To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>
Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

That's fine.

Bisa Cunningham
Director, Diversity, Recruitment, & Employee Services Division
Environmental Protection Agency
Office of Administration and Resources Management
Office of Human Resources, WJC North (Room 1402 Y/Z)
Office: 202-564-6635
Mobile: Ex. 6 - Personal Privacy
Email: Cunningham.Bisa@epa.gov

From: Hunt, Loretta
Sent: Tuesday, June 06, 2017 1:02 PM
To: Bonner, Jerome <Bonner.Jerome@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>
Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

What about Thursdays at 3 pm?

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Bonner, Jerome
Sent: Tuesday, June 06, 2017 12:43 PM
To: Corbett, Krysti <Corbett.Krysti@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>
Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

Tuesday afternoon will not work for the SSCs…we have a standing 1400-1600 meeting

Jerome W. Bonner
Environmental Protection Agency
Office of Administration and Resources Management - Cincinnati

Director, Human Resources
Cincinnati Human Resources Shared Service Center
Tel: 513.569.7950
Mobile: Ex. 6 - Personal Privacy

CONFIDENTIALITY: This communication may contain privileged or other confidential information. If you are not the intended addressee, or believe you have received this communication in error, you may neither copy, disseminate, nor distribute it to anyone else or use it in any unauthorized manner; to do so is strictly prohibited and may be unlawful. If you receive this email by mistake, please advise the sender immediately by using the reply facility in your mail software and delete it from your computer. "Information in this message may be subject to the Privacy Act (5 USC 552a) and should be treated accordingly."

From: Corbett, Krysti
Sent: Tuesday, June 06, 2017 12:41 PM
To: Cunningham, Bisa <cunningham.bisa@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>
Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

We've got many recurring meetings on Thursday mornings – so either Tuesday or Thursday afternoon for Bob and I.

Thanks!

Krysti Corbett
Director
Labor and Employee Relations Division
Desk Phone: (202) 564-6295
Mobile: Ex. 6 - Personal Privacy
corbett.krysti@epa.gov

From: Cunningham, Bisa
Sent: Tuesday, June 6, 2017 11:39 AM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>
Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

I prefer Thursdays.

r/s

Bisa Cunningham
Director, Diversity, Recruitment, & Employee Services Division
Environmental Protection Agency

Office of Administration and Resources Management
Office of Human Resources, WJC North (Room 1402 Y/Z)
Office: 202-564-6635
Mobile: Ex. 6 - Personal Privacy
Email: Cunningham.Bisa@epa.gov

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To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>
Subject: Need to Schedule Regular VERA/VSIP Meetings
Importance: High

I would like to schedule regular V/V meetings for planning and updates on Tuesdays or Thursdays. Please let me know your preference. Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

To: Gray, Linda[gray.linda@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]
From: Showman, John
Sent: Tue 7/18/2017 3:13:29 PM
Subject: FYI

The following OHR employees have submitted an application for V/V:

Ex. 6 - Personal Privacy

John L Showman III, Acting Principal Deputy Assistant Administrator

Office of Administration and Resources Management

US Environmental Protection Agency

202-564-5341

To: Gray, Linda[gray.linda@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]
From: Cunningham, Bisa
Sent: Wed 6/7/2017 9:41:43 PM
Subject: FW: Need to Schedule Regular VERA/VSIP Meetings

FYSA

Bisa Cunningham

Director, Diversity, Recruitment, & Employee Services Division

Environmental Protection Agency

Office of Administration and Resources Management

Office of Human Resources, WJC North (Room 1402 Y/Z)

Office: 202-564-6635

Mobile: Ex. 6 - Personal Privacy

Email: Cunningham.Bisa@epa.gov

From: Coomber, Robert
Sent: Wednesday, June 07, 2017 9:39 AM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

Ex. 5 - Deliberative Process

Robert D. Coomber

Senior Labor Attorney

Labor and Employee Relations Division

Desk Phone: (202) 564-0955

Cell Phone: Ex. 6 - Personal Privacy

coomber.robert@epa.gov

From: Vizian, Donna
Sent: Wednesday, June 7, 2017 9:29 AM
To: Coomber, Robert <coomber.robert@epa.gov>
Cc: Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

Thanks Bob. Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

From: Coomber, Robert
Sent: Tuesday, June 06, 2017 11:20 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>
Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

Hi Everyone,

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Best,

Bob

Robert D. Coomber

Senior Labor Attorney

Labor and Employee Relations Division

Desk Phone: (202) 564-0955

Cell Phone: Ex. 6 - Personal Privacy

coomber.robert@epa.gov

From: Cunningham, Bisa
Sent: Tuesday, June 6, 2017 1:18 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>
Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

That's fine.

Bisa Cunningham

Director, Diversity, Recruitment, & Employee Services Division

Environmental Protection Agency

Office of Administration and Resources Management

Office of Human Resources, WJC North (Room 1402 Y/Z)

Office: 202-564-6635

Mobile: Ex. 6 - Personal Privacy

Email: Cunningham.Bisa@epa.gov

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Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

What about Thursdays at 3 pm?

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

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Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

Tuesday afternoon will not work for the SSCs…we have a standing 1400-1600 meeting

Jerome W. Bonner

Environmental Protection Agency

Office of Administration and Resources Management - Cincinnati

Director, Human Resources

Cincinnati Human Resources Shared Service Center

Tel: 513.569.7950

Mobile: Ex. 6 - Personal Privacy

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Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>
Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

We've got many recurring meetings on Thursday mornings – so either Tuesday or Thursday afternoon for Bob and I.

Thanks!

Krysti Corbett

Director

Labor and Employee Relations Division

Desk Phone: (202) 564-6295

Mobile: Ex. 6 - Personal Privacy

corbett.krysti@epa.gov

From: Cunningham, Bisa
Sent: Tuesday, June 6, 2017 11:39 AM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>
Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

I prefer Thursdays.

r/s

Bisa Cunningham

Director, Diversity, Recruitment, & Employee Services Division

Environmental Protection Agency

Office of Administration and Resources Management

Office of Human Resources, WJC North (Room 1402 Y/Z)

Office: 202-564-6635

Mobile: Ex. 6 - Personal Privacy

Email: Cunningham.Bisa@epa.gov

From: Hunt, Loretta
Sent: Tuesday, June 06, 2017 11:32 AM
To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
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Subject: Need to Schedule Regular VERA/VSIP Meetings
Importance: High

I would like to schedule regular V/V meetings for planning and updates on Tuesdays or Thursdays. Please let me know your preference. Thanks.

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

To: Vizian, Donna[Vizian.Donna@epa.gov]; Showman, John[Showman.John@epa.gov]
Cc: Carpenter, Wesley[Carpenter.Wesley@epa.gov]; Gray, Linda[gray.linda@epa.gov]; Helm, Arron[Helm.Arron@epa.gov]
From: Hart, Debbi
Sent: Tue 3/21/2017 2:27:18 PM
Subject: RE: path forward on the EO for restructuring
Workforce ReshapingVV RIF overviewMarch2017.docx

Please see attached and let me know if we hit everything.

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

From: Vizian, Donna
Sent: Tuesday, March 21, 2017 8:01 AM
To: Showman, John <Showman.John@epa.gov>
Cc: Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>
Subject: Re: path forward on the EO for restructuring

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process Thanks.

On Mar 21, 2017, at 7:22 AM, Showman, John <Showman.John@epa.gov> wrote:

Ex. 5 - Deliberative Process Thanks.

Sent from my iPhone

On Mar 21, 2017, at 6:42 AM, Carpenter, Wesley <Carpenter.Wesley@epa.gov> wrote:

Donna:

Will do.

Wes

From: Vizian, Donna
Sent: Monday, March 20, 2017 9:39 PM
To: Showman, John <Showman.John@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: Fwd: path forward on the EO for restructuring

Please see below. Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process Need quickly. Thanks

Begin forwarded message:

From: "Greaves, Holly" <greaves.holly@epa.gov>
Date: March 20, 2017 at 9:32:28 PM EDT
To: "Vizian, Donna" <Vizian.Donna@epa.gov>
Cc: "Bloom, David" <Bloom.David@epa.gov>
Subject: Re: path forward on the EO for restructuring

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process We can discuss tomorrow.

Sent from my iPhone

On Mar 20, 2017, at 6:49 PM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

Thank you.

On Mar 20, 2017, at 6:45 PM, Greaves, Holly <greaves.holly@epa.gov> wrote:

Hi Donna, of course! I'll look forward to it.

Holly

Sent from my iPhone

On Mar 20, 2017, at 6:21 PM, Vizian, Donna
<Vizian.Donna@epa.gov> wrote:

HI Holly,

I was speaking with David this evening about how do we approach the EOP on restructuring. Would it be OK it I come to your 9:00 with David on Wednesday so we can talk about ideas? thanks

Message

From: Gray, Linda [gray.linda@epa.gov]
Sent: 5/18/2017 6:00:39 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]
CC: Vizian, Donna [Vizian.Donna@epa.gov]; Showman, John [Showman.John@epa.gov]
Subject: Fwd: Workforce Reshaping Process and Options: Follow-Up Answers

Sent from my iPhone

Begin forwarded message:

From: Workforce <Workforce@opm.gov>
Date: May 18, 2017 at 1:42:42 PM EDT
To: Workforce <Workforce@opm.gov>
Subject: Workforce Reshaping Process and Options: Follow-Up Answers

Good afternoon:

During the Workforce Reshaping Process and Options presentation on May 4th, we promised to provide answers to several questions as a follow-up to the session. Here are the questions and answers:

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

If you have additional questions about Workforce Reshaping, please email us!

To: Carpenter, Wesley[Carpenter.Wesley@epa.gov]; Hardy, Michael[Hardy.Michael@epa.gov]
Cc: Gray, Linda[gray.linda@epa.gov]
From: Hitchens, Lynnann
Sent: Mon 7/17/2017 7:02:49 PM
Subject: RE: ARA-OARM Call, 7/18 - request for additional agenda topics

Arron and Rick will be on the call. I'll get the application totals from John, if OHR is not getting them.

