addressee (carbon copy (CC) is sufficient). Submissions which do not include the CO/COR's e-mail address will not be accepted.

6. The applicant will need to obtain two completed FD-258 fingerprint cards. Fingerprints can be obtained from a local FPS office or another law enforcement agency. The personal information on both FD-258s should be left blank until the fingerprints are recorded on the cards. Some organizations have electronic means to take fingerprints, and the system will print the personal data on the card, while other providers do not have this capability, which results in the applicant having to hand-write the personal information on the cards, in black ink only. Regardless of the method utilized to obtain the prints, the applicant is responsible for ensuring all personal information is filled out. Step by step instructions on how to properly fill out the personal portion of the FD-258 can be requested from the Contracting Officer.

7. A legible photo copy of a valid driver's license (or other government issued photo ID if the applicant doesn't have a driver's license) is also required. This is used to positively identify the person who completed and signed the forms.

8. Once the SF-85P and the CIW are completed, two sets of fingerprints and a legible photo copy of the driver's license (or other government issued photo ID) are obtained; the personnel security investigation package is ready to be submitted to the GSA Regional Adjudications POC. This paperwork may be sent either via registered mail or FedEx (or equivalent carrier) to the following address (as applicable):

U.S. Postal Service Registered Mail	FedEx (or equivalent)
GSA Regional Security Office	GSA Regional Security Office
Denver Federal Center	Denver Federal Center
Building 41, Room 110	Building 41, Room 110
Attn: Shannon Akers	Attn: Shannon Akers
P.O. Box 25546	One Denver Federal Center
Denver, CO 80225-0546	Denver, CO 80225-0546

9. At no time will hard copy submissions be sent directly to FPS. FPS will not process hard copy personnel security investigations without an endorsement from the GSA Regional Security Office. This endorsement signifies GSA has screened the personnel security investigation as required by current GSA/FPS MOA.

10. The GSA Regional Security Office will perform a review of the personnel security investigation package, normally within 24 hours of receipt.

11. GSA Regional Security Office is not permitted to make changes to any of the personnel security investigation forms. Therefore, if discrepancies are noted during the review, the entire personnel security investigation package will be returned to the applicant's company representative. Included will be a discrepancy form listing all noted errors and what actions are required to correct the

deficiencies.

12. GSA Regional Adjudications POC will send the affected CO/COR notification of all rejected personnel security investigation packages. This notification will include the applicant's name, contract number (as provided on the CIW) and a copy of the discrepancy form.

13. Once the GSA Regional Security Office has determined all forms are complete and correct, the GSA Regional Security Office will deliver them to FPS.

14. FPS will perform a review of the personnel security investigation package, return for any corrections or accept it.

15. Once accepted by FPS, they will begin the process of providing an initial suitability determination (previously referred to as "preliminary clearance").

16. When either a favorable or unfavorable initial suitability determination has been made (normally between 7 – 10 business days), FPS will make notification of the decision via e-mail to all personnel listed in Block 5 of the CIW. If favorable, the CO/COR may submit a Facility Access Card Application Form to the appropriate GSA issuing station.

D.37 STANDARDS OF CONDUCT

The Contractor shall be responsible for maintaining satisfactory standards of employee competency, conduct, appearance, and integrity and shall be responsible for taking such disciplinary action with respect to its employees as may be necessary.

D.38 REMOVAL FROM CONTRACT WORK

1. As provided in the clause 552.212-71, Qualifications of Employees, the contracting officer or a designated representative may require the Contractor to remove any employee(s) from GSA controlled buildings or other real property should it be determined that the individual(s) is either unsuitable for security reasons or otherwise unfit to work on GSA controlled property. This shall include, but not be limited to, instances where an employee is determined, in the Government's sole discretion, to be incompetent, careless, insubordinate, unsuitable or otherwise objectionable.

2. A contractor employee may also be removed where the continued employment of the contractor employee in connection with the Government work is deemed, in the Government's sole discretion, contrary to the public interest, inconsistent with the best interests of security, or a potential threat to the health, safety, security, general well being or operational mission of the facility and its population.

3. Where a contractor employee is granted a temporary suitability determination, and an unfavorable final suitability determination is later rendered, the Government may insist on the employee's removal from the work site and from other work in connection with the Contract.

4. The Contractor shall be responsible for providing replacement employees in cases where contract employees are removed at no additional cost to the Government.

D.39 DEPARTMENT OF LABOR WAGE DETERMINATION

The Contractor shall comply with the requirements of any applicable U. S. Department of Labor Wage Determinations that are referenced in and incorporated into the contract. Refer to Section, D, Attachment C for a listing of wage determinations.

D.40 REQUIRED INSURANCE

1. The Contractor shall procure and maintain during the entire period of his performance under this contract the following minimum insurance:

a. Workers' Compensation and Employers' Liability - $100,000 minimum;
b. General Liability - Bodily injury liability insurance coverage written on the comprehensive form of policy of at least $500,000 per occurrence;
c. Property damage $20,000 per occurrence; and
d. Automobile Liability - Shall be written on the comprehensive form of policy and provide for coverage of at least $200,000 per person, $500,000 per occurrence for bodily injury and $20,000 per occurrence for property damage.

2. The General Liability policy(ies) shall name "The United States of America, acting by and through the General Services Administration," as an additional insured with respect to operations performed under this contract. Should such insurance be canceled, the Contracting Officer shall be given at least 30 days notice prior to the effective date of cancellation. These stipulations, the contract number and a service description shall be on the face of the insurance certificate(s) provided as evidence of coverage (if requested by the Contracting Officer).

3. The Contractor agrees to insert the substance of this clause, including this subparagraph, in all subcontracts hereunder.

4. Before commencing work under this contract, the Contractor shall provide the Contracting Officer with an insurance certificate to verify the required insurance has been obtained.

D.41 APPROVAL OF LOWER TIER SUBCONTRACTORS

1. The Contractor shall not subcontract the performance of any of the requirements of this contract without the prior written approval of the designated Contracting Officer of the Public Buildings Service Region 8.

2. The Contractor awarded a contract hereunder shall have the right of appeal from decisions of the Contracting Officer cognizable under the “Disputes” clause of said contract.

D.42 USE OF GOVERNMENT PROPERTY BY CONTRACT EMPLOYEES

1. The Government will provide all necessary facilities, equipment, and supplies for the performance of this contract in reasonable quantities. Unless otherwise authorized by the Contracting Officer in writing, the Contractor is not authorized to furnish any equipment (including office equipment), furniture, fixtures, or other personal property items, for use in the performance of this contract.

2. The Contractor shall follow all Government laws and regulations and local procedures for the care and use of Government property. Government Property will only be used for official Government business.

3. The Contractor shall maintain safeguards to prevent loss or misuse of Government property by its employees. All Government Property including issued items may be inventoried by authorized Government personnel at any time on an unannounced basis.

4. When a contract employee is the predominant user of an item of Government Property, the employee and the Contractor will be required to accept responsibility for the property as the predominant user. Responsibilities of a predominant user include safeguarding, keeping track of the property, immediately notifying the Government Property Manager when the property is moved or transferred, caring for the property to avoid loss or damage, and immediately notifying the Government Property Manager if there is any loss or damage to the property.

5. The Contractor may be held liable and may be required to reimburse the Government for any unjustified losses or misuse of Government property by contract employees, and/or failure to take

appropriate care of Government property.
Upon completion of the contract, a joint inventory may be required to be performed at the option of the Government to certify all items are on hand.

D.43 USE OF GOVERNMENT VEHICLES BY CONTRACT EMPLOYEES

1. The Government may furnish vehicles for use by contract employees for the performance of work required by the contract when vehicles are available and when the Contracting Officer or his or her authorized representative determines it is in the Government's interest to do so.

2. Contract employees must have a valid State driver's license and have GPOC approval prior to operating a Government vehicle.

3. The Contractor shall ensure that contract employees shall comply with all laws when operating a Government vehicle.

4. The Contractor shall ensure that contract employees comply with all Government regulations and procedures governing the use of Government vehicles and that each employee is aware of those regulations and procedures before using a Government vehicle.

5. Government vehicles shall not be taken to an employee's residence.

D.44 CERTIFICATION AND OTHER STATEMENTS OF THE OFFEROR

The Representations, Certifications and Other Statements completed by the Offeror in accordance with FAR 52.212-3 and posted at the On-Line Representations and Certifications Application (ORCA) website are incorporated herein by reference.

D.45 CONTRACTOR PERFORMANCE SYSTEM

The Vendor Past Performance (VPP) System is a Comprizon™Suite, web-based module created to provide a secure, confidential information management tool to facilitate the performance evaluation process. VPP enables a comprehensive evaluation by capturing comments from both the General Services Administration (GSA), Public Buildings Service and the Contractor. The Contractor shall provide the point of contact, including name and e-mail address, for the performance evaluation process to the Contracting Officer after notification of award.

The Contractor will receive an e-mail that contains a link that will enable the Contractor to review its evaluation and submit additional information, comments, or a rebutting statement. The Contractor will have 30 calendar days from receipt of the e-mail to submit comments. GSA shall provide for review at a level above the Contracting Officer (i.e.: contracting Director) to consider any disagreement between GSA and the Contractor regarding GSA's evaluation of the Contractor. Based on the review, the individual at a level above the Contracting Officer will issue the ultimate conclusion on the performance evaluation.

Copies of the evaluation, Contractor responses, and review comments, if any, will be retained as part of the contract file and may be used by Federal Agencies to support future award decisions.

In compliance with federal regulations for completing annual report cards for contractors, VPP data from Comprizon™Suite can be sent to the government's Past Performance Information Retrieval System (PPIRS).

Section D Continued - Attachments

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ATTACHMENT A

PERFORMANCE WORK STATEMENT

FOR

TECHNICAL SUPPORT SERVICES

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PERFORMANCE WORK STATEMENT
FOR
ADMINISTRATIVE AND TECHNICAL SUPPORT SERVICES

A-1 GENERAL

1. SCOPE OF WORK

The work required by this Performance Work Statement (PWS) includes on-site Administrative and Technical Support Services for the General Services Administration, Rocky Mountain Region, Region 8.

2. BACKGROUND

a. The Public Buildings Service is the landlord of the civilian Federal government, providing workspace for millions of federal employees in government-owned buildings and privately owned leased facilities across the nation. PBS also repairs, alters, renovates, and maintains these facilities, including 400 historic properties in the government's inventory. Eleven regional PBS offices, located in major metropolitan centers across the country, deliver comprehensive real estate services to their Federal customer agencies.

b. PBS Region 8 has been headquartered in the Denver area providing services to its customers since 1950. The Region leases, manages and owns 650 properties that total over 16 million square feet of space in Colorado, Wyoming, Utah, Montana, South Dakota and North Dakota. The Regional Office is located in Building 41 on the Denver Federal Center in Lakewood, Colorado.

3. LOCATION

The work required by this PWS supports the Regional Office in Lakewood, Colorado; the Byron G. Rogers Federal Building and Courthouse in downtown Denver, Colorado; the David Skaggs Research Center located in Boulder, Colorado; Federal Building/US Post Office, Fargo, North Dakota; Paul H. Hatfield Courthouse, Helena, MT; W.F. Bennett Federal Building, Salt Lake City, UT; Wyoming Field Officer, Casper WY; Billings Field Office, Billings MT; Missoula Field Officer, Missoula, MT; JC O Mahone Building, Cheyenne, WY. The majority of the services will be provided in the Regional Office in Lakewood. See Clause D.10 for information on the locations where contract staff support is required.

4. STAFFING

a. The Contractor shall provide staffing to perform the required services in accordance with the contract. The contract awarded at the start of each contract period will cover all then-known staffing requirements for the period. Staffing levels will remain fairly stable but may increase or decrease over time due to changes in the Region's mission requirements or budget considerations. Increases or decreases in staffing levels may be made by contract modifications.

b. Contractor staff will be placed in various service centers and business lines within Regional offices.

c. Contractor staff shall assist GSA in improving processes, streamlining work, and accomplishing work in the most efficient manner while still providing quality service to GSA and its customer agencies.

d. Recruitment and hiring of fully qualified contractor staff is the sole responsibility of the Contractor. Notwithstanding that fact, the Contractor shall as a courtesy coordinate with the applicable work center Government Point of Contact and/or the Contracting Officer Representative upon final selection of a candidate to fill a vacant position in that work center.

5. CONTRACT MANAGEMENT AND INTERFACE

a. The individual designated in the Contractor's corporate office to serve as Contract Manager shall be the focus of interface with the CO and COR for overall contract management to ensure satisfactory performance of all contract requirements, and shall have full authority to act for the Contractor on all matters relating to the performance of this contract. The Contract Manager shall be assigned full time to this contract to provide general oversight of on-site staff and interface with Government personnel. This individual shall provide such oversight in a manner that contributes to timely and efficient workflow and support to GSA work centers while precluding establishment of a personal services relationship between the Government and contract employees. Within that context, Government POCs in the various work centers may provide general guidance to contract staff as necessary to clarify or complete work assignments.

b. Contractor employees performing on the contract shall be fully qualified and skilled so as to require minimal direction in performance of their assigned tasks.

c. Government personnel shall not be responsible for directly supervising any contractor personnel. The Contractor shall remain fully responsible for supervision of its employees including establishment of work schedules, approval of all leave and other absences, performance evaluations, counseling, and disciplinary actions.

6. HOURS OF WORK

a. PBS business hours are from 7:00 a.m. to 5:00 p.m. daily, Monday through Friday excluding holidays. Contract employees shall be scheduled to work 40 hours per week, 8 hours per day unless an alternate work schedule is acceptable to the Government and the Contractor can clearly demonstrate that flexible work schedules are a standard practice of their firm. Upon award, flexible work schedules shall be coordinated with and approved by the COR and the Contracting Officer to ensure the contractor's flexible work schedule policy does not conflict with the needs of the Government in the applicable work center.

b. Contract employees shall only be permitted to work as follows:

(1) during normal business hours as described above.

(2) non-business hours if request by the Government and approved by the Contracting Officer prior to the start of work.

(3) If administrative leave is granted to GSA associates (e.g. dismissals for severe weather, etc)., contractors who are pre-approved to work from an alternate site and have a alternate site of work agreement in place with their employer are allowed to work at an alternate site.

(4) If there is a closure of the duty or work station (unless the Contract employee is in a travel status on approved Government business and closure does not impact his/her required duties. The alternate work site clause goes into effect.

c. Contract employees are not permitted to work as follows:

(1) during non-business hours, except as indicated in paragraph b(2) above.

d. Pursuant to the Service Contract Act, Contract employees shall not work in excess of 40 hours

per week unless overtime is approved in advance by the Contract Officer.

e. Selected contract staff may be required to be on call and be available to provide support at times other than normal business hours, as coordinated with CORs in applicable work groups.

7. **TRAVEL**

a. It may be necessary periodically for contract employees to travel in performance of their duties. When such travel is required, reimbursement will be made at Government rates in effect on the day(s) of travel and in accordance with the Clause D.22 entitled "Reimbursement for Contractor Travel". The Contractor shall take advantage of any travel discounts offered to Federal contractor employee travelers.

b. Travel will be performed only after prior coordination with the COR and authorization of the CO. Travel will be performed in Government or commercial conveyance including, but not limited to, motor vehicle or aircraft.

8. **REPORTS**

The Contractor shall provide periodic reports. Design of reports and data provided in the reports shall be approved by the CO prior to the end of the first month of contract performance. The Contractor shall not expend resources on preparing reports not directed by the CO.

a. Labor Management Report shall be submitted on a monthly basis to both the CO and COR no later than seven (7) calendar days after the end of each month. The report shall detail the following:

(1) Actual Direct Productive Hours (DPH) expended in each line item during the month
(2) Cumulative DPH expended in each line item through the contract year to date
(3) Balance remaining in each line item on the contract

b. A Price Management Report shall be submitted on a monthly basis to both the CO and COR no later than seven (7) calendar days after the end of each month. The report shall detail the following:

(1) Dollars expended in each line item during the month
(2) Cumulative DPH dollars expended through the contract year to date
(3) Other Direct Costs expended in the month
(4) Cumulative Other Direct Costs expended through the contract year to date
(5) Total cumulative dollars expended on the contract

c. A Contractor Verification of Work Report shall be submitted monthly with each invoice in accordance with the requirements of Clause C.35. The report shall be submitted with the copy of the invoice submitted to the CO.

9. **GOVERNMENT-FURNISHED FACILITIES, EQUIPMENT AND SUPPLIES**

a. Office and special purpose space will be provided by the Government at sites where services are performed. The Government shall furnish office equipment and materials in reasonable quantities to the Contractor. Equipment and supplies will include, but not be limited to

(1) Office equipment including telephones, calculators, personal computers, printers, drafting equipment, copying machines, fax machines, and printing and binding equipment. Blackberry's may also be provided if deemed necessary by the GPOC and

COR to perform assigned tasks.

(2) General office supplies and furniture (e.g., paper, pencils, desks, chairs, work tables) necessary to perform assigned tasks.

(3) Adequate access to computer systems, hardware, and software as required to perform tasks.

b. The facilities, equipment and supplies provided will vary based on the Government's assessment of current needs and the CO's determination as to whether and how to meet those needs.

10. CONTRACTOR-FURNISHED EQUIPMENT AND SUPPLIES

a. The contractor shall provide for all safety equipment including but not limited to Hard Hats, Safety Goggles, Steel Toe Shoes, Work Gloves and Hearing Protection in accordance with OSHA guidelines to the Project Manager positions and the Quality Assurance positions. Reference Section E.2.18 for pricing information.

11. SECURITY OF FACILITIES

Security of our facilities is a shared responsibility of all employees both federal and contract.

a. The Contractor will be required to perform tasks to assist RMR in ensuring that the PMOC is secure and to assist in identifying potential hazards. Contract staff shall be alert to surroundings and notify the Facility Manager, Safety Manager, or Dispatch of suspicious activity, unknown, unescorted persons who do not have a visitor's badge, or unauthorized removal of Government property from the facility.

b.Contract staff shall protect identification badges and card keys and notify the Regional Security Office and COR immediately if card keys or badges are lost. Badges and card keys will be turned into the Regional Security Office when employment is terminated. Contract staff shall not prop open doors when entering or leaving the building and shall ensure that doors are secure as applicable. Contract staff shall notify the Safety or Building Manager or Dispatch if they are unable to secure a door or gate or have any other concerns.

12. CONTINUITY OF OPERATIONS

Region 8 has an ongoing need for on-site support services that significantly contribute to the success of the Region in accomplishing its mission. The Region therefore requires an orderly and efficient transition including retaining to the maximum extent possible knowledgeable and qualified contract staff who are performing similar services at a satisfactory level under existing contracts with Region 8. Any transition shall be accomplished in such a way that adverse impact to the continuity of operations and to contract staff is prevented or minimized to the maximum extent feasible.

A-2 DEFINITIONS

Acceptable Quality Level (AQL) - The degree to which the government will allow the Contractor's performance to vary; the variance from the standard that the Contractor is allowed.

Access Control - The prevention of unauthorized use of a resource, including the prevention of use of a resource in an unauthorized manner. Access control mechanisms are used to allow, deny, or limit individuals and remote machines access to a resource. Access control mechanisms are typically based on the authenticated identity of the individual or remote machine requesting access. In this document, the terms access control and authorization are synonymous.

Accuracy - The data and information are free from mistake or error.

Asset – Identifiable unit of personal property with an expected usage life. May be portable or fixed to real property.

Contract Associates – individuals providing services to GSA but who are employed by the Contractor.

Contracting Officer (CO) – the person responsible for all contracting actions and the only person authorized to make changes to the contract requirements.

Contracting Officer's Representative (COR) – an individual designated and authorized in writing by the contracting officer to perform specific technical or administrative functions. CORs have no authority to make changes to the contract requirements.

Contract Specialist – the individual responsible for providing administrative support to the Contracting Officer.

Customer - user/operator in a subject-matter environment using the Contractor-produced deliverables and services. Customer may also include the Contracting Officer, Contracting Officer's Technical Representative (COR) or the Technical Representative (TR).

Direct Productive Hours (DPH) - actual hours worked exclusive of vacation, holiday, sick leave, and other absences.

Government Point of Contact (GPOC) – Individual in a GSA work center designated by the CO to assist in overseeing the contract. GPOCs have no authority to act on behalf of the CO or COR or change any contract requirements.

GSA Associates – individuals employed by the Federal Government and working for GSA.

Inspection - An independent review and examination of deliverables or services being provided by the Contractor to ensure adequacy, compliance with established policy and procedures, and to recommend any indicated changes.

Inventory – Consumable materials stored for future use.

On-Site Support - Work performed by the Contractor on Government premises, whereby the Contractor's personnel are provided Government resources (office space, equipment, supplies, etc.) to perform the work.

Per Diem – the maximum amount of monetary reimbursement allowed by the Government per day for travel outside the normal place of business

Performance Standards - The target level of performance required for each indicator.

Quality Assurance – the process or method used by the Government to assure the quality of a given product or service.

Quality Control – the process or method used by the Contractor to control the quality of a product or service.

Software - Computer programs, procedures, rules, and associated documentation concerned with operation of data processing system.

A-3 PERFORMANCE REQUIREMENTS

The Contractor shall provide administrative technical support for the General Services Administration, Region 8. Administrative and Technical support shall include the following categories of services: Accounting Clerk I, II and III; Administrative Assistant; Computer Programmer II Web Designer; Computer Programmer III Web Architect; Computer Programmer III Web Developer; Contract Specialist I, II , III and IV; Copywriter; Cost Estimator; Drafter CAD Operator I, II and III, Drafter CAD Operator Interior Designer; Drafter CAD Operator Landscape Architect; General Clerk I, II and III; Graphics Artist; Logistics Support Technician; Personal Property Support Technician; Procurement Analyst; Procurement Technician; Project Manager I, II and III; Quality Assurance Specialist; Realty Specialist; Realty Specialist Support Technician; Receptionist; Secretary I, II and III; Security Specialist I and II; Service Order Dispatcher; Shipping and Receiving Clerk; Support Technician; Video Production Specialist I and II. Accomplishment of additional unspecified tasks may reasonably be required in conjunction with performance of the attached position descriptions.

REFERENCE AND PERFORMANCE INDICATOR	PERFORMANCE STANDARD	ACCEPTABLE QUALITY LEVEL	METHOD OF INSPECTION
CONTRACTOR QUALITY CONTROL			
Section D, Clause D.8.2 Hiring for vacancies	The contractor's plan for effective hiring shall provide for filling vacancies within three weeks of notification from the Contracting Officer.	No more than one (1) documented instance per year of the Contract Manager failing to provide a hired individual who meets all position description requirements and is a good fit for GSA.	100% Inspection
Section D, Clause D.6 Plan for effective contract monitoring	The Contractor's plan for efficient monitoring shall be up-to-date and consistently reflect agreed upon changes in procedures to ensure quality contract performance.	The Contractor's monitoring plan is always updated within ten (10) calendar days of date changes were agreed to.	100% Inspection
Section D, Clause D.19, Subparagraph 3a Improve Quality and Efficiency through early problem resolution	The Contract Manager responds within one (1) hour after notification of a problem or request for assistance by the CO, COR or GPOC	No more than one (1) documented instance per month of the Contract Manager failing to respond either in person or by phone to the appropriate COR or GPOC within one (1) hour after notification of a problem or concern.	The Government will independently verify through personal observation or verified reports from the CO, COR or GPOC.
Section D,Clause D.19, Subparagraph 3b Teamwork and Collaboration	The Contractor Associates consistently cooperate in a spirit of teamwork with fellow GSA Associates and other coworkers, and work diligently to assist the Region in meeting organizational goals and program plans as clarified by the COR and GPOC.	No more than two (2) documented instances per year per Contract Associate of a failure to cooperate in the spirit of teamwork, or work diligently to assist the Region in meeting organizational goals and program plans as defined by the COR or GPOC.	The Government will independently verify through personal observation by the COR, POC, or verified feedback from others.

REFERENCE AND PERFORMANCE INDICATOR	PERFORMANCE STANDARD	ACCEPTABLE QUALITY LEVEL	METHOD OF INSPECTION
CONTRACTOR QUALITY CONTROL			
Section D, Clause D.19, Subparagraph 3c Effective Communication	The contractor Associates are effective in oral and written communication skills and actively listen to GSA Associates, other coworkers and customers	No more than three (3) documented instances per year per Contract Associate of a failure to effectively communicate either orally or in writing.	The Government will independently verify through personal observation by the COR, GPOC, CO or verified feedback from others.
Section D, Clause D.19, Subparagraph 3d Quality/Customer Focus	The Contractor Management and Associates exhibit a business-like concern for customers including the CO, COR and GPOC, the Region's customer agencies and the internal GSA customer. The Contractor's Management periodically solicits customer feedback allowing them to accurately assess employee performance.	The Contractor and all Contract Associates always exhibit business-like concern for customers. No more than (1) one instance per year where Contractor Management did not solicit customer feedback at least quarterly to allow them to adequately assess employee performance.	The Government will independently verify through personal observation by the COR, GPOC, CO, or verified feedback from others.
Section D, Cluase D.19, Subparagraph 3e Flexibility	The Contractor Associates are flexible when priorities change within the work center, and effectively respond to new priorities.	No more than one (1) documented instance per year per Contract Associate of a failure to exhibit a flexible attitude when priorities are changed.	The Government will independently verify through personal observation by the COR, GPOC, CO, or verified feedback from others.

REFERENCE AND PERFORMANCE INDICATOR	PERFORMANCE STANDARD	ACCEPTABLE QUALITY LEVEL	METHOD OF INSPECTION
CONTRACTOR QUALITY CONTROL			
Section D, Clause D.27, Subparagraph 3b Conflicting Workplace Priorities	The Contract Manager shall report all instances of conflicting workplace priorities with the GSA Associate to the appropriate COR or GPOC within four (4) hours of notification by the Contractor's staff.	No instances of the Contractor failing to get clarification from the COR or GPOC on conflicting workplace priorities or requests which are reported to them by Contractor Associates.	The Government will independently verify through personal observation by the COR, GPOC, CO, or verified feedback from others.
Section D, Clause D.27, Subparagraph 3c Monitor Building Passes and Access Control Devices	A report is updated on a monthly basis and provided to the COR and CS and building passes and identification cards are returned within the timeframes established.	No more than three (3) instances of the Contract Manager failing to provide an updated report to the COR and CS and no instances of the Contractor not retrieving building passes or identification cards from employees leaving their employ.	100% Inspection
Section D, Clause D.27, Subparagraph 3d Documentation	The QC documentation system contains all required records and reports, and is made available within two hours of request.	No more than three (3) records per year which are not made available when requested.	Periodic Surveillance
Section D, Clause D.24 Alternate Work Site	The Contract Manager shall reports all instances of work performed at an alternate work site via a report to the COR and GPOC. The report shall detail the name of contractor associate, the date and times they worked at the alternate work site, what work was planned and verification of that work which was performed.	No instances of the Contract Manager failing to provide the report to the COR and GPOC	Periodic Surveillance

ATTACHMENT B

LABOR CATEGORY

DESCRIPTIONS

Labor Category Title: Accounting Clerk I

Introduction: The Accounting Clerk I will work under the general guidance of the GSA/PBS Region 8 Chief Financial Officer and the Service Center or Business Line Budget Team Lead. The Accounting Clerk I will be trained to use GSA's automated accounting system called *Pegasys* to process and track financial transactions for various organizations.

Major Duties: This position is responsible for performing one or more routine accounting clerical operations such as: examining, verifying, and correcting various accounting documents to ensure completeness and accuracy of data in accordance to accounting procedures. Specific tasks/duties are assigned under adequate technical guidance. Entry-level reconciliation and posting will be assigned under detailed guidance. In most instances, an employee in this position will rely on the guidance of the Government Point of Contact, if necessary. Completed work will be reviewed for accuracy and compliance with procedures.

Minimum Qualifications: Some coursework in Accounting or Finance from a nationally accredited college or university, and two or more years of recent and relevant experience working for a large company (over $100M in sales) or Government entity is desired. Recent experience using a large scale database accounting system such as Oracle, and an Intermediate skill level in Microsoft Excel including skills in downloading large data bases to Excel is required. Additional required attributes are: works well on teams, is cooperative, helpful, and is a self starter.

Comparable Federal Grade Level: GS-03

Labor Category Title: Accounting Clerk II

Introduction: The Accounting Clerk II will work under the general guidance of the GSA/PBS Region 8 Chief Financial Officer and the Service Center or Business Line Budget Team Lead. The Accounting Clerk II will be trained to use GSA's automated accounting system called *Pegasys* to process and track financial transactions for various organizations.

Major Duties: This position uses knowledge of double entry bookkeeping in performing one or more of the following: posting actions to journals, identifying subsidiary accounts affected, making debit and credit entries, and assigning proper codes. The Accounting Clerk II may review computer printouts against manually maintained journals, detect and correct erroneous postings, and prepare documents to adjust accounting classifications and other data, or review lists of transactions rejected by an automated system. In this instance, the Accounting Clerk II will determine reasons for rejections, and prepare necessary correcting material. On routine assignments, an employee will select and apply established procedures and techniques. Detailed instructions are provided for difficult or unusual assignments. Completed work and methods used are reviewed for technical accuracy.

Minimum Qualifications: Some coursework in Accounting or Finance from a nationally accredited college or university, and three or more years of recent and relevant experience working for a large company (over $100M in sales) or Government entity is required. Recent experience using a large scale database accounting system such as Oracle, and an Intermediate skill level in Microsoft Excel including skills in downloading large data bases to Excel is required. Additional required attributes are: works well on teams, is cooperative, helpful, and is a self starter.

Comparable Federal Grade Level: GS-04

Labor Category Title: Accounting Clerk III

Introduction: The Accounting Clerk III will work under the general guidance of the GSA/PBS Region 8 Chief Financial Officer and the Service Center or Business Line Budget Team Lead. The Accounting Clerk III will be trained to use GSA's automated accounting system called *Pegasys* to process and track financial transactions for various organizations.

Major Duties: The Accounting Clerk III maintains journals or subsidiary ledgers of an accounting system and balances and reconciles accounts. Typical duties include one or both of the following: 1.) reviewing invoices and statements verifying information, ensuring sufficient funds have been obligated, and if questionable, resolving with the submitting unit determining accounts involved. The review will include coding transactions, and processing material through data processing for application in the accounting system; 2.) analysis and reconciliation of computer printouts with operating unit reports (contacting units, researching causes of discrepancies, and taking action to ensure that accounts balance). GSA Associate provides guidance for handling unusual or non-recurring transactions. Conformance with requirements and technical soundness of completed work are inspected for accuracy, or are controlled by mechanisms built into the accounting processes.

Minimum Qualifications: Advanced coursework in Accounting or Finance from a nationally accredited college or university, and three or more years of recent and relevant experience working for a large company (over $100M in sales) or Government entity is required. Recent experience using a large scale database accounting system such as Oracle, and an Intermediate skill level in Microsoft Excel including skills in downloading large data bases to Excel is required. Additional required attributes are: works well on teams, is cooperative, helpful, and is a self starter.

Comparable Federal Grade Level: GS-05

Labor Category Title: Accounting Clerk IV

Introduction: The Accounting Clerk IV will work under the general guidance of the GSA/PBS Region 8 Chief Financial Officer and the Service Center or Business Line Budget Team Lead. The Accounting Clerk IV requires knowledge of financial Systems. As applicable, The Accounting Clerk IV will be trained to use our automated accounting system to process and track financial transactions for various organizations.

Major Duties: This position is responsible for performing one or more routine clerical operations such as: examining, verifying and correcting various documents to ensures that the transactions use the correct accounting classifications, the data is accurate and in accordance with accounting procedures. Specific tasks/duties are assigned with no technical guidance. Processes receiving reports in our accounting system to pay vendors. Intermediate level reconciliation and posting will be assigned. Reviews and analyzes the financial/ accounting data in our accounting system, using retrieval and analysis tools. Identifies and fixes accounting/coding errors. Develop an organizational budget with the guidance of the organization's management. Track actual spending against the budget. Identify, research, and explain variances from the budget and explain the organization's budget status to the organization's management, verbally and in writing. This position will also conduct financial analysis of financial reports and perform trending graphs for the region.

Minimum Qualifications: Associates of Arts Degree with coursework in Accounting or Finance from a nationally accredited college or university. Must have completed all the introductory accounting classes. Typically requires two semesters of accounting or three quarters of accounting classes or five years of recent and relevant experience working with federal entities is desired. A Bachelor's or Master's degree in Accounting, Finance, or an MBA are desirable, but not required. Possesses a solid understanding of basic accounting principles and double-entry bookkeeping. Has a thorough understanding of terms such as obligations, expenses, depreciation, accruals, general ledger accounts, and understands month/year-end closing practices. Has experience using a large scale accounting system, typically one that is based on a commercial database such as Oracle. Requires thorough understanding of data entry, accounting adjustments, generating reports, and downloading data to Excel spreadsheet. Requires intermediate/advanced skills in Microsoft Excel. Must be able to use the LOOKUP, IF/THEN, and pivot table capabilities without training or assistance. Requires intermediate Microsoft Word experience. Must also be proficient with MS Explorer (browser). Programming experience is not a requirement. Will prepare reports to show the historical and anticipated status at monthly, quarterly, and year-end intervals. Must possesses excellent verbal and written communication skills. Will use e-mail to communicate with managers and other budget analysts throughout the region. Also will be talking to managers and other budget analysts on the telephone and in person. In all cases, the position requires the ability to explain financial issues and directives in a clear, organized, and straightforward manner.

Comparable Federal Grade Level: GS-06

Labor Category Title: Administrative Assistant

Introduction: The Administrative Assistant will work under the guidance and in support of various service centers and business lines within Region 8, providing administrative support to one or more individuals.

Major Duties: Incumbent provides support to various associates, both GSA and Contract employees. Services are associated with timekeeping, scheduling appointments, making travel arrangements, processing travel vouchers, managing supply budgets and supply inventory, and associated tasks related to supporting functions of GSA staff. In addition to secretarial duties (filing, taking phone calls), this position will provide administrative support to executive staff with office management responsibilities to include budgeting, personnel records and payroll. This position will also require the ability to create letters and/or memorandum for executive staff review. The Administrative Assistant will be required to work independently on projects requiring research and preparation of briefing charts and other presentation materials, graphics and photos.

Minimum Qualifications: An Associate of Arts degree with coursework in Business or Management and/or six or more years of recent and relevant experience are required. Intermediate or Advanced skill level in Microsoft Office Suite and Windows XP Professional are also required. Additional required attributes are: good organizational skills, works cooperatively and effectively interacts with others including customers and contractors, and good interpersonal skills.

Comparable Federal Grade Level: GS-07

Labor Category Title: Computer Programmer II, Web Designer

Introduction: Incumbent provides Web Designer experience in a wide variety of network technologies to lead internal and external clients with Internet-, Intranet-, or extranet-based applications.

Major Duties: Performs duties associated with using Microsoft Expression or other web UI design software and Adobe Creative Suite Designer specifically Illustrator and Photo Shop. Layout and design webpages using advanced knowledge in HTML. Create corporate level marketing pieces from conceptualization through design, layout and printing.

Designs and constructs web pages/sites including incorporating graphic user interface (GUI) features and other techniques. Produces graphic sketches, designs, and copy layouts for online content. Determines size and arrangement of illustrative material and copy, selects style and size of type and arranges layout based upon available space, knowledge of layout principles, and aesthetic design concepts. Maintains and provides ongoing design of the website, promos and ad banners. Designs HTML prototypes, visual interfaces and interaction of web-based applications. Designs and evaluates visual human interfaces utilizing user-centered design principles. Implements the user interface design. Works with the product development team to design online user experiences. Ensures user experience is formulated to achieve the goals of the communications team. Performs project management and other graphic development duties as necessary.

Knowledge Required by the Position: HTML / XHTML / XML; Dreamweaver, Photoshop; Microsoft Visual Studio; Java Script; .Net, Multimedia applications; Photoshop; and Database interaction. Incumbent is required to be a self-starter with a strong work ethic; detail-oriented with the ability to learn quickly; able to prioritize effectively and adapt easily to changes in direction; capable of multi-tasking; good communication skills; ability to meet and negotiate short and/or competing deadline requirements successfully.

Minimum Qualifications:

- Bachelors of Science in Business Administration, Bachelor of Science in Computer Information Systems or a Bachelor of Science in Management Information Systems and/or 5 years of working experience in web technology development.
- Three (3) years understanding of and hands-on experience with object-oriented programming, ColdFusion and Mach2 Framework, Ruby on Rails, SQL, MySQL, HTML, XHTML, DHTML, JavaScript, C#, CSS, XML, ASP, ASP.NET
- Strong ability to diagnose requirements and propose solutions.
- Experience integrating web technologies
- Knowledge of technical requirements definition and design process
- Project management/project lifecycle/project methodology skills are required

Comparable Federal Grade Level: GS-11

Labor Category Title: Computer Programmer III, Web Developer

Introduction: Incumbent develops, deploys, and manages web sites and web-based applications.

Major Duties: Designs, develops, troubleshoots, debugs, and implements software code for components of the website. Designs and implements user-friendly and creative web pages, forms, and surveys. Provides interface implementation. Interacts with graphic designers and other members of a project team to develop the site concept, interface design, and architecture of the website.