Lynnann Hitchens

Acting Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

P: 202-564-3184

M: Ex. 6 - Personal Privacy

From: Carpenter, Wesley
Sent: Monday, July 17, 2017 2:32 PM
To: Hardy, Michael <Hardy.Michael@epa.gov>
Cc: Gray, Linda <gray.linda@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: RE: ARA-OARM Call, 7/18 - request for additional agenda topics

Michael:

We can take the lead on discussing the approval process, but the HR SSCs should take the lead on the operational part and next steps. I assume the focus should be a on the later.

Wes

From: Hardy, Michael
Sent: Monday, July 17, 2017 2:23 PM

To: Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Cc: Gray, Linda <gray.linda@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: Re: ARA-OARM Call, 7/18 - request for additional agenda topics

Wes,

I was under the impression that OHR would lead this portion of the conversation.

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

On Jul 17, 2017, at 1:20 PM, Carpenter, Wesley <Carpenter.Wesley@epa.gov> wrote:

Michael:

Are the HR SSCs taking the lead on the V/V discussion with the ARAs now that the approval process is over? Please advise. Thanks.

Wes

From: Hardy, Michael

Sent: Monday, July 17, 2017 1:13 PM
To: Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Cc: Gray, Linda <gray.linda@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: Re: ARA-OARM Call, 7/18 - request for additional agenda topics

Wes,

Yes, V/V has been included in the agenda.

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

571-344-5096 - Cell

On Jul 17, 2017, at 1:11 PM, Carpenter, Wesley <Carpenter.Wesley@epa.gov> wrote:

> Michael:
>
> This is a follow-up to your request last Thursday regarding topics for the ARA call tomorrow. Linda submitted EAP (see forwarded email). I also need to know if V/V is on the agenda. Please advise and let me know if you have any questions. Thanks.
>
> Wes

From: Gray, Linda
Sent: Thursday, July 13, 2017 3:26 PM
To: Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Cc: Hardy, Michael <Hardy.Michael@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: RE: ARA-OARM Call, 7/18 - request for additional agenda topics

Please add EAP update

Linda R. Gray

Director, Office of Human Resources

Office of Administration and Resources Management

Environmental Protection Agency

(202) 564-4606 phone

(202) 564-4613 fax

From: Hitchens, Lynnann
Sent: Thursday, July 13, 2017 2:47 PM
To: Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Cc: Hardy, Michael <Hardy.Michael@epa.gov>
Subject: FW: ARA-OARM Call, 7/18 - request for additional agenda topics

Hi -- Michael sent out a call for topics for next week's OARM/ARA meeting – however I wanted to let you know that the ARAs also asked for V/V update and Performance Improvement Plan. Thanks!

Lynnann Hitchens

Acting Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

P: 202-564-3184

M: Ex. 6 - Personal Privacy

From: Westenberger, Andrea
Sent: Thursday, July 13, 2017 2:43 PM
To: ARA <ARA@epa.gov>
Cc: Deputy ARAs <Deputy_ARAs@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: ARA-OARM Call, 7/18 - request for additional agenda topics

ARAs – please send any additional OARM agenda items to me, Michael, and Lynnann by Monday morning. This is the initial set of draft topics:

- VERA/VSIP
- Performance Improvement Plan (sent by Donna on 7/12)
- EMS (discussion of scaling back reporting to only what is required)

Thanks,

Andrea

Andrea Westenberger

Lead Region Coordinator for OCFO & OARM

EPA Region 10

1200 Sixth Avenue, OMP 21-I01

Seattle, WA 98101

(206) 553-6111 (office)

(206) Ex. 6 - Personal Privacy

westenberger.andrea@epa.gov

To: Cooper, Marian[Cooper.Marian@epa.gov]
Cc: Hart, Debbi[Hart.Debbi@epa.gov]; Hunt, Loretta[Hunt.Loretta@epa.gov]; Parker, Gary[parker.gary@epa.gov]; Showman, John[Showman.John@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]; Gray, Linda[gray.linda@epa.gov]; Gantt, Melissa[Gantt.Melissa@epa.gov]
From: Vizian, Donna
Sent: Fri 6/16/2017 12:18:27 PM
Subject: Re: Agency V/V templates for our informal submission--

No. Debbi and I talked. **Ex. 5 - Deliberative Process**

On Jun 16, 2017, at 7:23 AM, Cooper, Marian <Cooper.Marian@epa.gov> wrote:

Ex. 5 - Deliberative Process

Marian Pechmann Cooper

Chief of Staff

Office of Administration and Resources Management

William Jefferson Clinton Federal Building-NORTH (3330)

Washington, DC 20460

office number -- 202 564-0620

office fax -- 202 564-0233

<image003.png>

From: Hart, Debbi
Sent: Thursday, June 15, 2017 5:39 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>; Showman, John <Showman.John@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Gantt, Melissa <Gantt.Melissa@epa.gov>
Subject: RE: Agency V/V templates for our informal submission--

Ex. 5 - Deliberative Process

From: Vizian, Donna
Sent: Thursday, June 15, 2017 5:33 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>; Showman, John <Showman.John@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Gantt, Melissa <Gantt.Melissa@epa.gov>
Subject: RE: Agency V/V templates for our informal submission--

Do I need to sign this or the final?

From: Hart, Debbi
Sent: Thursday, June 15, 2017 5:23 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>; Showman, John <Showman.John@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Gantt, Melissa <Gantt.Melissa@epa.gov>
Subject: RE: Agency V/V templates for our informal submission--

Here they are with the final VERA number and incorporating your edits. Note that as our Requesting Official, you must sign the second page of each. We are getting there! Debbi

From: Hart, Debbi
Sent: Thursday, June 15, 2017 5:10 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>;

Cooper, Marian <Cooper.Marian@epa.gov>
Subject: RE: Agency V/V templates for our informal submission--

Absolutely right—thanks for sharing and I will update accordingly.

From: Vizian, Donna
Sent: Thursday, June 15, 2017 3:28 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Showman, John <Showman.John@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>
Subject: RE: Agency V/V templates for our informal submission--

I just have one comment. Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

From: Hart, Debbi
Sent: Thursday, June 15, 2017 12:07 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>
Subject: Agency V/V templates for our informal submission--
Importance: High

All-

As promised , please see the attached and let me know if you have comments/edits. I'm awaiting one final number for the VERA template that I should have soon, but didn't want to slow this down. It's a quick read—def less than 250 words! Thanks. Debbi

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 7/17/2017 6:59:36 PM
To: Carpenter, Wesley [Carpenter.Wesley@epa.gov]
CC: Gray, Linda [gray.linda@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: MEDIA INQUIRY - Washington Free Beacon. Buyout Figures. DDL: Pending

Wes,

EPA's VERA/VSIP Authority

- Was approved by OPM July 10, 2017
- Covers 22 program offices and regions
- Maximum VSIPs to be paid: Ex. 5 - Deliberative Process
- EPA is seeking to reduce, restructure and reshape its various program and regional offices according to the following themes: delayering to increase our staff to supervisor ratio; consolidation or reduction of administrative or support functions; restructuring or reducing highly graded supervisory and non-supervisory positions; restructuring to focus on core business functions (administrative support); restructuring to focus on STEM/programmatic priorities; and consolidating and streamlining functions/activities/reduce number of programs.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Carpenter, Wesley
Sent: Monday, July 17, 2017 2:27 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Gray, Linda <gray.linda@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: FW: MEDIA INQUIRY - Washington Free Beacon. Buyout Figures. DDL: Pending

Loretta:

Per our discussion, here is the media inquiry I mentioned on the phone regarding V/V. Please draft a general response that covers the date the agency received approval from OMB and OPM, the total number of positions approved, and the five themes we used for our business case. Any specific information on Region 5 will need to be obtained from them. Please let me know if you have any questions. Thanks.

Wes

From: Jones, Enesta
Sent: Monday, July 17, 2017 1:42 PM
To: Lynn, Tricia <lynn.tricia@epa.gov>; Amorosi, Joanne <Amorosi.Joanne@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Cc: McMichael, Nate <McMichael.Nate@epa.gov>; Soward, Ruth-Alene <Soward.Ruth-Alene@epa.gov>; Jones, Enesta

<Jones.Enesta@epa.gov>
Subject: MEDIA INQUIRY - Washington Free Beacon. Buyout Figures. DDL: Pending

Hi Wesley, can you help in Joanne's absence? The deadline is today.

Thanks -- I'll take the baton from here. Please get back to me directly, Joanne.

On Jul 17, 2017, at 1:36 PM, Lynn, Tricia <lynn.tricia@epa.gov> wrote:

Plus Enesta, who handles OCFO for OPA.

From: McMichael, Nate
Sent: Monday, July 17, 2017 1:30 PM
To: Lynn, Tricia <lynn.tricia@epa.gov>; Amorosi, Joanne <Amorosi.Joanne@epa.gov>
Cc: Soward, Ruth-Alene <Soward.Ruth-Alene@epa.gov>
Subject: Re: MEDIA INQUIRY - Washington Free Beacon. Buyout Figures. DDL: Pending

+ Joanne

Thanks. I think that OARM should take the lead on this one. Joanne, please let me know if you need anything from OCFO.

Thanks!

Enesta Jones
U.S. EPA
Office of Media Relations
Office: 202.564.7873
Cell: 202.236.2426

"The root of all joy is gratefulness."

On Jul 17, 2017, at 1:26 PM, Lynn, Tricia <lynn.tricia@epa.gov> wrote:

> 2 pm deadline. I'll let him know that we'll do our best but that's tight.
>
> ---
>
> **From:** Lynn, Tricia
> **Sent:** Monday, July 17, 2017 1:20 PM
> **To:** McMichael, Nate <mcmichael.nate@epa.gov>
> **Subject:** MEDIA INQUIRY - Washington Free Beacon. Buyout Figures. DDL: Pending
>
> Hi Nate—
>
> I think this is for you, but let me know if it's OARM.
>
> Thanks!
>
> Deadline: Pending
> Outlet: Washington Free Beacon
> Reporter: Bill McMorris
> mcmorris@freebeacon.com

From the Reporter:
An AFGE Region leader just said that buyout notices were sent to 182 people in Region 5 and that the agency is seeking to 1,200 buyouts nationwide by September 2. We wanted to confirm if these figures were correct and to get the reasoning behind the notice.