Establishes systems to monitor website users, and analyzes a variety of data including number of user visits, paths utilized, and time spent on each site; evaluates user trends and recommends modifications to provide on-going improvement. Develops products and/or custom applications to enhance customer satisfaction with websites.

Minimum Qualifications:

- Bachelors of Science in Business Administration, Bachelor of Science in Computer Information Systems or a Bachelor of Science in Management Information Systems and/or 7 years of working experience in web technology development
- Five (5) years of intensive and progressive experience in a computer-related field including development and design of software systems and web development.
- Three (3) years of database development skills specifically for the development and administration of web-enabled database applications.
- Three (3) years understanding of and hands-on experience with object-oriented programming, ColdFusion and Mach2 Framework, Ruby on Rails, SQL, MySQL, HTML, XHTML, DHTML, JavaScript, C#, CSS, XML, ASP, ASP.NET
- Significant knowledge and experience with a variety of advanced concepts, practices, and procedures within software and web development.
- Possess strong navigation and site design skills. Familiar with all aspects of web design including layout, usability, code, graphic design, software, and related technologies.
- Strong ability to diagnose requirements and propose solutions.
- Experience integrating web technologies
- Knowledge of technical requirements definition and design process
- Project management/project lifecycle/project methodology skills are required

Comparable Federal Grade Level: GS-12

Labor Category Title: Computer Programmer IV, Web Architect

Introduction: The Web Architect's role is to construct and implement the technical design for the organization's use of web technology to accomplish GSA's organizational objectives. This includes the selection of Web applications hardware and software platforms and designing and implementing an application framework. The Web Architect is also responsible for ascertaining system volume and analyzing traffic patterns for hardware optimization. Exceptional knowledge of various Web development languages is required.

Major Duties: Prepares and delivers long-term strategic planning for Web development and presence, including standards and guidelines for technical design, based on business goals and input from stakeholders. Identifies, recommends, and prioritizes new Web features and applications in conjunction with business leaders and department managers. Establishes and documents guidelines, policies and procedures for software and application development. Identifies reusable code required for code library and ensures the high quality creation of the code. Performs cost-benefit analyses of proposed Web implementations, enhancements, and modifications. Selects and implements hardware, software, platforms, publishing tools, and programming languages for the development of Web architecture. Creates and maintains a consistent Web site architectural structure across the organization's Web applications. Communicates and coordinates architecture and strategy with Web site departments and content creators throughout the enterprise and with third-party development agencies, ensuring compliance with overall strategic direction. Dictated designers work direction and prioritizes web designers project plan. Conducts research into current and emerging Web technologies and issues in support of Web development effort. Sets and enforces compatibility and interoperability standards

Minimum Qualifications:

- Bachelors of Science in Business Administration, Bachelor of Science in Computer Information Systems or a Bachelor of Science in Management Information Systems and/or 12 years of working experience in web technology development
- 7 years understanding of and hands-on experience with object-oriented programming, ColdFusion and Mach2 Framework, Ruby on Rails, SQL, MySQL, HTML, XHTML, DHTML, JavaScript, C#, CSS, XML, ASP, ASP.NET
- Strong ability to diagnose requirements and propose solutions.
- Create architecture development project management timelines
- Experience building and implementing content management systems across enterprise organizations
- Experience integrating web technologies
- Solid knowledge of technical requirements definition and design process
- Strong proponent of web standards and accessibility
- Vast experience in gathering and analyzing business requirements in order to meet strategic goals and development efforts
- Experience with e-Commerce, intranet, and extranet development
- Project management/project lifecycle/project methodology skills are required

Comparable Federal Grade Level: GS-13

Labor Category Title: Contract Specialist I

Introduction: Incumbent performs professional and technical work involving preparing, reviewing, issuing and monitoring solicitation documents; reviewing and evaluating proposals; preparing, reviewing and issuing contract documents; performing administration of awarded contracts; and monitoring the performance of contracted parties. Work involves small to medium dollar contracts including delivery/task orders, construction, A&E and services.

Major Duties: Participates with project teams involved in the development of the statement of work or data requirements, determines the type of contract best suited to the requirement and prepares solicitations documents. Develops, prepares, and presents clauses and terms and conditions in bid or proposals related to the award of contracts.

Prepares solicitation, determines sources to be solicited, determines the responsiveness of proposals, and makes award recommendation to the Contracting Officer.

Accumulates, establishes, and maintains accurate and complete documents and records pertaining to small and medium size purchases. Determines whether to modify and identifies the type of modification to employ. Assists the Contracting Officer in negotiations and award of contracts, prepares award documents, contract modifications, and/or subcontracts, evaluates contractor performance under the contract(s), prepares contract termination documents, prepares correspondence, such as determinations and findings, and price/cost analysis documents, evaluates technical and audit reports, conducts labor interviews and monitors performance by contractor personnel against the contract schedule. Inform contractor of any problems or potential breaches. Monitor contractor compliance with small business subcontracting goals.

Minimum Qualifications: Five years of government contract administration, procurement, accounting or comparable experience. Must be efficient in using all Microsoft Office applications and be experienced in using an electronic procurement contract writing system to generate solicitations, contracts and modifications. Must have 24 hours of business credits from an accredited college.

Comparable Federal Grade Level is: GS-9

Labor Category Title: Contract Specialist II

Introduction: Incumbent performs contract placement and contract administration duties. Contracts may be solicited and awarded using simplified acquisition or formal contracting procedures. Contracts are primarily for construction, A&E, and services.

Major Duties: As a project team, performs acquisition planning to determine the most appropriate contract type, select the socioeconomic set-aside that supports accomplishment of the Region's socioeconomic goals, develop specialized terms and conditions, and establish procurement milestones. Conducts market research as required and advertises procurements and contract awards in FedBizOpps.

Prepares solicitations and Requests for Proposals and all associated documents such as justifications and approvals and determination and findings; issues solicitations and amendments; and receives, records, and reviews offers. Performs cost and/or price analyses; prepares for and participates in negotiations; and documents fair and reasonable pricing. Prepares contracts, purchase orders, and delivery orders with all associated award documents for signature by the GSA Contracting Officer. Distributes contracts and orders and maintains official distribution lists.

Serves as the GSA point of contact with contractors for daily administration of assigned contracts. Maintains official contract file and prepares routine letters, memoranda, and other documents associated with contract administration. Processes contract modifications, including obtaining and evaluating contractor proposals, participating in and documenting negotiations, preparing and inputting modifications, and generating all associated documents for signature by the GSA Contracting Officer.

Processes contractor invoices and resolves payment problems. Maintains payment records and obtains additional funds as required. Reviews contractor payrolls for compliance with DOL wage determinations and conducts labor interviews. Analyzes problems that arise during contract performance and recommends solutions to the Contracting Officer. Performs closeout actions and prepares official files for staging.

Minimum Qualifications: Five years of experience in a government contracting office performing contract placement and administration for simplified acquisitions and formal contracts and thorough knowledge of Federal procurement regulations. Must be proficient in using all Microsoft Office applications and an electronic procurement contract writing system to generate solicitations, contracts and modifications. Must have 24 hours of business credits from an accredited college.

Comparable Federal Grade Level: GS-11

Labor Category Title: Contract Specialist III

Introduction: Incumbent performs contract placement and contract administration duties. Contracts may be solicited and awarded using simplified acquisition or formal contracting procedures. Contracts are primarily for construction, A&E and services. Procurement actions will generally involve high dollar values and require specialized and creative contracting methods.

Major Duties: As a project team, performs acquisition planning to determine the most appropriate contract type, selects the socioeconomic set-aside that supports accomplishment of the Region's socioeconomic goals, develop specialized terms and conditions, and establish procurement milestones. Conducts market research as required and advertises procurements and contract awards in FedBizOpps.

Prepares solicitations and Requests for Quotations and all associated documents such as justifications and approvals and determination and findings; issues solicitations and amendments; and receives, records, and reviews offers. Performs cost and/or price analyses; prepares for and participates in negotiations; and documents fair and reasonable pricing. Prepares contracts, purchase orders, and delivery orders with all associated award documents for signature by the GSA Contracting Officer. Distributes contracts and orders and maintains official distribution lists.

Serves as the GSA point of contact with contractors for daily administration of assigned contracts. Maintains official contract file and prepares routine letters, memoranda, and other documents associated with contract administration. Processes contract modifications, including obtaining and evaluating contractor proposals, participating in and documenting negotiations, preparing and inputting modifications, and generating all associated documents for signature by the GSA Contracting Officer.

Processes contractor invoices and resolves payment problems. Maintains payment records and obtains additional funds as required. Reviews contractor payrolls for compliance with DOL wage determinations and conducts labor interviews. Analyzes problems that arise during contract performance and recommends solutions to the Contracting Officer. Performs closeout actions and prepares official files for staging.

Minimum Qualifications: Five years of experience in a government contracting office performing contract placement and administration for simplified acquisitions and formal contracts and thorough knowledge of Federal procurement regulations. Must be proficient in using all Microsoft Office applications and an electronic procurement contract writing system to generate solicitations, contracts and modifications. Must have 24 hours of business credits from an accredited college.

Comparable Federal Grade Level: GS-12

Labor Category Title: Copywriter

Introduction: Incumbent will need the knowledge of grammatical and structural requirements for various types of documents, including formal correspondence, press releases, marketing materials, etc; Experience writing 'copy', i.e. coming up with original catchphrases, slogans, messages and straplines; writing all the wording in any type of materials, such as posters, press, leaflets, brochures and radio or television scripts.

Major Duties: Meeting with the internal and external customer to discuss client requirements; brainstorming creative ideas and concepts; working in a close-knit creative partnership with the Client Solutions team and customer(s) to generate workable concepts and ideas; writing clear, persuasive, original copy; submitting ideas and discussing progress with the team leader, team members and customer(s); amending, revising or redeveloping campaigns in response to feedback from the team lead, team members and customer(s); working on several projects at once, under pressure and to tight deadlines; overseeing projects through the production stage to completion; liaising with photographers, designers, web developers and printers; keeping up to date with business culture and trends; proofreads existing copy to check for spelling and accurate use of grammar, content, capitalization and other aspects; corrects any grammatical, typographical, or compositional errors in original/existing copy; liaising regularly with customers via phone and email; checking that the customer has provided all the required materials and paperwork; resolving queries directly with the customer, e.g. style and text inconsistencies; sub-editing text written by a number of authors ensuring consistent house style; assessing the suitability of the text for its intended readership; maintaining awareness of new words or phrases coming into popular usage and ensuring they are inoffensive to readership; discussing and resolving any potentially libelous sections with customer.

Minimum Qualifications: A 4-year degree at an accredited college/university in a related field or 3-5 years equivalent work experience in publishing or a related area. Masters degree in related field a plus. Ability to write solid, creative, clear and imaginative copy in a variety of styles with accurate spelling and grammar.

Aptitude for teamwork and the ability to brainstorm ideas and work in close partnership with others; a strong aptitude for the English language; a methodical working style; concentration, accuracy and great attention to detail; the ability to work on several tasks at any one time; tact and diplomacy for negotiating changes with authors; self-motivation; must be proficient with Microsoft Windows platform and the entire Office Pro Suite; to include Visio, MS Project, and PowerPoint; the ability to manage the additional aspects of working independently without constant and direct supervision.

Comparable Federal Grade Level: GS-11

Labor Category Title: CAD Drafter Operator I

Introduction: A key element needed by PBS Portfolio Managers and Lease Administrators is the ability to inspect an accurate graphical representation of floor space, and to compare the drawings to tabular data and reports. The Computer Aided Design (CAD) Drafter position will produce accurate and timely reproductions of federally owned and leased inventory when requested while adhering to and maintaining PBS' Business Assignment Guide.

Major Duties: Transforms initial rough product designs using computer aided design (CAD) into working documents. Reviews engineering drawing and designs to ensure adherence to established specifications and standards. Performs a combination of complex, long, and short-range computer aided drafting services involving Government-owned and Government leased facilities. Applies PBS' measurement and assignment principles as they pertain to PBS' Space Assignment Guide and ANSI/BOMA measurement standards (ANSI/BOMA Z65.1-1996). Uses the latest CAD software available to prepare computer-aided drawings for reference and documentation.

Using Real Property and Information Resources fields, applies experimental theories and new developments to problems which cannot be resolved by accepted methods and makes recommendations regarding policies of the CIFM program. Applies a wide range of qualitative and/or quantitative methods for the assessment and improvement of CIFM program effectiveness. Presents recommendations to internal business lines pertaining to PBS' Business Assignment Guide and matters as they relate to the CIFM/CAD program and goals. Provides sound and authoritative technical guidance on all issues related to the CIFM program.

Produces quality accurate drawings, requiring a high degree of precision, incorporating drafting and design skills, construction techniques and specifications, and AutoCAD using technical and professional training. Utilizes GSA's proprietary electronic Spatial Management and Reporting Tool (eSMART) to update drawings as changes occur within the space allocation and assignements. Completes work assignments using initiative and ingenuity in interpreting and adapting guidelines to specific projects. Resolves issues where guidelines and precedent cases are inadequate or not directly applicable. Meets and communicates with appropriate agency personnel to gather applicable information in order to analyze the specific task to be completed.

Minimum Qualifications: Three years of experience in the CAD field or in a related area and a high-level of CAD software skills. Demonstrates an understanding and utilization of ANSI/BOMA measurement standards. Experience desired with AutoCAD 2008, FIS, MapGuide, and Documentum. General knowledge of the Computer Integrated Facilities Management (CIFM) program, Computer Aided Design (CAD) and Computer Aided Facilities Management (CAFM. Practical knowledge of Real Property and information resources fields, and strong analytical, oral and written communication skills.

Comparable Federal Grade Level: GS-9

Labor Category Title: CAD Drafter Operator II

Introduction: The incumbent will support the Public Buildings Service, Portfolio Managers and Lease Administrators.

Major Duties: Inspect an accurate graphical representation of floor space, and compare the drawings to tabular data and reports; produce accurate and timely reproductions of federally owned and leased inventory when requested while adhering to and maintaining PBS' Business Assignment Guide; manipulate associated data within the electronic Spatial Management and Reporting Tool (eSMART) Database; assign drawing requests to CAD drafters, and ensure the quality and accuracy of the product produced by the CAD drafters. Reviews engineering drawing and designs to ensure adherence to established specifications and standards.

Performs a combination of complex, long, and short-range computer aided drafting services involving Government-owned and Government leased facilities. Applies PBS' measurement and assignment principles as they pertain to PBS' Space Assignment Guide and ANSI/BOMA measurement standards (ANSI/BOMA Z65.1-1996). Uses the latest CAD software available to prepare computer-aided drawings for reference and documentation.

Understands and applies new or modified legislation, proposed regulations or agency guidance as they pertain to PBS' CIFM, CAD, and CAFM programs, services and resources. Applies a wide range of qualitative and/or quantitative methods for the assessment and improvement of CIFM program effectiveness. Presents recommendations to internal business lines pertaining to PBS' Business Assignment Provides sound and authoritative technical guidance to CAD drafters on all issues related to the CIFM/CAD program.

Distributes the fundamental elements inherent to PBS' business functions and processes of space assignments and definitions to internal customers. Utilize PBS' "Common Practices" (with graphical examples) and Business Rules (i.e. logic) of space assignment within PBS. Assign drawing requests to CAD drafters and review their accuracy of assignment data set elements for space within a particular building in the electronic Spatial Management and Reporting Tool (eSMART) inventory database program. Actively participates as a national GSA CAD/CIFM team member. Serves as the client interface/coordinator for all CAD related issues.

Ensures utilization of available CAD drawings containing (current or obsolete) building information as a reference starting point. Ensures that other applicable building information (i.e. manual drawing) is scanned into the computer system to obtain a reference point. Develops CAD drawings to establish a reference point, if drawings are not available. Ensures that the latest measuring device(s), (i.e. laser measuring device) are used to obtain optimum accuracy in building square footage information. Coordinates progress and information gathering meetings to ensure high quality performance and on-time delivery of required deliverables.

Reviews drawings as changes occur within the building space allocation. Resolves issues where guidelines and precedent cases are inadequate or not directly applicable and convey that information to the CAD drafters. Meets and communicates with appropriate realty specialist and/or agency personnel to gather applicable information in order to analyze the specific task to be completed and distribute the gathered information appropriately to supervisors and/or CAD drafters.

Collaborates with the Computer Integrated Facilities Management (CIFM) Manager, Realty Specialist and Building Mangers to verify and validate all space assignments in government-owned buildings. Ensure all space data modifications are reflected accurately and timely within the electronic Spatial

Management and Reporting Tool (eSMART) and Computer Aided Design (CAD) repositories.

Delegate to, oversee and assess the effectiveness of CAD Drafters to ensure technical functionality and accuracy of drawings and data within the repositories.

Minimum Qualifications: At least five years experience utilizing AutoCAD software preferably in the architectural design field or in a related area. One or more years experience with Microsoft Access or Oracle database. Demonstrates an understanding and utilization of ANSI/BOMA measurement standards. Experience desired with Autodesk AutoCAD 2008, eSMART, MapGuide, and Documentum. General knowledge of the Computer Integrated Facilities Management (CIFM) program, Computer Aided Design (CAD) and Computer Aided Facilities Management (CAFM. Practical knowledge of Real Property and information resources fields, and strong analytical, oral and written communication skills.

Comparable Federal Grade Level: GS–11

Labor Category Title: CAD Drafter Operator III, CIFM Program Manager

Introduction: The Program Manager will support the Public Buildings Service, Portfolio Managers, Project Managers, and Lease Administrators within the Rocky Mountain Region of GSA. Position duty station is physically located in Building 41, Denver Federal Center, Lakewood, Colorado. CAD/CIFM team supports operations in Colorado, Utah, Montana, Wyoming, North Dakota, and South Dakota.

Major Duties: Inspect an accurate graphical representation of floor space, and compare the drawings to tabular data and reports; produce accurate and timely reproductions of federally owned and leased inventory when requested while adhering to and maintaining PBS' Business Assignment Guide; manipulate associated data within the electronic Spatial Management and Reporting Tool (eSMART) Database.

Assigns drawing requests to CAD drafters, monitors and manages workload for CIFM/CAD team. Ensures the quality and accuracy of the product produced by the CAD drafters. Ensures timely completion of work requests and manages production of drawing assignments. Reviews engineering drawing and designs to ensure adherence to established specifications and standards.

Performs a combination of complex, long, and short-range computer aided drafting services involving Government-owned and Government leased facilities. Applies PBS' measurement and assignment principles as they pertain to PBS' Space Assignment Guide and ANSI/BOMA measurement standards (ANSI/BOMA Z65.1-1996). Uses the latest CAD software available to prepare computer-aided drawings for reference and documentation.

Understands and applies new or modified legislation, proposed regulations or agency guidance as they pertain to PBS' CIFM, CAD, and CAFM programs, services and resources. Position will act as liaison with national office experts and GSA management to ensure that policy, regulation, and guidance is applied in a consistent and accurate manner. Actively participates as a national GSA CAD/CIFM team member.
Applies a wide range of qualitative and/or quantitative methods for the assessment and improvement of CIFM program effectiveness. Presents recommendations to internal business lines pertaining to PBS' Business Assignment Provides sound and authoritative technical guidance to CAD drafters on all issues related to the CIFM/CAD program.

Responsible for consistent and recurring reporting of CIFM/CAD team production statistics and tracking to GSA management. Program Manager will be responsible for ensuring that drawing maintenance and variance management is routinely monitored and corrected. Program Manager will represent CAD/CIFM team in GSA meetings regarding customer concerns, building space validations, consulting on spatial data issues, and construction teams. Program Manager will be responsible for training of CIFM/CAD team and specified GSA employees in eSmart. Serves as the client interface/coordinator for all CAD related issues.

Distributes the fundamental elements inherent to PBS' business functions and processes of space assignments and definitions to internal customers. Utilize PBS' "Common Practices" (with graphical examples) and Business Rules (i.e. logic) of space assignment within PBS. Assign drawing requests to CAD drafters and review their accuracy of assignment data set elements for space within a particular building in the electronic Spatial Management and Reporting Tool (eSMART) inventory database program.
Ensures utilization of available CAD drawings containing (current or obsolete) building information as a reference starting point. Ensures that other applicable building information (i.e. manual drawing) is scanned into the computer system to obtain a reference point. Develops CAD drawings to establish a

reference point, if drawings are not available. Ensures that the latest measuring device(s), (i.e. laser measuring device) are used to obtain optimum accuracy in building square footage information. Coordinates progress and information gathering meetings to ensure high quality performance and on-time delivery of required deliverables.

Reviews drawings as changes occur within the building space allocation. Resolves issues where guidelines and precedent cases are inadequate or not directly applicable and convey that information to the CAD drafters. Meets and communicates with appropriate realty specialist and/or agency personnel to gather applicable information in order to analyze the specific task to be completed and distribute the gathered information appropriately to supervisors and/or CAD drafters.

Collaborates with the Spatial Data Manager, Realty Specialist and Building Managers to verify and validate all space assignments in government-owned buildings. Ensure all space data modifications are reflected accurately and timely within the electronic Spatial Management and Reporting Tool (eSMART) and Computer Aided Design (CAD) repositories.

Delegate to, oversee and assess the effectiveness of CAD Drafters to ensure technical functionality and accuracy of drawings and data within the repositories.

Minimum Qualifications: At least five years experience utilizing AutoCAD software preferably in the architectural design field or in a related area. One or more years experience with Microsoft Access or Oracle database. Demonstrates an understanding and utilization of ANSI/BOMA measurement standards. Experience desired with Autodesk AutoCAD 2008, eSMART, MapGuide, and Documentum. General knowledge of the Computer Integrated Facilities Management (CIFM) program, Computer Aided Design (CAD) and Computer Aided Facilities Management (CAFM. Practical knowledge of Real Property and information resources fields, and strong analytical, oral and written communication skills.

Comparable Federal Grade Level: GS–12

Labor Category Title: CAD Drafter Operator, Interior Designer

Introduction: Incumbent performs Interior Design services for a variety of federal clients in the region. The work may include being on a team or stand alone request.

Major Duties: Manages multiple projects of varying complexity and size. Establishes a mutually agreed upon estimated completion date and determines whether accounting for client billable hours is applicable. Utilizes customer service skills to assist client agencies as needed to complete all phases of assigned projects.

Provides GSA required space planning/interior design documentation. Use a wide range of interior design techniques and methods, including available Computer Aided Design software and computer hardware, to design complex interior environments to promote employee productivity and meet the requirements of client agencies. Coordinates in-house furniture moves for the project and maintains furniture inventory. Interviews client agency personnel to gather all other applicable information and materials to analyze the specific task to be completed. Provides technical advice to client agency personnel regarding the use of AutoCad and other computerized software tools.

Minimum Qualifications: Five years of intensive and progressively complex experience in performing interior design services. Proficient in the use of computer software such as, AutoCad, CAP, CAD Plus, and client provided computer hardware, to prepare scaled drawings for reference and documentation of the types and amounts of space occupied by client agencies, and updating drawings as changes occur.

Comparable Federal Grade Level: GS-12

Labor Category Title: CAD Drafter Operator, Landscape Architect

Introduction: Incumbent is responsible for designing new landscapes and modifications to existing landscapes and managing projects through to completion.

Major Duties: Designs improvements or modifications to existing grounds and vegetation in concert with Governmental facilities engineering, architecture, and maintenance functions. Serves as the landscape architecture contact in support of client agency land development and/or infrastructure project planning and construction.

As a project team member, prepares project cost estimates and scopes of work, participates in prospective offeror site visits and pre-proposal conferences, and assists in the evaluation of offeror technical and price proposals submitted for landscape projects. After award, serves as a project manager monitoring and inspecting landscape modifications and improvements performed by contractors to ensure work is in accordance with the contract scope of work and conforms to existing standards and applicable codes for landscape projects. Works with the Government Contracting Officer to address and resolve problems during contract performance to ensure work is completed on schedule.

Reviews plans prepared by others associated with client agency renovation projects. Ensures plans are in conformance with good principles of landscape design and with agency standards and policies. Makes recommendations for improvement of the plans as required. Performs reviews of documents associated with construction of infrastructure projects that include landscaping and recommends changes as required.

Advises on maintenance work including restoration of land areas as necessitated by deterioration from age or heavy use and rehabilitation of sites requiring additional landscape design for existing facilities.

Assists with the development and implementation of the Denver Federal Center master land use plan ensuring conformance with existing standards and applicable codes for landscape projects.

Minimum Qualifications: Seven years of progressively more complex experience as a Landscape Architect. Must be highly proficient in the use of AutoCAD and all Microsoft Office applications.

Comparable Federal Grade Level: GS-12

Labor Category Title: Engineering Technician, Cost Estimator

Introduction: Incumbent is responsible for providing cost estimates in support of the project teams. This includes design and construction of projects under $2.5 million and renovation of government space within existing buildings. Position requires estimating in accordance with directions by the Team Supervisor and requires completion of estimating assignments with minimal direction. The position is responsible for scoping, planning, coordinating and determining approach for assigned work. Other divisions and Service Centers are to be kept informed of cost estimating progress and unusual circumstances. The Team Supervisor monitors assignments. Work is reviewed for completeness and meeting objectives.

Major Duties: Provides cost estimate support for the Projects Teams. Analyzes and develops cost estimates for Repair and Alterations Projects, Construction Projects and other minor renovation projects as necessary.

Prepares budget and planning estimates for projects involving some or all of the following:

Major electrical construction and repair	Roofing repairs and replacement
Office build-outs	Reconcile core and tenant costs
Construction of parking lot	Life safety and ADA compliances
Hazardous material abatement	Mold remediation
Demolitions	Physical security systems
Earthwork	Statements of work
Historic structures	HVAC and plumbing
Sustainable design features	Misc. tenant Improvements
Architectural and engineering design	

Coordinates requirements with project managers, A-E firms and Government agencies. Reviews and verifies A-E cost estimates for major systems, buildings and provides consultation with A-E estimators and Service Center Project Managers. Provides consultation and review services for costs and technical review to design teams to ensure projects are designed within budget. Performs cost escalation forecasting for adjusting construction costs during project design phases and to prepare budget estimates for future projects. Continuously monitors the construction market in the region to identify and analyze price trends for materials, labor and equipment costs. Provides consultation, guidance, and technical review to other estimators, project managers, engineers, architects and planner/estimators on unusual or controversial problems, or on issues requiring coordination with other groups. Represents GSA management, as directed, in conference with A-E consultants and other agencies and GSA divisions concerning estimating matters. Supports or represents Contracting Officers in negotiation with construction company representatives and attorneys to settle significant or controversial claim issues involving estimated costs and payments. Provides guidance and cost estimate impacts on contract specifications, detailed technical descriptions, construction practices, contract interpretation, for Indefinite Quantity Construction, lead paint and asbestos abatement contracts. Suggests construction or material approaches for Repair and Alterations projects. Technical ability to calculate material “Take-offs”, “One-time Costs”, equipment required and cost to construct complex building projects using Timberline Estimating Software, RS Means, and other estimating tools. Technical and practical knowledge of current and state-of-the-art construction methods, and ability to cost estimate. Ability to effectively communicate technical issues orally and in writing. Possess knowledge of agency policy, affecting preparation of construction cost estimates, contract administration, funding and other relevant issues to meet technical and legal requirements. Ability to follow guidelines, including agency policy, procedures, regulations, industry specifications, estimating guides, such as Timberline, RS Means, contract specifications, drawings, manufacturer catalogs, price

and cost files, accepted industry cost estimating practices and Regional recommendations from experts in Fire Protection, Industrial Hygiene and Environmental and Safety. Incumbent must interpret and adapt guidelines to meet estimating requirements of projects. Incumbent may be required to make significant deviations from established guidelines, without the concurrence of the supervisor, due to complexity of large buildings projects involving state-of-the-art, electrical, mechanical and structural methods.

Minimum Qualifications: Bachelor of Sciences in Construction Management or a related field and/or seven (7) years of experience and extensive knowledge of the different technical methods and techniques for cost estimating, acquired by significant experience in the design and construction industry. Knowledge to accomplish a full range of duties associated with cost estimating Government building projects. Interdisciplinary technical knowledge of mechanical, electrical, structural, architecture including finishes and special construction to provide cost estimates for these projects.

Comparable Federal Grade Level: GS-12

Labor Category Title: General Clerk I

Introduction: The General Clerk I will work under the guidance and in support of various service centers and business lines within Region 8, providing administrative support to one or more individuals.

Major Duties: This position follows clearly detailed specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file; could involve simple posting to individual accounts, opening mail, calculating and posting charges to departmental accounts, operating basic office equipment, e.g., photocopier, facsimile, multi-line phone/voicemail systems, mailing machines, and minimal computer programs. Little or no subject-matter knowledge is required, but the clerk uses his or her own judgment in choosing the proper procedure for each task.

Minimum Qualifications: A high school diploma or equivalent is required. Beginner's knowledge of Microsoft Office is also required.

Comparable Federal Grade Level: GS-01

Labor Category Title: General Clerk II

Introduction: The General Clerk II will work under the guidance and in support of various service centers and business lines within Region 8, providing administrative support to one or more individuals.

Major Duties: Follows a number of specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding, filing documents in an extensive alphabetical file, simple posting to individual accounts, opening mail, running mail through metering machines, calculating and posting charges to departmental accounts and entering work orders into Time Maintenance Authority (TMA). Little or no subject-matter knowledge is required, but the clerk needs to choose the proper procedure for each task.

Minimum Qualifications: A high school diploma or equivalent is required. Intermediate knowledge of Microsoft Office is also required.

Comparable Federal Grade Level: GS-02

Labor Category Title: General Clerk III

Introduction: The General Clerk III will work under the guidance and in support of various service centers and business lines within Region 8, providing administrative support to one or more individuals.

Major Duties: Work requires a familiarity with the terminology of the office unit. Selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Recognized problems are referred to others.

Minimum Qualifications: A high school diploma or equivalent is required. Intermediate knowledge of Microsoft Office is also required.

Comparable Federal Grade Level: GS-03

Labor Category Title: General Clerk IV

Introduction: The General Clerk IV will work under the guidance and in support of various service centers and business lines within Region 8, providing administrative support to one or more individuals.

Major Duties: Uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps that vary in nature and sequence. Selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of financial or other records; verifying statistical reports for accuracy and completeness; and handling and adjusting complaints. May also direct lower level clerks. Positions above level IV are excluded. Such positions (which may include supervisory responsibility over lower level clerks) require workers to use a thorough knowledge of an office's work and routine to: 1) choose among widely varying methods and procedures to process complex transactions; and 2) select or devise steps necessary to complete assignments. Typical jobs covered by this exclusion include administrative assistants, clerical supervisors, and office managers.

Minimum Qualifications: A high school diploma or equivalent is required. Intermediate knowledge of Microsoft Office is also required.

Comparable Federal Grade Level: GS-04

Labor Category Title: Graphics Artist

Introduction: Incumbent develops graphics for web sites and for communication, marketing and promotional efforts.

Major Duties: Assists in development of web site concept, interface design, and architecture of the site. Responsible for user interface implementation. Designs web page layout, forms, graphics, color schemes and infrastructure to maintain a cohesive website.

Designs, lays out, and if appropriate, illustrates print work for delivery in electronic and/or printed formats. Identifies and designs new and creative communication methods and/or materials. Designs print media such as posters, flyers, newsletters, letterheads, cards, banners, brochures, and meeting and presentation materials. Interprets creative briefs from account managers and clients and uses industry standard desktop publishing tools to generate finished artwork. Evaluates copy and determines if work requests will create the desired result with the target audience.

Performs motion graphic design work including web animation and presentation material and web development including work flow systems and database back ends, such as Lotus Notes Databases.

Minimum Qualifications: Three years of specialized experience in the preparation of formal drawings, diagrams, and illustrations using computer-based graphics packages or desktop publishing software, and video and audio production and editing. Mastery of the following design skills: design composition, scale, proportion, animation, customized illustration, visual language and communication. Experience with Adobe Illustrator, Adobe Photoshop, Adobe Acrobat, Microsoft Office suite of products, Macromedia Dreamweaver. Knowledge of the following products is also desirable: Adobe Premiere, Adobe After Effects, Adobe Encore, Macromedia Fireworks, Macromedia Flash, Macromedia Freehand, Swift 3D, Maya, Truespace, Paint Shop Pro, Animation Shop, Cakewalk Sonar, FL Studio Producer.

Comparable Federal Grade Level: GS-11

Labor Category Title: Logistics Support Technician

Introduction: Incumbent provides support to the Client Solutions Division

Major Duties: Performs a wide variety of administrative and logistical support work Involving cleaning and preparation for shipment of furniture and equipment to congressional offices, receiving of furniture and equipment, provide audiovisual support, vehicle maintenance, and furniture and systems furniture set-up and tear down.

Maintains inventory for Congressional Inventory Warehouse. Receives shipments of furniture, computers and other equipment from vendors and government offices and ships same to multiple locations throughout the Region. Maintains inventory records in an electronic database.

Assembles, disassembles, and moves furniture located in offices or other rooms as required. Makes minor reconfigurations to systems furniture workstations using existing inventory.

Performs audiovisual set-up and support functions in conference rooms and other meeting facilities. Obtains furniture from inventory or other locations within the building and reconfigures furniture arrangement in meeting rooms as required to support events.

Processes government vehicles assigned to the Regional Office including refueling vehicles and coordinating accomplishment of vehicle repairs or other required maintenance.

Serves as backup to shipping and receiving clerk as required.

Most work is performed in an office environment, but individual will be required to work outside when maintaining vehicles, receiving and shipping furniture, and performing other required duties.

Minimum Qualifications: Two years experience providing logistical support in the program areas identified above within an office setting. Must have administrative skills typing and using microcomputers and experience working with small hand and electric tools. Must be able to work independently with little supervision; comprehend and follow written agency directives and verbal direction; and coordinate several job tasks at the same time.

Comparable Federal Grade Level: GS-06

Labor Category Title: Personal Property Center Support Technician

Introduction: Incumbent provides support to the Personal Property Center inventory management function.

Major Duties: Personal Property Center workers receive, store, sort and pack merchandise that is kept in the GSA Personal Property Center located in building 41. Merchandise consists of items accessed from other federal agencies that are auctioned at GSAauctions.gov - internet website.

Personal Property Center workers track as well as unload merchandise as it is received at the Personal Property Center and load it when it is being shipped to other locations.

Personal Property Center workers will determine that merchandise arrives in good condition. They also ensure that the entire delivery, not just part of it, arrives intact. Personal Property Center workers are responsible for keeping records of all incoming and outgoing shipments.

This position may include the following duties: Check computer equipment for working status and wiped hard drives; customer service - including answering the phone; have an understanding of job and describe GSA mission; and basic clerical duties. The Personal Property Center position is part of a team and worker will need to be a team player.

The Personal Property Center worker is required to operate a forklift and observe Personal Property Center safety at all times

Minimum Qualifications: A high school education is required. Applicant is required to have legible handwriting, typing, and data-entry skills. Workers are generally trained on the job for several weeks. Because Personal Property Center workers may be required to lift heavy packages, applicants must be fairly strong and in good health to get the job.

Must be able to work independently with little supervision; comprehend and follow written agency directives and verbal direction; and coordinate several job tasks at the same time.

Working Conditions: Personal Property Center work is physically strenuous. Workers are typically required to lift heavy packages, bend, stoop, or operate heavy equipment. The Personal Property Center is large and workers have to walk long distances repeatedly throughout the day. Personal Property Center workers work on loading platforms is exposed to all kinds of weather. To reduce the risk of accidents, workers are required to follow strict OSHA safety regulations.

Comparable Federal Grade Level: GS-06

Labor Category Title: Procurement Analyst

Introduction: Incumbent conducts review and analysis of contract awards, contract administration for a wide variety of acquisition requirements. These requirements may include Construction, Architectural and Engineering, Building maintenance services and other high dollar and specialized services as required by GSA and its Government clients.

Major Duties: Serve as the contractor primary point of contact for the GSA Acquisition Leadership Team and GSA Regional Procurement Officer. Provide contracting and acquisition policy guidance to contractor support staff and other project team members. Ensure that contractual actions including related supporting documents and data comply with the FAR, GSAM, and other governing acquisition guidance. Coordinate contracting and acquisition activities between GSA Regional Managers and its Government clients. Advise GSA Public Building Service and Federal Acquisition Service regional managers on Government contracting and acquisition policies as needed.

Provide project oversight and guidance to establish a sound foundation for implementation of creative and cost effective operational processes to meet GSAs contracting and acquisition requirements.

Work closely with the PBS Regional Procurement Officer and Acquisition Leadership Team to review contract and acquisition files prior to audit reviews. Provide acquisition and business acumen to Government and contractor Contract Specialists to ensure contracting and acquisition actions comply with regulatory guidance and existing GSA policies. Prepare written findings and reports identifying erroneous actions and/or processes and recommends corrective measures for Government consideration. Recommend changes, specific training, and other options to improve PBS and FAS contracting and acquisition functions that deviate from prescribed statues, regulations, policies and procedures. Monitor and report progress and outcome of corrective actions, implementation of new internal procedures, and results of approved contracting and acquisition training.

Perform pre-award reviews and recommend approval or disapproval of contract action. Identify and coordinate implementation of new and/or revised contracting and acquisition policies and procedures. Serve as Team Lead for the contract employees to include serving as primary point of contact for the government Technical Representative, delegating and assigning tasks to contract employees, reviewing their work, and providing guidance and training to those contract employees.

Minimum Qualifications: A minimum of ten years of Government acquisition experience performing both pre and post award activities. Experience must include oversight of acquisition activities, policy development, and use of automated acquisition systems. Incumbent must have a thorough knowledge of the FAR, DFAR and GSAM, and be knowledgeable of supplemental guidance, policies and procedures. A minimum of 24 hours of business or business related college credits is required.

Comparable Federal Grade Level: GS-13

Labor Category Title: Procurement Technician, General Clerk IV

Introduction: Incumbent performs routine office and contracting support functions for the Contract Specialist staff to support the procurement process.

Major Duties: Generates and maintains documents and records pertaining to all aspects of the contracting process, such as but not limited to the solicitation file, bid/proposal abstract, bid/proposal evaluations, pre-award and post-award correspondence, terminations, defaults, novation agreements, claims, partial or final payment records, past performance history, and closeout records. Generates requests for quotations, amendments, purchase orders, and delivery orders using the electronic contract writing system. Reviews and distributes completed solicitations, amendments, awards, modifications, and other pertinent information related to the contracts. Inputs data pertaining to public announcements and statistical information into Federal electronic reporting systems.

Processes contractor invoices for payment, prepares receiving reports, and inputs data into the electronic financial system. Tracks payments and resolves payment problems. Examines contractor payrolls and statements of compliance to ascertain compliance with Department of Labor (DOL) regulations. Orders blanket wage determinations from the Department of Labor. Inputs modifications into the electronic contract writing system and updates file information in the system. Updates and maintains current procurement regulations and policies in the contracts library and for the individual specialists. Establishes suspense systems for various types of contract actions, tracks activity, and notifies appropriate contract specialists when suspense's are due.

Minimum Qualifications: Two years of increasingly complex and progressive experience in supporting a contracting office performing duties related to contract placement and contract administration. Proficient in all Microsoft Office applications. and use of an electronic contract writing system.

Comparable Federal Grade Level: GS-06

Labor Category Title: Project Manager I

Introduction: Incumbent is responsible for overall project management of multiple design and construction projects, including the design and construction of projects under $250,000, and renovation of government space within existing buildings.

Major Duties: Responsible for overall management of construction projects from the preliminary planning stage through design, construction, commissioning, and building occupancy. Duties encompass broad managerial responsibilities such as planning, organizing, controlling, coordinating, reviewing, and approving design, construction and related work. Responsible for establishing a scope of work with a customer, preparing a government estimate using the government's estimating software, managing a project schedule, and for working with contracting officers to procure services from contractors and architect/engineering (A/E) firms. Incumbent may also assist a senior project manager on larger or more complex projects.

Acts as the "on-site" construction manager or inspector for projects performing day-to-day construction management duties. Responsible for resolving complex problems or conflicts impeding progress, and for assuring that contractors and agency staff work effectively toward timely completion of projects within an established budget.

Individual may be required to perform travel in conjunction with site visits and progress reviews on project locations or to attend National, Regional, and local conferences, seminars, and meetings.

Minimum Qualifications: Bachelor of Science in Construction Management, Engineering or a related field and/or five (5) years of experience in design and management of construction projects. Requires knowledge of and skill sufficient to direct the application of the latest developments in building design and construction and in solving problems not readily treated by accepted methods. Requires knowledge of project management; architecture and engineering concepts, principles, and practices; and the ability to read construction documents, prepare construction schedules, prepare construction cost estimates, and write clear scopes of work and specifications.

Good interpersonal skills are required when working with a diverse team consisting of the customer, contract specialist, contractor, financial manager, and other stakeholders. The project manager is responsible for ensuring that the team members and stakeholders participate efficiently and effectively to achieve the common goal of completing a successful construction project.

Comparable Federal Grade Level: GS-11

Labor Category Title: Project Manager II

Introduction: Incumbent is responsible for customer satisfaction and overall project management of multiple design and construction projects, including the design and construction of projects and renovation of government space within existing buildings. Assigned projects are primarily those estimated at over $250,000 but under the prospective level.

Major Duties: Responsible for overall management of construction projects from the preliminary planning stage through design, construction, commissioning, and building occupancy. Duties encompass broad managerial responsibilities such as planning, organizing, controlling, coordinating, reviewing, and approving design, construction and related work. The project manager is responsible for establishing a scope of work with a customer, preparing a government estimate using the government's estimating software, managing a project schedule, and for procuring services, with a government contracting specialist, from contractors and architect/engineering (A/E) firms.

Acts as the "on-site" construction manager or inspector for projects performing day-to-day construction management duties. Responsible for resolving complex problems or conflicts impeding progress, and for assuring that contractors and agency staff work effectively toward timely completion of projects within an established budget.

Individual may be required to perform travel in conjunction with site visits and progress reviews on project locations or to attend National, Regional, and local conferences, seminars, and meetings.

Minimum Qualifications: Bachelor of Science in Construction Management, Engineering or a related field and/or seven (7) years of experience in design and management of construction projects. Requires knowledge of and skill sufficient to direct the application of the latest developments in building design and construction and in solving problems not readily treated by accepted methods. Requires knowledge of project management; architecture and engineering concepts, principles, and practices; and the ability to read construction documents, prepare construction schedules, prepare construction cost estimates, and write clear scopes of work and specifications.

Good interpersonal skills are required when working with a diverse team consisting of the customer, contract specialist, contractor, financial manager, and other stakeholders. The project manager is responsible for ensuring that the team members and stakeholders participate efficiently and effectively to achieve the common goal of completing a successful construction project.

Comparable Federal Grade Level: GS-12

Labor Category Title: Project Manager III

Introduction: Incumbent is responsible for customer satisfaction and overall project management of multiple design and construction projects, including the design and construction of projects and renovation of government space within existing buildings. Assigned projects are primarily those estimated at over the prospective level.

Major Duties: Responsible for overall management of construction projects from the preliminary planning stage through design, construction, commissioning, and building occupancy. Duties encompass broad managerial responsibilities such as planning, organizing, controlling, coordinating, reviewing, and approving design, construction and related work. The project manager is responsible for establishing a scope of work with a customer, preparing a government estimate using the government's estimating software, managing a project schedule, and for procuring services, with a government contracting specialist, from contractors and architect/engineering (A/E) firms.

Acts as the "on-site" construction manager or inspector for projects performing day-to-day construction management duties. Responsible for resolving complex problems or conflicts impeding progress, and for assuring that contractors and agency staff work effectively toward timely completion of projects within an established budget.

Individual may be required to perform travel in conjunction with site visits and progress reviews on project locations or to attend National, Regional, and local conferences, seminars, and meetings.

Minimum Qualifications: Bachelor of Science in Construction Management, Engineering or a related field and/or ten (10) years of experience in design and management of construction projects. Masters in a related field is desired. Requires knowledge of and skill sufficient to direct the application of the latest developments in building design and construction and in solving problems not readily treated by accepted methods. Requires knowledge of project management; architecture and engineering concepts, principles, and practices; and the ability to read construction documents, prepare construction schedules, prepare construction cost estimates, and write clear scopes of work and specifications.

Good interpersonal skills are required when working with a diverse team consisting of the customer, contract specialist, contractor, financial manager, and other stakeholders. The project manager is responsible for ensuring that the team members and stakeholders participate efficiently and effectively to achieve the common goal of completing a successful construction project.

Comparable Federal Grade Level: GS-13

Labor Category Title: Quality Assurance Specialist, Inspector

Introduction: Incumbent provides technical expertise for quality assurance of operations and maintenance and other contracts with regard to heating, ventilation and air conditioning (HVAC), electrical, fire systems and metering. Performs routine inspection of HVAC, electrical, and fire system maintenance, repair, and installation in buildings and accessory structures to ensure compliance with GSA contract requirements and applicable regulations governing proper building maintenance, use, repair and installation, including environmental, safety, and sanitation.

Major Duties: Monitors a client computerized maintenance management system to ensure generated preventative maintenance work orders are closed out within required time frames. Performs inspections of completed preventative maintenance (PM) and repairs performed in commercial and industrial buildings and inspects completed new equipment installation in commercial and industrial buildings. Verifies all work was accomplished by government contractors in conformance with approved preventative maintenance guides, applicable contract requirements, and applicable Federal, State and Local codes.

Prepares and distributes written reports of findings and correction notices and informs appropriate federal personnel of repeat failed inspections. Maintains inspection records. Identifies, documents and reports areas of concerns or potential problems regarding failed or failing equipment, possible environmental violations, or other maintenance failures.

Monitors the DFC metering program to ensure that all meters are reporting on a monthly basis, troubleshoots problems with phone lines used by the meter system, and reports problems to appropriate federal personnel. Provides technical advice to federal personnel on mechanical, electrical, fire and related issues as requested; assists with troubleshooting HVAC, electrical and fire system problems; and recommends upgrades/modifications to those systems.

Minimum Qualifications: Four years of experience in building equipment installation and maintenance (electrical, direct digital control, HVAC, and fire systems) with at least one year of experience with maintenance in Laboratories and high rise office buildings of at least 10 stories. Requires the following licenses and training: Stationary Engineer License for State of Colorado, Electrician's License in State of Colorado, Universal CFC License, Telecommunication Technician training and experience, and Fire Alarm Systems installation and inspection experience. Requires knowledge of Microsoft Office and demonstrates the ability to communicate effectively both orally and in writing.

Individual may be required to perform travel in conjunction with site visits and progress reviews on project locations or to attend National, Regional, and local conferences, seminars, and meetings.

Comparable Federal Grade Level: GS-12

Labor Category Title: Realty Specialist

Introduction: Performs complex commercial real estate, leasing and construction transactions dealing with leasing projects.

Major Duties: Performs the full range of complex commercial real estate and associated construction build-out projects. Meets with client agencies and realty organizations to develop leasing projects to address customer needs and requirements. Prepares the Solicitation for Offers and associated solicitation documents and justifications, receives and reviews offers, and recommends areas for negotiation to the Leasing Contracting Officer. Documents negotiations conducted and prepares all award documents for review and signature by the Leasing Contracting Officer.

Performs leasing administration activities for assigned leases such as overseeing space build-out and site inspections to ensure the finished project conforms to client agency requirements. Develops internal space modifications to existing space with client agencies and prepares supplemental lease agreements and associated documents for execution by the Leasing Contracting Officer.

Individual may be required to perform travel in conjunction with site visits and progress reviews on project locations or to attend National, Regional, and local conferences, seminars, and meetings.

Minimum Qualifications: Five years of experience in commercial realty leasing that involved large complex projects. Ability to apply new theories and standards to solve problems not customary in everyday commercial leasing and construction projects. Ability to effectively articulate verbally and in writing GSA's leasing guidelines and requirements to client agencies and to diplomatically deal with high-level client agency and government personnel; e.g., federal judges, political appointees or agency heads. Must be PC proficient.

Comparable Federal Grade Level: GS–12

Labor Category Title: Realty Support Technician

Introduction: Incumbent inputs new data and maintains current lease and space assignment information in a client or project proprietary file/database.

Major Duties: Reviews hardcopy and/or electronic lease documents for accuracy and completeness and coordinates corrections required with the Leasing Contracting Officer. Reviews monthly CPI report and determines adjustments required to leases. Updates databases to reflect billing adjustments to lessors.

Maintains official lease files and performs general administrative realty support duties. Scans and updates new lease and assignment information in the appropriate file. Researches and provides information as required by Realty Specialists and Asset Managers.

Minimum Qualifications: Two years experience in dealing with commercial lease transactions in administrative functions associated with rental of property or education that provided pertinent knowledge sufficient to comprehend and perform the required work. Microsoft Office proficient.

Comparable Federal Grade Level: GS–09

Labor Category Title: Receptionist

Introduction: The Receptionist will work under the guidance and in support of various Service Centers and Business Lines within Region 8, providing administrative support to one or more individuals.

Major Duties: This position greets visitors, determining nature of visits and directing visitors to appropriate persons. The Receptionist may also have other duties such as recording and transmitting messages; keeping records of calls placed; providing information to callers and visitors; making appointments; keeping a log of visitors; and issuing visitor passes. In this position, the individual may also work on a computer and perform other routine clerical work that may occupy the major portion of the worker's time such as providing assistance gathering information for presentations, building presentation binders or supporting clerical functions needed by the Service Centers or Business Lines.

Minimum Qualifications: Two or more years of recent and relevant experience, and good oral and written communication skills are required. Intermediate skill level of Microsoft Office is required. Additional required attributes are: good organizational skills, friendly, helpful, works cooperatively and effectively interacts with others including customers and contractors, and good interpersonal skills.

Comparable Federal Grade Level: GS-03

Labor Category Title: Secretary I

Introduction: The Secretary I will work under the guidance and in support of various Service Centers and Business Lines within Region 8, providing administrative support to one or more individuals.

Major Duties: Provides principal secretarial support in an office, usually to one designated individual (Designee), and, in some cases, also to the subordinate staff of the Designee. Maintains a close and highly responsive relationship with the day-to-day activities of the Designee and/or staff. Works fairly independently, receiving a minimum of detailed guidance. Performs varied clerical and secretarial duties requiring knowledge of office routine and an understanding of the organization, programs, and procedures related to the work of the office. Working within Microsoft Office Programs.

Carries out recurring office procedures independently. Selects the guideline or reference which fits the specific case. Government Point of Contract (GPOC) provides specific guidance on new assignments and checks completed work for accuracy.

Performs varied duties including or comparable to the following:

Responds to routine telephone requests which have standard answers; refers calls and visitors to appropriate staff. Controls mail and assures timely response; may send form letters.

When appropriate, maintains Designee's calendar, makes appointments, and arranges for meeting rooms; Reviews materials prepared for approval for typographical accuracy and proper format; maintains recurring internal reports, such as time and leave records, office equipment listings, correspondence controls, and training plans.

Orders supplies, printing, maintenance, or other services. Types, takes and transcribes dictation, and establishes and maintains office files.

Minimum Qualifications: Two or more years of recent and relevant experience, and good oral and written communication skills are required. Beginner skill level of Microsoft Office is required. Additional required attributes are: good organizational skills, works cooperatively and effectively interacts with others including customers and contractors, and good interpersonal skills.

Comparable Federal Grade Level: GS-04

Labor Category Title: Secretary II

Introduction: The Secretary II will work under the guidance and in support of various service centers and business lines within Region 8, providing administrative support to one or more individuals.

Major Duties: Provides principal secretarial support in an office, usually to one designated individual (Designee), and, in some cases, also to the subordinate staff of the Designee. Maintains a close and highly responsive relationship with the day-to-day activities of the individual and staff. Works fairly independently, receiving a minimum of technical guidance. Performs varied clerical and secretarial duties requiring knowledge of office routine and an understanding of the organization, programs, and procedures related to the work of the office.

Handles differing situations, problems, and deviations in the work of the office according to the general guidelines, priorities, duties, policies, and program goals. Someone may assist secretary with special assignments. Duties include or are comparable to the following:

Screens telephone calls, visitors, and incoming correspondence; personally responds to requests for information concerning office procedures; identifies which requests should be handled by appropriate staff member or other offices.

May prepare routine, non-technical correspondence; Schedules tentative appointments for Designee without prior clearance. Makes arrangements for conferences and meetings and assembles established background materials. May attend meetings and record and report on the proceedings; Reviews outgoing materials and correspondence for internal consistency and conformance with Designee's procedures; assures that proper clearances have been obtained, when needed.

Collects information from the files or staff for routine inquiries on office program(s) or periodic reports. Refers non-routine requests to staff; communicates office procedures to subordinate staff supervisors . Coordinates personnel and administrative forms for the office and forwards for processing.

Minimum Qualifications: Three or more years of recent and relevant experience, and good oral and written communication skills are required. Beginner or Intermediate skill level of Microsoft Office and Windows XP Professional are required. Additional required attributes are: good organizational skills, works cooperatively and effectively interacts with others including customers and contractors, and good interpersonal skills.

Comparable Federal Grade Level: GS-05

Labor Category Title: Secretary III

Introduction: The Secretary III will work under the guidance and in support of various service centers and business lines within Region 8, providing administrative support to one or more individuals.

Major Duties: Provides principal secretarial support in an office, usually to one designated individual (Designee), and, in some cases, also to the subordinate staff of the Designee. Maintains a close and highly responsive relationship to the day-to-day activities of the Designee and staff. Works fairly independently, receiving little, if any, technical guidance. Performs varied clerical and secretarial duties requiring knowledge of office routine and an understanding of the organization, programs, and procedures related to the work of the office.

Uses greater judgment and initiative to identify the approach or action to take in non-routine situations. Interprets and adapts guidelines, including unwritten policies, precedents, and practices, which are not always completely applicable to changing situations. Duties include or are comparable to the following:

Based on a knowledge of the Designee's views, composes correspondence on own initiative about administrative matters and general office policies for Designee's approval; Anticipates and prepares materials needed by the Designee for conferences, correspondence, appointments, meetings, telephone calls, etc., and informs Designee on matters to be considered; Reads publications, regulations, and directives and takes action or refers those that are important to the office staff.

Prepares special or one-time reports, summaries, or replies to inquiries, selecting relevant information from a variety of sources such as reports, documents, correspondence, other offices, etc., under general guidance; communicates to other secretaries in subordinate offices on new procedures; requests information needed from the subordinate office(s) for periodic or special conferences, reports, inquiries, etc.

Minimum Qualifications: Four or more years of recent and relevant experience, and good oral and written communication skills are required. Intermediate or advanced skills in Microsoft Office and Microsoft Windows XP Professional are also required. Additional required attributes are: good organizational skills, works cooperatively and effectively interacts with others including customers and contractors, and good interpersonal skills.

Comparable Federal Grade Level: GS-06

Labor Category Title: Security Specialist I

Introduction: Incumbent performs routine office and security support functions for the Regional Security Program Management staff to support the security process.

Major Duties: Manages Contract Clearance process by performing oversight of hardcopy clearance documents and processing of electronic submittals while tracking all persons within process and assisting in credentialing.

Provides support to Regional employees for processing security clearances and badging. Maintains a close and highly responsive relationship to the day-to-day activities of Regional staff. Works independently, receiving little, if any, technical guidance. Performs varied tracking, accountability, security screening/processing, training and communication assistance requiring knowledge of office and agency routine and an understanding of the organization, programs, and procedures related to the work of the office.

Uses greater judgment and initiative to identify the approach or action to take in non-routine situations. Interprets and adapts guidelines, including unwritten policies, precedents, and practices, which are not always completely applicable to changing situations. Duties include or are comparable to the following:

Composes correspondence on own initiative about security clearance procedures/policies (related to clearances, credentials and admittance to Federal facilities) and general office policies for Designee's approval; Informs Designee on matters to be considered; Reads publications, regulations, and directives and takes action. Communicates approvals to DHS for contractor adjudications; tracks all contractors (over 17,000) applying for clearances for viable period (5 yrs) and records information in secure database; authorizes and prepares requests for badging (ID's) for all cleared contractors; manages fingerprinting and badging process for Region in accordance with all necessary laws. Ensures each contractor meets OPM mandated requirements; monitors total costs associated to clearances and instructs on background determination levels.

Prepares reports, summaries, or replies to inquiries, selecting relevant information from a variety of sources such as reports, documents, correspondence, legal transcripts, Presidential Directives etc., under general guidance; communicates to other regional staff associates on new procedures; requests information as needed for reports, inquiries, etc. Creates and provides training classes on office procedures, requirements and standards to Regional associates as well contractors in multiple languages.

Minimum Qualifications: Four or more years of recent and relevant experience and excellent oral and written communication skills are required. Intermediate or advanced skills in multiple software platforms including but not limited to Microsoft Office, Excel and Microsoft Windows XP Professional are also required. Additional required attributes are: excellent organizational skills, works cooperatively as well as independently while effectively interacting with others including customers, law enforcement personnel and contractors, and good interpersonal skills.

Comparable Federal Grade Level: GS-7

Labor Category Title: Security Specialist II

Introduction: The incumbent will provide assistance to the Regional Security POC in the processing of Contractor Clearances and credentialing.

Major Duties: Provides support to Regional Security POC in the processing of contractor suitability determinations and regional employees for processing facility Access Cards (FAC). Maintains a close and highly responsive relationship with the Regional staff on day to day activities. Works independently, receiving little, if any, technical guidance. Provides communication assistance, requiring knowledge of office and agency routine and an understanding of the organization, programs, and procedures related to the work of the office.

Duties include or are comparable to the following:

Provide administration assistance to Regional Security Office to include but not limited to supply ordering, scheduling, document maintenance and filing, customer assistance, travel assistance, etc. In addition, this position will provide assistance to the Regional Security POC and be responsible for issuing all short term or non-HSPD-12 contract IDs and Temporary Childcare Worker IDs. These duties will require exposure to sensitive and personal information, the ability to perform work independently, communicate with internal and external customers with professionalism, track, file and maintain regional documents for impending audits. The position will require the ability to multi-task, securely track and store contract information while providing data record storage for the Regional Security Manager.

The position classifies, files, audits, receives, distributes, tracks and maintains systems of classified and unclassified company documents according to established procedures and standards for security and document organization. The incumbent is required to keep all of the aforementioned information confidential. If this information is breached the incumbent will be released from this position immediately.

The incumbent shall prepare reports, summaries, or replies to inquiries, selecting relevant information from a variety of sources such as reports, documents, correspondence, legal transcripts, Presidential Directives etc., under general guidance; communicates to other regional staff associates on new procedures; requests information as needed for reports, inquiries, etc.

Minimum Qualifications: Four or more years of recent and relevant experience to include excellent oral and written communication skills. Advanced skills in multiple software platforms including but not limited to Microsoft Office, Excel and Microsoft Windows XP Professional are required. Additional required attributes are: excellent organizational skills, works cooperatively as well as independently while effectively interacting with others including customers, law enforcement personnel and contractors, and good interpersonal skills.

Comparable Federal Grade Level: GS-7

Labor Category Title: Service Order Dispatcher

Introduction: Incumbent performs Service Call or Help Desk administration

Major Duties: Responsible for receiving, recording, and distributing service calls either via telephone or computer. Records and inputs pertinent information, such as name, location, and problem. Maintains call records and prepares call reports. Responds to telephone queries for general information and assistance.

This position may also greets visitors, determining nature of visits and directing visitors to appropriate persons. The Receptionist may also have other duties such as recording and transmitting messages; keeping records of calls placed; providing information to callers and visitors; making appointments; keeping a log of visitors; and issuing visitor passes. In this position, the individual may also work on a computer and perform other routine clerical work that may occupy the major portion of the worker's time such as providing assistance gathering information for presentations, building presentation binders or supporting clerical functions needed by the Service Centers or Business Lines.

Minimum Qualifications: Two years of experience in a similar type work. Telephone and reception etiquette is necessary as this position is usually the first contact the public and client agencies have with GSA either in person or by phone. Experience in dealing with individuals who need assistance concerning GSA's mission and service responsibility. Experience in processing service calls and complaints concerning service or providing information and directions. Must be PC proficient.

Comparable Federal Grade Level: GS-05

Labor Category Title: Shipping/Receiving Clerk

Introduction: The Shipping/Receiving Clerk will work under the guidance and in support of various service centers and business lines within Region 8, providing administrative support to one or more individuals.

Major Duties: The Shipping/Receiving Clerk performs clerical and physical tasks in connection with shipping goods of the establishment in which employed and receiving incoming shipments. In performing day-to-day, routine tasks, this worker follows established guidelines. In handling unusual non-routine problems, this worker receives specific guidance from the Government Point of Contact. Shipping duties typically involve the following: verifying that orders are accurately filled by comparing items and quantities of goods gathered for shipment against documents; insuring that shipments are properly packaged, identified with shipping information, and loaded into transporting vehicles, and preparing and keeping records of goods shipped, e.g., manifests, bills of lading. Receiving duties typically involve the following: verifying the correctness of incoming shipments by comparing items and quantities unloaded against bills of lading, invoices, manifests, storage receipts, or other records, checking for damaged goods, insuring that goods are appropriately identified for routing to departments within the establishment, and preparing and keeping records of goods received.

Minimum Qualifications: A High School diploma is required. Minimum of three years experience working in the Mail Room of a large corporation is required.

Comparable Federal Grade Level: GS-06

Labor Category Title: Video Production Specialist I

Introduction: Incumbent performs video production and related duties within the Region 8, Public Buildings Service, Office of Associate Development.

Major Duties: Video production project management duties or Pre-Production activities including preparation of storyboards, determining site locations, selecting talent, determining camera positions, determining lighting needs and designing sets. Organizing and directing video shoots including setup and breakdown of video, audio and lighting equipment and directing talent.

Post Production duties include performing computerized, professional and non-linear editing services. This function includes narration, music selection, logging and digitizing raw material, synchronizing shots from various cameras, cutting among various camera angles, removing extraneous material, inserting cutaways, maintaining proper audio levels, locating important sound effects and stock footage, creating and inserting titles and keys, importing and inserting graphics, outputting completed projects to DVD and other digital formats including the web, DVD authoring/duplication, archiving completed productions and maintaining video library.

Other duties include maintaining and adjusting a variety of production equipment, including HD video cameras, tape machines, microphones, television monitors, computer hardware/software and other related accessories. Video camera operator during the shooting of lectures, single and multi-camera productions and other events.

Project Management duties to include meeting the internal & external customer to discuss client requirements; Brainstorming creative ideas and concepts; Working in a close-knit creative partnership with the communications team and customer(s) to generate workable concepts and ideas.

Minimum Qualifications: Considerable working knowledge of video production process and technologies; Project management methods and techniques; Extensive knowledge of advanced video graphics programs for compositing and non-linear editing, to include software such as: Final Cut Pro Studio, After Effects, Photoshop, Illustrator, Maya, 3D Studio Max, Flash; Advanced computer knowledge with and emphasis on the MS Office Suite. Movement of equipment and set placement requires the ability to bend, stoop, crawl, and climb. You must have the ability to lift and place equipment that may weight up to 50 pounds. This position requires the ability to stand and move around for extended periods of time.

Ability to operate digital video production equipment and computer; ability to work with digital media technologies. (Final Cut Pro Studio); Ability to independently solve problems and manage projects; Ability to solve video production problems independently; Ability to concurrently handle multiple projects, multiple tasks and meet deadlines; Ability to effectively communicate in oral and written form.

Minimum education and training requirements: Associates degree in Broadcast Communications, Journalism, Film and Television or related area; or Associates degree in Liberal Arts with an emphasis or major course work in Telecommunications, Film/Theatre Arts, or Communication is required.

Experience performing the duties of this job may substitute for the degree requirement on a year for year basis. Demonstrate experience producing educational or training videos is required. Demo reel is required.

Comparable Federal Grade Level: GS-10

Labor Category Title: Video Production Specialist II

Introduction: Incumbent performs video production and related duties within the Region 8, Public Buildings Service, Office of Associate Development.

Major Duties: Video production project management duties or Pre-Production activities including preparation of storyboards, determining site locations, selecting talent, determining camera positions, determining lighting needs and designing sets. Organizing and directing video shoots including setup and breakdown of video, audio and lighting equipment and directing talent.

Post Production duties include performing computerized, professional and non-linear editing services. This function includes narration, music selection, logging and digitizing raw material, synchronizing shots from various cameras, cutting among various camera angles, removing extraneous material, inserting cutaways, maintaining proper audio levels, locating important sound effects and stock footage, creating and inserting titles and keys, importing and inserting graphics, outputting completed projects to DVD and other digital formats including the web, DVD authoring/duplication, archiving completed productions and maintaining video library.

Other duties include maintaining and adjusting a variety of production equipment, including HD video cameras, tape machines, microphones, television monitors, computer hardware/software and other related accessories. Video camera operator during the shooting of lectures, single and multi-camera productions and other events.

Project Management duties to include meeting the internal & external customer to discuss client requirements; Brainstorming creative ideas and concepts; Working in a close-knit creative partnership with the communications team and customer(s) to generate workable concepts and ideas.

Minimum Qualifications: Considerable working knowledge of video production process and technologies; Project management methods and techniques; Extensive knowledge of advanced video graphics programs for compositing and non-linear editing, to include software such as: Final Cut Pro Studio, After Effects, Photoshop, Illustrator, Maya, 3D Studio Max, Flash; Advanced computer knowledge with and emphasis on the MS Office Suite. Movement of equipment and set placement requires the ability to bend, stoop, crawl, and climb. You must have the ability to lift and place equipment that may weight up to 50 pounds. This position requires the ability to stand and move around for extended periods of time.

Ability to operate digital video production equipment and computer; ability to work with digital media technologies. (Final Cut Pro Studio); Ability to independently solve problems and manage projects; Ability to solve video production problems independently; Ability to concurrently handle multiple projects, multiple tasks and meet deadlines; Ability to effectively communicate in oral and written form.

Minimum education and training requirements: Bachelor's degree in Broadcast Communications, Journalism, Film and Television or related area; or Bachelor's degree in Liberal Arts with an emphasis or major course work in Telecommunications, Film/Theatre Arts, or Communication is required.

Experience performing the duties of this job may substitute for the degree requirement on a year for year basis. Demonstrated experience producing educational or training videos is required. Demo reel is required.

Comparable Federal Grade Level: GS-12

ATTACHMENT C

DEPARTMENT OF LABOR

WAGE DETERMINATIONS

WD 05-2081 (Rev.-8) was first posted on www.wdol.gov on 08/11/2009
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REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
Shirley F. Ebbesen Division of Director Wage Determinations	Wage Determination No.: 2005-2081 Revision No.: 8 Date Of Revision: 07/31/2009

State: Colorado

Area: Colorado Counties of Adams, Arapahoe, Boulder, Broomfield, Clear Creek, Denver, Douglas, Elbert, Gilpin, Grand, Jackson, Jefferson, Logan, Morgan, Park, Phillips, Sedgwick, Summit, Washington, Weld, Yuma

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		14.16
01012 - Accounting Clerk II		16.44
01013 - Accounting Clerk III		18.38
01020 - Administrative Assistant		24.16
01040 - Court Reporter		19.59
01051 - Data Entry Operator I		12.78
01052 - Data Entry Operator II		14.60
01060 - Dispatcher, Motor Vehicle		19.37
01070 - Document Preparation Clerk		13.48
01090 - Duplicating Machine Operator		13.48
01111 - General Clerk I		13.39
01112 - General Clerk II		14.61
01113 - General Clerk III		16.40
01120 - Housing Referral Assistant		21.75
01141 - Messenger Courier		11.84
01191 - Order Clerk I		14.91
01192 - Order Clerk II		16.27
01261 - Personnel Assistant (Employment) I		16.50
01262 - Personnel Assistant (Employment) II		18.46
01263 - Personnel Assistant (Employment) III		20.58
01270 - Production Control Clerk		20.42
01280 - Receptionist		13.01
01290 - Rental Clerk		15.53
01300 - Scheduler, Maintenance		16.57
01311 - Secretary I		16.57
01312 - Secretary II		19.16
01313 - Secretary III		21.75
01320 - Service Order Dispatcher		14.37
01410 - Supply Technician		24.16
01420 - Survey Worker		17.77
01531 - Travel Clerk I		13.22
01532 - Travel Clerk II		13.87
01533 - Travel Clerk III		14.84
01611 - Word Processor I		14.15
01612 - Word Processor II		15.88

01613 - Word Processor III	17.77
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	26.19
05010 - Automotive Electrician	19.46
05040 - Automotive Glass Installer	18.44
05070 - Automotive Worker	18.44
05110 - Mobile Equipment Servicer	16.77
05130 - Motor Equipment Metal Mechanic	19.83
05160 - Motor Equipment Metal Worker	18.44
05190 - Motor Vehicle Mechanic	19.83
05220 - Motor Vehicle Mechanic Helper	15.63
05250 - Motor Vehicle Upholstery Worker	18.44
05280 - Motor Vehicle Wrecker	18.44
05310 - Painter, Automotive	18.75
05340 - Radiator Repair Specialist	18.44
05370 - Tire Repairer	14.98
05400 - Transmission Repair Specialist	19.83
07000 - Food Preparation And Service Occupations	
07010 - Baker	14.52
07041 - Cook I	12.57
07042 - Cook II	13.83
07070 - Dishwasher	9.69
07130 - Food Service Worker	10.90
07210 - Meat Cutter	15.13
07260 - Waiter/Waitress	9.68
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	17.33
09040 - Furniture Handler	14.45
09080 - Furniture Refinisher	17.33
09090 - Furniture Refinisher Helper	14.45
09110 - Furniture Repairer, Minor	16.45
09130 - Upholsterer	17.33
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	11.08
11060 - Elevator Operator	11.08
11090 - Gardener	18.19
11122 - Housekeeping Aide	11.33
11150 - Janitor	12.01
11210 - Laborer, Grounds Maintenance	14.67
11240 - Maid or Houseman	9.05
11260 - Pruner	13.16
11270 - Tractor Operator	17.30
11330 - Trail Maintenance Worker	14.67
11360 - Window Cleaner	13.37
12000 - Health Occupations	
12010 - Ambulance Driver	17.76
12011 - Breath Alcohol Technician	20.66
12012 - Certified Occupational Therapist Assistant	19.48
12015 - Certified Physical Therapist Assistant	18.10
12020 - Dental Assistant	18.48
12025 - Dental Hygienist	36.33
12030 - EKG Technician	22.10
12035 - Electroneurodiagnostic Technologist	22.10
12040 - Emergency Medical Technician	17.76
12071 - Licensed Practical Nurse I	18.46
12072 - Licensed Practical Nurse II	20.66
12073 - Licensed Practical Nurse III	23.03
12100 - Medical Assistant	15.94
12130 - Medical Laboratory Technician	17.47

12160 - Medical Record Clerk		15.33
12190 - Medical Record Technician		17.12
12195 - Medical Transcriptionist		17.91
12210 - Nuclear Medicine Technologist		33.31
12221 - Nursing Assistant I		11.21
12222 - Nursing Assistant II		12.82
12223 - Nursing Assistant III		14.00
12224 - Nursing Assistant IV		15.71
12235 - Optical Dispenser		19.21
12236 - Optical Technician		18.19
12250 - Pharmacy Technician		15.22
12280 - Phlebotomist		15.71
12305 - Radiologic Technologist		25.62
12311 - Registered Nurse I		29.21
12312 - Registered Nurse II		35.73
12313 - Registered Nurse II, Specialist		35.73
12314 - Registered Nurse III		43.24
12315 - Registered Nurse III, Anesthetist		43.24
12316 - Registered Nurse IV		51.82
12317 - Scheduler (Drug and Alcohol Testing)		27.05
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		18.46
13012 - Exhibits Specialist II		22.87
13013 - Exhibits Specialist III		27.97
13041 - Illustrator I		18.65
13042 - Illustrator II		23.10
13043 - Illustrator III		28.26
13047 - Librarian		27.60
13050 - Library Aide/Clerk		14.55
13054 - Library Information Technology Systems Administrator		24.63
13058 - Library Technician		17.64
13061 - Media Specialist I		17.78
13062 - Media Specialist II		19.90
13063 - Media Specialist III		22.18
13071 - Photographer I		16.68
13072 - Photographer II		18.67
13073 - Photographer III		23.12
13074 - Photographer IV		28.28
13075 - Photographer V		34.22
13110 - Video Teleconference Technician		18.26
14000 - Information Technology Occupations		
14041 - Computer Operator I		17.81
14042 - Computer Operator II		19.93
14043 - Computer Operator III		22.21
14044 - Computer Operator IV		24.69
14045 - Computer Operator V		28.56
14071 - Computer Programmer I	(see 1)	24.31
14072 - Computer Programmer II	(see 1)	
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		17.81
14160 - Personal Computer Support Technician		24.69
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		35.58
15020 - Aircrew Training Devices Instructor (Rated)		43.06

15030 - Air Crew Training Devices Instructor (Pilot)	47.15
15050 - Computer Based Training Specialist / Instructor	33.42
15060 - Educational Technologist	29.88
15070 - Flight Instructor (Pilot)	47.15
15080 - Graphic Artist	21.23
15090 - Technical Instructor	21.09
15095 - Technical Instructor/Course Developer	25.80
15110 - Test Proctor	17.03
15120 - Tutor	17.03
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	9.84
16030 - Counter Attendant	9.84
16040 - Dry Cleaner	12.18
16070 - Finisher, Flatwork, Machine	9.84
16090 - Presser, Hand	9.84
16110 - Presser, Machine, Drycleaning	9.84
16130 - Presser, Machine, Shirts	9.84
16160 - Presser, Machine, Wearing Apparel, Laundry	9.84
16190 - Sewing Machine Operator	12.99
16220 - Tailor	14.48
16250 - Washer, Machine	10.48
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	18.32
19040 - Tool And Die Maker	21.57
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	14.96
21030 - Material Coordinator	20.42
21040 - Material Expediter	20.42
21050 - Material Handling Laborer	16.61
21071 - Order Filler	12.79
21080 - Production Line Worker (Food Processing)	14.96
21110 - Shipping Packer	14.69
21130 - Shipping/Receiving Clerk	14.69
21140 - Store Worker I	11.90
21150 - Stock Clerk	15.69
21210 - Tools And Parts Attendant	16.28
21410 - Warehouse Specialist	14.96
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	27.73
23021 - Aircraft Mechanic I	26.41
23022 - Aircraft Mechanic II	27.73
23023 - Aircraft Mechanic III	29.11
23040 - Aircraft Mechanic Helper	18.73
23050 - Aircraft, Painter	25.14
23060 - Aircraft Servicer	21.92
23080 - Aircraft Worker	23.52
23110 - Appliance Mechanic	22.34
23120 - Bicycle Repairer	14.98
23125 - Cable Splicer	30.57
23130 - Carpenter, Maintenance	19.14
23140 - Carpet Layer	18.72
23160 - Electrician, Maintenance	23.44
23181 - Electronics Technician Maintenance I	21.26
23182 - Electronics Technician Maintenance II	22.72
23183 - Electronics Technician Maintenance III	24.13
23260 - Fabric Worker	18.65
23290 - Fire Alarm System Mechanic	21.09
23310 - Fire Extinguisher Repairer	17.63
23311 - Fuel Distribution System Mechanic	22.13