To: Vizian, Donna[Vizian.Donna@epa.gov]
Cc: Showman, John[Showman.John@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]; Gray, Linda[gray.linda@epa.gov]; Helm, Arron[Helm.Arron@epa.gov]
From: Hart, Debbi
Sent: Tue 3/21/2017 12:05:18 PM
Subject: Re: path forward on the EO for restructuring

Got it - thanks. D

On Mar 21, 2017, at 8:01 AM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process Adding Arron since I think he is the one tracking this. Thanks.

On Mar 21, 2017, at 7:22 AM, Showman, John <Showman.John@epa.gov> wrote:

I've asked Debbi and Loretta to take first stab and get something to me this am. Thanks.

Sent from my iPhone

On Mar 21, 2017, at 6:42 AM, Carpenter, Wesley <Carpenter.Wesley@epa.gov> wrote:

Donna:

Will do.

Wes

From: Vizian, Donna
Sent: Monday, March 20, 2017 9:39 PM
To: Showman, John <Showman.John@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: Fwd: path forward on the EO for restructuring

Please see below. Can you guys take what you have and turn into a briefing paper for the administrator. Need quickly. Thanks

Begin forwarded message:

From: "Greaves, Holly" <greaves.holly@epa.gov>
Date: March 20, 2017 at 9:32:28 PM EDT
To: "Vizian, Donna" <Vizian.Donna@epa.gov>
Cc: "Bloom, David" <Bloom.David@epa.gov>
Subject: Re: path forward on the EO for restructuring

Donna, just a heads up that Ryan has asked for a one pager on the buyout to brief the Administrator before we announce to the AAs. We can discuss tomorrow.

Sent from my iPhone

On Mar 20, 2017, at 6:49 PM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

Thank you.

On Mar 20, 2017, at 6:45 PM, Greaves, Holly <greaves.holly@epa.gov> wrote:

Hi Donna, of course! I'll look forward to it.

Holly

Sent from my iPhone

On Mar 20, 2017, at 6:21 PM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

HI Holly,

I was speaking with David this evening about how do we approach the EOP on restructuring. Would it be OK it I come to your 9:00 with David on Wednesday so we can talk about ideas? thanks

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 3/20/2017 6:13:57 PM
To: Gray, Linda [gray.linda@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]
Subject: Fwd: Documents
Attachments: VERA VSIP Process July 2013.docx; ATT00001.htm; VERA_VSIP-Executive_Overview highlights.docx; ATT00002.htm; OPM-OMB VERA VSIP Lessons Learned Oct 2014highlights.docx; ATT00003.htm

FYI- this is material from 2013-15 V/V efforts.

Sent from my iPhone

Begin forwarded message:

> **From:** "Hart, Debbi" <Hart.Debbi@epa.gov>
> **Date:** March 17, 2017 at 11:13:04 AM EDT
> **To:** "Vizian, Donna" <Vizian.Donna@epa.gov>
> **Subject: FW: Documents**
>
> From Loretta—happy reading! I highlighted a few things.
>
> ---
>
> **From:** Hunt, Loretta
> **Sent:** Thursday, March 16, 2017 6:34 PM
> **To:** Hart, Debbi <Hart.Debbi@epa.gov>
> **Subject:** Documents
>
> Per our discussion
>
> Loretta L. Hunt
> Branch Chief
> Policy and Accountability Branch
> Policy, Planning and Training Division
> Office of Human Resources
> U.S. EPA
> Phone: (202) 564-6963
> Email: hunt.loretta@epa.gov

To: RHRO[RHRO@epa.gov]; OHR PMOs[OHR_PMOs@epa.gov]
Cc: Parker, Gary[parker.gary@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]; Gray, Linda[gray.linda@epa.gov]; Showman, John[Showman.John@epa.gov]; Vizian, Donna[Vizian.Donna@epa.gov]; Westenberger, Andrea[Westenberger.Andrea@epa.gov]; Hart, Debbi[Hart.Debbi@epa.gov]
From: Hunt, Loretta
Sent: Fri 5/19/2017 5:37:40 PM
Subject: Re: Workforce Reshaping follow up

HR Community,

I want to piggy-back on Debbi's message to clarify a couple of things.

Some organizations have asked about restructuring's impact on standardized PDs. PDs are not intended to include every duty or task of a position. There are a few options:

- Standardized PDs have a section that can be edited where duties can be added.
- If it is more of a wholesale modification, the servicing SSC can redo the standardized PD for that occupation – i.e., to reduce promotion potential, etc.
- Reassign the employee to a different PD all together if the job is being significantly restructured.

There are ways to modify or move people to new PDs if necessary – the SSCs can also implement new specific standards to accommodate.

Ex. 5 - Deliberative Process

If you have any questions or concerns, please contact me (hunt.loretta@epa.gov or 202-564-6963) or Debbi Hart (hart.debbi@epa.gov or 202-564-2011).

Thanks.

From: Hart, Debbi
Sent: Friday, May 19, 2017 12:38 PM
To: ARA
Cc: RHRO; OHR PMOs; Parker, Gary; Hunt, Loretta; Carpenter, Wesley; Gray, Linda; Showman, John; Vizian, Donna; Westenberger, Andrea
Subject: FW: Workforce Reshaping follow up

Greetings All-

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Thank you again for your efforts. As always, please let me know if you have questions. Debbi

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

From: Vizian, Donna
Sent: Friday, May 12, 2017 3:57 PM
To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>; 2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; DAA-Career <DAACareer@epa.gov>; DRA <DRA@epa.gov>; ARA <ARA@epa.gov>
Subject: Workforce Reshaping follow up

Hi Everyone,

Ex. 5 - Deliberative Process

If we move to the implementation stage, the next step will be to complete a template for your office and identify positions in the pool. We will resend that information and Debbi will be available to assist your staff with completing the information. OARM would then use this information to develop one business case for the agency. We will also begin working on a communication plan should we get the green light to proceed.

Two other things: I am attaching FAQs for your information and below is information on "safe positions."

OPM's revised VSIP template addresses safe positions (attached, pg. 2, first paragraph):

The agency's targeted population chart, " . . . may include additional categories of employees beyond those whose positions are directly targeted for elimination/restructuring (i.e., positions that are not the main focus for reduction/restructuring/elimination, but which are included in the VSIP offering only to the extent that they may provide a placement for an employee whose position will be reduced/restructured/eliminated.)

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Enjoy the weekend.

Donna

To: Engebretson, Lizabeth[Engebretson.Lizabeth@epa.gov]
Cc: Love, Stephanie[Love.Stephanie@epa.gov]; Shepherd, Jackie[Shepherd.Jackie@epa.gov]; Kavanagh, Erica[kavanagh.erica@epa.gov]; Taylor, Jeremy[Taylor.Jeremy@epa.gov]; Bonner, Jerome[Bonner.Jerome@epa.gov]; Peabody, Hitch[Peabody.Hitch@epa.gov]; Atkinson, Ryan[Atkinson.Ryan@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]; Gray, Linda[gray.linda@epa.gov]
From: Moore, Bobby
Sent: Tue 7/18/2017 2:12:32 PM
Subject: RE: OPM Data Center Migration - eOPF

All,

Ex. 5 - Deliberative Process

Thanks

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Bobby Moore, Director
Information Technology Division (ITD)

Office of Human Resources (OHR)

U.S. Environmental Protection Agency
1200 Pennsylvania Ave. N.W.
MailCode: 3603M // WJC-East Bldg. // Rm. 1227-A
Washington, D.C. 20460
(202) 564-7542 (Office)
(202) 564-7544 (Fax)

(Hours: 7:00am – 5:30pm M-TH)

HR LoB: Online HR System Access Request Form

********** Privacy Act Note **********
* Information contained in this message may be subject to the *
* Privacy Act (5 USC 522a) and should be treated accordingly. *

****

From: Engebretson, Lizabeth
Sent: Monday, July 17, 2017 2:13 PM
To: Moore, Bobby <Moore.Bobby@epa.gov>
Cc: Love, Stephanie <Love.Stephanie@epa.gov>; Shepherd, Jackie <Shepherd.Jackie@epa.gov>; Kavanagh, Erica <kavanagh.erica@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>
Subject: RE: OPM Data Center Migration - eOPF

Bobby,

Ex. 5 - Deliberative Process

Regards,

Liz

From: Engebretson, Lizabeth
Sent: Monday, July 17, 2017 11:00 AM
To: Moore, Bobby <Moore.Bobby@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Kavanagh, Erica <kavanagh.erica@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>
Cc: Love, Stephanie <Love.Stephanie@epa.gov>; Shepherd, Jackie <Shepherd.Jackie@epa.gov>
Subject: RE: OPM Data Center Migration - eOPF

Bobby,

Ex. 5 - Deliberative Process

Regards,

Liz

From: Moore, Bobby
Sent: Monday, July 17, 2017 10:55 AM
To: Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Kavanagh, Erica <kavanagh.erica@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>
Cc: Love, Stephanie <Love.Stephanie@epa.gov>; Shepherd, Jackie <Shepherd.Jackie@epa.gov>
Subject: OPM Data Center Migration - eOPF

SSC Directors,

OPM has finalized their plan for migrating their systems from the Department of Interior's hosting facilities to OPM hosting facility. This migration will affect both eOPF and the EHRI Data Warehouse. There will be a period of down time for the applications and periodic outages. I plan on mentioning it on this week's PMO/HRO community meeting. I know it's last minute notice. We just now got their final decision on a their schedule on Thursday. They talked about migrating in previous meetings but we weren't aware of the magnitude until now. Sorry for the short notice

Ex. 5 - Deliberative Process

The message below contain the details.