23312 - Fuel Distribution System Operator	18.95
23370 - General Maintenance Worker	19.16
23380 - Ground Support Equipment Mechanic	26.41
23381 - Ground Support Equipment Servicer	21.92
23382 - Ground Support Equipment Worker	23.52
23391 - Gunsmith I	16.61
23392 - Gunsmith II	19.20
23393 - Gunsmith III	21.80
23410 - Heating, Ventilation And Air-Conditioning Mechanic	22.73
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	23.92
23430 - Heavy Equipment Mechanic	21.11
23440 - Heavy Equipment Operator	20.74
23460 - Instrument Mechanic	28.48
23465 - Laboratory/Shelter Mechanic	20.53
23470 - Laborer	13.87
23510 - Locksmith	19.06
23530 - Machinery Maintenance Mechanic	23.43
23550 - Machinist, Maintenance	19.33
23580 - Maintenance Trades Helper	14.45
23591 - Metrology Technician I	28.48
23592 - Metrology Technician II	29.91
23593 - Metrology Technician III	31.16
23640 - Millwright	21.15
23710 - Office Appliance Repairer	20.72
23760 - Painter, Maintenance	17.55
23790 - Pipefitter, Maintenance	24.21
23810 - Plumber, Maintenance	21.59
23820 - Pneudraulic Systems Mechanic	21.80
23850 - Rigger	20.79
23870 - Scale Mechanic	19.20
23890 - Sheet-Metal Worker, Maintenance	18.23
23910 - Small Engine Mechanic	17.92
23931 - Telecommunications Mechanic I	25.16
23932 - Telecommunications Mechanic II	26.39
23950 - Telephone Lineman	22.96
23960 - Welder, Combination, Maintenance	19.79
23965 - Well Driller	20.88
23970 - Woodcraft Worker	21.80
23980 - Woodworker	16.73
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	10.69
24580 - Child Care Center Clerk	14.17
24610 - Chore Aide	9.56
24620 - Family Readiness And Support Services Coordinator	15.76
24630 - Homemaker	16.29
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	24.07
25040 - Sewage Plant Operator	22.79
25070 - Stationary Engineer	24.07
25190 - Ventilation Equipment Tender	16.89
25210 - Water Treatment Plant Operator	22.79
27000 - Protective Service Occupations	
27004 - Alarm Monitor	19.97
27007 - Baggage Inspector	11.99
27008 - Corrections Officer	22.48
27010 - Court Security Officer	26.26

27030 - Detection Dog Handler	19.97
27040 - Detention Officer	24.05
27070 - Firefighter	27.70
27101 - Guard I	11.99
27102 - Guard II	19.38
27131 - Police Officer I	28.61
27132 - Police Officer II	31.26
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	11.89
28042 - Carnival Equipment Repairer	12.82
28043 - Carnival Equpment Worker	9.30
28210 - Gate Attendant/Gate Tender	14.97
28310 - Lifeguard	11.73
28350 - Park Attendant (Aide)	16.75
28510 - Recreation Aide/Health Facility Attendant	11.83
28515 - Recreation Specialist	14.80
28630 - Sports Official	13.34
28690 - Swimming Pool Operator	17.05
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	23.50
29020 - Hatch Tender	23.50
29030 - Line Handler	23.50
29041 - Stevedore I	21.91
29042 - Stevedore II	25.48
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	37.64
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	25.98
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	28.61
30021 - Archeological Technician I	19.38
30022 - Archeological Technician II	21.67
30023 - Archeological Technician III	26.86
30030 - Cartographic Technician	26.41
30040 - Civil Engineering Technician	23.53
30061 - Drafter/CAD Operator I	18.43
30062 - Drafter/CAD Operator II	20.62
30063 - Drafter/CAD Operator III	23.84
30064 - Drafter/CAD Operator IV	31.50
30081 - Engineering Technician I	17.58
30082 - Engineering Technician II	19.73
30083 - Engineering Technician III	22.73
30084 - Engineering Technician IV	27.35
30085 - Engineering Technician V	33.46
30086 - Engineering Technician VI	40.49
30090 - Environmental Technician	24.08
30210 - Laboratory Technician	19.43
30240 - Mathematical Technician	26.62
30361 - Paralegal/Legal Assistant I	18.71
30362 - Paralegal/Legal Assistant II	23.17
30363 - Paralegal/Legal Assistant III	28.34
30364 - Paralegal/Legal Assistant IV	34.30
30390 - Photo-Optics Technician	26.62
30461 - Technical Writer I	25.48
30462 - Technical Writer II	31.17
30463 - Technical Writer III	37.72
30491 - Unexploded Ordnance (UXO) Technician I	23.94
30492 - Unexploded Ordnance (UXO) Technician II	28.97
30493 - Unexploded Ordnance (UXO) Technician III	34.72
30494 - Unexploded (UXO) Safety Escort	23.94
30495 - Unexploded (UXO) Sweep Personnel	23.94

30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2)	23.84
30621 - Weather Observer, Senior	(see 2)	26.41
31000 - Transportation/Mobile Equipment Operation Occupations		
31020 - Bus Aide		11.27
31030 - Bus Driver		15.89
31043 - Driver Courier		14.43
31260 - Parking and Lot Attendant		9.13
31290 - Shuttle Bus Driver		15.48
31310 - Taxi Driver		11.72
31361 - Truckdriver, Light		15.48
31362 - Truckdriver, Medium		19.56
31363 - Truckdriver, Heavy		20.37
31364 - Truckdriver, Tractor-Trailer		20.37
99000 - Miscellaneous Occupations		
99030 - Cashier		10.78
99050 - Desk Clerk		9.87
99095 - Embalmer		23.94
99251 - Laboratory Animal Caretaker I		10.92
99252 - Laboratory Animal Caretaker II		11.74
99310 - Mortician		24.19
99410 - Pest Controller		20.41
99510 - Photofinishing Worker		12.01
99710 - Recycling Laborer		16.90
99711 - Recycling Specialist		20.38
99730 - Refuse Collector		15.18
99810 - Sales Clerk		12.60
99820 - School Crossing Guard		12.64
99830 - Survey Party Chief		22.51
99831 - Surveying Aide		12.50
99832 - Surveying Technician		20.47
99840 - Vending Machine Attendant		14.38
99841 - Vending Machine Repairer		17.05
99842 - Vending Machine Repairer Helper		14.38

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: $3.35 per hour or $134.00 per week or $580.66 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than $27.63 (or on a salary or fee basis at a rate not less than $455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds $27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the

employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of $3.35 per week (or $.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each

proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at http://www.dol.gov/esa/whd/ or through the Wage Determinations On-Line (WDOL) Web site at http://wdol.gov/.

WD 05-2081 (Rev.-8) was first posted on www.wdol.gov on 08/11/2009
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REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
Shirley F. Ebbesen Division of Director Wage Determinations	Wage Determination No.: 2005-2081 Revision No.: 8 Date Of Revision: 07/31/2009

State: Colorado

Area: Colorado Counties of Adams, Arapahoe, Boulder, Broomfield, Clear Creek, Denver, Douglas, Elbert, Gilpin, Grand, Jackson, Jefferson, Logan, Morgan, Park, Phillips, Sedgwick, Summit, Washington, Weld, Yuma

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		14.16
01012 - Accounting Clerk II		16.44
01013 - Accounting Clerk III		18.38
01020 - Administrative Assistant		24.16
01040 - Court Reporter		19.59
01051 - Data Entry Operator I		12.78
01052 - Data Entry Operator II		14.60
01060 - Dispatcher, Motor Vehicle		19.37
01070 - Document Preparation Clerk		13.48
01090 - Duplicating Machine Operator		13.48
01111 - General Clerk I		13.39
01112 - General Clerk II		14.61
01113 - General Clerk III		16.40
01120 - Housing Referral Assistant		21.75
01141 - Messenger Courier		11.84
01191 - Order Clerk I		14.91
01192 - Order Clerk II		16.27
01261 - Personnel Assistant (Employment) I		16.50
01262 - Personnel Assistant (Employment) II		18.46
01263 - Personnel Assistant (Employment) III		20.58
01270 - Production Control Clerk		20.42
01280 - Receptionist		13.01
01290 - Rental Clerk		15.53
01300 - Scheduler, Maintenance		16.57
01311 - Secretary I		16.57
01312 - Secretary II		19.16
01313 - Secretary III		21.75
01320 - Service Order Dispatcher		14.37
01410 - Supply Technician		24.16
01420 - Survey Worker		17.77
01531 - Travel Clerk I		13.22
01532 - Travel Clerk II		13.87
01533 - Travel Clerk III		14.84
01611 - Word Processor I		14.15
01612 - Word Processor II		15.88

01613 - Word Processor III	17.77
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	26.19
05010 - Automotive Electrician	19.46
05040 - Automotive Glass Installer	18.44
05070 - Automotive Worker	18.44
05110 - Mobile Equipment Servicer	16.77
05130 - Motor Equipment Metal Mechanic	19.83
05160 - Motor Equipment Metal Worker	18.44
05190 - Motor Vehicle Mechanic	19.83
05220 - Motor Vehicle Mechanic Helper	15.63
05250 - Motor Vehicle Upholstery Worker	18.44
05280 - Motor Vehicle Wrecker	18.44
05310 - Painter, Automotive	18.75
05340 - Radiator Repair Specialist	18.44
05370 - Tire Repairer	14.98
05400 - Transmission Repair Specialist	19.83
07000 - Food Preparation And Service Occupations	
07010 - Baker	14.52
07041 - Cook I	12.57
07042 - Cook II	13.83
07070 - Dishwasher	9.69
07130 - Food Service Worker	10.90
07210 - Meat Cutter	15.13
07260 - Waiter/Waitress	9.68
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	17.33
09040 - Furniture Handler	14.45
09080 - Furniture Refinisher	17.33
09090 - Furniture Refinisher Helper	14.45
09110 - Furniture Repairer, Minor	16.45
09130 - Upholsterer	17.33
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	11.08
11060 - Elevator Operator	11.08
11090 - Gardener	18.19
11122 - Housekeeping Aide	11.33
11150 - Janitor	12.01
11210 - Laborer, Grounds Maintenance	14.67
11240 - Maid or Houseman	9.05
11260 - Pruner	13.16
11270 - Tractor Operator	17.30
11330 - Trail Maintenance Worker	14.67
11360 - Window Cleaner	13.37
12000 - Health Occupations	
12010 - Ambulance Driver	17.76
12011 - Breath Alcohol Technician	20.66
12012 - Certified Occupational Therapist Assistant	19.48
12015 - Certified Physical Therapist Assistant	18.10
12020 - Dental Assistant	18.48
12025 - Dental Hygienist	36.33
12030 - EKG Technician	22.10
12035 - Electroneurodiagnostic Technologist	22.10
12040 - Emergency Medical Technician	17.76
12071 - Licensed Practical Nurse I	18.46
12072 - Licensed Practical Nurse II	20.66
12073 - Licensed Practical Nurse III	23.03
12100 - Medical Assistant	15.94
12130 - Medical Laboratory Technician	17.47

12160 - Medical Record Clerk		15.33
12190 - Medical Record Technician		17.12
12195 - Medical Transcriptionist		17.91
12210 - Nuclear Medicine Technologist		33.31
12221 - Nursing Assistant I		11.21
12222 - Nursing Assistant II		12.82
12223 - Nursing Assistant III		14.00
12224 - Nursing Assistant IV		15.71
12235 - Optical Dispenser		19.21
12236 - Optical Technician		18.19
12250 - Pharmacy Technician		15.22
12280 - Phlebotomist		15.71
12305 - Radiologic Technologist		25.62
12311 - Registered Nurse I		29.21
12312 - Registered Nurse II		35.73
12313 - Registered Nurse II, Specialist		35.73
12314 - Registered Nurse III		43.24
12315 - Registered Nurse III, Anesthetist		43.24
12316 - Registered Nurse IV		51.82
12317 - Scheduler (Drug and Alcohol Testing)		27.05
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		18.46
13012 - Exhibits Specialist II		22.87
13013 - Exhibits Specialist III		27.97
13041 - Illustrator I		18.65
13042 - Illustrator II		23.10
13043 - Illustrator III		28.26
13047 - Librarian		27.60
13050 - Library Aide/Clerk		14.55
13054 - Library Information Technology Systems Administrator		24.63
13058 - Library Technician		17.64
13061 - Media Specialist I		17.78
13062 - Media Specialist II		19.90
13063 - Media Specialist III		22.18
13071 - Photographer I		16.68
13072 - Photographer II		18.67
13073 - Photographer III		23.12
13074 - Photographer IV		28.28
13075 - Photographer V		34.22
13110 - Video Teleconference Technician		18.26
14000 - Information Technology Occupations		
14041 - Computer Operator I		17.81
14042 - Computer Operator II		19.93
14043 - Computer Operator III		22.21
14044 - Computer Operator IV		24.69
14045 - Computer Operator V		28.56
14071 - Computer Programmer I	(see 1)	24.31
14072 - Computer Programmer II	(see 1)	
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		17.81
14160 - Personal Computer Support Technician		24.69
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		35.58
15020 - Aircrew Training Devices Instructor (Rated)		43.06

15030 - Air Crew Training Devices Instructor (Pilot)	47.15
15050 - Computer Based Training Specialist / Instructor	33.42
15060 - Educational Technologist	29.88
15070 - Flight Instructor (Pilot)	47.15
15080 - Graphic Artist	21.23
15090 - Technical Instructor	21.09
15095 - Technical Instructor/Course Developer	25.80
15110 - Test Proctor	17.03
15120 - Tutor	17.03
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	9.84
16030 - Counter Attendant	9.84
16040 - Dry Cleaner	12.18
16070 - Finisher, Flatwork, Machine	9.84
16090 - Presser, Hand	9.84
16110 - Presser, Machine, Drycleaning	9.84
16130 - Presser, Machine, Shirts	9.84
16160 - Presser, Machine, Wearing Apparel, Laundry	9.84
16190 - Sewing Machine Operator	12.99
16220 - Tailor	14.48
16250 - Washer, Machine	10.48
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	18.32
19040 - Tool And Die Maker	21.57
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	14.96
21030 - Material Coordinator	20.42
21040 - Material Expediter	20.42
21050 - Material Handling Laborer	16.61
21071 - Order Filler	12.79
21080 - Production Line Worker (Food Processing)	14.96
21110 - Shipping Packer	14.69
21130 - Shipping/Receiving Clerk	14.69
21140 - Store Worker I	11.90
21150 - Stock Clerk	15.69
21210 - Tools And Parts Attendant	16.28
21410 - Warehouse Specialist	14.96
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	27.73
23021 - Aircraft Mechanic I	26.41
23022 - Aircraft Mechanic II	27.73
23023 - Aircraft Mechanic III	29.11
23040 - Aircraft Mechanic Helper	18.73
23050 - Aircraft, Painter	25.14
23060 - Aircraft Servicer	21.92
23080 - Aircraft Worker	23.52
23110 - Appliance Mechanic	22.34
23120 - Bicycle Repairer	14.98
23125 - Cable Splicer	30.57
23130 - Carpenter, Maintenance	19.14
23140 - Carpet Layer	18.72
23160 - Electrician, Maintenance	23.44
23181 - Electronics Technician Maintenance I	21.26
23182 - Electronics Technician Maintenance II	22.72
23183 - Electronics Technician Maintenance III	24.13
23260 - Fabric Worker	18.65
23290 - Fire Alarm System Mechanic	21.09
23310 - Fire Extinguisher Repairer	17.63
23311 - Fuel Distribution System Mechanic	22.13

23312 - Fuel Distribution System Operator	18.95
23370 - General Maintenance Worker	19.16
23380 - Ground Support Equipment Mechanic	26.41
23381 - Ground Support Equipment Servicer	21.92
23382 - Ground Support Equipment Worker	23.52
23391 - Gunsmith I	16.61
23392 - Gunsmith II	19.20
23393 - Gunsmith III	21.80
23410 - Heating, Ventilation And Air-Conditioning Mechanic	22.73
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	23.92
23430 - Heavy Equipment Mechanic	21.11
23440 - Heavy Equipment Operator	20.74
23460 - Instrument Mechanic	28.48
23465 - Laboratory/Shelter Mechanic	20.53
23470 - Laborer	13.87
23510 - Locksmith	19.06
23530 - Machinery Maintenance Mechanic	23.43
23550 - Machinist, Maintenance	19.33
23580 - Maintenance Trades Helper	14.45
23591 - Metrology Technician I	28.48
23592 - Metrology Technician II	29.91
23593 - Metrology Technician III	31.16
23640 - Millwright	21.15
23710 - Office Appliance Repairer	20.72
23760 - Painter, Maintenance	17.55
23790 - Pipefitter, Maintenance	24.21
23810 - Plumber, Maintenance	21.59
23820 - Pneudraulic Systems Mechanic	21.80
23850 - Rigger	20.79
23870 - Scale Mechanic	19.20
23890 - Sheet-Metal Worker, Maintenance	18.23
23910 - Small Engine Mechanic	17.92
23931 - Telecommunications Mechanic I	25.16
23932 - Telecommunications Mechanic II	26.39
23950 - Telephone Lineman	22.96
23960 - Welder, Combination, Maintenance	19.79
23965 - Well Driller	20.88
23970 - Woodcraft Worker	21.80
23980 - Woodworker	16.73
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	10.69
24580 - Child Care Center Clerk	14.17
24610 - Chore Aide	9.56
24620 - Family Readiness And Support Services Coordinator	15.76
24630 - Homemaker	16.29
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	24.07
25040 - Sewage Plant Operator	22.79
25070 - Stationary Engineer	24.07
25190 - Ventilation Equipment Tender	16.89
25210 - Water Treatment Plant Operator	22.79
27000 - Protective Service Occupations	
27004 - Alarm Monitor	19.97
27007 - Baggage Inspector	11.99
27008 - Corrections Officer	22.48
27010 - Court Security Officer	26.26

27030 - Detection Dog Handler	19.97
27040 - Detention Officer	24.05
27070 - Firefighter	27.70
27101 - Guard I	11.99
27102 - Guard II	19.38
27131 - Police Officer I	28.61
27132 - Police Officer II	31.26
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	11.89
28042 - Carnival Equipment Repairer	12.82
28043 - Carnival Equpment Worker	9.30
28210 - Gate Attendant/Gate Tender	14.97
28310 - Lifeguard	11.73
28350 - Park Attendant (Aide)	16.75
28510 - Recreation Aide/Health Facility Attendant	11.83
28515 - Recreation Specialist	14.80
28630 - Sports Official	13.34
28690 - Swimming Pool Operator	17.05
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	23.50
29020 - Hatch Tender	23.50
29030 - Line Handler	23.50
29041 - Stevedore I	21.91
29042 - Stevedore II	25.48
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	37.64
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	25.98
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	28.61
30021 - Archeological Technician I	19.38
30022 - Archeological Technician II	21.67
30023 - Archeological Technician III	26.86
30030 - Cartographic Technician	26.41
30040 - Civil Engineering Technician	23.53
30061 - Drafter/CAD Operator I	18.43
30062 - Drafter/CAD Operator II	20.62
30063 - Drafter/CAD Operator III	23.84
30064 - Drafter/CAD Operator IV	31.50
30081 - Engineering Technician I	17.58
30082 - Engineering Technician II	19.73
30083 - Engineering Technician III	22.73
30084 - Engineering Technician IV	27.35
30085 - Engineering Technician V	33.46
30086 - Engineering Technician VI	40.49
30090 - Environmental Technician	24.08
30210 - Laboratory Technician	19.43
30240 - Mathematical Technician	26.62
30361 - Paralegal/Legal Assistant I	18.71
30362 - Paralegal/Legal Assistant II	23.17
30363 - Paralegal/Legal Assistant III	28.34
30364 - Paralegal/Legal Assistant IV	34.30
30390 - Photo-Optics Technician	26.62
30461 - Technical Writer I	25.48
30462 - Technical Writer II	31.17
30463 - Technical Writer III	37.72
30491 - Unexploded Ordnance (UXO) Technician I	23.94
30492 - Unexploded Ordnance (UXO) Technician II	28.97
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31043 - Driver Courier		14.43
31260 - Parking and Lot Attendant		9.13
31290 - Shuttle Bus Driver		15.48
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99050 - Desk Clerk		9.87
99095 - Embalmer		23.94
99251 - Laboratory Animal Caretaker I		10.92
99252 - Laboratory Animal Caretaker II		11.74
99310 - Mortician		24.19
99410 - Pest Controller		20.41
99510 - Photofinishing Worker		12.01
99710 - Recycling Laborer		16.90
99711 - Recycling Specialist		20.38
99730 - Refuse Collector		15.18
99810 - Sales Clerk		12.60
99820 - School Crossing Guard		12.64
99830 - Survey Party Chief		22.51
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99832 - Surveying Technician		20.47
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99841 - Vending Machine Repairer		17.05
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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: $3.35 per hour or $134.00 per week or $580.66 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than $27.63 (or on a salary or fee basis at a rate not less than $455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds $27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the

employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of $3.35 per week (or $.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each

proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at http://www.dol.gov/esa/whd/ or through the Wage Determinations On-Line (WDOL) Web site at http://wdol.gov/.

WD 05-2407 (Rev.-8) was first posted on www.wdol.gov on 08/18/2009
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REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
Shirley F. Ebbesen Division of Director Wage Determinations	Wage Determination No.: 2005-2407 Revision No.: 8 Date Of Revision: 08/07/2009

State: North Dakota
Area: North Dakota Statewide

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		11.96
01012 - Accounting Clerk II		13.43
01013 - Accounting Clerk III		15.02
01020 - Administrative Assistant		18.37
01040 - Court Reporter		16.60
01051 - Data Entry Operator I		10.55
01052 - Data Entry Operator II		12.05
01060 - Dispatcher, Motor Vehicle		16.75
01070 - Document Preparation Clerk		12.08
01090 - Duplicating Machine Operator		12.08
01111 - General Clerk I		10.26
01112 - General Clerk II		11.45
01113 - General Clerk III		12.86
01120 - Housing Referral Assistant		17.20
01141 - Messenger Courier		9.92
01191 - Order Clerk I		11.67
01192 - Order Clerk II		12.73
01261 - Personnel Assistant (Employment) I		13.58
01262 - Personnel Assistant (Employment) II		15.19
01263 - Personnel Assistant (Employment) III		17.73
01270 - Production Control Clerk		18.72
01280 - Receptionist		10.48
01290 - Rental Clerk		8.97
01300 - Scheduler, Maintenance		13.79
01311 - Secretary I		13.79
01312 - Secretary II		15.42
01313 - Secretary III		17.20
01320 - Service Order Dispatcher		14.97
01410 - Supply Technician		18.37
01420 - Survey Worker		11.25
01531 - Travel Clerk I		10.90
01532 - Travel Clerk II		11.54
01533 - Travel Clerk III		12.20
01611 - Word Processor I		11.40
01612 - Word Processor II		12.80
01613 - Word Processor III		14.46
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		16.90

05010 - Automotive Electrician	16.27
05040 - Automotive Glass Installer	15.57
05070 - Automotive Worker	15.57
05110 - Mobile Equipment Servicer	14.21
05130 - Motor Equipment Metal Mechanic	16.90
05160 - Motor Equipment Metal Worker	15.57
05190 - Motor Vehicle Mechanic	16.90
05220 - Motor Vehicle Mechanic Helper	13.36
05250 - Motor Vehicle Upholstery Worker	14.93
05280 - Motor Vehicle Wrecker	15.57
05310 - Painter, Automotive	16.27
05340 - Radiator Repair Specialist	15.57
05370 - Tire Repairer	13.50
05400 - Transmission Repair Specialist	16.90
07000 - Food Preparation And Service Occupations	
07010 - Baker	10.27
07041 - Cook I	9.82
07042 - Cook II	10.75
07070 - Dishwasher	7.56
07130 - Food Service Worker	9.39
07210 - Meat Cutter	11.33
07260 - Waiter/Waitress	7.46
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	16.51
09040 - Furniture Handler	12.30
09080 - Furniture Refinisher	16.51
09090 - Furniture Refinisher Helper	13.13
09110 - Furniture Repairer, Minor	14.67
09130 - Upholsterer	15.99
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	8.22
11060 - Elevator Operator	9.14
11090 - Gardener	11.87
11122 - Housekeeping Aide	9.17
11150 - Janitor	10.35
11210 - Laborer, Grounds Maintenance	10.79
11240 - Maid or Houseman	8.34
11260 - Pruner	10.48
11270 - Tractor Operator	11.51
11330 - Trail Maintenance Worker	10.79
11360 - Window Cleaner	10.91
12000 - Health Occupations	
12010 - Ambulance Driver	13.29
12011 - Breath Alcohol Technician	15.40
12012 - Certified Occupational Therapist Assistant	16.34
12015 - Certified Physical Therapist Assistant	15.04
12020 - Dental Assistant	14.37
12025 - Dental Hygienist	25.17
12030 - EKG Technician	19.18
12035 - Electroneurodiagnostic Technologist	19.18
12040 - Emergency Medical Technician	13.29
12071 - Licensed Practical Nurse I	14.36
12072 - Licensed Practical Nurse II	16.06
12073 - Licensed Practical Nurse III	17.91
12100 - Medical Assistant	13.39
12130 - Medical Laboratory Technician	15.25
12160 - Medical Record Clerk	12.62
12190 - Medical Record Technician	14.11
12195 - Medical Transcriptionist	13.15

12210 - Nuclear Medicine Technologist		32.84
12221 - Nursing Assistant I		9.61
12222 - Nursing Assistant II		10.81
12223 - Nursing Assistant III		11.79
12224 - Nursing Assistant IV		13.24
12235 - Optical Dispenser		12.64
12236 - Optical Technician		12.91
12250 - Pharmacy Technician		13.69
12280 - Phlebotomist		13.24
12305 - Radiologic Technologist		20.74
12311 - Registered Nurse I		21.06
12312 - Registered Nurse II		25.77
12313 - Registered Nurse II, Specialist		25.77
12314 - Registered Nurse III		31.18
12315 - Registered Nurse III, Anesthetist		31.18
12316 - Registered Nurse IV		37.37
12317 - Scheduler (Drug and Alcohol Testing)		19.43
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		17.19
13012 - Exhibits Specialist II		20.55
13013 - Exhibits Specialist III		23.23
13041 - Illustrator I		17.19
13042 - Illustrator II		20.55
13043 - Illustrator III		23.23
13047 - Librarian		19.53
13050 - Library Aide/Clerk		9.03
13054 - Library Information Technology Systems Administrator		16.94
13058 - Library Technician		12.85
13061 - Media Specialist I		12.61
13062 - Media Specialist II		14.10
13063 - Media Specialist III		15.73
13071 - Photographer I		14.42
13072 - Photographer II		16.13
13073 - Photographer III		19.98
13074 - Photographer IV		24.45
13075 - Photographer V		29.58
13110 - Video Teleconference Technician		15.87
14000 - Information Technology Occupations		
14041 - Computer Operator I		12.96
14042 - Computer Operator II		14.49
14043 - Computer Operator III		16.16
14044 - Computer Operator IV		17.95
14045 - Computer Operator V		20.66
14071 - Computer Programmer I	(see 1)	17.76
14072 - Computer Programmer II	(see 1)	22.00
14073 - Computer Programmer III	(see 1)	26.91
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	24.37
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		12.96
14160 - Personal Computer Support Technician		21.97
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		24.34
15020 - Aircrew Training Devices Instructor (Rated)		29.45
15030 - Air Crew Training Devices Instructor (Pilot)		35.30
15050 - Computer Based Training Specialist / Instructor		25.60
15060 - Educational Technologist		26.30

15070 - Flight Instructor (Pilot)	34.05
15080 - Graphic Artist	16.79
15090 - Technical Instructor	16.31
15095 - Technical Instructor/Course Developer	19.95
15110 - Test Proctor	13.16
15120 - Tutor	13.16
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	8.39
16030 - Counter Attendant	8.39
16040 - Dry Cleaner	9.78
16070 - Finisher, Flatwork, Machine	8.39
16090 - Presser, Hand	8.39
16110 - Presser, Machine, Drycleaning	8.39
16130 - Presser, Machine, Shirts	8.39
16160 - Presser, Machine, Wearing Apparel, Laundry	8.39
16190 - Sewing Machine Operator	10.25
16220 - Tailor	10.73
16250 - Washer, Machine	8.80
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	17.90
19040 - Tool And Die Maker	21.01
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	14.89
21030 - Material Coordinator	18.72
21040 - Material Expediter	18.72
21050 - Material Handling Laborer	10.93
21071 - Order Filler	10.10
21080 - Production Line Worker (Food Processing)	14.89
21110 - Shipping Packer	12.94
21130 - Shipping/Receiving Clerk	12.94
21140 - Store Worker I	10.45
21150 - Stock Clerk	14.23
21210 - Tools And Parts Attendant	14.89
21410 - Warehouse Specialist	14.89
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	21.14
23021 - Aircraft Mechanic I	20.25
23022 - Aircraft Mechanic II	21.14
23023 - Aircraft Mechanic III	22.12
23040 - Aircraft Mechanic Helper	16.02
23050 - Aircraft, Painter	18.96
23060 - Aircraft Servicer	17.89
23080 - Aircraft Worker	18.65
23110 - Appliance Mechanic	16.96
23120 - Bicycle Repairer	13.50
23125 - Cable Splicer	25.77
23130 - Carpenter, Maintenance	15.99
23140 - Carpet Layer	15.30
23160 - Electrician, Maintenance	20.65
23181 - Electronics Technician Maintenance I	20.95
23182 - Electronics Technician Maintenance II	23.14
23183 - Electronics Technician Maintenance III	24.18
23260 - Fabric Worker	16.13
23290 - Fire Alarm System Mechanic	19.76
23310 - Fire Extinguisher Repairer	14.88
23311 - Fuel Distribution System Mechanic	24.95
23312 - Fuel Distribution System Operator	20.99
23370 - General Maintenance Worker	17.03
23380 - Ground Support Equipment Mechanic	20.25

23381 - Ground Support Equipment Servicer	17.89
23382 - Ground Support Equipment Worker	18.65
23391 - Gunsmith I	14.88
23392 - Gunsmith II	17.38
23393 - Gunsmith III	19.77
23410 - Heating, Ventilation And Air-Conditioning Mechanic	18.78
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	19.61
23430 - Heavy Equipment Mechanic	20.92
23440 - Heavy Equipment Operator	19.39
23460 - Instrument Mechanic	20.09
23465 - Laboratory/Shelter Mechanic	18.66
23470 - Laborer	10.93
23510 - Locksmith	18.66
23530 - Machinery Maintenance Mechanic	21.58
23550 - Machinist, Maintenance	19.15
23580 - Maintenance Trades Helper	13.13
23591 - Metrology Technician I	20.09
23592 - Metrology Technician II	21.43
23593 - Metrology Technician III	22.26
23640 - Millwright	22.90
23710 - Office Appliance Repairer	17.22
23760 - Painter, Maintenance	15.99
23790 - Pipefitter, Maintenance	21.46
23810 - Plumber, Maintenance	20.65
23820 - Pneudraulic Systems Mechanic	19.77
23850 - Rigger	19.77
23870 - Scale Mechanic	17.38
23890 - Sheet-Metal Worker, Maintenance	17.81
23910 - Small Engine Mechanic	15.30
23931 - Telecommunications Mechanic I	24.08
23932 - Telecommunications Mechanic II	25.13
23950 - Telephone Lineman	18.74
23960 - Welder, Combination, Maintenance	18.14
23965 - Well Driller	18.16
23970 - Woodcraft Worker	19.77
23980 - Woodworker	13.97
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	10.16
24580 - Child Care Center Clerk	12.80
24610 - Chore Aide	9.55
24620 - Family Readiness And Support Services Coordinator	12.30
24630 - Homemaker	17.31
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	19.80
25040 - Sewage Plant Operator	17.96
25070 - Stationary Engineer	19.80
25190 - Ventilation Equipment Tender	13.71
25210 - Water Treatment Plant Operator	17.96
27000 - Protective Service Occupations	
27004 - Alarm Monitor	14.91
27007 - Baggage Inspector	11.91
27008 - Corrections Officer	17.50
27010 - Court Security Officer	17.93
27030 - Detection Dog Handler	13.32
27040 - Detention Officer	17.50
27070 - Firefighter	19.46

27101 - Guard I		11.91
27102 - Guard II		13.32
27131 - Police Officer I		19.61
27132 - Police Officer II		21.79
28000 - Recreation Occupations		
28041 - Carnival Equipment Operator		10.22
28042 - Carnival Equipment Repairer		10.98
28043 - Carnival Equpment Worker		8.60
28210 - Gate Attendant/Gate Tender		12.73
28310 - Lifeguard		11.01
28350 - Park Attendant (Aide)		14.24
28510 - Recreation Aide/Health Facility Attendant		10.09
28515 - Recreation Specialist		15.60
28630 - Sports Official		11.34
28690 - Swimming Pool Operator		15.59
29000 - Stevedoring/Longshoremen Occupational Services		
29010 - Blocker And Bracer		19.38
29020 - Hatch Tender		19.38
29030 - Line Handler		19.38
29041 - Stevedore I		19.31
29042 - Stevedore II		21.76
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist, Center (HFO)	(see 2)	35.15
30011 - Air Traffic Control Specialist, Station (HFO)	(see 2)	24.24
30012 - Air Traffic Control Specialist, Terminal (HFO)	(see 2)	26.69
30021 - Archeological Technician I		15.85
30022 - Archeological Technician II		17.07
30023 - Archeological Technician III		22.16
30030 - Cartographic Technician		23.25
30040 - Civil Engineering Technician		18.91
30061 - Drafter/CAD Operator I		15.99
30062 - Drafter/CAD Operator II		17.95
30063 - Drafter/CAD Operator III		19.95
30064 - Drafter/CAD Operator IV		24.55
30081 - Engineering Technician I		16.65
30082 - Engineering Technician II		18.70
30083 - Engineering Technician III		21.71
30084 - Engineering Technician IV		26.89
30085 - Engineering Technician V		32.90
30086 - Engineering Technician VI		39.41
30090 - Environmental Technician		23.25
30210 - Laboratory Technician		17.42
30240 - Mathematical Technician		23.63
30361 - Paralegal/Legal Assistant I		15.46
30362 - Paralegal/Legal Assistant II		19.15
30363 - Paralegal/Legal Assistant III		24.53
30364 - Paralegal/Legal Assistant IV		28.34
30390 - Photo-Optics Technician		23.25
30461 - Technical Writer I		19.43
30462 - Technical Writer II		23.77
30463 - Technical Writer III		28.76
30491 - Unexploded Ordnance (UXO) Technician I		22.34
30492 - Unexploded Ordnance (UXO) Technician II		27.03
30493 - Unexploded Ordnance (UXO) Technician III		32.40
30494 - Unexploded (UXO) Safety Escort		22.34
30495 - Unexploded (UXO) Sweep Personnel		22.34
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2)	19.65
30621 - Weather Observer, Senior	(see 2)	22.16

31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	8.31
31030 - Bus Driver	12.02
31043 - Driver Courier	12.62
31260 - Parking and Lot Attendant	9.02
31290 - Shuttle Bus Driver	13.47
31310 - Taxi Driver	10.72
31361 - Truckdriver, Light	13.47
31362 - Truckdriver, Medium	14.22
31363 - Truckdriver, Heavy	16.93
31364 - Truckdriver, Tractor-Trailer	19.93
99000 - Miscellaneous Occupations	
99030 - Cashier	7.72
99050 - Desk Clerk	8.46
99095 - Embalmer	22.64
99251 - Laboratory Animal Caretaker I	10.24
99252 - Laboratory Animal Caretaker II	11.19
99310 - Mortician	30.07
99410 - Pest Controller	17.91
99510 - Photofinishing Worker	11.74
99710 - Recycling Laborer	13.28
99711 - Recycling Specialist	16.45
99730 - Refuse Collector	11.96
99810 - Sales Clerk	11.08
99820 - School Crossing Guard	11.32
99830 - Survey Party Chief	21.05
99831 - Surveying Aide	14.14
99832 - Surveying Technician	18.49
99840 - Vending Machine Attendant	12.66
99841 - Vending Machine Repairer	14.88
99842 - Vending Machine Repairer Helper	12.66

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(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.
Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordance, explosive, and

incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of $3.35 per week (or $.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at http://www.dol.gov/esa/whd/ or through the Wage Determinations On-Line (WDOL) Web site at http://wdol.gov/.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed

occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

WD 05-2407 (Rev.-8) was first posted on www.wdol.gov on 08/18/2009
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REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
Shirley F. Ebbesen Division of Director Wage Determinations	Wage Determination No.: 2005-2407 Revision No.: 8 Date Of Revision: 08/07/2009

State: North Dakota
Area: North Dakota Statewide

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		11.96
01012 - Accounting Clerk II		13.43
01013 - Accounting Clerk III		15.02
01020 - Administrative Assistant		18.37
01040 - Court Reporter		16.60
01051 - Data Entry Operator I		10.55
01052 - Data Entry Operator II		12.05
01060 - Dispatcher, Motor Vehicle		16.75
01070 - Document Preparation Clerk		12.08
01090 - Duplicating Machine Operator		12.08
01111 - General Clerk I		10.26
01112 - General Clerk II		11.45
01113 - General Clerk III		12.86
01120 - Housing Referral Assistant		17.20
01141 - Messenger Courier		9.92
01191 - Order Clerk I		11.67
01192 - Order Clerk II		12.73
01261 - Personnel Assistant (Employment) I		13.58
01262 - Personnel Assistant (Employment) II		15.19
01263 - Personnel Assistant (Employment) III		17.73
01270 - Production Control Clerk		18.72
01280 - Receptionist		10.48
01290 - Rental Clerk		8.97
01300 - Scheduler, Maintenance		13.79
01311 - Secretary I		13.79
01312 - Secretary II		15.42
01313 - Secretary III		17.20
01320 - Service Order Dispatcher		14.97
01410 - Supply Technician		18.37
01420 - Survey Worker		11.25
01531 - Travel Clerk I		10.90
01532 - Travel Clerk II		11.54
01533 - Travel Clerk III		12.20
01611 - Word Processor I		11.40
01612 - Word Processor II		12.80
01613 - Word Processor III		14.46
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		16.90
05010 - Automotive Electrician		16.27

05040 - Automotive Glass Installer	15.57
05070 - Automotive Worker	15.57
05110 - Mobile Equipment Servicer	14.21
05130 - Motor Equipment Metal Mechanic	16.90
05160 - Motor Equipment Metal Worker	15.57
05190 - Motor Vehicle Mechanic	16.90
05220 - Motor Vehicle Mechanic Helper	13.36
05250 - Motor Vehicle Upholstery Worker	14.93
05280 - Motor Vehicle Wrecker	15.57
05310 - Painter, Automotive	16.27
05340 - Radiator Repair Specialist	15.57
05370 - Tire Repairer	13.50
05400 - Transmission Repair Specialist	16.90
07000 - Food Preparation And Service Occupations	
07010 - Baker	10.27
07041 - Cook I	9.82
07042 - Cook II	10.75
07070 - Dishwasher	7.56
07130 - Food Service Worker	9.39
07210 - Meat Cutter	11.33
07260 - Waiter/Waitress	7.46
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	16.51
09040 - Furniture Handler	12.30
09080 - Furniture Refinisher	16.51
09090 - Furniture Refinisher Helper	13.13
09110 - Furniture Repairer, Minor	14.67
09130 - Upholsterer	15.99
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	8.22
11060 - Elevator Operator	9.14
11090 - Gardener	11.87
11122 - Housekeeping Aide	9.17
11150 - Janitor	10.35
11210 - Laborer, Grounds Maintenance	10.79
11240 - Maid or Houseman	8.34
11260 - Pruner	10.48
11270 - Tractor Operator	11.51
11330 - Trail Maintenance Worker	10.79
11360 - Window Cleaner	10.91
12000 - Health Occupations	
12010 - Ambulance Driver	13.29
12011 - Breath Alcohol Technician	15.40
12012 - Certified Occupational Therapist Assistant	16.34
12015 - Certified Physical Therapist Assistant	15.04
12020 - Dental Assistant	14.37
12025 - Dental Hygienist	25.17
12030 - EKG Technician	19.18
12035 - Electroneurodiagnostic Technologist	19.18
12040 - Emergency Medical Technician	13.29
12071 - Licensed Practical Nurse I	14.36
12072 - Licensed Practical Nurse II	16.06
12073 - Licensed Practical Nurse III	17.91
12100 - Medical Assistant	13.39
12130 - Medical Laboratory Technician	15.25
12160 - Medical Record Clerk	12.62
12190 - Medical Record Technician	14.11
12195 - Medical Transcriptionist	13.15
12210 - Nuclear Medicine Technologist	32.84

12221 - Nursing Assistant I		9.61
12222 - Nursing Assistant II		10.81
12223 - Nursing Assistant III		11.79
12224 - Nursing Assistant IV		13.24
12235 - Optical Dispenser		12.64
12236 - Optical Technician		12.91
12250 - Pharmacy Technician		13.69
12280 - Phlebotomist		13.24
12305 - Radiologic Technologist		20.74
12311 - Registered Nurse I		21.06
12312 - Registered Nurse II		25.77
12313 - Registered Nurse II, Specialist		25.77
12314 - Registered Nurse III		31.18
12315 - Registered Nurse III, Anesthetist		31.18
12316 - Registered Nurse IV		37.37
12317 - Scheduler (Drug and Alcohol Testing)		19.43
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		17.19
13012 - Exhibits Specialist II		20.55
13013 - Exhibits Specialist III		23.23
13041 - Illustrator I		17.19
13042 - Illustrator II		20.55
13043 - Illustrator III		23.23
13047 - Librarian		19.53
13050 - Library Aide/Clerk		9.03
13054 - Library Information Technology Systems Administrator		16.94
13058 - Library Technician		12.85
13061 - Media Specialist I		12.61
13062 - Media Specialist II		14.10
13063 - Media Specialist III		15.73
13071 - Photographer I		14.42
13072 - Photographer II		16.13
13073 - Photographer III		19.98
13074 - Photographer IV		24.45
13075 - Photographer V		29.58
13110 - Video Teleconference Technician		15.87
14000 - Information Technology Occupations		
14041 - Computer Operator I		12.96
14042 - Computer Operator II		14.49
14043 - Computer Operator III		16.16
14044 - Computer Operator IV		17.95
14045 - Computer Operator V		20.66
14071 - Computer Programmer I	(see 1)	17.76
14072 - Computer Programmer II	(see 1)	22.00
14073 - Computer Programmer III	(see 1)	26.91
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	24.37
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		12.96
14160 - Personal Computer Support Technician		21.97
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		24.34
15020 - Aircrew Training Devices Instructor (Rated)		29.45
15030 - Air Crew Training Devices Instructor (Pilot)		35.30
15050 - Computer Based Training Specialist / Instructor		25.60
15060 - Educational Technologist		26.30
15070 - Flight Instructor (Pilot)		34.05

15080 - Graphic Artist	16.79
15090 - Technical Instructor	16.31
15095 - Technical Instructor/Course Developer	19.95
15110 - Test Proctor	13.16
15120 - Tutor	13.16
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	8.39
16030 - Counter Attendant	8.39
16040 - Dry Cleaner	9.78
16070 - Finisher, Flatwork, Machine	8.39
16090 - Presser, Hand	8.39
16110 - Presser, Machine, Drycleaning	8.39
16130 - Presser, Machine, Shirts	8.39
16160 - Presser, Machine, Wearing Apparel, Laundry	8.39
16190 - Sewing Machine Operator	10.25
16220 - Tailor	10.73
16250 - Washer, Machine	8.80
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	17.90
19040 - Tool And Die Maker	21.01
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	14.89
21030 - Material Coordinator	18.72
21040 - Material Expediter	18.72
21050 - Material Handling Laborer	10.93
21071 - Order Filler	10.10
21080 - Production Line Worker (Food Processing)	14.89
21110 - Shipping Packer	12.94
21130 - Shipping/Receiving Clerk	12.94
21140 - Store Worker I	10.45
21150 - Stock Clerk	14.23
21210 - Tools And Parts Attendant	14.89
21410 - Warehouse Specialist	14.89
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	21.14
23021 - Aircraft Mechanic I	20.25
23022 - Aircraft Mechanic II	21.14
23023 - Aircraft Mechanic III	22.12
23040 - Aircraft Mechanic Helper	16.02
23050 - Aircraft, Painter	18.96
23060 - Aircraft Servicer	17.89
23080 - Aircraft Worker	18.65
23110 - Appliance Mechanic	16.96
23120 - Bicycle Repairer	13.50
23125 - Cable Splicer	25.77
23130 - Carpenter, Maintenance	15.99
23140 - Carpet Layer	15.30
23160 - Electrician, Maintenance	20.65
23181 - Electronics Technician Maintenance I	20.95
23182 - Electronics Technician Maintenance II	23.14
23183 - Electronics Technician Maintenance III	24.18
23260 - Fabric Worker	16.13
23290 - Fire Alarm System Mechanic	19.76
23310 - Fire Extinguisher Repairer	14.88
23311 - Fuel Distribution System Mechanic	24.95
23312 - Fuel Distribution System Operator	20.99
23370 - General Maintenance Worker	17.03
23380 - Ground Support Equipment Mechanic	20.25
23381 - Ground Support Equipment Servicer	17.89

23382 - Ground Support Equipment Worker	18.65
23391 - Gunsmith I	14.88
23392 - Gunsmith II	17.38
23393 - Gunsmith III	19.77
23410 - Heating, Ventilation And Air-Conditioning Mechanic	18.78
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	19.61
23430 - Heavy Equipment Mechanic	20.92
23440 - Heavy Equipment Operator	19.39
23460 - Instrument Mechanic	20.09
23465 - Laboratory/Shelter Mechanic	18.66
23470 - Laborer	10.93
23510 - Locksmith	18.66
23530 - Machinery Maintenance Mechanic	21.58
23550 - Machinist, Maintenance	19.15
23580 - Maintenance Trades Helper	13.13
23591 - Metrology Technician I	20.09
23592 - Metrology Technician II	21.43
23593 - Metrology Technician III	22.26
23640 - Millwright	22.90
23710 - Office Appliance Repairer	17.22
23760 - Painter, Maintenance	15.99
23790 - Pipefitter, Maintenance	21.46
23810 - Plumber, Maintenance	20.65
23820 - Pneudraulic Systems Mechanic	19.77
23850 - Rigger	19.77
23870 - Scale Mechanic	17.38
23890 - Sheet-Metal Worker, Maintenance	17.81
23910 - Small Engine Mechanic	15.30
23931 - Telecommunications Mechanic I	24.08
23932 - Telecommunications Mechanic II	25.13
23950 - Telephone Lineman	18.74
23960 - Welder, Combination, Maintenance	18.14
23965 - Well Driller	18.16
23970 - Woodcraft Worker	19.77
23980 - Woodworker	13.97
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	10.16
24580 - Child Care Center Clerk	12.80
24610 - Chore Aide	9.55
24620 - Family Readiness And Support Services Coordinator	12.30
24630 - Homemaker	17.31
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	19.80
25040 - Sewage Plant Operator	17.96
25070 - Stationary Engineer	19.80
25190 - Ventilation Equipment Tender	13.71
25210 - Water Treatment Plant Operator	17.96
27000 - Protective Service Occupations	
27004 - Alarm Monitor	14.91
27007 - Baggage Inspector	11.91
27008 - Corrections Officer	17.50
27010 - Court Security Officer	17.93
27030 - Detection Dog Handler	13.32
27040 - Detention Officer	17.50
27070 - Firefighter	19.46
27101 - Guard I	11.91

27102 - Guard II		13.32
27131 - Police Officer I		19.61
27132 - Police Officer II		21.79
28000 - Recreation Occupations		
28041 - Carnival Equipment Operator		10.22
28042 - Carnival Equipment Repairer		10.98
28043 - Carnival Equpment Worker		8.60
28210 - Gate Attendant/Gate Tender		12.73
28310 - Lifeguard		11.01
28350 - Park Attendant (Aide)		14.24
28510 - Recreation Aide/Health Facility Attendant		10.09
28515 - Recreation Specialist		15.60
28630 - Sports Official		11.34
28690 - Swimming Pool Operator		15.59
29000 - Stevedoring/Longshoremen Occupational Services		
29010 - Blocker And Bracer		19.38
29020 - Hatch Tender		19.38
29030 - Line Handler		19.38
29041 - Stevedore I		19.31
29042 - Stevedore II		21.76
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist, Center (HFO)	(see 2)	35.15
30011 - Air Traffic Control Specialist, Station (HFO)	(see 2)	24.24
30012 - Air Traffic Control Specialist, Terminal (HFO)	(see 2)	26.69
30021 - Archeological Technician I		15.85
30022 - Archeological Technician II		17.07
30023 - Archeological Technician III		22.16
30030 - Cartographic Technician		23.25
30040 - Civil Engineering Technician		18.91
30061 - Drafter/CAD Operator I		15.99
30062 - Drafter/CAD Operator II		17.95
30063 - Drafter/CAD Operator III		19.95
30064 - Drafter/CAD Operator IV		24.55
30081 - Engineering Technician I		16.65
30082 - Engineering Technician II		18.70
30083 - Engineering Technician III		21.71
30084 - Engineering Technician IV		26.89
30085 - Engineering Technician V		32.90
30086 - Engineering Technician VI		39.41
30090 - Environmental Technician		23.25
30210 - Laboratory Technician		17.42
30240 - Mathematical Technician		23.63
30361 - Paralegal/Legal Assistant I		15.46
30362 - Paralegal/Legal Assistant II		19.15
30363 - Paralegal/Legal Assistant III		24.53
30364 - Paralegal/Legal Assistant IV		28.34
30390 - Photo-Optics Technician		23.25
30461 - Technical Writer I		19.43
30462 - Technical Writer II		23.77
30463 - Technical Writer III		28.76
30491 - Unexploded Ordnance (UXO) Technician I		22.34
30492 - Unexploded Ordnance (UXO) Technician II		27.03
30493 - Unexploded Ordnance (UXO) Technician III		32.40
30494 - Unexploded (UXO) Safety Escort		22.34
30495 - Unexploded (UXO) Sweep Personnel		22.34
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2)	19.65
30621 - Weather Observer, Senior	(see 2)	22.16
31000 - Transportation/Mobile Equipment Operation Occupations		

31020 - Bus Aide	8.31
31030 - Bus Driver	12.02
31043 - Driver Courier	12.62
31260 - Parking and Lot Attendant	9.02
31290 - Shuttle Bus Driver	13.47
31310 - Taxi Driver	10.72
31361 - Truckdriver, Light	13.47
31362 - Truckdriver, Medium	14.22
31363 - Truckdriver, Heavy	16.93
31364 - Truckdriver, Tractor-Trailer	19.93
99000 - Miscellaneous Occupations	
99030 - Cashier	7.72
99050 - Desk Clerk	8.46
99095 - Embalmer	22.64
99251 - Laboratory Animal Caretaker I	10.24
99252 - Laboratory Animal Caretaker II	11.19
99310 - Mortician	30.07
99410 - Pest Controller	17.91
99510 - Photofinishing Worker	11.74
99710 - Recycling Laborer	13.28
99711 - Recycling Specialist	16.45
99730 - Refuse Collector	11.96
99810 - Sales Clerk	11.08
99820 - School Crossing Guard	11.32
99830 - Survey Party Chief	21.05
99831 - Surveying Aide	14.14
99832 - Surveying Technician	18.49
99840 - Vending Machine Attendant	12.66
99841 - Vending Machine Repairer	14.88
99842 - Vending Machine Repairer Helper	12.66

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: $3.35 per hour or $134.00 per week or $580.66 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, and 4 after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because

most Computer System Analysts and Computer Programmers who are compensated at a rate not less than $27.63 (or on a salary or fee basis at a rate not less than $455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds $27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

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** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of $3.35 per week (or $.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at http://www.dol.gov/esa/whd/ or through the Wage Determinations On-Line (WDOL) Web site at http://wdol.gov/.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

WD 05-2317 (Rev.-8) was first posted on www.wdol.gov on 06/02/2009
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REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
Shirley F. Ebbesen Division of Director Wage Determinations	Wage Determination No.: 2005-2317 Revision No.: 8 Date Of Revision: 05/26/2009

State: Montana
Area: Montana Statewide

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		12.26
01012 - Accounting Clerk II		13.76
01013 - Accounting Clerk III		15.92
01020 - Administrative Assistant		16.87
01040 - Court Reporter		16.65
01051 - Data Entry Operator I		9.96
01052 - Data Entry Operator II		10.87
01060 - Dispatcher, Motor Vehicle		16.63
01070 - Document Preparation Clerk		12.32
01090 - Duplicating Machine Operator		12.32
01111 - General Clerk I		9.94
01112 - General Clerk II		10.84
01113 - General Clerk III		12.17
01120 - Housing Referral Assistant		15.05
01141 - Messenger Courier		9.59
01191 - Order Clerk I		11.31
01192 - Order Clerk II		12.34
01261 - Personnel Assistant (Employment) I		13.28
01262 - Personnel Assistant (Employment) II		14.86
01263 - Personnel Assistant (Employment) III		16.57
01270 - Production Control Clerk		19.04
01280 - Receptionist		10.57
01290 - Rental Clerk		9.95
01300 - Scheduler, Maintenance		11.33
01311 - Secretary I		11.33
01312 - Secretary II		12.67
01313 - Secretary III		15.05
01320 - Service Order Dispatcher		15.25
01410 - Supply Technician		16.87
01420 - Survey Worker		12.06
01531 - Travel Clerk I		11.23
01532 - Travel Clerk II		12.01
01533 - Travel Clerk III		12.78
01611 - Word Processor I		11.82
01612 - Word Processor II		13.27
01613 - Word Processor III		14.84
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		16.86

05010 - Automotive Electrician	15.96
05040 - Automotive Glass Installer	15.07
05070 - Automotive Worker	15.07
05110 - Mobile Equipment Servicer	13.44
05130 - Motor Equipment Metal Mechanic	16.86
05160 - Motor Equipment Metal Worker	15.07
05190 - Motor Vehicle Mechanic	16.86
05220 - Motor Vehicle Mechanic Helper	12.70
05250 - Motor Vehicle Upholstery Worker	14.21
05280 - Motor Vehicle Wrecker	15.07
05310 - Painter, Automotive	15.96
05340 - Radiator Repair Specialist	15.07
05370 - Tire Repairer	12.99
05400 - Transmission Repair Specialist	16.86
07000 - Food Preparation And Service Occupations	
07010 - Baker	11.11
07041 - Cook I	9.53
07042 - Cook II	10.80
07070 - Dishwasher	7.44
07130 - Food Service Worker	8.86
07210 - Meat Cutter	12.28
07260 - Waiter/Waitress	7.92
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	15.96
09040 - Furniture Handler	11.23
09080 - Furniture Refinisher	15.96
09090 - Furniture Refinisher Helper	12.70
09110 - Furniture Repairer, Minor	14.21
09130 - Upholsterer	15.96
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	8.51
11060 - Elevator Operator	9.75
11090 - Gardener	13.02
11122 - Housekeeping Aide	10.25
11150 - Janitor	10.32
11210 - Laborer, Grounds Maintenance	10.90
11240 - Maid or Houseman	8.10
11260 - Pruner	9.75
11270 - Tractor Operator	12.40
11330 - Trail Maintenance Worker	10.90
11360 - Window Cleaner	10.98
12000 - Health Occupations	
12010 - Ambulance Driver	10.93
12011 - Breath Alcohol Technician	13.85
12012 - Certified Occupational Therapist Assistant	15.89
12015 - Certified Physical Therapist Assistant	16.87
12020 - Dental Assistant	13.45
12025 - Dental Hygienist	29.46
12030 - EKG Technician	20.90
12035 - Electroneurodiagnostic Technologist	20.90
12040 - Emergency Medical Technician	11.42
12071 - Licensed Practical Nurse I	12.35
12072 - Licensed Practical Nurse II	13.85
12073 - Licensed Practical Nurse III	15.71
12100 - Medical Assistant	12.91
12130 - Medical Laboratory Technician	16.57
12160 - Medical Record Clerk	12.35
12190 - Medical Record Technician	13.84
12195 - Medical Transcriptionist	13.30

12210 - Nuclear Medicine Technologist		28.81
12221 - Nursing Assistant I		10.00
12222 - Nursing Assistant II		11.24
12223 - Nursing Assistant III		12.27
12224 - Nursing Assistant IV		13.77
12235 - Optical Dispenser		12.26
12236 - Optical Technician		12.76
12250 - Pharmacy Technician		13.60
12280 - Phlebotomist		12.61
12305 - Radiologic Technologist		23.22
12311 - Registered Nurse I		21.34
12312 - Registered Nurse II		25.63
12313 - Registered Nurse II, Specialist		25.63
12314 - Registered Nurse III		31.01
12315 - Registered Nurse III, Anesthetist		31.01
12316 - Registered Nurse IV		37.17
12317 - Scheduler (Drug and Alcohol Testing)		17.40
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		15.39
13012 - Exhibits Specialist II		19.07
13013 - Exhibits Specialist III		23.33
13041 - Illustrator I		16.93
13042 - Illustrator II		20.98
13043 - Illustrator III		24.94
13047 - Librarian		17.88
13050 - Library Aide/Clerk		10.09
13054 - Library Information Technology Systems Administrator		18.76
13058 - Library Technician		12.55
13061 - Media Specialist I		12.70
13062 - Media Specialist II		12.75
13063 - Media Specialist III		14.48
13071 - Photographer I		14.05
13072 - Photographer II		17.56
13073 - Photographer III		21.38
13074 - Photographer IV		26.63
13075 - Photographer V		32.27
13110 - Video Teleconference Technician		12.41
14000 - Information Technology Occupations		
14041 - Computer Operator I		11.74
14042 - Computer Operator II		13.13
14043 - Computer Operator III		14.64
14044 - Computer Operator IV		16.56
14045 - Computer Operator V		18.02
14071 - Computer Programmer I	(see 1)	20.30
14072 - Computer Programmer II	(see 1)	25.15
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	26.91
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		12.72
14160 - Personal Computer Support Technician		17.07
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		28.77
15020 - Aircrew Training Devices Instructor (Rated)		32.56
15030 - Air Crew Training Devices Instructor (Pilot)		37.72
15050 - Computer Based Training Specialist / Instructor		28.77
15060 - Educational Technologist		20.72

15070 - Flight Instructor (Pilot)	37.72
15080 - Graphic Artist	18.83
15090 - Technical Instructor	16.22
15095 - Technical Instructor/Course Developer	19.84
15110 - Test Proctor	13.09
15120 - Tutor	13.09
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	7.78
16030 - Counter Attendant	7.78
16040 - Dry Cleaner	9.72
16070 - Finisher, Flatwork, Machine	7.78
16090 - Presser, Hand	7.78
16110 - Presser, Machine, Drycleaning	7.78
16130 - Presser, Machine, Shirts	7.78
16160 - Presser, Machine, Wearing Apparel, Laundry	7.78
16190 - Sewing Machine Operator	10.37
16220 - Tailor	11.04
16250 - Washer, Machine	8.43
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	17.80
19040 - Tool And Die Maker	21.40
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	14.34
21030 - Material Coordinator	18.13
21040 - Material Expediter	18.13
21050 - Material Handling Laborer	14.36
21071 - Order Filler	12.17
21080 - Production Line Worker (Food Processing)	14.34
21110 - Shipping Packer	12.88
21130 - Shipping/Receiving Clerk	12.88
21140 - Store Worker I	10.93
21150 - Stock Clerk	15.32
21210 - Tools And Parts Attendant	14.34
21410 - Warehouse Specialist	14.34
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	21.90
23021 - Aircraft Mechanic I	20.75
23022 - Aircraft Mechanic II	21.90
23023 - Aircraft Mechanic III	23.04
23040 - Aircraft Mechanic Helper	16.19
23050 - Aircraft, Painter	20.05
23060 - Aircraft Servicer	17.70
23080 - Aircraft Worker	18.54
23110 - Appliance Mechanic	15.96
23120 - Bicycle Repairer	12.99
23125 - Cable Splicer	26.83
23130 - Carpenter, Maintenance	16.34
23140 - Carpet Layer	22.07
23160 - Electrician, Maintenance	22.08
23181 - Electronics Technician Maintenance I	18.27
23182 - Electronics Technician Maintenance II	21.90
23183 - Electronics Technician Maintenance III	24.94
23260 - Fabric Worker	16.76
23290 - Fire Alarm System Mechanic	18.55
23310 - Fire Extinguisher Repairer	15.55
23311 - Fuel Distribution System Mechanic	20.41
23312 - Fuel Distribution System Operator	17.01
23370 - General Maintenance Worker	15.16
23380 - Ground Support Equipment Mechanic	20.54

23381 - Ground Support Equipment Servicer	16.97
23382 - Ground Support Equipment Worker	18.07
23391 - Gunsmith I	15.42
23392 - Gunsmith II	17.96
23393 - Gunsmith III	20.54
23410 - Heating, Ventilation And Air-Conditioning Mechanic	17.57
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	18.54
23430 - Heavy Equipment Mechanic	19.26
23440 - Heavy Equipment Operator	19.32
23460 - Instrument Mechanic	19.71
23465 - Laboratory/Shelter Mechanic	19.29
23470 - Laborer	11.43
23510 - Locksmith	17.12
23530 - Machinery Maintenance Mechanic	20.48
23550 - Machinist, Maintenance	16.51
23580 - Maintenance Trades Helper	13.14
23591 - Metrology Technician I	20.60
23592 - Metrology Technician II	21.67
23593 - Metrology Technician III	22.80
23640 - Millwright	19.04
23710 - Office Appliance Repairer	17.57
23760 - Painter, Maintenance	19.01
23790 - Pipefitter, Maintenance	21.72
23810 - Plumber, Maintenance	17.92
23820 - Pneudraulic Systems Mechanic	20.54
23850 - Rigger	20.54
23870 - Scale Mechanic	17.96
23890 - Sheet-Metal Worker, Maintenance	18.53
23910 - Small Engine Mechanic	15.07
23931 - Telecommunications Mechanic I	22.68
23932 - Telecommunications Mechanic II	23.47
23950 - Telephone Lineman	22.32
23960 - Welder, Combination, Maintenance	18.55
23965 - Well Driller	20.31
23970 - Woodcraft Worker	20.54
23980 - Woodworker	14.41
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	8.23
24580 - Child Care Center Clerk	11.40
24610 - Chore Aide	8.82
24620 - Family Readiness And Support Services Coordinator	11.42
24630 - Homemaker	13.26
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	20.96
25040 - Sewage Plant Operator	18.05
25070 - Stationary Engineer	20.96
25190 - Ventilation Equipment Tender	14.50
25210 - Water Treatment Plant Operator	17.73
27000 - Protective Service Occupations	
27004 - Alarm Monitor	13.24
27007 - Baggage Inspector	10.18
27008 - Corrections Officer	18.00
27010 - Court Security Officer	19.14
27030 - Detection Dog Handler	12.36
27040 - Detention Officer	18.00
27070 - Firefighter	18.92

27101 - Guard I		10.18
27102 - Guard II		12.36
27131 - Police Officer I		21.39
27132 - Police Officer II		22.13
28000 - Recreation Occupations		
28041 - Carnival Equipment Operator		9.99
28042 - Carnival Equipment Repairer		10.95
28043 - Carnival Equpment Worker		8.33
28210 - Gate Attendant/Gate Tender		13.35
28310 - Lifeguard		10.82
28350 - Park Attendant (Aide)		14.94
28510 - Recreation Aide/Health Facility Attendant		10.90
28515 - Recreation Specialist		11.54
28630 - Sports Official		11.90
28690 - Swimming Pool Operator		14.27
29000 - Stevedoring/Longshoremen Occupational Services		
29010 - Blocker And Bracer		19.31
29020 - Hatch Tender		19.31
29030 - Line Handler		19.31
29041 - Stevedore I		18.93
29042 - Stevedore II		21.26
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist, Center (HFO)	(see 2)	35.15
30011 - Air Traffic Control Specialist, Station (HFO)	(see 2)	24.24
30012 - Air Traffic Control Specialist, Terminal (HFO)	(see 2)	26.69
30021 - Archeological Technician I		16.19
30022 - Archeological Technician II		18.62
30023 - Archeological Technician III		22.43
30030 - Cartographic Technician		22.86
30040 - Civil Engineering Technician		18.90
30061 - Drafter/CAD Operator I		16.19
30062 - Drafter/CAD Operator II		18.44
30063 - Drafter/CAD Operator III		20.47
30064 - Drafter/CAD Operator IV		24.86
30081 - Engineering Technician I		11.73
30082 - Engineering Technician II		14.91
30083 - Engineering Technician III		17.08
30084 - Engineering Technician IV		21.15
30085 - Engineering Technician V		25.88
30086 - Engineering Technician VI		31.31
30090 - Environmental Technician		16.22
30210 - Laboratory Technician		15.87
30240 - Mathematical Technician		21.02
30361 - Paralegal/Legal Assistant I		13.71
30362 - Paralegal/Legal Assistant II		17.11
30363 - Paralegal/Legal Assistant III		20.31
30364 - Paralegal/Legal Assistant IV		23.33
30390 - Photo-Optics Technician		19.90
30461 - Technical Writer I		18.37
30462 - Technical Writer II		22.46
30463 - Technical Writer III		27.18
30491 - Unexploded Ordnance (UXO) Technician I		22.34
30492 - Unexploded Ordnance (UXO) Technician II		27.03
30493 - Unexploded Ordnance (UXO) Technician III		32.40
30494 - Unexploded (UXO) Safety Escort		22.34
30495 - Unexploded (UXO) Sweep Personnel		22.34
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2)	17.90
30621 - Weather Observer, Senior	(see 2)	19.90

31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	9.08
31030 - Bus Driver	13.77
31043 - Driver Courier	11.66
31260 - Parking and Lot Attendant	8.24
31290 - Shuttle Bus Driver	12.67
31310 - Taxi Driver	9.50
31361 - Truckdriver, Light	12.67
31362 - Truckdriver, Medium	18.56
31363 - Truckdriver, Heavy	16.28
31364 - Truckdriver, Tractor-Trailer	16.28
99000 - Miscellaneous Occupations	
99030 - Cashier	8.48
99050 - Desk Clerk	8.44
99095 - Embalmer	23.62
99251 - Laboratory Animal Caretaker I	9.05
99252 - Laboratory Animal Caretaker II	9.83
99310 - Mortician	23.62
99410 - Pest Controller	12.94
99510 - Photofinishing Worker	11.79
99710 - Recycling Laborer	12.69
99711 - Recycling Specialist	17.19
99730 - Refuse Collector	12.27
99810 - Sales Clerk	10.82
99820 - School Crossing Guard	10.11
99830 - Survey Party Chief	18.54
99831 - Surveying Aide	11.51
99832 - Surveying Technician	15.65
99840 - Vending Machine Attendant	12.12
99841 - Vending Machine Repairer	14.38
99842 - Vending Machine Repairer Helper	12.12

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: $3.35 per hour or $134.00 per week or $580.66 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive,

administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than $27.63 (or on a salary or fee basis at a rate not less than $455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds $27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:
(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.
Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordance, explosive, and

incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

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REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed

occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

WD 05-2531 (Rev.-8) was first posted on www.wdol.gov on 06/16/2009
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REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
Shirley F. Ebbesen Division of Director Wage Determinations	Wage Determination No.: 2005-2531 Revision No.: 8 Date Of Revision: 06/10/2009

State: Utah
Area: Utah Statewide

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		12.33
01012 - Accounting Clerk II		13.85
01013 - Accounting Clerk III		15.48
01020 - Administrative Assistant		18.43
01040 - Court Reporter		17.73
01051 - Data Entry Operator I		11.71
01052 - Data Entry Operator II		12.78
01060 - Dispatcher, Motor Vehicle		16.80
01070 - Document Preparation Clerk		13.92
01090 - Duplicating Machine Operator		13.92
01111 - General Clerk I		11.18
01112 - General Clerk II		12.20
01113 - General Clerk III		13.68
01120 - Housing Referral Assistant		15.97
01141 - Messenger Courier		10.89
01191 - Order Clerk I		11.97
01192 - Order Clerk II		13.64
01261 - Personnel Assistant (Employment) I		14.18
01262 - Personnel Assistant (Employment) II		15.86
01263 - Personnel Assistant (Employment) III		17.68
01270 - Production Control Clerk		16.35
01280 - Receptionist		10.25
01290 - Rental Clerk		10.96
01300 - Scheduler, Maintenance		12.81
01311 - Secretary I		12.81
01312 - Secretary II		14.32
01313 - Secretary III		15.97
01320 - Service Order Dispatcher		14.95
01410 - Supply Technician		18.43
01420 - Survey Worker		12.10
01531 - Travel Clerk I		12.14
01532 - Travel Clerk II		12.88
01533 - Travel Clerk III		13.50
01611 - Word Processor I		13.94
01612 - Word Processor II		15.88
01613 - Word Processor III		17.61
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		19.06
05010 - Automotive Electrician		17.99

05040 - Automotive Glass Installer	17.07
05070 - Automotive Worker	17.04
05110 - Mobile Equipment Servicer	15.16
05130 - Motor Equipment Metal Mechanic	18.72
05160 - Motor Equipment Metal Worker	17.04
05190 - Motor Vehicle Mechanic	17.72
05220 - Motor Vehicle Mechanic Helper	14.03
05250 - Motor Vehicle Upholstery Worker	16.10
05280 - Motor Vehicle Wrecker	17.04
05310 - Painter, Automotive	17.99
05340 - Radiator Repair Specialist	17.04
05370 - Tire Repairer	12.41
05400 - Transmission Repair Specialist	18.36
07000 - Food Preparation And Service Occupations	
07010 - Baker	11.41
07041 - Cook I	10.37
07042 - Cook II	11.74
07070 - Dishwasher	7.70
07130 - Food Service Worker	8.19
07210 - Meat Cutter	13.77
07260 - Waiter/Waitress	9.00
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	17.05
09040 - Furniture Handler	12.27
09080 - Furniture Refinisher	17.05
09090 - Furniture Refinisher Helper	12.86
09110 - Furniture Repairer, Minor	14.76
09130 - Upholsterer	17.05
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	9.17
11060 - Elevator Operator	9.17
11090 - Gardener	13.32
11122 - Housekeeping Aide	9.34
11150 - Janitor	9.82
11210 - Laborer, Grounds Maintenance	10.29
11240 - Maid or Houseman	8.41
11260 - Pruner	10.07
11270 - Tractor Operator	11.98
11330 - Trail Maintenance Worker	10.29
11360 - Window Cleaner	10.13
12000 - Health Occupations	
12010 - Ambulance Driver	14.33
12011 - Breath Alcohol Technician	14.74
12012 - Certified Occupational Therapist Assistant	20.78
12015 - Certified Physical Therapist Assistant	18.90
12020 - Dental Assistant	13.03
12025 - Dental Hygienist	29.65
12030 - EKG Technician	21.58
12035 - Electroneurodiagnostic Technologist	21.58
12040 - Emergency Medical Technician	14.336
12071 - Licensed Practical Nurse I	13.82
12072 - Licensed Practical Nurse II	15.46
12073 - Licensed Practical Nurse III	17.25
12100 - Medical Assistant	11.96
12130 - Medical Laboratory Technician	13.99
12160 - Medical Record Clerk	12.64
12190 - Medical Record Technician	14.89
12195 - Medical Transcriptionist	13.50
12210 - Nuclear Medicine Technologist	31.97

12221 - Nursing Assistant I		10.00
12222 - Nursing Assistant II		11.24
12223 - Nursing Assistant III		12.26
12224 - Nursing Assistant IV		13.77
12235 - Optical Dispenser		13.79
12236 - Optical Technician		12.73
12250 - Pharmacy Technician		14.72
12280 - Phlebotomist		13.77
12305 - Radiologic Technologist		21.51
12311 - Registered Nurse I		22.07
12312 - Registered Nurse II		27.01
12313 - Registered Nurse II, Specialist		27.01
12314 - Registered Nurse III		33.61
12315 - Registered Nurse III, Anesthetist		33.61
12316 - Registered Nurse IV		39.16
12317 - Scheduler (Drug and Alcohol Testing)		18.69
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		15.95
13012 - Exhibits Specialist II		19.77
13013 - Exhibits Specialist III		24.18
13041 - Illustrator I		17.33
13042 - Illustrator II		21.09
13043 - Illustrator III		25.73
13047 - Librarian		22.03
13050 - Library Aide/Clerk		10.13
13054 - Library Information Technology Systems Administrator		20.49
13058 - Library Technician		11.98
13061 - Media Specialist I		13.79
13062 - Media Specialist II		15.43
13063 - Media Specialist III		17.20
13071 - Photographer I		15.26
13072 - Photographer II		17.59
13073 - Photographer III		21.42
13074 - Photographer IV		26.13
13075 - Photographer V		31.70
13110 - Video Teleconference Technician		15.95
14000 - Information Technology Occupations		
14041 - Computer Operator I		14.59
14042 - Computer Operator II		16.90
14043 - Computer Operator III		19.95
14044 - Computer Operator IV		21.75
14045 - Computer Operator V		24.10
14071 - Computer Programmer I	(see 1)	23.80
14072 - Computer Programmer II	(see 1)	26.81
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		14.59
14160 - Personal Computer Support Technician		21.75
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		30.81
15020 - Aircrew Training Devices Instructor (Rated)		35.31
15030 - Air Crew Training Devices Instructor (Pilot)		38.84
15050 - Computer Based Training Specialist / Instructor		30.81
15060 - Educational Technologist		22.83
15070 - Flight Instructor (Pilot)		38.84