Thanks

All,

OPM is completing final testing this week of the data center migration affecting Enterprise Human Resource Integration (EHRI) Data Warehouse and electronic Official Personnel Folder (eOPF) systems. They will begin copying the existing data starting this Friday, July 14, 2017. In order to ensure the integrity of the data and reduce risks, both eOPF and EHRI systems **will not** be available for new actions / transactions from 5:00 p.m. EST, July 14 until the move is completed and tested. To minimize impacts to the eOPF and EHRIDW applications, the eOPF and EHRIDW will remain on-line in a "Read Only" mode, between July 19 until they are brought back online NLT July 31, 2017. During this period, all eOPF users (including HR specialists, investigators, and contractors) will be changed to a "Basic User" role and only able to see their own eOPF. Employees will still be able to access their eOPF, print documents, and change their passwords. OPM expects to resume normal operations before, but NLT, July 31, 2017, with the restoration of elevated privileges to the appropriate individuals.

Schedule

1) July 14 – July 18: Systems Outage - Both EHRI and eOPF will not be available to the user community

2) July 19 – Until Completed NLT July 31: Partial Outage – Both EHRI and eOPF will be available in "Read Only" mode to view and print reports; no new actions can be processed

3) NLT July 31 – Systems Online – Resumption of full functionality to the user community for EHRI and eOPF systems in the new data center

What does this mean to users?

- All Individual User Functions: July 19 – until completed

  - No Impact to Individual users: they will be able to view and print documents from their eOPF and change their password as they do now

- Agency HR Staff Functions: July 19 – 31, 2017

  - EOPF Functions:

    - Will NOT be able to view or manage other eOPF's; can view only their own.
    - New documents cannot be loaded to eOPF.
    - Workflow will be disabled
    - Transfer functionality between Agencies will be disabled
    - Delete and purge actions will not be available.

  - EHRIDW Functions:

    - Will be able to view the reports and perform data analysis.
    - Users of Fedscope will not see any impact; data will be available to users and public

- eOPF and EHRIDW data files from our data provider, IBC, will NOT be processed until the new production environment is on-line.

- Starting on 07/14/2017, data providers have been instructed to STOP sending eOPF data files until they are notified to resume activities.

- Data Providers can continue to send EHRIDW files which will be held and processed after the new environments are on-line.

If you have any questions, you may contact Stephanie Love on (202) 564-9609.

Bobby Moore, Director
Information Technology Division (ITD)

Office of Human Resources (OHR)

U.S. Environmental Protection Agency
1200 Pennsylvania Ave. N.W.
MailCode: 3603M // WJC-East Bldg. // Rm. 1227-A
Washington, D.C. 20460
(202) 564-7542 (Office)
(202) 564-7544 (Fax)

(Hours: 7:00am – 5:30pm M-TH)

HR LoB: Online HR System Access Request Form

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* Privacy Act (5 USC 522a) and should be treated accordingly. *

****

To: Vizian, Donna[Vizian.Donna@epa.gov]
Cc: Hunt, Loretta[Hunt.Loretta@epa.gov]; Parker, Gary[parker.gary@epa.gov]; Cooper, Marian[Cooper.Marian@epa.gov]; Showman, John[Showman.John@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]; Gray, Linda[gray.linda@epa.gov]; Gantt, Melissa[Gantt.Melissa@epa.gov]
From: Hart, Debbi
Sent: Thur 6/15/2017 9:23:17 PM
Subject: RE: Agency V/V templates for our informal submission--
VERA request template EPA June2017.pdf
VSIP request template EPA June2017.pdf

Here they are with the final VERA number and incorporating your edits. Note that as our Requesting Official, you must sign the second page of each. We are getting there! Debbi

From: Hart, Debbi
Sent: Thursday, June 15, 2017 5:10 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>
Subject: RE: Agency V/V templates for our informal submission--

Absolutely right—thanks for sharing and I will update accordingly.

From: Vizian, Donna
Sent: Thursday, June 15, 2017 3:28 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Showman, John <Showman.John@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>
Subject: RE: Agency V/V templates for our informal submission--

Ex. 5 - Deliberative Process

From: Hart, Debbi
Sent: Thursday, June 15, 2017 12:07 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>
Subject: Agency V/V templates for our informal submission--
Importance: High

All-

As promised , please see the attached and let me know if you have comments/edits. I'm awaiting one final number for the VERA template that I should have soon, but didn't want to slow this down. It's a quick read—def less than 250 words! Thanks. Debbi

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

To: Bonner, Jerome[Bonner.Jerome@epa.gov]; Martinson, Alice[Martinson.Alice@epa.gov]; Hart, Debbi[Hart.Debbi@epa.gov]
Cc: Taylor, Jeremy[Taylor.Jeremy@epa.gov]; Atkinson, Ryan[Atkinson.Ryan@epa.gov]; Engebretson, Lizabeth[Engebretson.Lizabeth@epa.gov]; Sawyer, Rena[sawyer.rena@epa.gov]; Helm, Arron[Helm.Arron@epa.gov]; Collins, BJ[Collins.BJ@epa.gov]; Carter, Rick[Carter.Rick@epa.gov]; Moore, Bobby[Moore.Bobby@epa.gov]; Gray, Linda[gray.linda@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]
From: Hunt, Loretta
Sent: Tue 7/18/2017 2:09:53 PM
Subject: RE: OPM Data Center Migration - eOPF

I think we need to loop in Bobby, Linda and/or Wes.

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

From: Bonner, Jerome
Sent: Tuesday, July 18, 2017 9:48 AM
To: Martinson, Alice <Martinson.Alice@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Sawyer, Rena <sawyer.rena@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>; Collins, BJ <Collins.BJ@epa.gov>; Carter, Rick <Carter.Rick@epa.gov>
Subject: RE: OPM Data Center Migration - eOPF

I sent out urgent 10 am meeting request to discuss

Jerome W. Bonner

Environmental Protection Agency

Office of Administration and Resources Management - Cincinnati

Director, Human Resources

Cincinnati Human Resources Shared Service Center

Tel: 513.569.7950

Mobile: Ex. 6 - Personal Privacy

CONFIDENTIALITY: This communication may contain privileged or other confidential information. If you are not the intended addressee, or believe you have received this communication in error, you may neither copy, disseminate, nor distribute it to anyone else or use it in any unauthorized manner; to do so is strictly prohibited and may be unlawful. If you receive this email by mistake, please advise the sender immediately by using the reply facility in your mail software and delete it from your computer. "Information in this message may be subject to the Privacy Act (5 USC 552a) and should be treated accordingly."

From: Martinson, Alice
Sent: Tuesday, July 18, 2017 9:42 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Sawyer, Rena <sawyer.rena@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>; Collins, BJ <Collins.BJ@epa.gov>
Subject: FW: OPM Data Center Migration - eOPF
Importance: High

Good morning, Debbi,

Ryan asked me to contact you regarding the OPM data migration that is impacting eOPF through the end of this month. I understand Liz may have already contacted you, but we want to offer some information and proposed solutions for mitigating the impact of the outage on the VERA/VSIP process.

We have two suggested solutions:

1. Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

2. Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Please let us know if you need any more information, or if you would like to discuss this more.

Thanks,

~ Alice

Alice Martinson

Acting Section Chief, RTP-SSC

U.S. Environmental Protection Agency

OARM/HRMD-RTP (MD-C639-02)

Research Triangle Park, NC 27711

voice: 919-541-5420

fax: 919-541-1360

OARM-RTP SERVE. SOLVE. COLLABORATE.

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From: Taylor, Jeremy
Sent: Tuesday, July 18, 2017 6:46 AM
To: Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Burt, Cynthia <Burt.Cynthia@epa.gov>; Martinson, Alice <Martinson.Alice@epa.gov>
Cc: Helm, Arron <Helm.Arron@epa.gov>
Subject: Fwd: OPM Data Center Migration - eOPF

Sent from my iPhone

Begin forwarded message:

From: "Moore, Bobby" <Moore.Bobby@epa.gov>
Date: July 17, 2017 at 1:55:09 PM EDT
To: "Bonner, Jerome" <Bonner.Jerome@epa.gov>, "Engebretson, Lizabeth" <Engebretson.Lizabeth@epa.gov>, "Taylor, Jeremy" <Taylor.Jeremy@epa.gov>, "Kavanagh, Erica" <kavanagh.erica@epa.gov>, "Peabody, Hitch" <Peabody.Hitch@epa.gov>
Cc: "Love, Stephanie" <Love.Stephanie@epa.gov>, "Shepherd, Jackie"

<Shepherd.Jackie@epa.gov>
Subject: OPM Data Center Migration - eOPF

SSC Directors,

OPM has finalized their plan for migrating their systems from the Department of Interior's hosting facilities to OPM hosting facility. This migration will affect both eOPF and the EHRI Data Warehouse. There will be a period of down time for the applications and periodic outages. I plan on mentioning it on this week's PMO/HRO community meeting. I know it's last minute notice. We just now got their final decision on a their schedule on Thursday. They talked about migrating in previous meetings but we weren't aware of the magnitude until now. Sorry for the short notice

This affects you all in the HR community the most where they will be removing your users access down to a basic employee. So in the event you're working with VERA/VISP candidates you may need to have them SKYPE, where you can have the employees share their desktop and log into eOPF as themselves in order to see their folder.

The message below contain the details.

Thanks

All,

OPM is completing final testing this week of the data center migration affecting Enterprise Human Resource Integration (EHRI) Data Warehouse and electronic Official Personnel Folder (eOPF) systems. They will begin copying the existing data starting this Friday, July 14, 2017. In order to ensure the integrity of the data and reduce risks, both eOPF and EHRI systems **will not** be available for new actions / transactions from 5:00 p.m. EST, July 14 until the move is completed and tested. To minimize impacts to the eOPF and EHRIDW applications, the eOPF and EHRIDW will remain on-line in a "Read

Only" mode, between July 19 until they are brought back online NLT July 31, 2017. During this period, all eOPF users (including HR specialists, investigators, and contractors) will be changed to a "Basic User" role and only able to see their own eOPF. Employees will still be able to access their eOPF, print documents, and change their passwords. OPM expects to resume normal operations before, but NLT, July 31, 2017, with the restoration of elevated privileges to the appropriate individuals.