15080 - Graphic Artist	19.47
15090 - Technical Instructor	18.64
15095 - Technical Instructor/Course Developer	22.82
15110 - Test Proctor	15.04
15120 - Tutor	15.04
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	8.88
16030 - Counter Attendant	8.88
16040 - Dry Cleaner	11.81
16070 - Finisher, Flatwork, Machine	8.88
16090 - Presser, Hand	8.88
16110 - Presser, Machine, Drycleaning	8.88
16130 - Presser, Machine, Shirts	8.88
16160 - Presser, Machine, Wearing Apparel, Laundry	8.88
16190 - Sewing Machine Operator	12.67
16220 - Tailor	13.43
16250 - Washer, Machine	9.91
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	18.68
19040 - Tool And Die Maker	21.10
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	13.74
21030 - Material Coordinator	17.18
21040 - Material Expediter	17.18
21050 - Material Handling Laborer	11.67
21071 - Order Filler	10.87
21080 - Production Line Worker (Food Processing)	13.74
21110 - Shipping Packer	12.42
21130 - Shipping/Receiving Clerk	12.42
21140 - Store Worker I	10.46
21150 - Stock Clerk	14.55
21210 - Tools And Parts Attendant	13.74
21410 - Warehouse Specialist	13.74
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	25.28
23021 - Aircraft Mechanic I	23.85
23022 - Aircraft Mechanic II	25.28
23023 - Aircraft Mechanic III	26.35
23040 - Aircraft Mechanic Helper	16.43
23050 - Aircraft, Painter	22.21
23060 - Aircraft Servicer	18.95
23080 - Aircraft Worker	20.21
23110 - Appliance Mechanic	18.46
23120 - Bicycle Repairer	12.41
23125 - Cable Splicer	23.63
23130 - Carpenter, Maintenance	17.15
23140 - Carpet Layer	16.82
23160 - Electrician, Maintenance	20.18
23181 - Electronics Technician Maintenance I	19.67
23182 - Electronics Technician Maintenance II	23.20
23183 - Electronics Technician Maintenance III	25.14
23260 - Fabric Worker	16.87
23290 - Fire Alarm System Mechanic	19.11
23310 - Fire Extinguisher Repairer	15.63
23311 - Fuel Distribution System Mechanic	23.58
23312 - Fuel Distribution System Operator	17.93
23370 - General Maintenance Worker	16.62
23380 - Ground Support Equipment Mechanic	23.85
23381 - Ground Support Equipment Servicer	18.95

23382 - Ground Support Equipment Worker	20.21
23391 - Gunsmith I	15.63
23392 - Gunsmith II	18.10
23393 - Gunsmith III	20.57
23410 - Heating, Ventilation And Air-Conditioning Mechanic	19.11
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	19.96
23430 - Heavy Equipment Mechanic	20.76
23440 - Heavy Equipment Operator	18.92
23460 - Instrument Mechanic	22.59
23465 - Laboratory/Shelter Mechanic	19.34
23470 - Laborer	10.75
23510 - Locksmith	16.75
23530 - Machinery Maintenance Mechanic	20.97
23550 - Machinist, Maintenance	18.35
23580 - Maintenance Trades Helper	13.08
23591 - Metrology Technician I	22.59
23592 - Metrology Technician II	23.95
23593 - Metrology Technician III	24.96
23640 - Millwright	21.02
23710 - Office Appliance Repairer	18.35
23760 - Painter, Maintenance	16.75
23790 - Pipefitter, Maintenance	21.59
23810 - Plumber, Maintenance	20.73
23820 - Pneudraulic Systems Mechanic	20.57
23850 - Rigger	20.57
23870 - Scale Mechanic	18.10
23890 - Sheet-Metal Worker, Maintenance	19.71
23910 - Small Engine Mechanic	15.87
23931 - Telecommunications Mechanic I	24.01
23932 - Telecommunications Mechanic II	24.96
23950 - Telephone Lineman	19.23
23960 - Welder, Combination, Maintenance	17.45
23965 - Well Driller	20.17
23970 - Woodcraft Worker	20.57
23980 - Woodworker	14.12
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	9.97
24580 - Child Care Center Clerk	12.45
24610 - Chore Aide	9.86
24620 - Family Readiness And Support Services Coordinator	10.72
24630 - Homemaker	13.78
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	25.82
25040 - Sewage Plant Operator	19.53
25070 - Stationary Engineer	25.82
25190 - Ventilation Equipment Tender	16.66
25210 - Water Treatment Plant Operator	19.53
27000 - Protective Service Occupations	
27004 - Alarm Monitor	15.20
27007 - Baggage Inspector	12.43
27008 - Corrections Officer	19.80
27010 - Court Security Officer	19.30
27030 - Detection Dog Handler	18.83
27040 - Detention Officer	19.80
27070 - Firefighter	18.02
27101 - Guard I	12.43

27102 - Guard II		18.83
27131 - Police Officer I		21.39
27132 - Police Officer II		22.89
28000 - Recreation Occupations		
28041 - Carnival Equipment Operator		10.12
28042 - Carnival Equipment Repairer		10.83
28043 - Carnival Equpment Worker		7.97
28210 - Gate Attendant/Gate Tender		13.39
28310 - Lifeguard		11.17
28350 - Park Attendant (Aide)		14.98
28510 - Recreation Aide/Health Facility Attendant		10.94
28515 - Recreation Specialist		14.81
28630 - Sports Official		11.95
28690 - Swimming Pool Operator		15.88
29000 - Stevedoring/Longshoremen Occupational Services		
29010 - Blocker And Bracer		20.47
29020 - Hatch Tender		20.47
29030 - Line Handler		20.47
29041 - Stevedore I		19.07
29042 - Stevedore II		21.86
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist, Center (HFO)	(see 2)	35.15
30011 - Air Traffic Control Specialist, Station (HFO)	(see 2)	24.24
30012 - Air Traffic Control Specialist, Terminal (HFO)	(see 2)	26.69
30021 - Archeological Technician I		16.36
30022 - Archeological Technician II		18.37
30023 - Archeological Technician III		22.75
30030 - Cartographic Technician		22.75
30040 - Civil Engineering Technician		19.47
30061 - Drafter/CAD Operator I		16.36
30062 - Drafter/CAD Operator II		18.37
30063 - Drafter/CAD Operator III		20.48
30064 - Drafter/CAD Operator IV		24.71
30081 - Engineering Technician I		14.26
30082 - Engineering Technician II		16.01
30083 - Engineering Technician III		17.91
30084 - Engineering Technician IV		22.48
30085 - Engineering Technician V		27.15
30086 - Engineering Technician VI		32.84
30090 - Environmental Technician		20.38
30210 - Laboratory Technician		19.00
30240 - Mathematical Technician		22.75
30361 - Paralegal/Legal Assistant I		16.61
30362 - Paralegal/Legal Assistant II		20.58
30363 - Paralegal/Legal Assistant III		25.17
30364 - Paralegal/Legal Assistant IV		30.46
30390 - Photo-Optics Technician		22.75
30461 - Technical Writer I		20.95
30462 - Technical Writer II		25.64
30463 - Technical Writer III		31.00
30491 - Unexploded Ordnance (UXO) Technician I		22.34
30492 - Unexploded Ordnance (UXO) Technician II		27.03
30493 - Unexploded Ordnance (UXO) Technician III		32.40
30494 - Unexploded (UXO) Safety Escort		22.34
30495 - Unexploded (UXO) Sweep Personnel		22.34
30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2)	20.48
30621 - Weather Observer, Senior	(see 2)	22.75
31000 - Transportation/Mobile Equipment Operation Occupations		

31020 - Bus Aide	10.47
31030 - Bus Driver	14.81
31043 - Driver Courier	11.38
31260 - Parking and Lot Attendant	8.68
31290 - Shuttle Bus Driver	12.36
31310 - Taxi Driver	10.50
31361 - Truckdriver, Light	12.36
31362 - Truckdriver, Medium	16.84
31363 - Truckdriver, Heavy	18.92
31364 - Truckdriver, Tractor-Trailer	18.92
99000 - Miscellaneous Occupations	
99030 - Cashier	8.46
99050 - Desk Clerk	9.17
99095 - Embalmer	25.48
99251 - Laboratory Animal Caretaker I	10.19
99252 - Laboratory Animal Caretaker II	10.67
99310 - Mortician	30.83
99410 - Pest Controller	14.02
99510 - Photofinishing Worker	11.60
99710 - Recycling Laborer	15.77
99711 - Recycling Specialist	18.36
99730 - Refuse Collector	14.14
99810 - Sales Clerk	11.38
99820 - School Crossing Guard	9.08
99830 - Survey Party Chief	17.66
99831 - Surveying Aide	12.58
99832 - Surveying Technician	16.05
99840 - Vending Machine Attendant	15.14
99841 - Vending Machine Repairer	18.30
99842 - Vending Machine Repairer Helper	15.14

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: $3.35 per hour or $134.00 per week or $580.66 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of eleven paid holidays per year: New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive,

administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than $27.63 (or on a salary or fee basis at a rate not less than $455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds $27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:
(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.
Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordance, explosive, and

incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of $3.35 per week (or $.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at http://www.dol.gov/esa/whd/ or through the Wage Determinations On-Line (WDOL) Web site at http://wdol.gov/.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed

occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

WD 05-2587 (Rev.-6) was first posted on www.wdol.gov on 06/02/2009
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REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
Shirley F. Ebbesen Division of Director Wage Determinations	Wage Determination No.: 2005-2587 Revision No.: 6 Date Of Revision: 05/26/2009

States: Nebraska, Wyoming

Area: Nebraska Counties of Banner, Box Butte, Cheyenne, Dawes, Deuel, Garden, Kimball, Morrill, Scotts Bluff, Sheridan, Sioux
Wyoming Statewide

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		12.28
01012 - Accounting Clerk II		14.87
01013 - Accounting Clerk III		15.41
01020 - Administrative Assistant		16.87
01040 - Court Reporter		13.20
01051 - Data Entry Operator I		10.21
01052 - Data Entry Operator II		11.14
01060 - Dispatcher, Motor Vehicle		17.29
01070 - Document Preparation Clerk		10.81
01090 - Duplicating Machine Operator		10.81
01111 - General Clerk I		10.54
01112 - General Clerk II		11.50
01113 - General Clerk III		12.91
01120 - Housing Referral Assistant		14.71
01141 - Messenger Courier		9.92
01191 - Order Clerk I		10.72
01192 - Order Clerk II		11.70
01261 - Personnel Assistant (Employment) I		13.26
01262 - Personnel Assistant (Employment) II		14.83
01263 - Personnel Assistant (Employment) III		16.54
01270 - Production Control Clerk		17.50
01280 - Receptionist		10.26
01290 - Rental Clerk		9.62
01300 - Scheduler, Maintenance		11.79
01311 - Secretary I		11.79
01312 - Secretary II		13.19
01313 - Secretary III		14.71
01320 - Service Order Dispatcher		17.29
01410 - Supply Technician		16.87
01420 - Survey Worker		10.82
01531 - Travel Clerk I		10.83
01532 - Travel Clerk II		11.49
01533 - Travel Clerk III		12.10
01611 - Word Processor I		10.72
01612 - Word Processor II		12.18

01613 - Word Processor III	13.61
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	19.52
05010 - Automotive Electrician	18.55
05040 - Automotive Glass Installer	17.56
05070 - Automotive Worker	17.56
05110 - Mobile Equipment Servicer	15.62
05130 - Motor Equipment Metal Mechanic	19.52
05160 - Motor Equipment Metal Worker	17.56
05190 - Motor Vehicle Mechanic	19.52
05220 - Motor Vehicle Mechanic Helper	14.65
05250 - Motor Vehicle Upholstery Worker	16.59
05280 - Motor Vehicle Wrecker	17.56
05310 - Painter, Automotive	18.55
05340 - Radiator Repair Specialist	17.56
05370 - Tire Repairer	15.09
05400 - Transmission Repair Specialist	19.52
07000 - Food Preparation And Service Occupations	
07010 - Baker	10.46
07041 - Cook I	8.79
07042 - Cook II	10.22
07070 - Dishwasher	7.63
07130 - Food Service Worker	9.06
07210 - Meat Cutter	13.07
07260 - Waiter/Waitress	7.97
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	18.55
09040 - Furniture Handler	13.47
09080 - Furniture Refinisher	18.55
09090 - Furniture Refinisher Helper	14.65
09110 - Furniture Repairer, Minor	16.59
09130 - Upholsterer	18.55
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	9.25
11060 - Elevator Operator	8.46
11090 - Gardener	12.39
11122 - Housekeeping Aide	8.46
11150 - Janitor	11.07
11210 - Laborer, Grounds Maintenance	11.70
11240 - Maid or Houseman	8.46
11260 - Pruner	12.43
11270 - Tractor Operator	12.29
11330 - Trail Maintenance Worker	11.70
11360 - Window Cleaner	12.85
12000 - Health Occupations	
12010 - Ambulance Driver	10.93
12011 - Breath Alcohol Technician	15.66
12012 - Certified Occupational Therapist Assistant	17.45
12015 - Certified Physical Therapist Assistant	17.10
12020 - Dental Assistant	12.34
12025 - Dental Hygienist	25.55
12030 - EKG Technician	23.66
12035 - Electroneurodiagnostic Technologist	23.66
12040 - Emergency Medical Technician	12.02
12071 - Licensed Practical Nurse I	14.00
12072 - Licensed Practical Nurse II	15.66
12073 - Licensed Practical Nurse III	17.46
12100 - Medical Assistant	11.31
12130 - Medical Laboratory Technician	14.98

12160 - Medical Record Clerk		12.86
12190 - Medical Record Technician		14.38
12195 - Medical Transcriptionist		12.63
12210 - Nuclear Medicine Technologist		31.24
12221 - Nursing Assistant I		10.12
12222 - Nursing Assistant II		11.38
12223 - Nursing Assistant III		12.42
12224 - Nursing Assistant IV		13.94
12235 - Optical Dispenser		13.51
12236 - Optical Technician		13.97
12250 - Pharmacy Technician		13.94
12280 - Phlebotomist		14.00
12305 - Radiologic Technologist		20.97
12311 - Registered Nurse I		20.80
12312 - Registered Nurse II		25.38
12313 - Registered Nurse II, Specialist		25.38
12314 - Registered Nurse III		30.77
12315 - Registered Nurse III, Anesthetist		30.77
12316 - Registered Nurse IV		34.78
12317 - Scheduler (Drug and Alcohol Testing)		19.40
13000 - Information And Arts Occupations		
13011 - Exhibits Specialist I		15.11
13012 - Exhibits Specialist II		18.72
13013 - Exhibits Specialist III		22.91
13041 - Illustrator I		14.75
13042 - Illustrator II		17.82
13043 - Illustrator III		23.63
13047 - Librarian		20.74
13050 - Library Aide/Clerk		9.95
13054 - Library Information Technology Systems Administrator		18.82
13058 - Library Technician		11.26
13061 - Media Specialist I		12.30
13062 - Media Specialist II		13.75
13063 - Media Specialist III		15.33
13071 - Photographer I		12.38
13072 - Photographer II		14.71
13073 - Photographer III		18.22
13074 - Photographer IV		22.28
13075 - Photographer V		26.96
13110 - Video Teleconference Technician		16.52
14000 - Information Technology Occupations		
14041 - Computer Operator I		12.88
14042 - Computer Operator II		14.41
14043 - Computer Operator III		16.07
14044 - Computer Operator IV		17.85
14045 - Computer Operator V		19.80
14071 - Computer Programmer I	(see 1)	16.89
14072 - Computer Programmer II	(see 1)	20.92
14073 - Computer Programmer III	(see 1)	25.50
14074 - Computer Programmer IV	(see 1)	27.34
14101 - Computer Systems Analyst I	(see 1)	25.95
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		12.88
14160 - Personal Computer Support Technician		21.37
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		23.93
15020 - Aircrew Training Devices Instructor (Rated)		25.11

15030 - Air Crew Training Devices Instructor (Pilot)	28.95
15050 - Computer Based Training Specialist / Instructor	23.93
15060 - Educational Technologist	25.65
15070 - Flight Instructor (Pilot)	28.95
15080 - Graphic Artist	14.61
15090 - Technical Instructor	17.49
15095 - Technical Instructor/Course Developer	21.40
15110 - Test Proctor	14.12
15120 - Tutor	14.12
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	8.12
16030 - Counter Attendant	8.68
16040 - Dry Cleaner	10.28
16070 - Finisher, Flatwork, Machine	8.12
16090 - Presser, Hand	8.12
16110 - Presser, Machine, Drycleaning	8.12
16130 - Presser, Machine, Shirts	8.12
16160 - Presser, Machine, Wearing Apparel, Laundry	8.12
16190 - Sewing Machine Operator	10.96
16220 - Tailor	11.57
16250 - Washer, Machine	8.84
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	20.39
19040 - Tool And Die Maker	24.99
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	17.23
21030 - Material Coordinator	17.50
21040 - Material Expediter	17.50
21050 - Material Handling Laborer	11.51
21071 - Order Filler	11.09
21080 - Production Line Worker (Food Processing)	17.23
21110 - Shipping Packer	13.29
21130 - Shipping/Receiving Clerk	13.29
21140 - Store Worker I	11.00
21150 - Stock Clerk	14.48
21210 - Tools And Parts Attendant	17.23
21410 - Warehouse Specialist	17.23
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	21.93
23021 - Aircraft Mechanic I	20.89
23022 - Aircraft Mechanic II	21.93
23023 - Aircraft Mechanic III	23.03
23040 - Aircraft Mechanic Helper	15.68
23050 - Aircraft, Painter	19.85
23060 - Aircraft Servicer	17.75
23080 - Aircraft Worker	18.79
23110 - Appliance Mechanic	18.55
23120 - Bicycle Repairer	15.09
23125 - Cable Splicer	23.25
23130 - Carpenter, Maintenance	18.55
23140 - Carpet Layer	19.32
23160 - Electrician, Maintenance	22.12
23181 - Electronics Technician Maintenance I	21.05
23182 - Electronics Technician Maintenance II	22.34
23183 - Electronics Technician Maintenance III	23.79
23260 - Fabric Worker	17.12
23290 - Fire Alarm System Mechanic	21.44
23310 - Fire Extinguisher Repairer	15.91
23311 - Fuel Distribution System Mechanic	21.68

23312 - Fuel Distribution System Operator	16.83
23370 - General Maintenance Worker	18.95
23380 - Ground Support Equipment Mechanic	20.89
23381 - Ground Support Equipment Servicer	17.75
23382 - Ground Support Equipment Worker	18.79
23391 - Gunsmith I	15.59
23392 - Gunsmith II	17.96
23393 - Gunsmith III	20.29
23410 - Heating, Ventilation And Air-Conditioning Mechanic	19.52
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	20.99
23430 - Heavy Equipment Mechanic	21.31
23440 - Heavy Equipment Operator	20.16
23460 - Instrument Mechanic	24.49
23465 - Laboratory/Shelter Mechanic	19.64
23470 - Laborer	11.51
23510 - Locksmith	19.47
23530 - Machinery Maintenance Mechanic	24.66
23550 - Machinist, Maintenance	19.51
23580 - Maintenance Trades Helper	14.65
23591 - Metrology Technician I	24.49
23592 - Metrology Technician II	29.83
23593 - Metrology Technician III	31.47
23640 - Millwright	22.75
23710 - Office Appliance Repairer	18.55
23760 - Painter, Maintenance	18.55
23790 - Pipefitter, Maintenance	21.73
23810 - Plumber, Maintenance	20.40
23820 - Pneudraulic Systems Mechanic	20.74
23850 - Rigger	20.74
23870 - Scale Mechanic	18.35
23890 - Sheet-Metal Worker, Maintenance	19.52
23910 - Small Engine Mechanic	17.56
23931 - Telecommunications Mechanic I	25.28
23932 - Telecommunications Mechanic II	26.53
23950 - Telephone Lineman	21.47
23960 - Welder, Combination, Maintenance	19.52
23965 - Well Driller	19.52
23970 - Woodcraft Worker	20.74
23980 - Woodworker	15.62
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	8.78
24580 - Child Care Center Clerk	10.98
24610 - Chore Aide	10.12
24620 - Family Readiness And Support Services Coordinator	11.18
24630 - Homemaker	12.23
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	27.20
25040 - Sewage Plant Operator	20.24
25070 - Stationary Engineer	27.20
25190 - Ventilation Equipment Tender	17.73
25210 - Water Treatment Plant Operator	20.24
27000 - Protective Service Occupations	
27004 - Alarm Monitor	15.68
27007 - Baggage Inspector	11.89
27008 - Corrections Officer	17.15
27010 - Court Security Officer	19.99

27030 - Detection Dog Handler	14.04
27040 - Detention Officer	17.31
27070 - Firefighter	18.84
27101 - Guard I	11.89
27102 - Guard II	15.39
27131 - Police Officer I	20.53
27132 - Police Officer II	22.81
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	10.79
28042 - Carnival Equipment Repairer	11.45
28043 - Carnival Equpment Worker	9.33
28210 - Gate Attendant/Gate Tender	12.73
28310 - Lifeguard	11.34
28350 - Park Attendant (Aide)	14.24
28510 - Recreation Aide/Health Facility Attendant	11.07
28515 - Recreation Specialist	12.72
28630 - Sports Official	11.34
28690 - Swimming Pool Operator	15.29
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	19.03
29020 - Hatch Tender	19.03
29030 - Line Handler	19.03
29041 - Stevedore I	17.52
29042 - Stevedore II	22.41
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	33.96
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	23.42
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	25.79
30021 - Archeological Technician I	14.41
30022 - Archeological Technician II	16.11
30023 - Archeological Technician III	19.96
30030 - Cartographic Technician	19.96
30040 - Civil Engineering Technician	18.65
30061 - Drafter/CAD Operator I	14.41
30062 - Drafter/CAD Operator II	16.11
30063 - Drafter/CAD Operator III	17.97
30064 - Drafter/CAD Operator IV	22.11
30081 - Engineering Technician I	13.45
30082 - Engineering Technician II	16.34
30083 - Engineering Technician III	17.54
30084 - Engineering Technician IV	21.17
30085 - Engineering Technician V	25.90
30086 - Engineering Technician VI	28.93
30090 - Environmental Technician	16.41
30210 - Laboratory Technician	17.97
30240 - Mathematical Technician	16.98
30361 - Paralegal/Legal Assistant I	14.56
30362 - Paralegal/Legal Assistant II	18.04
30363 - Paralegal/Legal Assistant III	22.06
30364 - Paralegal/Legal Assistant IV	26.70
30390 - Photo-Optics Technician	19.51
30461 - Technical Writer I	18.18
30462 - Technical Writer II	22.24
30463 - Technical Writer III	29.61
30491 - Unexploded Ordnance (UXO) Technician I	21.58
30492 - Unexploded Ordnance (UXO) Technician II	26.11
30493 - Unexploded Ordnance (UXO) Technician III	31.30
30494 - Unexploded (UXO) Safety Escort	21.58
30495 - Unexploded (UXO) Sweep Personnel	21.58

30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2)	16.11
30621 - Weather Observer, Senior	(see 2)	19.44
31000 - Transportation/Mobile Equipment Operation Occupations		
31020 - Bus Aide		9.08
31030 - Bus Driver		14.37
31043 - Driver Courier		12.85
31260 - Parking and Lot Attendant		9.38
31290 - Shuttle Bus Driver		13.86
31310 - Taxi Driver		10.89
31361 - Truckdriver, Light		13.86
31362 - Truckdriver, Medium		15.73
31363 - Truckdriver, Heavy		17.50
31364 - Truckdriver, Tractor-Trailer		17.50
99000 - Miscellaneous Occupations		
99030 - Cashier		8.40
99050 - Desk Clerk		9.12
99095 - Embalmer		24.22
99251 - Laboratory Animal Caretaker I		9.03
99252 - Laboratory Animal Caretaker II		9.78
99310 - Mortician		24.87
99410 - Pest Controller		13.20
99510 - Photofinishing Worker		11.33
99710 - Recycling Laborer		14.27
99711 - Recycling Specialist		18.68
99730 - Refuse Collector		14.11
99810 - Sales Clerk		10.53
99820 - School Crossing Guard		12.05
99830 - Survey Party Chief		16.52
99831 - Surveying Aide		12.07
99832 - Surveying Technician		14.99
99840 - Vending Machine Attendant		9.51
99841 - Vending Machine Repairer		12.03
99842 - Vending Machine Repairer Helper		10.17

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: $3.35 per hour or $134.00 per week or $580.66 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than $27.63 (or on a salary or fee basis at a rate not less than $455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds $27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the

employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of $3.35 per week (or $.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at http://www.dol.gov/esa/whd/ or through the Wage Determinations On-Line (WDOL) Web site at http://wdol.gov/.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

ATTACHMENT D

ALTERNATE WORKSITE AGREEMENT

FOR CONTRACTOR STAFF

ALTERNATE WORKSITE AGREEMENT FOR CONTRACTOR STAFF

The following constitutes an agreement between

_____ _____
(Government Point of Contact) (Contractor Employee)

1. Contractor staff employee voluntarily agrees to participate in the program, and to adhere to applicable guidelines, policies and procedures. Agency concurs with employee participation.

2. Participation on the program will commence on _____ and end on _____. Program participation will be reviewed for renewal on _____.

3. Contractor staff regular duty hours will be _____ to _____ on _____. (e.g. 7:30 a.m. to 4:00 p.m., Monday through Friday).

4. Contractor staff employee on-site duty station is _____. The alternate worksite location is_____.

5. The contract employee's timekeeper will maintain time and attendance records.

6. Leave will be taken in accordance with Contractor policies.

7. Contractor employee will be considered working in pay status while telecommuting. Overtime must be approved in accordance with contract requirements.

8. The Government is not responsible for supplying Contractor staff with additional supplies or services for telecommuting. This includes office furniture, telephones, paper, IT equipment; including; fax, scanner, personal computer or network (internet) connection. Upon approval of the Government Point of Contact, the contract employee may use authorized cellular phones and portable computers for telecommuting purposes. This equipment is for official business only. Contractor employees are responsible for the safe and official use of all such equipment and are responsible for any damage, theft or loss of equipment.

9. The Government is not liable for damages to an employee's personal or real property during the course of telecommuting.

10. The Government is not responsible for operating, maintenance, or other costs (e.g. utilities, network connection) associated with the use of the contract employees residence.

11. The government is not responsible for local travel costs while telecommuting.

12. Contractor employee will meet with the Government Point of Contact to review completed work and evaluate telecommuting effectiveness.

13. The contract employee will apply safeguards to protect the Government records from unauthorized disclosure or damage and will comply with the Privacy Act requirements set forth in the Privacy Act of 1974.

ALTERNATE WORKSITE AGREEMENT FOR CONTRACTOR STAFF CONTINUED

14. Contractor employee must be performing at a satisfactory level in order to participate in the telecommuting program.

15. The Government has the right to terminate this agreement at any time is time spent and quality of work are deemed unsatisfactory and/or if participation proves an unnecessary burden to the Government.

Concure:

Government Point of Contact	Date
Contract Employee	Date
Contractor Program Manager	Date

Approved by:

Contracting Officer	Date

ATTACHMENT D

FLEXIBLE WORKPLACE FORM

FOR CONTRACTOR STAFF

FLEXIBLE WORKPLACE FORM

I. Information

Contract Employee Name:
Requested Period of Performance to Telework:

II. Proposed Workload

Please list below all proposed work to be performed during the telework period. (Completed by the contact employee).

III. Concurrence and Approval:

Concurrence: _____	_____
Contract Program Manager	Date
Concurrence: _____	_____
Government Point of Contact	Date
You are hereby authorized to telework from an alternate worksite location for the proposed period of performance Approved by: _____	_____
Contracting Officer	Date

IV. Completed Workload

Please list below all workload that was completed during the telework period in accordance with contract clause D.24, Alternate Work Site Agreement. (Completed by the contact employee).	
Signed: _____	_____
GSA Contract Employee	Date

IV. Workload Verification

Verification of proposed work was performed in accordance with contract clause D.24, Alternate Work Site Agreement.	
Signed: _____	_____
Government Point of Contact	Date

Section E - Solicitation Provisions

E.1 52.212-1 INSTRUCTIONS TO OFFERORS-COMMERCIAL ITEM (JUNE 2008)

(a) North American Industry Classification System (NAICS) code and small business size standard. The NAICS code and small business size standard for this acquisition appear in Block 10 of the solicitation cover sheet (SF 1449). However, the small business size standard for a concern which submits an offer in its own name, but which proposes to furnish an item which it did not itself manufacture, is 500 employees.

(b) Submission of offers. Submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation. Offers may be submitted on the SF 1449, letterhead stationery, or as otherwise specified in the solicitation. As a minimum, offers must show—

(1) The solicitation number;

(2) The time specified in the solicitation for receipt of offers;

(3) The name, address, and telephone number of the offeror;

(4) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary;

(5) Terms of any express warranty;

(6) Price and any discount terms;

(7) “Remit to” address, if different than mailing address;

(8) A completed copy of the representations and certifications at FAR 52.212-3 (see FAR 52.212-3(b) for those representations and certifications that the offeror shall complete electronically);

(9) Acknowledgment of Solicitation Amendments;

(10) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including contract numbers, points of contact with telephone numbers and other relevant information); and

(11) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or reject the terms and conditions of the solicitation may be excluded from consideration.

(c) Period for acceptance of offers. The offeror agrees to hold the prices in its offer firm for 30 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

(d) Product samples. When required by the solicitation, product samples shall be submitted at or prior to the time specified for receipt of offers. Unless otherwise specified in this solicitation, these samples shall be submitted at no expense to the Government, and returned at the sender’s request and expense, unless they are destroyed during preaward testing.

(e) Multiple offers. Offerors are encouraged to submit multiple offers presenting alternative terms and conditions or commercial items for satisfying the requirements of this solicitation. Each offer submitted will be evaluated separately.

(f) Late submissions, modifications, revisions, and withdrawals of offers.

(1) Offerors are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that offers or revisions are due.

(2)(i) Any offer, modification, revision, or withdrawal of an offer received at the Government office designated in the solicitation after the exact time specified for receipt of offers is “late” and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and—

(A) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of offers; or
(B) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or
(C) If this solicitation is a request for proposals, it was the only proposal received.
(i) However, a late modification of an otherwise successful offer, that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(3) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the offer wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.
(4) If an emergency or unanticipated event interrupts normal Government processes so that offers cannot be received at the Government office designated for receipt of offers by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation or other notice of an extension of the closing date, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.
(5) Offers may be withdrawn by written notice received at any time before the exact time set for receipt of offers. Oral offers in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile offers, offers may be withdrawn via facsimile received at any time before the exact time set for receipt of offers, subject to the conditions specified in the solicitation concerning facsimile offers. An offer may be withdrawn in person by an offeror or its authorized representative if, before the exact time set for receipt of offers, the identity of the person requesting withdrawal is established and the person signs a receipt for the offer.

(g) Contract award (not applicable to Invitation for Bids). The Government intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received.
(h) Multiple awards. The Government may accept any item or group of items of an offer, unless the offeror qualifies the offer by specific limitations. Unless otherwise provided in the Schedule, offers may not be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.
(i) Availability of requirements documents cited in the solicitation.

(1)(i) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained for a fee by submitting a request to—

GSA Federal Supply Service Specifications Section
Suite 8100
470 East L'Enfant Plaza, SW
Washington, DC 20407

Telephone (202) 619-8925
Facsimile (202) 619-8978.

(ii) If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item

descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (i)(1)(i) of this provision. Additional copies will be issued for a fee.

(2) Most unclassified Defense specifications and standards may be downloaded from the following ASSIST websites:

(i) ASSIST (http://assist.daps.dla.mil).

(ii) Quick Search (http://assist.daps.dla.mil/quicksearch).

(iii) ASSISTdocs.com (http://assistdocs.com).

(3) Documents not available from ASSIST may be ordered from the Department of Defense Single Stock Point (DoDSSP) by—

(i) Using the ASSIST Shopping Wizard (http://assist.daps.dla.mil/wizard);

(ii) Phoning the DoDSSP Customer Service Desk (215) 697-2179, Mon-Fri, 0730 to 1600 EST; or

(iii) Ordering from DoDSSP, Building 4, Section D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2667/2179, Facsimile (215) 697-1462.

(4) Nongovernment (voluntary) standards must be obtained from the organization responsible for their preparation, publication, or maintenance.

(j) Data Universal Numbering System (DUNS) Number. (Applies to all offers exceeding $3,000, and offers of $3,000 or less if the solicitation requires the Contractor to be registered in the Central Contractor Registration (CCR) database.) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation “DUNS” or “DUNS+4” followed by the DUNS or DUNS+4 number that identifies the offeror’s name and address. The DUNS+4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the offeror to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see FAR Subpart 32.11) for the same concern. If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one. An offeror within the United States may contact Dun and Bradstreet by calling 1-866-705-5711 or via the internet at http://fedgov.dnb.com/webform. An offeror located outside the United States must contact the local Dun and Bradstreet office for a DUNS number. The offeror should indicate that it is an offeror for a Government contract when contacting the local Dun and Bradstreet office.

(k) Central Contractor Registration. Unless exempted by an addendum to this solicitation, by submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the CCR database prior to award, during performance and through final payment of any contract resulting from this solicitation. If the Offeror does not become registered in the CCR database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror. Offerors may obtain information on registration and annual confirmation requirements via the internet at http://www.ccr.gov or by calling 1-888-227-2423 or 269-961-5757.

(l) Debriefing. If a post-award debriefing is given to requesting offerors, the Government shall disclose the following information, if applicable:

(1) The agency’s evaluation of the significant weak or deficient factors in the debriefed offeror’s offer.

(2) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and past performance information on the debriefed offeror.

(3) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.

(4) A summary of the rationale for award;

(5) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.

(6) Reasonable responses to relevant questions posed by the debriefed offeror as to whether source-selection procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the agency.

E. 2 ADDENDUM TO 52.212-1

E.2.1 *DEFINITION. AS USED IN THIS PROVISION.*
"Discussions" are negotiations that occur after establishment of the competitive range that may, at the Contracting Officer's discretion, result in the offeror being allowed to revise its proposal.

"In writing," "writing," or "written" means any worded or numbered expression that can be read, reproduced, and later communicated, and includes electronically transmitted and stored information.

"Proposal modification" is a change made to a proposal before the solicitation's closing date and time, or made in response to an amendment, or made to correct a mistake at any time before award.

"Proposal revision" is a change to a proposal made after the solicitation closing date, at the request of or as allowed by a Contracting Officer as the result of negotiations.

"Time," if stated as a number of days, is calculated using calendar days, unless otherwise specified, and will include Saturdays, Sundays, and legal holidays. However, if the last day falls on a Saturday, Sunday, or legal holiday, then the period shall include the next working day.

E.2.2 *AMENDMENTS TO SOLICITATION.*
If this solicitation is amended, all terms and conditions that are not amended remain unchanged. Offerors shall acknowledge receipt of any amendment to this solicitation by the date and time specified in the amendment(s).

E.2.3 SUBMISSION, MODIFICATION, REVISION, AND WITHDRAWAL OF PROPOSALS.
(1) Unless other methods (*e.g.,* electronic commerce or facsimile) are permitted in the solicitation, proposals and modifications to proposals shall be submitted in paper media in sealed envelopes or packages

(i) addressed to the office specified in the solicitation, and
(ii) showing the time and date specified for receipt, the solicitation number, and the name and address of the offeror. Offerors using commercial carriers should ensure that the proposal is marked on the outermost wrapper with the information in paragraphs (c)(1)(i) and (c)(1)(ii) of this provision. **(SEE PROVISION TITLED "CLOSING DATE AND SUBMISSION OF OFFERS")**

(2) The first page of the proposal must show—

(i) The solicitation number;
(ii) The name, address, and telephone and electronic address;
(iii) A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item;
(iv) Names, titles, and telephone and electronic addresses of persons authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation; and

(v) Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

(3) Submission, modification, revision, and withdrawal of proposals.

(i) Offerors are responsible for submitting proposals, and any modifications or revisions, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that proposal or revision is due.

(ii)(A) Any proposal, modification, or revision received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and—

(1) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 4:30 p.m. one working day prior to the date specified for receipt of proposals; or

(2) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or

(3) It is the only proposal received.

(B) However, a late modification of an otherwise successful proposal that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(iii) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the proposal wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(iv) If an emergency or unanticipated event interrupts normal Government processes so that proposals cannot be received at the office designated for receipt of proposals by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation, the time specified for receipt of proposals will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(v) Proposals may be withdrawn by written notice received at any time before award. Oral proposals in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile proposals, proposals may be withdrawn via facsimile received at any time before award, subject to the conditions specified in the provision at 52.215-5, Facsimile Proposals. Proposals may be withdrawn in person by an offeror or an authorized representative, if the identity of the person requesting withdrawal is established and the person signs a receipt for the proposal before award.

(4) Unless otherwise specified in the solicitation, the offeror may propose to provide any item or combination of items.

(5) Offerors shall submit proposals in response to this solicitation in English, unless otherwise permitted by the solicitation, and in U.S. dollars, unless the provision at FAR 52.225-17, Evaluation of Foreign Currency Offers, is included in the solicitation.

(6) Offerors may submit modifications to their proposals at any time before the solicitation closing date and time, and may submit modifications in response to an amendment, or to correct a mistake at any time before award.
(7) Offerors may submit revised proposals only if requested or allowed by the Contracting Officer.
(8) Proposals may be withdrawn at any time before award. Withdrawals are effective upon receipt of notice by the Contracting Officer.

E.2.4 OFFER EXPIRATION DATE.
Proposals in response to this solicitation will be valid for the number of days specified on the solicitation cover sheet (unless a different period is proposed by the offeror). **(SEE PROVISION TITLED "OFFER ACCEPTANCE PERIOD").**

E.2.5 RESTRICTION ON DISCLOSURE AND USE OF DATA.
Offerors that include in their proposals data that they do not want disclosed to the public for any purpose, or used by the Government except for evaluation purposes, shall—

(1) Mark the title page with the following legend:

This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of—or in connection with—the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets [*insert numbers or other identification of sheets*]; and

(2) Mark each sheet of data it wishes to restrict with the following legend:

Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal.

E.2.6 CONTRACT AWARD.

(1) The Government intends to award a contract or contracts resulting from this solicitation to the responsible offeror(s) whose proposal(s) represents the best value after evaluation in accordance with the factors and subfactors in the solicitation.
(2) The Government may reject any or all proposals if such action is in the Government’s interest.
(3) The Government may waive informalities and minor irregularities in proposals received.
(4) **The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). Therefore, the offeror’s initial proposal should contain the offeror’s best terms from a cost or price and technical standpoint. The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary.** If the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

(5) The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit cost or prices offered, unless the offeror specifies otherwise in the proposal.
(6) The Government reserves the right to make multiple awards if, after considering the additional administrative costs, it is in the Government's best interest to do so.
(7) Exchanges with offerors after receipt of a proposal do not constitute a rejection or counteroffer by the Government.
(8) The Government may determine that a proposal is unacceptable if the prices proposed are materially unbalanced between line items or subline items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.
(9) If a cost realism analysis is performed, cost realism may be considered by the source selection authority in evaluating performance or schedule risk.
(10) A written award or acceptance of proposal mailed or otherwise furnished to the successful offeror within the time specified in the proposal shall result in a binding contract without further action by either party.
(11) If a post-award debriefing is given to requesting offerors, the Government shall disclose the following information, if applicable:

(i) The agency's evaluation of the significant weak or deficient factors in the debriefed offeror's offer.
(ii) The overall evaluated cost or price and technical rating of the successful and the debriefed offeror and past performance information on the debriefed offeror.
(iii) The overall ranking of all offerors, when any ranking was developed by the agency during source selection.
(iv) A summary of the rationale for award.
(v) For acquisitions of commercial items, the make and model of the item to be delivered by the successful offeror.
(vi) Reasonable responses to relevant questions posed by the debriefed offeror as to whether source-selection procedures set forth in the solicitation, applicable regulations, and other applicable authorities were followed by the agency.

E.2.7 LIMITATION ON COMPETITIVE RANGE

The Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals. If as a result of the initial evaluation the number of highly rated proposals is deemed to provide for an efficient evaluation, the competitive range may be further limited at the discretion of the Contracting Officer, considering the results of the initial technical and price evaluations.

E.2.8 REQUIREMENTS FOR COST AND PRICING DATA

Submission of certified const or pricing data is not required for this solicitation, however, offerors are required to submit information that is adequate to support a determination of price reasonableness. See Section E.2.18 Proposal Preparation Instructions - Volume II, Price Proposal.

E.2.9 NUMBER OF AWARDS
Only a single award will be made as a result of this solicitation.

E.2.10 ALTERNATE PROPOSAL INFOMATION
Alternate proposals are not solicited, are not desired and shall not be evaluated.

E.2.11 DISPOSITION OF PROPOSALS
Proposals will not be returned (except for timely withdrawals), but will be retained by PBS for official record purposes.

E.2.12 PRE-PROPOSAL CONFERENCE
No pre-proposal conference will be held for this procurement. Questions on the solicitation may be submitted in accordance with provision E.2.13.

E.2.13 QUESTIONS CONCERNING THE SOLICITATION
Any questions concerning the solicitation MUST be submitted in writing in the Contracting Officer NO LATER THAN January 15, 2010. Questions are to be submitted via e-mail to amy.lineberry@gsa.gov. Each question should clearly specify the RFP area to which it refers. All questions will be provided to ALL prospective offerors through a solicitation amendment posted on the internet at the web page address of www.fedbizopps.gov. The identity of the prospective offerors asking the questions will be withheld. Questions received in the contracting officer after January 15, 2010 may or may not be addressed at the discretion of the Contracting Officer.

E.2.14 CLOSING DATE AND SUBMISSION OF OFFERS
1. Offers are due in the PBS Region 8 (8P2PQ) Contracting Officer NO LATER THAN 4:30 P.M. Mountain Standard Time on January 29, 2010. Mailed offers shall be sent to the attention of the Contracting Officer at the address listed in Block 9 of the SF 1449. Hand carried offers shall be delivered to the Denver Federal Center, Building 41, Ambassadors Desk, Denver, CO. It is preferred that offerors mail offers to the designated mailing address rather than hand carry them to the Contracting Office. *Offers electing to hand carry proposals assume all risk for late submission of offers.*

2. Offers shall place the following information on the outside of the envelope/package:

Sealed Proposal: DO NOT OPEN
Solicitation Number: GS-08P-09-JE-C-0044
Due Date: January 29, 2010
Time: 4:30 P.M. MST

3. Offerors are discouraged from placing their company name on the outside of the envelope/package.

E.2.15 OFFERORS SEEKING INFORMATION FROM INCUMBENT CONTRACT EMPLOYEES AND LETTERS OF INTENT
The model contract provisions set forth in this solicitation and the Performance Work Statement, including labor category descriptions, represent a requirement for long-term, on-site support services for GSA, Region 8. As such, GSA, Region 8 does have in place two contracts with two contractors that provide similar support services to service centers and business lines within the organization. Many of the current contractor employees have extensive knowledge of and expertise in the Region's programs, practices and procedures.

Region 8 places a high priority on maintaining a stable and expert workforce, and contractor employees performing on-site support services play an important role in meeting it's mission. Contact with current contractor is therefore encouraged; however, any meetings, discussions or interviews offerors may to

choose to arrange MUST take place outside of working hours of such contractor employees. Offerors may submit notices via e-mail that will be accessible by Region 8's affected contractor employees at the following address: support.services@gsa.gov

Letters of intent signed by contractor employees subject to an offerors success cause confusion and anxiety for the employees. Consequently, it is neither desired nor required that letter of intent be signed by current contract employees or provided as part of an offerors proposal.

E.2.16 PROPOSAL PREPARATION INSTRUCTIONS - GENERAL

1. Written proposal materials must conform to solicitation provisions and be prepared in accordance with this section. To aid in evaluation, the written proposal materials shall be clearly and concisely presented as well as cross indexed as appropriate. All materials shall be appropriately numbered and identified with the name of the Offeror, the date, and the solicitation number to the extent practicable.

2. Overall Arrangement of Proposal: The overall proposal shall consist of three (3) volumes individually titled as stated below. Volumes I and II may be combined into one binder; Volume III shall be presented in a separate binder. The Offeror shall submit the applicable number of copies of each proposal volume as stated below.

VOLUME NUMBER	TITLE	NUMBER OF COPIES
Volume I	Offer and Other Documents	4
Volume II	Price Proposal	4
Volume III	Technical Proposal	6

3. Format and Page Limitation for Volume III, Technical Proposal

a. Factor 1, Key personnel: No more than a total of three (3) single-sided 8.5" x 11" pages. Resumes shall be prepared using font Ariel and size 11.

b. Factor 2, Past Performance: No more than five (5) Performance Questionnaires per each participating firm)i.e. Offeror, price contract, subcontractor, Joint Venture Partner, etc.) and one Past Performance Matrix (Attachment ?) per firm. If explanatory information is provided to address less than satisfactory performance the limit is one page, doubled spaced. All narrative text shall be double spaced and prepared using the following font and size: Font: Ariel; Size 11.

c. Factor 3, Staffing Plan and 4 Management and Quality Control Plan: No more than a total of twelve (12) single-sided 8.5" x 11" single spaced, size 11 Ariel font pages are to be submitted to address Factors 3 and 4 combined. All narrative text shall be double spaced and prepared using the following font and size: Font: Ariel; Size 11. <u>The Government's evaluation team will not evaluate any information provided on pages that exceed the 12 page limitation for Factors 3 and 4 combined. The page limitation applies to all narrative, tables, charts, or any other material provided to address Factors 3 and 4, except the title page and table of contents, if any.</u> Offerors are cautioned that general marketing information is neither requested nor desired and, if submitted, will be counted toward page limitation. Rather Offerors would succinctly address the specific information requested in Factors 3 and 4.

E.2.17 PROPOSAL PERPARATION INSTRUCTIONS - VOLUME I, OFFER AND OTHER DOCUMENTS

1. General: Volume I, Offer and Other Documents, consists of the actual offer to enter into a contract to perform the desired work and includes the Standard Form 1449; offeror eligibility information; acknowledgement of amendments; completed Section E clauses requiring fill-in's, if any; Offeror Representations and Certifications; and a summary of exceptions and deviations taken, if any. The format and content for each submission are as set forth below. Documents shall be included in Volume I in the order listed.

a. The Proposal Form Standard Form 1449: The Standard Form 1449 (Blocks 12, 17, 23, 24 and 30) is to fully executed and used as the cover sheet (or first page) of Volume I, Offer and Other Documents. The person signing the Proposal Form must have the authority to commit the Offeror to all of the provisions of the proposal, fully recognizing that the Government has the right, by terms of the Solicitation, to make an award without further discussions, if desired.

b. Offeror Eligibility Information: The Offeror shall provide the certification required by 13 CFR 126.601 and any explanatory information or other documentation necessary to support it's eligibility for award of a contract considering the socioeconomic set-aside applicable to this procurement. For example, is the Offeror intends to enter into a Joint Venture or other type of business relationship with another contractor to perform this contract, the Offeror shall provide all pertinent information necessary to confirm that it meets the set-aside eligibility criteria. The government may provide such documentation to Legal Counsel as well as the Small Business Administration for review if necessary to confirm that the Offeror is eligible for award under the set-aside program. Offerors are reminded that a joint venture (see FAR 19.101) may be considered a Service Disabled Veteran Owned Small Business (SDVOSB), and eligible for award of a contract under the SDVOSB Set-aside, only if the business entity meets all the criteria set forth in 13 CFR 126.616. Restrictions associated with subcontracting under a SDVOSB set-aside are set forth in FAR 52.219-3, 13 CFR 126.615, and 13 CFR 126.700.

c. Acknowledgement of Amendments: Offerors shall acknowledge all solicitation amendments using one of the methods set forth in Block 11 of the Standard Form 30.

d. Exceptions and Deviations taken to the Contract:

i. The Offeror shall identify and explain any exceptions or deviations taken, or conditional assumptions made, with respect to the contract; Offeror Representations, and Other Statements of the Offerors; the requirements of this section; and any other matters included in Volume I – offer and Other Documents.

ii. Any exceptions or deviations taken must contain sufficient amplification and justification to permit evaluation. The benefit to the Government shall be explained for each exception taken. Such exceptions will not automatically cause a proposal to be unacceptable; however, a large number of exceptions, or one or more significant exceptions not providing benefit to the Government, may result in rejection of the proposal as unacceptable.

iii. Offerors are reminded that the Government intends to award without discussions; thus the initial evaluation of the offeror's proposals will be made considering any exceptions and deviations taken to the contract.

E.2.18 PROPOSAL PREPARATION INSTRUCTIONS – VOLUME II, PRICE PROPOSAL

1. General: Volume II, Price Proposal, consists of the Offeror's proposed prices to perform the Support Service and information other than cost or pricing data.

2. Section B, Supplies or Service and Prices/Costs:

a. The Offeror shall enter prices for all line items in the price schedule applicable to the Base Period and all Option Periods (solicitation pages 2-4). Hourly rates proposed shall be fully burdened labor rates and include the base hourly rate; fringe benefits including Health & Welfare, vacation, holiday and other leave pay; overheads; general and administrative expenses; and profit. See also clause D.26, Employee Awards and Recognition Program.

b. The Contracting Officer has determined that all labor categories are subject to the Service

Contract Act. Pursuant to FAR 52.222-43, Offerors should not include any allowance for any contingency to cover increased costs for which adjustment is provided under this clause for those positions covered by an applicable wage determination.

c. For those labor categories not currently contained on the wage determination, the Contractor will be required to confirm the wages with the Department of Labor after contract award for the base and all option periods. It is expected that the Contractor will request conformance of wages at the hourly rates proposed for those labor categories, and proposed prices will be evaluated accordingly. Offerors should escalate hourly rates appropriately in the option years to reflect cost-of-living or other adjustments for those labor categories that will require conformance actions, since there will be no adjustments allowed the Contractor pursuant to FAR 52.222-43 after award.

d. On the Standard Form 1449, Schedule B, Line Items 0064, 1064, 2088, 3088 and 4088 for Over Time shall all be priced at $15,000.00 each; Line Items 0065, 1065, 2089, 3089 and 4089 for Travel shall all be priced at $20,000.00 each; Line Items 0066, 1066, 2090, 3090, 4090 for training shall all be priced at $10,000 each.

e. Information Other Than cost or Pricing Data: Information other than cost or pricing data is required to enable a meaningful evaluation of the Offeror's proposed prices. The Offeror shall provide a price breakdown for each fully burdened labor rate proposed in Section B to show the following:

i. Base hourly rate

ii. All other costs; e.g., safety equipment (where applicable), fringe benefits such as payroll taxes (amount and percentage), Health & Welfare, vacation, holiday, and other leave pay; general and administrative expenses; overhead; and profits.

iii. Total fully burdened labor rate (identical to rate shown in Section B price schedule)

To provide the information, the Offeror shall use the Price Breakdown Worksheet at Section E, Attachment A .

E.2.19 PROPOSAL PREPARATION INSTRUCTIONS – VOLUME III, TECHICAL PROPOSAL

**** Offerors shall not include any pricing information in Volume III, Technical Proposal ****

1. General: Volume III, Technical Proposal, consists of the Offeror's past performance reference information, and a narrative discussion of the Offeror's proposed staffing plan and management and quality control plan. The format and content for Volume III are as set forth below; documents shall be included in Volume III in the order listed.

a. Factor 1, Key personnel:
(i). The offeror will be evaluated on the resumes submitted for the key personnel positions, those on-site and those located in the corporate office. The resumes will be critiqued for experience managing employees, experience in recruitment efforts, ability to interview, and experience in solving performance problems, communication skills and management style.

b. Factor 2, Past Performance:
(i) Offerors will be evaluated based on their performance under current and prior contracts. Performance information will be used for both responsibility determinations and as an evaluation factor against which offerors' relative rankings will be compared to assure best

value to the Government. The Past Performance Questionnaires provided by each Offeror will be used by the Source Selection Evaluation Board in obtaining performance data. Information known by the Government, obtained from references other than those identified by the Offeror, or obtained from other sources such as past performance databases will also be used in the evaluation of the offerors past performance. If the Offeror does not have any established past performance, the Offeror will be given a neutral rating and will not be evaluated favorably or unfavorably for this criterion. If the Government's attempts at gathering performance information fail, and the Offeror has been notified and unable to correct this problem, the Offeror will likewise be given a neutral rating and will not be evaluated favorably or unfavorably for this criterion. All information gathered from any source by the Government will be used to evaluate past performance.

ii. Offerors will be evaluated in the areas of quality and timeliness of services provided, ability to recruit and retain qualified staff, and business relations. Higher ratings will be assigned to those Offerors who clearly demonstrate through reference checks and other sources of information obtained a record of high quality of performance on multi-functional on-site support services contracts of very similar scope, complexity and size.

iii.. To demonstrate the ability to perform work required by this contract, the Offeror, including all parties to a Joint Venture or any proposed subcontractors, shall each provide questionnaires for no more that five (5) contracts or subcontracts performed during the five (5) years prior to the date of issuance of this solicitation that are relevant in scope, complexity, and size to the proposed work. This may include contracts that are currently being performed as well as completed contracts. Each delivery or task order issued under a GSA Federal Supply Schedule is considered a "contract" for purposes of the 5-contract limitation on reporting past performance. However, a continuous stream of FSS task/delivery orders issued to the Offeror under the same FSS master contract by the same Government ordering office for essentially the same services without a break in contractual coverage such that it constitutes a continuation of the same requirement may be considered one "contract" for purposes of reporting past performance. In those instances, Offerors shall provide the individual task order number, periods of performance, and dollar values for each order in the stream of orders alleged to constitute one continuous requirement, which will be subject to verification by the ordering office during reference checks conducted by the Government. The detailed information shall be provided in the last column of the Past Performance Matrix, Attachment B to Section E.

iv. The "Past Performance Questionnaire" to be submitted is provided as Attachment C to Section E. **Offerors shall complete Section I and II of each questionnaire with all the reqired information and submit the questionnaires with its proposal. Failure to properly complete Sections I and II of each questionnaire may negatively impact the Government's ability to obtain and evaluate pertinent information.**

v.The Offeror (and any proposed subcontractors or Joint Venture partners) shall also provide a matrix that aligns the contracts provided as past performance references with the labor categories of this solicitation. **A separate matrix shall be provided for each firm proposed to participate in the contract resulting form this solicitation (i.e., one matrix for the offeror or prime contractor, one matrix for the subcontractor, one matrix for each of the Joint Venture partners, etc.).** The reference contract numbers will appear on the Y-axis of the matrix. The labor categories will appear on the X-axis of the matrix. At each junction, the Offeror will indicate its experience providing this category on the referenced contract using the following abbreviation key:

O Provided this or a very similar labor category under this contract as the sole contractor

P Provided this or a very similar labor category under this contract as a prime contractor; other services under the contract were provided by one or more subcontractors
S Provided this or a very similar labor category under this contract as a subcontractor
J Provided this or a very similar labor category under this contract as a joint venture partner
N Did not provide this labor category under this contract

Since Past Performance Questionnaires are restricted to no more than 5 per participating firm. There should be no more that 5 entries on the Y-axis of each firm's matrix. The format of this matrix is included as Attachment B to Section E of this solicitation.

vi. References provided will be reviewed by the Government to identify those most representative of the required Support Services. The government reserves the right to limit the references it ultimately contacts to a reasonable number that will allow for an adequate evaluation of each proposal. The government further reserves the right to contact reference or use sources other than those provided by the Offeror to obtain information related to past and present performance. Other sources may include, but are not limited to, the Past Performance Information Retrieval System; Federal, State or local governmental agencies; and private sector businesses. The results of all information obtained via reference checks and from other sources will be used to evaluate the Offeror under this evaluation factor.

vii. The Offeror should disclose any instances in which its past performance on a particular contract may be considered by others to be less than fully satisfactory by attaching a brief narrative to the applicable Performance Questionnaire. The Offeror should relate pertinent facts and circumstance and describe any remedial action taken or to be taken to correct the deficiency. Failure to disclose such instance may result in a determination that the Offeror has been less than candid with the Government, which could result in an unfavorable assessment of the Offeror's performance record.

viii. Limited exchanges between the government and Offerors may occur to clarify the relevance of an Offeror's past and current performance information and adverse past performance information to which the Offeror has not previously had an opportunity to respond. Such exchanges are not considered discussions within the meaning of FAR part 15.

ix. The Offeror should contact its references in some fashion with regard to this procurement to alert the references that the Government may be conducting telephone queries for information. It is suggested that Offeror inform its references using the "Client Authorization letter" included as Attachment H to Section J in order to authorize the reference to release such data as may be necessary for the Government's evaluation of past/present performance.

x. Performance under current and prior contracts is proprietary source selection information; therefore, detailed performance information and discussions, if required, will be presented and held only with the Contractor under review. Any other Contractors involved in the proposal that have business arrangements and relationships with the Contractor under review will be informed of the overall results of the review only if the affected Contractor agrees to release this information.

c. Factor 3, Staffing Plan: Offerors will be evaluated on their proposed approach to recruit, maintain and employ staff for this project while sustaining continuity. Particular attention will be given to the offerors ability to attract and employ qualified staff. The offerors method for and commitment to providing timely and effective replacement or additional staff when required to provide quality services and stability throughout the life of the contract will be evaluated for

feasibility, effectiveness and innovation. Higher ratings will be assigned to offerors whose recruitment and staffing plan and benefits of employment reflect a sound management approach and support retention of qualified staff and minimize turnover.

d. Factor 4, Management and Quality Control Plan: The proposed approach to contract management will be evaluated in terms of the Offerors ability to provide the various required functions, resolve performance problems, assure overall control of the contract effort and provide concise and effective reports and submittals. The Government will evaluate the Contract Manager's responsibility and authority; the type and degree of corporate resources and involvement that will support this contract; and the proposed approach to utilizing a Project Manager to provide on-site oversight of contractor employees and interface with Government personnel. The Offerors quality control procedures and techniques to be used as a self-evaluation process to assure the Government of acceptable quality levels of service will be evaluated for soundness of approach. The Offerors methodology and samples of monthly reports and submittals. Higher ratings will be given to Offerors demonstrating a sound and efficient management approach with a strong commitment to customer service and effective quality control.

E.2.20 OFFER ACCEPTANCE PERIOD

The Offeror agrees, by completing Blocks 30a, 30b and 30c of the Standard form 1449, to hold its offer firm for a period of not less than 90 calendar days from the date specified in the solicitation for receipt of offers.

E.2.21 TEAMING ARRANGEMENTS

The General Services Administration recognizes teaming arrangements in accordance with FAR 9.6. All offerors who are submitting proposals shall include all required information that are included in FAR 9.6.

E.3 52.212-2 EVALUATION-COMMERCIAL ITEMS (JAN. 1999)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

Technical Evaluation Factors

1. Key personnel
2. Past Performance
3. Staffing Plan
4. Management and Quality Control Plan

Price Evaluation

Technical evaluation factors are listed in descending order of importance, with Factor 1 being somewhat more important than Factors 2, 3 and 4 which are equal in importance. All evaluation factors other then price, when combined are somewhat more important than price in determining the best value to the Government.

(b) *Options*. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

E.3.1 52.217-5 - EVALUATION OF OPTIONS (JULY 1990)

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

E.3.2 PROPOSAL EVALUATION - GENERAL

1. In accordance with FAR Subpart 15.3, Source Selection, a Technical Evaluation Panel (TEP) has been established to evaluate proposals submitted for this acquisition, with assistance from non-Government advisors if required. Using the evaluation criteria set forth in Clause E.3, 52.212-2 Evaluation—Commercial Items (Jan 1999) proposals received in response to the Request for Proposals will be evaluated in accordance with applicable Federal and General Services Administration acquisition regulations and Agency policies and procedures. A separate risk assessment evaluation will not be conducted as part of this evaluation; rather, the TEP will identify and document risks associated with any weaknesses and deficiencies in an offeror's proposal for each of the evaluation criteria set forth in Clause E.3, 52.212-2. These risks will be evaluated in conjunction with the evaluation factors to which they relate and considered in the selection of the offeror for award. For these purposes, risk is defined as that which may cause disruption to service, increase in cost, and/or degradation of performance. The Offeror selected for award will be the responsible Offeror whose proposal is determined to be most advantageous to the Government, considering the criteria set forth in Clause E.3, 52.212-2.

3. The proposal preparation instructions contained in Clause E.2.17 are designed to provide guidance to Offerors concerning the type and depth of information the TEP considers necessary to conduct an informed evaluation of each proposal. A proposal may be eliminated from further consideration before a detailed evaluation is performed if the proposal is considered so grossly and obviously deficient as to be totally unacceptable on its face or which costs are so inordinately high or unrealistically low. For example, a proposal will be deemed unacceptable if it does not represent a reasonable initial effort to address itself or the essential requirements of the solicitation, or if it clearly demonstrates that the offeror does not understand the requirement of the solicitation. In the event a proposal is rejected, a notice will be sent to the Offeror stating the reason(s) that the proposal will not be considered for further evaluation.

4. When the term 'Offeror" is used, it is defined as a single contractor, or a contractor and any proposed subcontractors, or a Joint Venture, as applicable.

5. In conducting its evaluation of proposals, the Government may seek information from any source it deems appropriate to obtain or validate information regarding an offeror's past performance or ability to satisfy the requirements of the contemplated contract. If any non-Government personnel are utilized in the evaluation of proposals, such personnel will be required to agree in writing that they will use the information contained in the proposals, only for GSA evaluation purposes and to treat the information obtained in strict confidence.

E.4 52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS-COMMERCIAL ITEMS (AUG 2009)

An offeror shall complete only paragraph (b) of this provision if the offeror has completed the annual representations and certifications electronically at http://orca.bpn.gov. If an offeror has not completed the annual representations and certifications electronically at the ORCA website, the offeror shall complete only paragraphs (c) through (m) of this provision.

(a) *Definitions*. As used in this provision—

"Emerging small business" means a small business concern whose size is no greater than 50 percent of the numerical size standard for the NAICS code designated.

"Forced or indentured child labor" means all work or service—

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

"Inverted domestic corporation" means a foreign incorporated entity which is treated as an inverted domestic corporation under 6 U.S.C. 395(b), *i.e.*, a corporation that used to be incorporated in the United States, or used to be a partnership in the United States, but now is incorporated in a foreign country, or is a subsidiary whose parent corporation is incorporated in a foreign country, that meets the criteria specified in 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

"Manufactured end product" means any end product in Federal Supply Classes (FSC) 1000-9999, except—

(1) FSC 5510, Lumber and Related Basic Wood Materials;

(2) Federal Supply Group (FSG) 87, Agricultural Supplies;

(3) FSG 88, Live Animals;

(4) FSG 89, Food and Related Consumables;

(5) FSC 9410, Crude Grades of Plant Materials;

(6) FSC 9430, Miscellaneous Crude Animal Products, Inedible;

(7) FSC 9440, Miscellaneous Crude Agricultural and Forestry Products;

(8) FSC 9610, Ores;

(9) FSC 9620, Minerals, Natural and Synthetic; and

(10) FSC 9630, Additive Metal Materials.

"Place of manufacture" means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

"Restricted business operations" means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate—

(1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;

(2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;

(3) Consist of providing goods or services to marginalized populations of Sudan;

(4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;

(5) Consist of providing goods or services that are used only to promote health or education; or

(6) Have been voluntarily suspended.

"Service-disabled veteran-owned small business concern"—

(1) Means a small business concern—

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

"Veteran-owned small business concern" means a small business concern—

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned business concern" means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

"Women-owned small business concern" means a small business concern—

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

(b)

(1) *Annual Representations and Certifications*. Any changes provided by the offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications posted on the Online Representations and Certifications Application (ORCA) website.

(2) The offeror has completed the annual representations and certifications electronically via the ORCA website at http://orca.bpn.gov. After reviewing the ORCA database information, the offeror verifies by submission of this offer that the representations and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications—Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and

applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs _____.

[*Offeror to identify the applicable paragraphs at (c) through (n) of this provision that the offeror has completed for the purposes of this solicitation only, if any.*
These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.
Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on ORCA.]

(c) Offerors must complete the following representations when the resulting contract will be performed in the United States or its outlying areas. Check all that apply.

(1) *Small business concern*. The offeror represents as part of its offer that it o is, o is not a small business concern.

(2) *Veteran-owned small business concern*. [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision*.] The offeror represents as part of its offer that it o is, o is not a veteran-owned small business concern.

(3) *Service-disabled veteran-owned small business concern*. [*Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision*.] The offeror represents as part of its offer that it o is, o is not a service-disabled veteran-owned small business concern.

(4) *Small disadvantaged business concern*. [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision*.] The offeror represents, for general statistical purposes, that it o is, o is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) *Women-owned small business concern*. [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision*.] The offeror represents that it o is, o is not a women-owned small business concern.

Note: Complete paragraphs (c)(6) and (c)(7) only if this solicitation is expected to exceed the simplified acquisition threshold.

(6) *Women-owned business concern (other than small business concern*). [*Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision*.] The offeror represents that it o is a women-owned business concern.

(7) *Tie bid priority for labor surplus area concerns*. If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:_____

(8) Small Business Size for the Small Business Competitiveness Demonstration Program and for the Targeted Industry Categories under the Small Business Competitiveness Demonstration Program. [*Complete only if the offeror has represented itself to be a small business concern under the size standards for this solicitation*.]

(i) [*Complete only for solicitations indicated in an addendum as being set-aside for emerging small businesses in one of the designated industry groups (DIGs).*] The offeror represents as part of its offer that it o is, o is not an emerging small business.

(ii) [*Complete only for solicitations indicated in an addendum as being for one of the targeted industry categories (TICs) or designated industry groups (DIGs).*] Offeror represents as follows:

(A) Offeror's number of employees for the past 12 months (check the Employees column if size standard stated in the solicitation is expressed in terms of number of employees); or

(B) Offeror's average annual gross revenue for the last 3 fiscal years (check the Average Annual Gross Number of Revenues column if size standard stated in the solicitation is expressed in terms of annual receipts).

(*Check one of the following*):

Number of Employees	**Average Annual Gross Revenues**
__ 50 or fewer	__ $1 million or less
__ 51–100	__ $1,000,001–$2 million
__ 101–250	__ $2,000,001–$3.5 million
__ 251–500	__ $3,500,001–$5 million
__ 501–750	__ $5,000,001–$10 million
__ 751–1,000	__ $10,000,001–$17 million
__ Over 1,000	__ Over $17 million

(9) [*Complete only if the solicitation contains the clause at FAR 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns, or FAR 52.219-25, Small Disadvantaged Business Participation Program—Disadvantaged Status and Reporting, and the offeror desires a benefit based on its disadvantaged status*.]

(i) *General.* The offeror represents that either—

(A) It o is, o is not certified by the Small Business Administration as a small disadvantaged business concern and identified, on the date of this representation, as a certified small disadvantaged business concern in the database maintained by the Small Business Administration (PRO-Net), and that no material change in disadvantaged ownership and control has occurred since its certification, and, where the concern is owned by one or more individuals claiming disadvantaged status, the net worth of each individual upon whom the certification is based does not exceed $750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); or

(B) It o has, o has not submitted a completed application to the Small Business Administration or a Private Certifier to be certified as a small disadvantaged business concern in accordance with 13 CFR 124, Subpart B, and a decision on that application is pending, and that no material change in disadvantaged ownership and control has occurred since its application was submitted.

(ii) o *Joint Ventures under the Price Evaluation Adjustment for Small Disadvantaged Business Concerns.* The offeror represents, as part of its offer, that it is a joint venture that complies with the requirements in 13 CFR 124.1002(f) and that the representation in paragraph (c)(9)(i) of this provision is accurate for the small disadvantaged business concern that is participating in the joint venture. [*The offeror shall enter the name of the small disadvantaged business concern that is participating in the joint venture:* _____.]

(10) *HUBZone small business concern*. [*Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision*.] The offeror represents, as part of its offer, that—

(i) It o is, o is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR Part 126; and

(ii) It o is, o is not a joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. [*The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture*: _____.] Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(d) Representations required to implement provisions of Executive Order 11246—

(1) Previous contracts and compliance. The offeror represents that—

(i) It o has, o has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and

(ii) It o has, o has not filed all required compliance reports.

(2) *Affirmative Action Compliance*. The offeror represents that—

(i) It o has developed and has on file, o has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 cfr parts 60-1 and 60-2), or

(ii) It o has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) *Certification Regarding Payments to Influence Federal Transactions (*31 U.S.C. 1352*)*. (Applies only if the contract is expected to exceed $100,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(f) *Buy American Act Certificate*. (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American Act—Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of “domestic end product.”

The terms “commercially available off-the-shelf (COTS) item” “component,” “domestic end product,” “end product,” “foreign end product,” and “United States” are defined in the clause of this solicitation entitled “Buy American Act—Supplies.”

(2) Foreign End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)(1) *Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate*. (Applies only if the clause at FAR 52.225-3, Buy American Act—Free Trade Agreements—Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms “Bahrainian, Moroccan, Omani, or Peruvian end product,” “commercially available off-the-shelf (COTS) item,” “component,” “domestic end product,” “end product,” “foreign end product,” “Free Trade Agreement country,” “Free Trade Agreement country end product,” “Israeli end product,” and “United States” are defined in the clause of this solicitation entitled “Buy American Act—Free Trade Agreements–Israeli Trade Act.”

(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Moroccan, Omani, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled “Buy American Act—Free Trade Agreements—Israeli Trade Act”:

Free Trade Agreement Country End Products (Other than Bahrainian, Moroccan, Omani, or Peruvian End Products) or Israeli End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled “Buy American Act—Free Trade Agreements—Israeli Trade Act.” The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of “domestic end product.”

Other Foreign End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(2) *Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate, Alternate I*. If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act":

Canadian End Products:

Line Item No.
_____
_____
_____

[*List as necessary*]

(3) *Buy American Act—Free Trade Agreements—Israeli Trade Act Certificate, Alternate II*. If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled "Buy American Act—Free Trade Agreements—Israeli Trade Act":

Canadian or Israeli End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(4) *Trade Agreements Certificate*. (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(4)(ii) of this provision, is a U.S.-made or designated country end product, as defined in the clause of this solicitation entitled "Trade Agreements."

(ii) The offeror shall list as other end products those end products that are not U.S.-made or designated country end products.

Other End Products:

Line Item No.	Country of Origin
_____	_____
_____	_____
_____	_____

[*List as necessary*]

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items covered by the WTO GPA, the Government will evaluate offers of U.S.-made or designated country end products without regard to the restrictions of the Buy American Act. The Government will consider for award only offers of U.S.-made or designated country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) *Certification Regarding Responsibility Matters (Executive Order 12689*). (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals—

(1) o Are, o are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(2) o Have, o have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property;

(3) o Are, o are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses enumerated in paragraph (h)(2) of this clause; and

(4) o Have, o have not, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds $3,000 for which the liability remains unsatisfied.

(i) Taxes are considered delinquent if both of the following criteria apply:

(A) *The tax liability is finally determined*. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(B) *The taxpayer is delinquent in making payment*. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(ii) *Examples*.

(A) The taxpayer has received a statutory notice of deficiency, under I.R.C. §6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(B) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. §6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(C) The taxpayer has entered into an installment agreement pursuant to I.R.C. §6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(D) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. §362 (the Bankruptcy Code).

(i) Certification Regarding Knowledge of Child Labor for *Listed End Products (Executive Order 13126)*. [*The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at* 22.1503*(b)*.]

(1) *Listed end products*.

Listed End Product	Listed Countries of Origin
_____	_____
_____	_____

(2) *Certification*. [*If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block*.]

[ ] (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

[ ] (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(j) *Place of manufacture.* (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—

(1) o In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or

(2) o Outside the United States.

(k) *Certificates regarding exemptions from the application of the Service Contract Act.* (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services.) [*The contracting officer is to check a box to indicate if paragraph (k)(1) or (k)(2) applies.*]

[ ] (1) Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The offeror o does o does not certify that—

(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;

(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and

(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

[ ] (2) Certain services as described in FAR 22.1003-4(d)(1). The offeror o does o does not certify that—

(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));

(iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.

(3) If paragraph (k)(1) or (k)(2) of this clause applies—

(i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Act wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and

(ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.

(l) *Taxpayer Identification Number (TIN) (26 U.S.C. 6109, 31 U.S.C. 7701)*. (Not applicable if the offeror is required to provide this information to a central contractor registration database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting

requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) *Taxpayer Identification Number (TIN)*.

- o TIN: _____.
- o TIN has been applied for.
- o TIN is not required because:
- o Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
- o Offeror is an agency or instrumentality of a foreign government;
- o Offeror is an agency or instrumentality of the Federal Government.

(4) *Type of organization*.

- o Sole proprietorship;
- o Partnership;
- o Corporate entity (not tax-exempt);
- o Corporate entity (tax-exempt);
- o Government entity (Federal, State, or local);
- o Foreign government;
- o International organization per 26 CFR 1.6049-4;
- o Other _____.

(5) *Common parent*.

- o Offeror is not owned or controlled by a common parent;
- o Name and TIN of common parent:

  Name _____.

  TIN _____.

(m) *Restricted business operations in Sudan*. By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(n) Prohibition on Contracting with Inverted Domestic Corporations.

(1) *Relation to Internal Revenue Code*. A foreign entity that is treated as an inverted domestic corporation for purposes of the Internal Revenue Code at 26 U.S.C. 7874 (or would be except that the inversion transactions were completed on or before March 4, 2003), is also an inverted domestic corporation for purposes of 6 U.S.C. 395 and for this solicitation provision (see FAR 9.108).

(2) *Representation*. By submission of its offer, the offeror represents that it is not an inverted domestic corporation and is not a subsidiary of one.