Schedule

1) July 14 – July 18: Systems Outage - Both EHRI and eOPF will not be available to the user community

2) July 19 – Until Completed NLT July 31: Partial Outage – Both EHRI and eOPF will be available in "Read Only" mode to view and print reports; no new actions can be processed

3) NLT July 31 – Systems Online – Resumption of full functionality to the user community for EHRI and eOPF systems in the new data center

What does this mean to users?

•□□□□□□□□ All Individual User Functions: July 19 – until completed

o No Impact to Individual users: they will be able to view and print documents from their eOPF and change their password as they do now

•□□□□□□□□ Agency HR Staff Functions: July 19 – 31, 2017

o EOPF Functions:

▪· Will NOT be able to view or manage other eOPF's; can view only their

own.

- New documents cannot be loaded to eOPF.
- Workflow will be disabled
- Transfer functionality between Agencies will be disabled
- Delete and purge actions will not be available.

o EHRIDW Functions:

- Will be able to view the reports and perform data analysis.
- Users of Fedscope will not see any impact; data will be available to users and public

•□□□□□□□□ eOPF and EHRIDW data files from our data provider, IBC, will NOT be processed until the new production environment is on-line.

o Starting on 07/14/2017, data providers have been instructed to STOP sending eOPF data files until they are notified to resume activities.

o Data Providers can continue to send EHRIDW files which will be held and processed after the new environments are on-line.

If you have any questions, you may contact Stephanie Love on (202) 564-9609.

Bobby Moore, Director
Information Technology Division (ITD)

Office of Human Resources (OHR)

U.S. Environmental Protection Agency
1200 Pennsylvania Ave. N.W.
MailCode: 3603M // WJC-East Bldg. // Rm. 1227-A
Washington, D.C. 20460
(202) 564-7542 (Office)
(202) 564-7544 (Fax)

(Hours: 7:00am – 5:30pm M-TH)

HR LoB: Online HR System Access Request Form

********** Privacy Act Note **********
* Information contained in this message may be subject to the *
* Privacy Act (5 USC 522a) and should be treated accordingly. *

****

To: Vizian, Donna[Vizian.Donna@epa.gov]; Showman, John[Showman.John@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]; Gray, Linda[gray.linda@epa.gov]
Cc: Hunt, Loretta[Hunt.Loretta@epa.gov]; Parker, Gary[parker.gary@epa.gov]; Cooper, Marian[Cooper.Marian@epa.gov]
From: Hart, Debbi
Sent: Thur 6/15/2017 9:10:01 PM
Subject: RE: Agency V/V templates for our informal submission--

Absolutely right—thanks for sharing and I will update accordingly.

From: Vizian, Donna
Sent: Thursday, June 15, 2017 3:28 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Showman, John <Showman.John@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>
Subject: RE: Agency V/V templates for our informal submission--

Ex. 5 - Deliberative Process

From: Hart, Debbi
Sent: Thursday, June 15, 2017 12:07 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>
Subject: Agency V/V templates for our informal submission--
Importance: High

All-

As promised , please see the attached and let me know if you have comments/edits. I'm awaiting one final number for the VERA template that I should have soon, but didn't want to slow this

down. It's a quick read—def less than 250 words! Thanks. Debbi

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

To: Hunt, Loretta[Hunt.Loretta@epa.gov]
Cc: Showman, John[Showman.John@epa.gov]; Hart, Debbi[Hart.Debbi@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]; Gray, Linda[gray.linda@epa.gov]
From: Vizian, Donna
Sent: Tue 6/6/2017 11:01:52 PM
Subject: RE: Decision on including SES in the V/V

Yes, thanks

From: Hunt, Loretta
Sent: Tuesday, June 06, 2017 6:59 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Subject: RE: Decision on including SES in the V/V

Ex. 5 - Deliberative Process

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

From: Vizian, Donna
Sent: Tuesday, June 06, 2017 6:54 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>

Subject: RE: Decision on including SES in the V/V

Ex. 5 - Deliberative Process

From: Hunt, Loretta
Sent: Tuesday, June 06, 2017 6:48 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Subject: RE: Decision on including SES in the V/V

Donna,

Ex. 5 - Deliberative Process

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

From: Vizian, Donna
Sent: Tuesday, June 06, 2017 6:36 PM
To: Robbins, Chris <Robbins.Chris@epa.gov>; Kavlock, Robert <Kavlock.Robert@epa.gov>; Simon, Nigel <Simon.Nigel@epa.gov>; Breen, Barry <Breen.Barry@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: Decision on including SES in the V/V

Hi – I am sending to a small group, Ex. 5 - Deliberative Process Ex. 5 - Deliberative Process Please let me know if you have any questions.

Thanks

Donna

To: Showman, John[Showman.John@epa.gov]; Gray, Linda[gray.linda@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]
From: Moore, Bobby
Sent: Tue 7/18/2017 1:59:24 PM
Subject: RE: OPM Data Center Migration - eOPF

Hi John,

Ex. 5 - Deliberative Process

I will share the below information with the SSCs Directors next.

Thanks

Liz: If you have a POC in OPM, could it be articulated that based on OPM's approval of V/V for EPA last week, the migration timing is extremely problematic to find out if there are any potential adjustments that could be made?

Response: Unfortunately there are no adjustments that we can make. The way that the applications and databases are engineered and the lack of an offsite DR solution for our current environment requires us to take a complete outage for the data copy and then a move from our current hosting facility to our new datacenter in Macon, Georgia. We would like to be back online before July 31, but there is still a lot of work to do.

Ex. 5 - Deliberative Process

Response: As mentioned above, the way the applications and databases are engineered precludes this ability.

Ex. 5 - Deliberative Process

Unfortunately, no.

Bobby Moore, Director
Information Technology Division (ITD)

Office of Human Resources (OHR)

U.S. Environmental Protection Agency
1200 Pennsylvania Ave. N.W.
MailCode: 3603M // WJC-East Bldg. // Rm. 1227-A
Washington, D.C. 20460
(202) 564-7542 (Office)
(202) 564-7544 (Fax)

(Hours: 7:00am – 5:30pm M-TH)

HR LoB: Online HR System Access Request Form

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* Privacy Act (5 USC 522a) and should be treated accordingly. *

****

From: Showman, John

Sent: Tuesday, July 18, 2017 9:20 AM
To: Moore, Bobby <Moore.Bobby@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: FW: OPM Data Center Migration - eOPF

Ex. 5 - Deliberative Process

From: Helm, Arron
Sent: Tuesday, July 18, 2017 9:10 AM
To: Carter, Rick <Carter.Rick@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: Fwd: OPM Data Center Migration - eOPF

This is not good.

Sent from my iPhone

Begin forwarded message:

> **From:** "Taylor, Jeremy" <Taylor.Jeremy@thi.gov>
> **Date:** July 18, 2017 at 6:45:32 AM EDT
> **To:** "Atkinson, Ryan" <Atkinson.Ryan@epa.gov>, "Burt, Cynthia" <Burt.Cynthia@epa.gov>, "Martinson, Alice" <Martinson.Alice@epa.gov>
> **Cc:** "Helm, Arron" <Helm.Arron@epa.gov>
> **Subject: Fwd: OPM Data Center Migration - eOPF**
>
> Sent from my iPhone
>
> Begin forwarded message:
>
> > **From:** "Moore, Bobby" <Moore.Bobby@epa.gov>
> > **Date:** July 17, 2017 at 1:55:09 PM EDT
> > **To:** "Bonner, Jerome" <Bonner.Jerome@epa.gov>, "Engebretson, Lizabeth" <Engebretson.Lizabeth@epa.gov>, "Taylor, Jeremy" <Taylor.Jeremy@epa.gov>, "Kavanagh, Erica" <kavanagh.erica@epa.gov>, "Peabody, Hitch" <Peabody.Hitch@epa.gov>

Cc: "Love, Stephanie" <Love.Stephanie@epa.gov>, "Shepherd, Jackie" <Shepherd.Jackie@epa.gov>
Subject: OPM Data Center Migration - eOPF

SSC Directors,

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Ex. 5 - Deliberative Process

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impacts to the eOPF and EHRIDW applications, the eOPF and EHRIDW will remain on-line in a "Read Only" mode, between July 19 until they are brought back online NLT July 31, 2017. During this period, all eOPF users (including HR specialists, investigators, and contractors) will be changed to a "Basic User" role and only able to see their own eOPF. Employees will still be able to access their eOPF, print documents, and change their passwords. OPM expects to resume normal operations before, but NLT, July 31, 2017, with the restoration of elevated privileges to the appropriate individuals.

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o Starting on 07/14/2017, data providers have been instructed to STOP sending eOPF data files until they are notified to resume activities.

o Data Providers can continue to send EHRIDW files which will be held and processed after the new environments are on-line.

If you have any questions, you may contact Stephanie Love on (202) 564-9609.

Bobby Moore, Director
Information Technology Division (ITD)

Office of Human Resources (OHR)

U.S. Environmental Protection Agency
1200 Pennsylvania Ave. N.W.
MailCode: 3603M // WJC-East Bldg. // Rm. 1227-A
Washington, D.C. 20460
(202) 564-7542 (Office)
(202) 564-7544 (Fax)

(Hours: 7:00am – 5:30pm M-TH)

HR LoB: Online HR System Access Request Form

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To: Vizian, Donna[Vizian.Donna@epa.gov]
Cc: Showman, John[Showman.John@epa.gov]; Hart, Debbi[Hart.Debbi@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]; Gray, Linda[gray.linda@epa.gov]
From: Hunt, Loretta
Sent: Tue 6/6/2017 10:59:02 PM
Subject: RE: Decision on including SES in the V/V

I would think once the V/V application window closes. However, I would like to ask the SSC Directors or Rick/Arron for their opinion. Is that okay?

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

From: Vizian, Donna
Sent: Tuesday, June 06, 2017 6:54 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Subject: RE: Decision on including SES in the V/V

Ex. 5 - Deliberative Process

From: Hunt, Loretta
Sent: Tuesday, June 06, 2017 6:48 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>

Subject: RE: Decision on including SES in the V/V

Donna,

Ex. 5 - Deliberative Process

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

From: Vizian, Donna
Sent: Tuesday, June 06, 2017 6:36 PM
To: Robbins, Chris <Robbins.Chris@epa.gov>; Kavlock, Robert <Kavlock.Robert@epa.gov>; Simon, Nigel <Simon.Nigel@epa.gov>; Breen, Barry <Breen.Barry@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: Decision on including SES in the V/V

Hi – I am sending to a small group, Ex. 5 - Deliberative Process Ex. 5 - Deliberative Process Please let me know if you have any questions.

Thanks

Donna

Message

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 6/30/2017 4:42:03 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
CC: Carpenter, Wesley [Carpenter.Wesley@epa.gov]; Gray, Linda [gray.linda@epa.gov]; Showman, John [Showman.John@epa.gov]
Subject: Re: V/V letters - question

Yes

On Jun 30, 2017, at 9:35 AM, Hart, Debbi <Hart.Debbi@epa.gov> wrote:

Can I say this?—

Andrea- Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process Debbi

From: Westenberger, Andrea
Sent: Thursday, June 29, 2017 5:23 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Barber, Anthony <Barber.Anthony@epa.gov>; Dalrymple, Anne <Dalrymple.Anne@epa.gov>; Lindsay, Nancy <Lindsay.Nancy@epa.gov>; McDonald, James <McDonald.James@epa.gov>
Subject: V/V letters - question

Hi Debbi & Loretta,

The ARAs would like to know what the plans are for the V/V letters. We had heard that a template would come out from OARM-OHR-LER for the regions to use and that the regions would send the letters to employees but we're not sure. A few questions:

- <!--[if !supportLists]--><!--[endif]-->Is LER developing a template?
- <!--[if !supportLists]--><!--[endif]-->Who sends the letters? (Regions, SSCs, HQ?)
- <!--[if !supportLists]--><!--[endif]-->Where will letters be sent – employees home, work?

Thanks,
Andrea

Andrea Westenberger
Lead Region Coordinator for OCFO & OARM
EPA Region 10
1200 Sixth Avenue, OMP 21-I01
Seattle, WA 98101
(206) 553-6111 (office)
Ex. 5 - Deliberative Process (cell)
westenberger.andrea@epa.gov

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 6/15/2017 4:06:31 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]; Showman, John [Showman.John@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]; Gray, Linda [gray.linda@epa.gov]
CC: Hunt, Loretta [Hunt.Loretta@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Cooper, Marian [Cooper.Marian@epa.gov]
Subject: Agency V/V templates for our informal submission--
Attachments: VSIP request template EPA June2017.pdf; VERA request template EPA June2017.pdf

Importance: High

All-

As promised , please see the attached and let me know if you have comments/edits. I'm awaiting one final number for the VERA template that I should have soon, but didn't want to slow this down. It's a quick read—def less than 250 words! Thanks. Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

Message

From: Bonner, Jerome [Bonner.Jerome@epa.gov]
Sent: 7/19/2017 8:27:29 PM
To: Showman, John [Showman.John@epa.gov]
CC: Hunt, Loretta [Hunt.Loretta@epa.gov]; Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]; Atkinson, Ryan [Atkinson.Ryan@epa.gov]; Carter, Rick [Carter.Rick@epa.gov]; Helm, Arron [Helm.Arron@epa.gov]; Peabody, Hitch [Peabody.Hitch@epa.gov]; Gray, Linda [gray.linda@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Coomber, Robert [coomber.robert@epa.gov]; Moore, Bobby [Moore.Bobby@epa.gov]; Vizian, Donna [Vizian.Donna@epa.gov]; Bonner, Jerome [Bonner.Jerome@epa.gov]
Subject: RE: Revised V/V Schedule - eOPF Update Impact
Attachments: SSC Schedule V-V 7-19-17.docx

Hi John,

Please find below draft communication for senior leadership on the V/V revised schedule and eOPF. The message was coordinated among the HRSSCs. Please note detail information will be provided to PMOs/RHROs tomorrow, to include detailed discussion during the HR Community Call. I am standing by for suggested edits/revisions.

****
Hi Everyone,

Please find attached revised V/V schedule. The V/V schedule is revised to accommodate OPM completing its data center migration affecting the Enterprise Human Resource Integration (EHRI) Data Warehouse and electronic Official Personnel Folder (eOPF) systems. The migration dates were not provided to EPA in advance.

The V/V schedule is changed as follows:

Ex. 5 - Deliberative Process

OPM did not endorse OHR's request for continued system access. The eOPF will remain on-line in a "Read Only" mode, between July 19 until they are brought back online NLT July 31, 2017. During this period, all eOPF users (including HR specialists) will be changed to a "Basic User" role and only able to see their own eOPF. Employees will still be able to access their eOPF, print documents, and change their passwords. OPM expects to resume normal operations before, but NLT, July 31, 2017, with the restoration of elevated privileges to the appropriate individuals.

The HRSSCs will provide the PMOs/HROs the revised schedule and detailed information on how employees may download their respective eOPFs and securely provide to their respective HRSSCs. In addition, the revised V/V schedule and eOPF will be discussed in detail during the July 20, 2017, HR Community Call.

Please feel free to contact your HRSSC Center Director with any specific questions regarding the revised schedule or eOPF process.

Jerome W. Bonner
Environmental Protection Agency
Office of Administration and Resources Management - Cincinnati
Director, Human Resources
Cincinnati Human Resources Shared Service Center
Tel: 513.569.7950
Mobile: Ex. 6 - Personal Privacy

CONFIDENTIALITY: This communication may contain privileged or other confidential information. If you are not the intended addressee, or believe you have received this communication in error, you may neither copy, disseminate, nor distribute it to anyone else or use it in any unauthorized manner; to do so is strictly prohibited and may be unlawful. If you receive this email by mistake, please advise the sender immediately by using the reply facility in your mail software and delete it from your computer. "Information in this message may be subject to the Privacy Act (5 USC 552a) and should be treated accordingly."

From: Vizian, Donna
Sent: Wednesday, July 19, 2017 3:01 PM
To: Showman, John <Showman.John@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Carter, Rick <Carter.Rick@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Moore, Bobby <Moore.Bobby@epa.gov>
Subject: Re: Revised V/V Schedule - eOPF Update Impact

Following up on John's note we need to send a short email to the senior leadership about this also

On Jul 19, 2017, at 2:46 PM, Showman, John <Showman.John@epa.gov> wrote:

> Thanks everybody. I would like to know the communication outreach plan for new schedule before it moves forward. Thanks.
>
> Sent from my iPhone
>
> On Jul 19, 2017, at 2:24 PM, Hunt, Loretta <Hunt.Loretta@epa.gov> wrote:
>
>> SSC Directors,
>>
>> The revised schedule has been approved by senior management and is attached.
>>
>> The next steps are to send a communication to customers and determine if the changes/eOPF issue require union notification.
>>
>> I will be out of the office for the rest of the week, so I need to hand the communication responsibilities over to the SSCs. I know SSC staff and ITD are working hard to figure out a workaround and develop instructions

for applicants. I think it makes sense to send one communication with the updated schedule and workaround information.

Perhaps the SSCs can also utilize tomorrow's HR Community call to discuss the matter?

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

<SSC Schedule V-V 7-19-17.docx>

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 7/19/2017 6:24:23 PM
To: Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]; Atkinson, Ryan [Atkinson.Ryan@epa.gov]; Bonner, Jerome [Bonner.Jerome@epa.gov]; Carter, Rick [Carter.Rick@epa.gov]; Helm, Arron [Helm.Arron@epa.gov]; Peabody, Hitch [Peabody.Hitch@epa.gov]
CC: Vizian, Donna [Vizian.Donna@epa.gov]; Showman, John [Showman.John@epa.gov]; Gray, Linda [gray.linda@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Coomber, Robert [coomber.robert@epa.gov]; Moore, Bobby [Moore.Bobby@epa.gov]
Subject: Revised V/V Schedule - eOPF Update Impact
Attachments: SSC Schedule V-V 7-19-17.docx

Importance: High

SSC Directors,

The revised schedule has been approved by senior management and is attached.

The next steps are to send a communication to customers and determine if the changes/eOPF issue require union notification.

I will be out of the office for the rest of the week, so I need to hand the communication responsibilities over to the SSCs. I know SSC staff and ITD are working hard to figure out a workaround and develop instructions for applicants. I think it makes sense to send one communication with the updated schedule and workaround information.

Perhaps the SSCs can also utilize tomorrow's HR Community call to discuss the matter?