E.5 52.203-11 CERTIFICATION DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS (SEPT 2007)

(a) *Definitions.* As used in this provision—"Lobbying contact" has the meaning provided at 2 U.S.C. 1602(8). The terms "agency," "influencing or attempting to influence," "officer or employee of an

agency," "person," "reasonable compensation," and "regularly employed" are defined in the FAR clause of this solicitation entitled "Limitation on Payments to Influence Certain Federal Transactions" (52.203-12).

(b) *Prohibition*. The prohibition and exceptions contained in the FAR clause of this solicitation entitled "Limitation on Payments to Influence Certain Federal Transactions" (52.203-12) are hereby incorporated by reference in this provision.

(c) *Certification*. The offeror, by signing its offer, hereby certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on its behalf in connection with the awarding of this contract.

(d) *Disclosure*. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.

(e) *Penalty*. Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by 31 U.S.C. 1352.Any person who makes an expenditure prohibited under this provision or who fails to file or amend the disclosure required to be filed or amended by this provision, shall be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

E.6 52.204-3 TAXPAYER IDENTIFICATION (OCT 1998)

Definitions.

"Common parent," as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

"Taxpayer Identification Number (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

Taxpayer Identification Number (TIN).

[ ] TIN: _____.

[ ] TIN has been applied for.

[ ] TIN is not required because:
[ ] Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
[ ] Offeror is an agency or instrumentality of a foreign government;
[ ] Offeror is an agency or instrumentality of the Federal Government.

(e) Type of organization.
[ ] Sole proprietorship;
[ ] Partnership;
[] Corporate entity (not tax-exempt);
[ ] Corporate entity (tax-exempt);
[ ] Government entity (Federal, State, or local);
[ ] Foreign government;
[ ] International organization per 26 CFR 1.6049-4;
[ ] Other_____.

(f) Common Parent.
[] Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.
[ ] Name and TIN of common parent:
Name_____
TIN_____

E.7 52.204-6 DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER (APR. 2008)

(a) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation “DUNS” or “DUNS+4” followed by the DUNS number or “DUNS+4” that identifies the offeror’s name and address exactly as stated in the offer. The DUNS number is a nine-digit number assigned by Dun and Bradstreet, Inc. The DUNS+4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the offeror to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see Subpart 32.11) for the same concern.

(b) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number—

(i) Via the Internet at http://fedgov.dnb.com/webform or if the offeror does not have internet access, it may call Dun and Bradstreet at 1-866-705-5711 if located within the United States; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office. The offeror should indicate that it is an offeror for a U.S. Government contract when contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business name.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company physical street address, city, state and ZIP Code.

(iv) Company mailing address, city, state and ZIP Code (if separate from physical).

(v) Company telephone number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.
(ix) Line of business (industry).
(x) Company Headquarters name and address (reporting relationship within your entity).

E.8 52.209-5 CERTIFICATION REGARDING RESPONSIBILITY MATTERS (DEC 2008)

(a)(1) The Offeror certifies, to the best of its knowledge and belief, that—

(i) The Offeror and/or any of its Principals—

(A) Are o are not o presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have o have not o, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, violating Federal criminal tax laws, or receiving stolen property;

(C) Are o are not o presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (a)(1)(i)(B) of this provision;

(D) Have o, have not o, within a three-year period preceding this offer, been notified of any delinquent Federal taxes in an amount that exceeds $3,000 for which the liability remains unsatisfied.

(1) Federal taxes are considered delinquent if both of the following criteria apply:

(i) *The tax liability is finally determined*. The liability is finally determined if it has been assessed. A liability is not finally determined if there is a pending administrative or judicial challenge. In the case of a judicial challenge to the liability, the liability is not finally determined until all judicial appeal rights have been exhausted.

(ii) *The taxpayer is delinquent in making payment*. A taxpayer is delinquent if the taxpayer has failed to pay the tax liability when full payment was due and required. A taxpayer is not delinquent in cases where enforced collection action is precluded.

(2) *Examples*.

(i) The taxpayer has received a statutory notice of deficiency, under I.R.C. § 6212, which entitles the taxpayer to seek Tax Court review of a proposed tax deficiency. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek Tax Court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(ii) The IRS has filed a notice of Federal tax lien with respect to an assessed tax liability, and the taxpayer has been issued a notice under I.R.C. § 6320 entitling the taxpayer to request a hearing with the IRS Office of Appeals contesting the lien filing, and to further appeal to the Tax Court if the IRS determines to sustain the lien filing. In the course of the hearing, the taxpayer is entitled to contest the underlying tax liability because the taxpayer has had no prior opportunity to contest the liability. This is not a delinquent tax because it is not a final tax liability. Should the taxpayer seek tax court review, this will not be a final tax liability until the taxpayer has exercised all judicial appeal rights.

(iii) The taxpayer has entered into an installment agreement pursuant to I.R.C. § 6159. The taxpayer is making timely payments and is in full compliance with the agreement terms. The taxpayer is not delinquent because the taxpayer is not currently required to make full payment.

(iv) The taxpayer has filed for bankruptcy protection. The taxpayer is not delinquent because enforced collection action is stayed under 11 U.S.C. 362 (the Bankruptcy Code).

(ii) The Offeror has o has not o, within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) “Principal,” for the purposes of this certification, means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (*e.g.*, general manager; plant manager; head of a subsidiary, division, or business segment; and similar positions).

This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

(b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror’s responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

E.9 52.216-1 TYPE OF CONTRACT (APR. 1984)

The government contemplates award of a firm fixed-price contract resulting from this solicitation.

E.10 52.215-20 REQUIREMENTS FOR COST OR PRICING DATA OR INFORMATION OTHER THAN COST OR PRICING DATA (OCT 1997) – ALTERNATE IV (OCT 1997)

(a) Submission of cost or pricing data is not required.

(b) Provide information as set forth in Section E.2.18(d).

E.11 52.219-1 SMALL BUSINESS PROGRAM REPRESENTATION (MAY 2004)

*****NOTWITHSTANDING ORCA CERTIFICATIONS, OFFERORS SHALL COMPLETE THIS CERTIFICATION *****

(a) (1) The North American Industry Classification System (NAICS) code for this acquisition is All Other Professional, Scientific and Technical Services is 541990 and Office Administrative Services is 561110. and the current size standard is $7.0 Million. The NAICS Code for and the current size standard is $7.0 Million.
(2) The small business size standard is $7.0 Million for both NAICS codes.
(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations.
(1) The offeror represents as part of its offer that it [ ] is, [ ] is not a small business concern.
(2) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, for general statistical purposes, that it [ ] is, [ ] is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.
(3) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents as part of its offer that it [ ] is, [ ] is not a women-owned small business concern.
(4) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offferor represents as part of its offer that it [ ] is, [ ] is not a veteran-owned small business concern.
(5) [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.] The offeror represents as part of its offer that is [ ] is, [ ] is not a service-disabled veteran-owned small business concern.
(6) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, as part of its offer, that –
(i) It [ ] is, [ ] is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and
(ii) It [ ] is, [ ] is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(6)(i) of this provision is accurate of the HUBZone small business concern or concerns that are participating in the joint venture. [The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____.] Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(c) Definitions. As used in this provision--
“Service-disabled veteran-owned small business concern”—
(1) Means a small business concern—
(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

“Small business concern,” means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and

qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.
"Veteran-owned small business concern" means a small business concern—

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
(2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.
(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall --

(i) Be punished by imposition of fine, imprisonment, or both;
(ii) Be subject to administrative remedies, including suspension and debarment; and
(iii) Be ineligible for participation in programs conducted under the authority of the Act.

E.12 52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)
The offeror represents that--

(a) It [ ] has, [ ] has not participated in a previous contract or subcontract subject either to the Equal Opportunity clause of this solicitation;

(b) It [ ] has, [ ] has not, filed all required compliance reports; and

(c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

E.13 52.222-24 PRE-AWARD ON-SITE EQUAL OPPORTUNITY COMPLIANCE EVALUATION (FEB1999)
If a contract in the amount of $10 million or more will result from this solicitation, the prospective Contractor and its known first-tier subcontractors with anticipated subcontracts of $10 million or more shall be subject to a pre-award compliance evaluation by the Office of Federal Contract Compliance Programs (OFCCP), unless, within the preceding 24 months, OFCCP has conducted an evaluation and found the prospective Contractor and subcontractors to be in compliance with Executive Order 11246.

E.14 52.222-25 AFFIRMATIVE ACTION COMPLIANCE (APR 1984)
The offeror represents that (a) it [ ] has developed and has on file, [ ] has not developed and does not have on file, at each establishment, affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2), or (b) it [ ] has not previously had contracts subject to

the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

E.15 52.222-38 COMPLIANCE WITH VETERANS' REPORTING REQUIREMENTS (DEC 2001)
By submission of its offer, the offeror represents that, if it is subject to the reporting requirements of 38 U.S.C. 4212(d) (i.e., if it has any contract containing Federal Acquisition Regulation clause 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans), it has submitted the most recent VETS-100 Report required by that clause.

E.16 52.227-15 REPRESENTATION OF LIMITED RIGHTS DATA AND RESTRICTED COMPUTER SOFTWARE (DEC 2007)

(a) This solicitation sets forth the Government's known delivery requirements for data (as defined in the clause at 52.227-14, Rights in Data—General). Any resulting contract may also provide the Government the option to order additional data under the Additional Data Requirements clause at 52.227-16, if included in the contract. Any data delivered under the resulting contract will be subject to the Rights in Data—General clause at 52.227-14 included in this contract. Under the latter clause, a Contractor may withhold from delivery data that qualify as limited rights data or restricted computer software, and deliver form, fit, and function data instead. The latter clause also may be used with its Alternates II and/or III to obtain delivery of limited rights data or restricted computer software, marked with limited rights or restricted rights notices, as appropriate. In addition, use of Alternate V with this latter clause provides the Government the right to inspect such data at the Contractor's facility.

(b) By completing the remainder of this paragraph, the offeror represents that it has reviewed the requirements for the delivery of technical data or computer software and states [*offeror check appropriate block*]—

[ ] (1) None of the data proposed for fulfilling the data delivery requirements qualifies as limited rights data or restricted computer software; or

[ ] (2) Data proposed for fulfilling the data delivery requirements qualify as limited rights data or restricted computer software and are identified as follows:

_____

(c) Any identification of limited rights data or restricted computer software in the offeror's response is not determinative of the status of the data should a contract be awarded to the offeror.

E.17 52.233-2 SERVICE OF PROTEST (SEPT. 2006)
(a) Protests, as defined in section 31.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from:

Amy Lineberry
GSA, PBS Region 8 (8P2PQ)
One Denver Federal Center
P.O. Box 25546
Denver, CO 80225-0546

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

E.18 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)
This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

http://www.arnet.gov/far/

http://acquisition.gov/gsam/

SECTION E - ATTACHMENTS

The following Attachments will NOT become a part of the contract and are deleted on award:

A	Price Breakdown Worksheet
B	Past Performance Matrix
C	Past Performance Questionnaire
D	Client Authorization Letter
E	Estimated Direct Productive Hours for Contract

SECTION E

ATTACHEMENT A

PRICE BREAKDOWN WORKSHEET

PRICE BREAKDOWN WORKSHEET									
LABOR CATEGORY	BASE HOURLY RATE	HEALTH & WELFARE	PAYROLL TAXES	VACATION	HOLIDAY	OTHER LEAVE PAY	OVERHEAD	PROFIT	FULLY BURDENED RATE
BASE PERIOD									
Drafter/CAD Operator I									
Drafter/CAD Operator I Overtime									
Drafter/CAD Operator II									
Drafter/CAD Operator II Overtime									
Drafter/Cad Operator III,CIFM Program Mgr.									
Drafter/Cad Operator III,CIFM Program Mgr.Overtime									
Drafter/ CAD Operator I Part-time									
Contract Specialist I									
Contract Specialist I Overtime									
Contract Specialist II									
Contract Specialist II Overtime									
Contract Specialist III									
Contract Specialist III Overtime									
Contract Specialist IV									
Contract Specialist IV Overtime									
Copywriter									
Copywriter Overtime									
Engineer Technician (Cost Estimator)									
Engineer Technician (Cost Estimator) Overtime									
Graphic Artist									
Graphic Artist Overtime hours									
Drafter/CAD Operator (Interior Designer)									
Drafter/CAD Operator (Interior Des) Overtime									
Drafter/CAD Operator (Landscape Architect)									
Drafter/CAD Operator (Landscape Arch)Overtime									
Logistics Support Technician									
Logistics Support Technician Overtime									
Personal Property Support Technician									
Personal Property Support Technician Overtime									
Procurement Analyst									
Procurement Analyst Overtime									
Procurement Technician (General Clerk IV)									
Procurment Technician Overtime (General clk IV)									
Project Manager I									
Project Manager I Overtime									
Project Manager II									
Project Manager II Overtime									

LABOR CATEGORY	BASE HOURLY RATE	HEALTH & WELFARE	PAYROLL TAXES	VACATION	HOLIDAY	OTHER LEAVE PAY	OVERHEAD	PROFIT	FULLY BURDENED RATE
BASE PERIOD CONTINUED									
Project Manager III									
Project Manager III Overtime									
Quality Assurance Specialist (Inspector)									
Quality Assurance Specialist (Inspector) Overtime									
Realty Specialist									
Realty Specialist Overtime									
Realty Support Technician									
Realty Support Technician Overtime									
Security Specialist I									
Security Specialist I Overtime									
Security Specialist II									
Security Specialsit II Overtime									
Service Order Dispatcher									
Service Order Dispatcher Overtime									
Shipping and Receiving Clerk									
Shipping and Receiving Clerk Overtime									
Video Production Specialist I									
Video Production Specialist I Overtime									
Video Production Specialist II									
Video Production Specialist II Overtime									
Computer Progammer II (Web Programmer)									
Computer Progammer II (Web Programmer) Overtime									
Computer Progammer III (Web Designer)									
Computer Progammer III (Web Designer) Overtime									
Computer Programmer IV (Web Architect)									
Computer Programmer IV (Web Architect) Overtime									
Overtime Money									
Travel Money									
Training Money									
OPTION PERIOD I									
Drafter/CAD Operator I									
Drafter/CAD Operator I Overtime									
Drafter/CAD Operator II									
Drafter/CAD Operator II Overtime									
Drafter/ CAD Operator I Part-time									
Drafter/Cad Operator III,CIFM Program Mgr.									
Drafter/Cad Operator III,CIFM Program Mgr.Overtime									
Contract Specialist I									

LABOR CATEGORY	BASE HOURLY RATE	HEALTH & WELFARE	PAYROLL TAXES	VACATION	HOLIDAY	OTHER LEAVE PAY	OVERHEAD	PROFIT	FULLY BURDENED RATE
OPTION PERIOD I CONTINUED									
Contract Specialist I Overtime									
Contract Specialist II									
Contract Specialist II Overtime									
Contract Specialist III									
Contract Specialist III Overtime									
Contract Specialist IV									
Contract Specialist IV Overtime									
Copywriter									
Copywriter Overtime									
Engineer Technician (Cost Estimator)									
Engineer Technician (Cost Estimator) Overtime									
Graphic Artist									
Graphic Artist Overtime hours									
Drafter/CAD Operator (Interior Designer)									
Drafter/CAD Operator (Interior Des) Overtime									
Drafter/CAD Operator (Landscape Architect)									
Drafter/CAD Operator (Landscape Arch)Overtime									
Logistics Support Technician									
Logistics Support Technician Overtime									
Personal Property Support Technician									
Personal Property Support Technician Overtime									
Procurement Analyst									
Procurement Analyst Overtime									
Procurement Technician (General Clerk IV)									
Procurment Technician Overtime (General clk IV)									
Project Manager I									
Project Manager I Overtime									
Project Manager II									
Project Manager II Overtime									
Project Manager III									
Project Manager III Overtime									
Quality Assurance Specialist (Inspector)									
Quality Assurance Specialist (Inspector) Overtime									
Realty Specialist									
Realty Specialist Overtime									
Realty Support Technician									
Realty Support Technician Overtime									
Security Specialist I									
Security Specialist I Overtime									

LABOR CATEGORY	BASE HOURLY RATE	HEALTH & WELFARE	PAYROLL TAXES	VACATION	HOLIDAY	OTHER LEAVE PAY	OVERHEAD	PROFIT	FULLY BURDENED RATE
OPTION PERIOD I CONTINUED									
Security Specialist II									
Security Specialsit II Overtime									
Service Order Dispatcher									
Service Order Dispatcher Overtime									
Shipping and Receiving Clerk									
Shipping and Receiving Clerk Overtime									
Video Production Specialist I									
Video Production Specialist I Overtime									
Video Production Specialist II									
Video Production Specialist II Overtime									
Computer Progammer II (Web Programmer)									
Computer Progammer II (Web Programmer) Overtime									
Computer Progammer III (Web Designer)									
Computer Progammer III (Web Designer) Overtime									
Computer Programmer IV (Web Architect)									
Computer Programmer IV (Web Architect) Overtime									
Overtime Money									
Travel Money									
Training Money									
OPTION PERIOD II									
Drafter/CAD Operator I									
Drafter/CAD Operator I Overtime									
Drafter/CAD Operator II									
Drafter/CAD Operator II Overtime									
Drafter/Cad Operator III,CIFM Program Mgr.									
Drafter/Cad Operator III,CIFM Program Mgr.Overtime									
Drafter/ CAD Operator I Part-time									
Contract Specialist I									
Contract Specialist I Overtime									
Contract Specialist II									
Contract Specialist II Overtime									
Contract Specialist III									
Contract Specialist III Overtime									
Contract Specialist IV									
Contract Specialist IV Overtime									
Copywriter									
Copywriter Overtime									
Engineer Technician (Cost Estimator)									

LABOR CATEGORY	BASE HOURLY RATE	HEALTH & WELFARE	PAYROLL TAXES	VACATION	HOLIDAY	OTHER LEAVE PAY	OVERHEAD	PROFIT	FULLY BURDENED RATE
OPTION PERIOD II CONTINUED									
Engineer Technician (Cost Estimator) Overtime									
Graphic Artist									
Graphic Artist Overtime hours									
Drafter/CAD Operator (Interior Designer)									
Drafter/CAD Operator (Interior Des) Overtime									
Drafter/CAD Operator (Landscape Architect)									
Drafter/CAD Operator (Landscape Arch)Overtime									
Logistics Support Technician									
Logistics Support Technician Overtime									
Personal Property Support Technician									
Personal Property Support Technician Overtime									
Procurement Analyst									
Procurement Analyst Overtime									
Procurement Technician (General Clerk IV)									
Procurment Technician Overtime (General clk IV)									
Project Manager I									
Project Manager I Overtime									
Project Manager II									
Project Manager II Overtime									
Project Manager III									
Project Manager III Overtime									
Quality Assurance Specialist (Inspector)									
Quality Assurance Specialist (Inspector) Overtime									
Realty Specialist									
Realty Specialist Overtime									
Realty Support Technician									
Realty Support Technician Overtime									
Security Specialist I									
Security Specialist I Overtime									
Security Specialist II									
Security Specialsit II Overtime									
Service Order Dispatcher									
Service Order Dispatcher Overtime									
Shipping and Receiving Clerk									
Shipping and Receiving Clerk Overtime									
Video Production Specialist I									
Video Production Specialist I Overtime									
Video Production Specialist II									
Video Production Specialist II Overtime									

LABOR CATEGORY	BASE HOURLY RATE	HEALTH & WELFARE	PAYROLL TAXES	VACATION	HOLIDAY	OTHER LEAVE PAY	OVERHEAD	PROFIT	FULLY BURDENED RATE
OPTION PERIOD II CONTINUED									
Computer Progammer II (Web Programmer)									
Computer Progammer II (Web Programmer) Overtime									
Computer Progammer III (Web Designer)									
Computer Progammer III (Web Designer) Overtime									
Computer Programmer IV (Web Architect)									
Computer Programmer IV (Web Architect) Overtime									
Accounting Clerk I									
Accounting Clerk I Overtime									
Accounting Clerk II									
Accounting Clerk II Overtime									
Accounting Clerk III									
Accounting Clerk III Overtime									
Accounting Clerk IV									
Accounting Clerk IV Overtime									
Administrative Assistant									
Administrative Assistant Overtime									
General Clerk I									
General Clerk I Overtime									
General Clerk II									
General Clerk II Overtime									
General Clerk III									
General Clerk III Overtime									
Secretary I									
Secretary I Overtime									
Secretary II									
Secretary II Overtime									
Secretary III									
Secretary III Overtime									
Receptionist									
Receptionist Overtime									
Overtime Money									
Travel Money									
Training Money									
OPTION PERIOD III									
Drafter/CAD Operator I									
Drafter/CAD Operator I Overtime									
Drafter/CAD Operator II									
Drafter/CAD Operator II Overtime									

LABOR CATEGORY	BASE HOURLY RATE	HEALTH & WELFARE	PAYROLL TAXES	VACATION	HOLIDAY	OTHER LEAVE PAY	OVERHEAD	PROFIT	FULLY BURDENED RATE
OPTION PERIOD III CONTINUED									
Drafter/Cad Operator III,CIFM Program Mgr.									
Drafter/Cad Operator III,CIFM Program Mgr.Overtime									
Drafter/ CAD Operator I Part-time									
Contract Specialist I									
Contract Specialist I Overtime									
Contract Specialist II									
Contract Specialist II Overtime									
Contract Specialist III									
Contract Specialist III Overtime									
Contract Specialist IV									
Contract Specialist IV Overtime									
Copywriter									
Copywriter Overtime									
Engineer Technician (Cost Estimator)									
Engineer Technician (Cost Estimator) Overtime									
Graphic Artist									
Graphic Artist Overtime hours									
Drafter/CAD Operator (Interior Designer)									
Drafter/CAD Operator (Interior Des) Overtime									
Drafter/CAD Operator (Landscape Architect)									
Drafter/CAD Operator (Landscape Arch)Overtime									
Logistics Support Technician									
Logistics Support Technician Overtime									
Personal Property Support Technician									
Personal Property Support Technician Overtime									
Procurement Analyst									
Procurement Analyst Overtime									
Procurement Technician (General Clerk IV)									
Procurment Technician Overtime (General clk IV)									
Project Manager I									
Project Manager I Overtime									
Project Manager II									
Project Manager II Overtime									
Project Manager III									
Project Manager III Overtime									
Quality Assurance Specialist (Inspector)									
Quality Assurance Specialist (Inspector) Overtime									
Realty Specialist									
Realty Specialist Overtime									

LABOR CATEGORY	BASE HOURLY RATE	HEALTH & WELFARE	PAYROLL TAXES	VACATION	HOLIDAY	OTHER LEAVE PAY	OVERHEAD	PROFIT	FULLY BURDENED RATE
OPTION PERIOD III CONTINUED									
Realty Support Technician									
Realty Support Technician Overtime									
Security Specialist I									
Security Specialist I Overtime									
Security Specialist II									
Security Specialsit II Overtime									
Service Order Dispatcher									
Service Order Dispatcher Overtime									
Shipping and Receiving Clerk									
Shipping and Receiving Clerk Overtime									
Video Production Specialist I									
Video Production Specialist I Overtime									
Video Production Specialist II									
Video Production Specialist II Overtime									
Computer Progammer II (Web Programmer)									
Computer Progammer II (Web Programmer) Overtime									
Computer Progammer III (Web Designer)									
Computer Progammer III (Web Designer) Overtime									
Computer Programmer IV (Web Architect)									
Computer Programmer IV (Web Architect) Overtime									
Accounting Clerk I									
Accounting Clerk I Overtime									
Accounting Clerk II									
Accounting Clerk II Overtime									
Accounting Clerk III									
Accounting Clerk III Overtime									
Accounting Clerk IV									
Accounting Clerk IV Overtime									
Administrative Assistant									
Administrative Assistant Overtime									
General Clerk I									
General Clerk I Overtime									
General Clerk II									
General Clerk II Overtime									
General Clerk III									
General Clerk III Overtime									
Secretary I									
Secretary I Overtime									
Secretary II									

LABOR CATEGORY	BASE HOURLY RATE	HEALTH & WELFARE	PAYROLL TAXES	VACATION	HOLIDAY	OTHER LEAVE PAY	OVERHEAD	PROFIT	FULLY BURDENED RATE
OPTION PERIOD III CONTINUED									
Secretary II Overtime									
Secretary III									
Secretary III Overtime									
Receptionist									
Receptionist Overtime									
Overtime Money									
Travel Money									
Training Money									
OPTION PERIOD IV									
Drafter/CAD Operator I									
Drafter/CAD Operator I Overtime									
Drafter/CAD Operator II									
Drafter/CAD Operator II Overtime									
Drafter/Cad Operator III,CIFM Program Mgr.									
Drafter/Cad Operator III,CIFM Program Mgr.Overtime									
Drafter/ CAD Operator I Part-time									
Contract Specialist I									
Contract Specialist I Overtime									
Contract Specialist II									
Contract Specialist II Overtime									
Contract Specialist III									
Contract Specialist III Overtime									
Copywriter									
Copywriter Overtime									
Engineer Technician (Cost Estimator)									
Engineer Technician (Cost Estimator) Overtime									
Graphic Artist									
Graphic Artist Overtime hours									
Drafter/CAD Operator (Interior Designer)									
Drafter/CAD Operator (Interior Des) Overtime									
Drafter/CAD Operator (Landscape Architect)									
Drafter/CAD Operator (Landscape Arch)Overtime									
Logistics Support Technician									
Logistics Support Technician Overtime									
Personal Property Support Technician									
Personal Property Support Technician Overtime									
Procurement Analyst									
Procurement Analyst Overtime									

LABOR CATEGORY	BASE HOURLY RATE	HEALTH & WELFARE	PAYROLL TAXES	VACATION	HOLIDAY	OTHER LEAVE PAY	OVERHEAD	PROFIT	FULLY BURDENED RATE
OPTION PERIOD IV CONTINUED									
Procurement Technician (General Clerk IV)									
Procurment Technician Overtime (General Clk IV)									
Project Manager I									
Project Manager I Overtime									
Project Manager II									
Project Manager II Overtime									
Project Manager III									
Project Manager III Overtime									
Quality Assurance Specialist (Inspector)									
Quality Assurance Specialist (Inspector) Overtime									
Realty Specialist									
Realty Specialist Overtime									
Realty Support Technician									
Realty Support Technician Overtime									
Security Specialist I									
Security Specialist I Overtime									
Security Specialist II									
Security Specialsit II Overtime									
Service Order Dispatcher									
Service Order Dispatcher Overtime									
Shipping and Receiving Clerk									
Shipping and Receiving Clerk Overtime									
Video Production Specialist I									
Video Production Specialist I Overtime									
Video Production Specialist II									
Video Production Specialist II Overtime									
Computer Progammer II (Web Programmer)									
Computer Progammer II (Web Programmer) Overtime									
Computer Progammer III (Web Designer)									
Computer Progammer III (Web Designer) Overtime									
Computer Programmer IV (Web Architect)									
Computer Programmer IV (Web Architect) Overtime									
Accounting Clerk I									
Accounting Clerk I Overtime									
Accounting Clerk II									
Accounting Clerk II Overtime									
Accounting Clerk III									
Accounting Clerk III Overtime									
Accounting Clerk IV									

LABOR CATEGORY	BASE HOURLY RATE	HEALTH & WELFARE	PAYROLL TAXES	VACATION	HOLIDAY	OTHER LEAVE PAY	OVERHEAD	PROFIT	FULLY BURDENED RATE
OPTION PERIOD IV CONTINUED									
Accounting Clerk IV Overtime									
Administrative Assistant									
Administrative Assistant Overtime									
General Clerk I									
General Clerk I Overtime									
General Clerk II									
General Clerk II Overtime									
General Clerk III									
General Clerk III Overtime									
Secretary I									
Secretary I Overtime									
Secretary II									
Secretary II Overtime									
Secretary III									
Secretary III Overtime									
Receptionist									
Receptionist Overtime									
Overtime Money									
Travel Money									
Training Money									

SECTION E

ATTACHMENT B

PAST PERFORMANCE MATRIX

PAST PERFORMANCE MATRIX

a. Contract Number b. Period of Performance	Drafter CAD Operator Positions	Contract Specialist Positions	Copywriter	Engineering Technician (Cost Estimator)	Graphic Artist	Drafter CAD Operator (Interior Designer)	Drafter CAD Operator (Landscape Architect)	Logistics Support Technician	Personal Property Support Technician	Procurement Analyst	Procurement Technician (General Clerk IV)	Project Manager Postions	Quality Assurance Specialist (Inspector)	Realty Specialist Positions	Security Specialist Postions	Service Order Dispatcher	Shipping and Receiving Clerk	Video Production Specialist Positions	Accounting Clerk Positions	Administrative Assistant	General Clerk Positions	Secretary Positions	Support Technician	Receptionist	Computer Programmer Positions	Describe the labor categories that were similar but not idential and/or provide explanatory information
a. b.																										
a. b.																										
a. b.																										
a. b.																										
a. b.																										

Legend for Past Performance Matrix

O = Provided this or a very similar labor catory under this contract as the **sole** contractor

P = Provided this or a very similar labor catory under this contract as the **prime** contractor; other services under the contract were provided by one or more subcontractors

S = Provided this or a very similar labor catory under this contract as a **subcontractor**

J = Provided this or a very similar labor catory under this contract as a **joint venture partner**

N = **Did not** provide this labor category under this contract

SECTION E

ATTACHMENT C

PAST PERFORMANCE QUESTIONAIRE

PAST PERFORMANCE QUESTIONNAIRE

(OFFERORS COMPLETE SECTIONS I AND II AND SUBMIT WITH TECHNICAL PROPOSAL)

I. CONTRACT IDENTIFICATION

CONTRACTOR NAME:	CONTRACT NO:
DATES OF PERFORMANCE:	CONTRACT TYPE: ___ Firm Fixed Price ___ Cost reimbursement ___ Other (Specify)
AWARD AMOUNT: $	TOTAL WITH OPTIONS: $
PROJECT DESCRIPTION:	
ONSITE SUPPORT SERVICES: __ YES __ NO	
CONTRACTOR PERFORMED AS: __ Sole Contractor __ Prime Contractor __Subcontractor __ Partner in Joint Venture	

II. AGENCY (CUSTOMER) IDENTIFICATION

AGENCY (CUSTOMER) NAME:
CONTACT NAME, TELEPHONE NUMBER AND E-MAIL ADDRESS:

III. PAST PERFORMANCE RATING

Rating Scale: E = Exceptional / V = Very Good / S = Satisfactory / M = Marginal / P = Poor

1. QUALITY:	(Circle Applicable Rating)				
a. Conformance with technical requirements	E	V	S	M	P
b. Identified and effectively resolved problems without extensive guidance from customer counterparts	E	V	S	M	P
c. Responded positively and promptly to technical direction	E	V	S	M	P
d. Promptly backfilled vacancies with qualified personnel	E	V	S	M	P
e. Oversight and effectiveness of Program/Contract Manager	E	V	S	M	P
g. Coordination with and control of subcontractor/partners	E	V	S	M	P
2. TIMELINESS:					
a. Adherence to delivery schedules	E	V	S	M	P
b. Timely to complete and submit invoices, reports, and other contract submittals	E	V	S	M	P
3. ABILITY TO RECRUIT AND RETAIN QUALIFIED STAFF:					
a. Ability and commitment to recruiting incumbent staff	E	V	S	M	P
b. Effectiveness in recruiting highly qualified staff in a timely manner	E	V	S	M	P
c. Effectiveness of personnel management practices (hiring, benefits, recognition, training) in maintaining qualified workforce	E	V	S	M	P
d. Ability to maintain a stable workforce long term	E	V	S	M	P
4. BUSINESS RELATIONS:					
a. Flexibility in business dealings with customers	E	V	S	M	P
b. Responsiveness, tenacity and innovativeness in resolving problems	E	V	S	M	P
c. Demonstrated reasonable and cooperative behavior	E	V	S	M	P
5. OVERALL SATISFACTION WITH CONTRACTOR PERFORMANCE:	E	V	S	M	P

IV. COMMENTS:

Required for rating of E (Excellent) or P (Poor)	
Item No.	**Comment**

Source Selection Board Member

Date

SECTION E

ATTACHMENT D

CLIENT AUTHORIZATION LETTER

Administrative and Technical Support Services GSA Region 8
GS-08P-09-JE-C-0044

Dear "Client":

We are currently responding to General Services Administration Request for Proposal Number GS-08P-09-JE-C-0044 for the procurement of Administrative and Technical Support Services for the GSA, Region 8.

They are placing increased emphasis in their procurements on past and present performance as a source selection factor. They are requiring that clients of the entities responding to their solicitations be identified and their participating in the evaluation process be requested. In the event you are contact for information on the work we have performed, you are hereby authorized to respond to those inquires.

We have identified Mr./Mrs. _____ and Mr./Mrs. _____ of your organization as a point of contact based on their knowledge concerning our work. Your cooperation is greatly appreciated. Any questions may be directed to_____.

Sincerely,

SECTION E

ATTACHMENT E

ESTIMATE DIRECT PRODUCTIVE HOURS FOR THE CONTRACT

SECTION E
ATTACHMENT e
ESTIMATED DIRECT PRODUCTIVE HOURS FOR THE CONTRACT

Labor Category	Estimated Hours	Location
Drafter CAD Operator I	3120	2
Drafter CAD Operator II		
Drafter CAD Operator III	2080	2
Contract Specialist I	2080	4
Contract Specialist II		
Contract Specialist III	4160	24, 8
Contract Specialist IV	4160	23
Copywriter	2080	5
Engineering Technician (Cost Estimator)	4160	9, 10
Graphic Artist	4160	5
Drafter CAD Operator (Interior Designer)	6240	25
Drafter CAD Operator (Landscape Architect)	2080	9
Logistics Support Technician	2080	7
Personal Property Support Technician	2080	24
Procurement Analyst		
Procurement Technician (General Clerk IV)	6240	6, 8, 10
Project Manager I	2080	10
Project Manager II	24960	9, 10, 13, 11, 16, 17
Project Manager III		
Quality Assurance Specialist (Inspector)	4160	13, 9
Realty Specialist	4160	8, 10
Realty Support Technician	4160	2, 10
Security Specialist I	2080	3
Security Specialist II	2080	3
Service Order Dispatcher	6240	5
Shipping and Receiving Clerk	2080	5
Video Production Specialist I	2080	5
Video Production Specialist II	2080	5
Accounting Clerk I		
Accounting Clerk II		
Accounting Clerk III	10400 (Starts in Option II)	1, 13, 8, 9,
Accounting Clerk IV	2080 (Starts in Option II)	1,
Administrative Assistant	16640 (Starts in Option II)	26, 2, 8, 9, 6 10, 23
General Clerk I	4160 (Starts in Option II)	15
General Clerk II	2080 (Starts in Option II)	20

General Clerk III	4160 (Starts in Option II)	2, 21
Secretary I	2080 (Starts in Option II)	13, 18
Secretary II	4160 (*Starts in	16, 19
Secretary III	6240 (Starts in Option II)	11, 22, 8
Support Technician	2080 (Starts in Option II)	7
Receptionist		
Computer Programmer II (Web Developer)		
Computer Programmer III (Web Designer)	2080	5
Computer Programmer IV (Web Architect)	2080	5

LEGEND:

KEY	**PHYSICAL LOCATION**
1	Budget and Financial Management Staff Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546
2	Portfolio Management Staff Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546
3	Facilities Management and Services Program Staff Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546
4	Acquisition Management Staff Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546
5	Client Solutions Division Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546
6	Design and Construction Division Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546
7	Organizational Resources Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546
8	Colorado Service Center Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546

9	Denver Federal Center Service Center Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546
10	Mountain Plains Service Center Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546
11	Colorado Service Center Boulder Field Office David Skaggs Research Center 325 Broadway, Room 1C101 Boulder CO 80305-3337
12	Colorado Service Center Ft. Collins Field Office 301 S. Howes Ft. Collins, CO 80522
13	Colorado Service Center Downtown Field Office 1961 Stout Street Denver, CO 80294
14	Colorado Service Center Grand Junction Field Office 400 Rood Ave. Room 18 Grand Junction, CO 81501
15	Mountain Plains Service Center North Dakota Field Office 657 2nd Ave. N., Room 348 Fargo, ND 58102
16	Mountain Plains Service Center Utah Field Office 125 South State St., Room 5201 Salt Lake City, UT 84138-1199
17	Mountain Plains Service Center Montana Field Office 901 Front St. STE 2300 Helena, MT 59626
18	Mountain Plains Service Center Billings Field Office 316 North 26th St., Room 3010 Billings, MT 59101
19	Mountain Plains Service Center Missoula Field office 200 East Broadway, Room 132 Missoula, MT 59807
20	Mountain Plains Service Center South Dakota Field Office 115 4th Ave. Southeast, Room 120 Aberdeen, SD 57402

21	Mountain Plains Service Center Wyoming Field Office 100 East B Street, Room 1002 Casper, WY 82601
22	Mountain Plains Service Center Cheyenne Field Office JC O Mahone Building 2120 Capitol Ave., Room 1106 Cheyenne, WY 82001
23	Land Port of Entry Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546
24	Federal Acquisition Services Assisted Acquisition Support Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546
25	Real Estate Acquisition Staff Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546
26	Regional Administrators Office Denver Federal Center, Building 41 One Denver Federal Center Denver, CO 80225-0546

END OF ATTACHMENT E