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 7/7/2017 12:53:29 PM
To: Snowden, Gregory A [Gregory.Snowden@opm.gov]; Mahoney, Michael J [Mike.Mahoney@opm.gov]; Coleman, Darrell E [Darrell.Coleman@opm.gov]; Thornton, Cathryn [Cathryn.Thornton@opm.gov]; Butler, Monica [Monica.Butler@opm.gov]; Ex. 6 - Personal Privacy
Ex. 6 - Personal Privacy
CC: Vizian, Donna [Vizian.Donna@epa.gov]; Showman, John [Showman.John@epa.gov]; Gray, Linda [gray.linda@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: EPA Final VERA/VSIP Request--email 2 of 3
Attachments: EPA Prog and Reg Business Cases Final 7-6-17.docx

EPA's final business case (attached). DH

From: Hart, Debbi
Sent: Friday, July 07, 2017 8:52 AM
To: Snowden, Gregory A <Gregory.Snowden@opm.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Coleman, Darrell E <Darrell.Coleman@opm.gov>; Thornton, Cathryn <Cathryn.Thornton@opm.gov>; Butler, Monica <Monica.Butler@opm.gov>; Mulligan, James S. EOP/OMB <James_S_Mulligan@omb.eop.gov>; 'Grossman, Andrea L. EOP/OMB' <Andrea_L_Grossman@omb.eop.gov>
Cc: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Loretta Hunt <Hunt.Loretta@epa.gov>
Subject: EPA Final VERA/VSIP Request--email 1 of 3
Importance: High

Greetings All-

Thank you for your assistance with this effort. As for our informal request, we are submitting our final package in three pieces. Attached is our signed VERA/VSIP template request. This will be followed by our final business case and targeted positions table. Please let us know if there are any questions. Thanks again-- Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 7/7/2017 12:51:55 PM
To: Snowden, Gregory A [Gregory.Snowden@opm.gov]; Mahoney, Michael J [Mike.Mahoney@opm.gov]; Coleman, Darrell E [Darrell.Coleman@opm.gov]; Thornton, Cathryn [Cathryn.Thornton@opm.gov]; Butler, Monica [Monica.Butler@opm.gov]; Ex. 6 - Personal Privacy
Ex. 6 - Personal Privacy
CC: Vizian, Donna [Vizian.Donna@epa.gov]; Showman, John [Showman.John@epa.gov]; Gray, Linda [gray.linda@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: EPA Final VERA/VSIP Request--email 1 of 3
Attachments: EPA Signed Request for VERA VSIP July2017.pdf

Importance: High

Greetings All-

Thank you for your assistance with this effort. As for our informal request, we are submitting our final package in three pieces. Attached is our signed VERA/VSIP template request. This will be followed by our final business case and targeted positions table. Please let us know if there are any questions. Thanks again-- Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

Message

From: Hembrey, Cheri [Hembrey.Cheri@epa.gov]
Sent: 7/11/2017 11:18:27 AM
To: Carpenter, Wesley [Carpenter.Wesley@epa.gov]
CC: Gray, Linda [gray.linda@epa.gov]
Subject: Re: URGENT - Response Needed by Noon Monday, July 10, 2017

Hello,

Yes. We do not have any employees on extended leave. I sent Jan a list of employees on extended telework and asked if she needed their information and she not.

Have a great day,

Cheri' M. Hembrey, Director
EPA/OHR/PMS
202/564-6223
202/365-5682 (mobile)
Hembrey.cheri@epa.gov

Please excuse the large type, as it is for my benefit. Thank you.

On Jul 10, 2017, at 11:30 AM, Carpenter, Wesley <Carpenter.Wesley@epa.gov> wrote:

> Cheri:
>
> Good morning. Did we respond back to Jan on this action item yet? Please advise. Thanks.
>
> Wes
>
> ---
>
> **From:** Jablonski, Janice
> **Sent:** Friday, July 07, 2017 7:18 AM
> **To:** Collard, Erin <Collard.Erin@epa.gov>; Scola, Jennifer <Scola.Jennifer@epa.gov>; Hembrey, Cheri <Hembrey.Cheri@epa.gov>; Collins, BJ <Collins.BJ@epa.gov>; Burnett-Bakr, Robbin <Burnett-Bakr.Robbin@epa.gov>; Fletcher, Linda <Fletcher.Linda@epa.gov>; Hublar, Jennifer <Hublar.Jennifer@epa.gov>
> **Cc:** Hardy, Michael <Hardy.Michael@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>; Legare, Pamela <Legare.Pamela@epa.gov>; Neal, Kerry <neal.kerry@epa.gov>; Petrole, Maryann <Petrole.Maryann@epa.gov>
> **Subject:** URGENT - Response Needed by Noon Monday, July 10, 2017
>
> All: in preparation for the upcoming notice regarding VERA/VSIP offerings, I need a list of employees who are currently on extended leave. Please send names and current addresses. I will need your response no later than noon on Monday, July 10. Thanks and let me know if you have any questions.
>
> Jan Jablonski, Director
> Administrative Operations and Stewardship Division
> Office of Resources, Operations and Management
> Office of Administration and Resources Management
> 3102A

Room 3353A WJCN
(202) 564-9922
Ex. 6 - Personal Privacy (cell)

Message

From: Westenberger, Andrea [Westenberger.Andrea@epa.gov]
Sent: 5/10/2017 3:33:08 PM
To: ARA [ARA@epa.gov]; Deputy ARAs [Deputy_ARAs@epa.gov]; RHRO [RHRO@epa.gov]
CC: Gray, Linda [gray.linda@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Clifton, Tony [Clifton.Tony@epa.gov]; Young, Kendrick [Young.Kendrick@epa.gov]
Subject: RE: EPA Workforce Reshaping Information
Attachments: Ex. 5 - Deliberative Process

Hello ARAs, DARAs, and HROs,

Per our call with OARM yesterday, attached are two spreadsheets:

1.
2.

Ex. 5 - Deliberative Process

Please let me know if you have any questions.

Thanks,
Andrea

Andrea Westenberger
Lead Region Coordinator for OCFO & OARM
Regional Planner | Strategic Planning | EPA Region 10
1200 Sixth Avenue, OMP 21-I01
Seattle, WA 98101
(206) 553-6111 (office)
(206) 719-9154 (cell)
westenberger.andrea@epa.gov

From: Vizian, Donna
Sent: Monday, April 17, 2017 2:01 PM
To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>; 2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>
Cc: DAA-Career <DAACareer@epa.gov>; DRA <DRA@epa.gov>; ARA <ARA@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: EPA Workforce Reshaping Information
Importance: High

HI Everyone,

Following up on Mike's message, attached is the material to guide you through your workforce reshaping submission which should focus on your current organizational structure and achieving efficiencies. As we agreed, the first step will be for each NPM to work with the lead region to draft a proposal for their programs where appropriate. The submission should be no more than one page and sent to Debbi Hart with a copy to me by May 5th. OARM will compile this information and schedule a meeting for us to discuss. This does not prohibit a reshaping that is specific to your office.

Ex. 5 - Deliberative Process

Your office submittals will be compiled into one, agency-level VERA/VSIP proposal that will ultimately be submitted to OPM and OMB for review and approval. Your program or regional office must provide the following documentation to Debbi Hart, director, Policy, Planning and Training Divisions, **no later than May 24, 2017.**

1.
2.
3.

Ex. 5 - Deliberative Process

Should you have questions, please contact me at (202) 564-4600 or Linda Gray, director, Office of Human Resources, at (202) 564-4606. Please have your staff contact Debbi Hart or Loretta Hunt.

Best,
Donna

List of Attachments

1.
2.
3.
4.
5.

Ex. 5 - Deliberative Process

6. VERA and VSIP Guides from OPM – provide additional details on the two authorities.

To: Gray, Linda[gray.linda@epa.gov]; Carpenter, Wesley[Carpenter.Wesley@epa.gov]; Polk, Denise[Polk.Denise@epa.gov]; Patrick, Kimberly[Patrick.Kimberly@epa.gov]; Neal, Kerry[neal.kerry@epa.gov]; Legare, Pamela[Legare.Pamela@epa.gov]; Noga, Vaughn[Noga.Vaughn@EPA.GOV]; MaryAnn Petrole[Petrole.MaryAnn@epa.gov]; Helm, Arron[Helm.Arron@epa.gov]; Collins, BJ[Collins.BJ@epa.gov]; Carter, Rick[Carter.Rick@epa.gov]; Vizian, Donna[Vizian.Donna@epa.gov]; Cooper, Marian[Cooper.Marian@epa.gov]; Bell, Matthew[Bell.Matthew@epa.gov]; Scola, Jennifer[Scola.Jennifer@epa.gov]
From: Hardy, Michael
Sent: Fri 5/5/2017 5:58:55 PM
Subject: RE: ARA-OARM Call

Good afternoon,

Andrea Westenberger has requested VERA/VSIP as an agenda topic for the upcoming ARA-OARM call on 5/16. Are there other agenda topics for consideration?

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

-----Original Appointment-----
From: Westenberger, Andrea
Sent: Monday, April 24, 2017 1:28 PM
To: Westenberger, Andrea; ARA; Showman, John; Hitchens, Lynnann; Hardy, Michael
Cc: Deputy ARAs; Gray, Linda; Carpenter, Wesley; Polk, Denise; Neal, Kerry; Patrick, Kimberly; Legare, Pamela; Brown, Dawn; Noga, Vaughn; Petrole, Maryann; Blankenship, Steven; Jackson, Raphael; Helm, Arron; Collins, BJ; Carter, Rick; Benjamin-Sirmons, Denise; Kelty, Diane; Cox, Andrew; McMichael, Nate;

Bonnell, Corey; McFarland, Verne; Nelson, Thomas; Doucette, Judi; Battin, Andrew; Brookshire, Malena; Conklin, Jeanne; Dubbs, Kimberly; Hill, Robert; Jones, Quentin; Jones-Peeler, Meshell; OBrien, Kathy; Osborne, Howard; Soward, Ruth-Alene; Terris, Carol; Walsh, Ed; Williams, Maria
Subject: ARA-OARM Call
When: Tuesday, May 16, 2017 8:30 AM-9:30 AM (UTC-08:00) Pacific Time (US & Canada).
Where: 1-866-299-3188, 206-553-1793#

ARA-OARM Call

Tuesday, 5/16, 8:30 am – 9:30 PST

Ex. 6 - Personal Privacy #

Note: To reduce costs, please call the 1-866 number in groups as we are charged per line/per minute.

Join Skype Meeting

Topic #	Topic Title & Purpose	Materials	Presenter(s)/Office	Time (PST)
1	**Roll Call**		Andrea Westenberger (Region 10 LRC)	8:30 – 8:35 (5 min)
2	**TBD**			

Upcoming ARA Calls

Tuesdays, 8:30 am – 9:30 PST

- May 9: ARA-OCFO
- May 16: ARA-OARM
- May 23: ARA-OEI
- May 31 (Wednesday): ARAs-Only (Optional)
- June 6: ARA-Only VTC
- June 13: ARA-OCFO

- June 27: ARA-OEI

For questions or agenda items, please contact Andrea Westenberger, Lynnann Hitchens, and Michael Hardy.

Message

From: Hardy, Michael [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=49C8348DCE4E4B8C890FF4C7D5E8F243-MICHAEL E. HARDY]
Sent: 4/26/2017 12:15:50 PM
To: Jablonski, Janice [jablonski.janice@epa.gov]
Subject: RE: EPA Workforce Reshaping Information

Got it

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work
571-344-5096 - Cell

From: Jablonski, Janice
Sent: Wednesday, April 26, 2017 8:15 AM
To: Hardy, Michael <Hardy.Michael@epa.gov>
Subject: FW: EPA Workforce Reshaping Information

Jan Jablonski, Director
Administrative Operations and Stewardship Division
Office of Resources, Operations and Management
Office of Administration and Resources Management
3102A
Room 3353A WJCN
(202) 564-9922
(202) 329-8052 (cell)

From: Hitchens, Lynnann
Sent: Wednesday, April 19, 2017 9:37 PM
To: Jablonski, Janice <jablonski.janice@epa.gov>
Subject: Fwd: EPA Workforce Reshaping Information

Memo and attachments.

Sent from my iPhone

Begin forwarded message:

> **From:** "Vizian, Donna" <Vizian.Donna@epa.gov>
> **To:** "Hitchens, Lynnann" <hitchens.lynnann@epa.gov>
> **Cc:** "Showman, John" <Showman.John@epa.gov>
> **Subject: FW: EPA Workforce Reshaping Information**

Wanted you to know that I shared this with the ARAs. Let's talk about what you should communicate to them tomorrow. We also need a lead for our package. Should that be Dan? Jan? you?

From: Vizian, Donna
Sent: Monday, April 17, 2017 5:01 PM
To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>; 2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>
Cc: DAA-Career <DAACareer@epa.gov>; DRA <DRA@epa.gov>; Brincks, Mike <brincks.mike@epa.gov>; Buhl, Rick <Buhl.Rick@epa.gov>; Carter, Rick <Carter.Rick@epa.gov>; Esher, Diana <Esher.Diana@epa.gov>; Graves, Kimberly <graves.kimberly@epa.gov>; Harmon, Russell <Harmon.Russell@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>; Kenyon, Michael <Kenyon.Michael@epa.gov>; Lapierre, Kenneth <lapierre.kenneth@epa.gov>; Lindsay, Nancy <Lindsay.Nancy@epa.gov>; Manna, Richard <Manna.Richard@epa.gov>; McDonald, James <McDonald.James@epa.gov>; McIlwain, Serena <McIlwain.Serena@epa.gov>; Newton, Cheryl <Newton.Cheryl@epa.gov>; Sanders, Amy <Sanders.Amy@epa.gov>; Tellis, Vickie <Tellis.Vickie@epa.gov>; Westenberger, Andrea <Westenberger.Andrea@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: EPA Workforce Reshaping Information
Importance: High

HI Everyone,

Following up on Mike's message, attached is the material to guide you through your workforce reshaping submission which should focus on your current organizational structure and achieving efficiencies. As we agreed, the first step will be for each NPM to work with the lead region to draft a proposal for their programs where appropriate. The submission should be no more than one page and sent to Debbi Hart with a copy to me by May 5th. OARM will compile this information and schedule a meeting for us to discuss. This does not prohibit a reshaping that is specific to your office.

Ex. 5 - Deliberative Process

Your office submittals will be compiled into one, agency-level VERA/VSIP proposal that will ultimately be submitted to OPM and OMB for review and approval. Your program or regional office must provide the following documentation to Debbi Hart, director, Policy, Planning and Training Divisions, **no later than May 24, 2017.**

1.
2.
3.

Ex. 5 - Deliberative Process

Should you have questions, please contact me at (202) 564-4600 or Linda Gray, director, Office of Human Resources, at (202) 564-4606. Please have your staff contact Debbi Hart or Loretta Hunt.

Best,
Donna

List of Attachments

1.
2.
3.
4.
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Ex. 5 - Deliberative Process

6. VERA and VSIP Guides from OPM – provide additional details on the two authorities.

Message

From: Hardy, Michael [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=49C8348DCE4E4B8C890FF4C7D5E8F243-MICHAEL E. HARDY]
Sent: 6/20/2017 9:53:11 AM
To: Cox, Andrew [Cox.Andrew@epa.gov]; Westenberger, Andrea [Westenberger.Andrea@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Subject: RE: 6/20 OARM & OCFO Meeting with ARAs - OCFO @ 12:00 6/20

Thanks Andrew!

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work
Ex. 6 - Personal Privacy - Cell

From: Cox, Andrew
Sent: Monday, June 19, 2017 12:16 PM
To: Hardy, Michael <Hardy.Michael@epa.gov>; Westenberger, Andrea <Westenberger.Andrea@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: RE: 6/20 OARM & OCFO Meeting with ARAs - OCFO @ 12:00 6/20

That's my mistake, we can go at 12PM. Thanks for clarifying.

Andrew B. Cox, MBA, PMP
U.S. EPA Office of the Chief Financial Officer (2710A)
Immediate Office
Policy and Communications Staff
1200 Pennsylvania Avenue, NW
Washington, DC 20460
(202)-564-4398

From: Cox, Andrew
Sent: Thursday, June 15, 2017 4:00 PM
To: Hardy, Michael <Hardy.Michael@epa.gov>; Westenberger, Andrea <Westenberger.Andrea@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: RE: 6/20 OARM & OCFO Meeting with ARAs

Andrea, we'll send our draft agenda shortly, but as a heads up, our topics are a 5 minute Budget update and a 20 minute PeoplePlus/PCA update.

Andrew B. Cox, MBA, PMP
U.S. EPA Office of the Chief Financial Officer (2710A)
Immediate Office
Policy and Communications Staff
1200 Pennsylvania Avenue, NW

Washington, DC 20460
(202)-564-4398

From: Hardy, Michael
Sent: Thursday, June 15, 2017 3:47 PM
To: Westenberger, Andrea <Westenberger.Andrea@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Cox, Andrew <Cox.Andrew@epa.gov>
Subject: RE: 6/20 OARM & OCFO Meeting with ARAs

Andrea,

We have just received a request from OHR to add EAP and Drug Free Workplace to the agenda for next week. Thanks!

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work
Ex. 6 - Personal Privacy - Cell

From: Westenberger, Andrea
Sent: Thursday, June 15, 2017 3:12 PM
To: Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Cox, Andrew <Cox.Andrew@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>
Subject: RE: 6/20 OARM & OCFO Meeting with ARAs

Ok, thanks. Fitness centers will probably come up too – we saw the heads up yesterday.

Thanks,
Andrea

Andrea Westenberger
Lead Region Coordinator for OCFO & OARM
EPA Region 10
1200 Sixth Avenue, OMP 21-I01
Seattle, WA 98101
(206) 553-6111 (office)
(206) 719-9154 (cell)
westenberger.andrea@epa.gov

From: Hitchens, Lynnann
Sent: Thursday, June 15, 2017 12:11 PM
To: Westenberger, Andrea <Westenberger.Andrea@epa.gov>; Cox, Andrew <Cox.Andrew@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>
Subject: RE: 6/20 OARM & OCFO Meeting with ARAs

Andrea – Michael is going to poll the offices for other topics. We'll make sure Linda/Wes or Debbi Hart is available for the V/V discussion – I imagine that will take 10-15 minutes, about half the time.

Lynnann Hitchens
Acting Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
P: 202-564-3184
M: Ex. 6 - Personal Privacy

From: Westenberger, Andrea
Sent: Thursday, June 15, 2017 1:09 PM
To: Cox, Andrew <Cox.Andrew@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: RE: 6/20 OARM & OCFO Meeting with ARAs

Hi all – thanks for coordinating on this.

Lynnann, for the OARM portion, the ARAs would like an update on VERA/VSIP communications (yesterday Donna shared that talking points will likely come out on Friday for them to share in the regions). Are there other OARM topics you're planning for the agenda?

Thanks,
Andrea

Andrea Westenberger
Lead Region Coordinator for OCFO & OARM
EPA Region 10
1200 Sixth Avenue, OMP 21-I01
Seattle, WA 98101
(206) 553-6111 (office)
Ex. 6 - Personal Privacy (cell)
westenberger.andrea@epa.gov

From: Cox, Andrew
Sent: Wednesday, June 14, 2017 7:52 AM
To: Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Cc: Westenberger, Andrea <Westenberger.Andrea@epa.gov>
Subject: 6/20 OARM & OCFO Meeting with ARAs

Lynnann,

One detail I forgot to ask you about is whether OARM wanted to have your portion of the meeting from 11:30AM to 12PM EST or 12PM to 12:30PM EST. We'll work with whichever half hour you do not want.

Andrew B. Cox, MBA, PMP
U.S. EPA Office of the Chief Financial Officer (2710A)
Immediate Office
Policy and Communications Staff
1200 Pennsylvania Avenue, NW
Washington, DC 20460
(202)-564-4398

Message

From: Hardy, Michael [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=49C8348DCE4E4B8C890FF4C7D5E8F243-MICHAEL E. HARDY]
Sent: 7/28/2017 1:34:24 PM
To: Lemley, Lauren [Lemley.Lauren@epa.gov]; Jablonski, Janice [jablonski.janice@epa.gov]
Subject: RE: Final V/V Update as of 7/26/2017

Not a fan of OA? ☺

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work
Ex. 6 - Personal Privacy - Cell

From: Lemley, Lauren
Sent: Friday, July 28, 2017 9:22 AM
To: Hardy, Michael <Hardy.Michael@epa.gov>; Jablonski, Janice <jablonski.janice@epa.gov>
Subject: RE: Final V/V Update as of 7/26/2017

As we told Maryann last week, the SSCs will work with individuals to determine the appropriate separation type. The spreadsheet only represents what the individual submitted.

Lauren Lemley
Office of Resources, Operations and Management, OARM
202-564-1290

From: Hardy, Michael
Sent: Friday, July 28, 2017 8:46 AM
To: Jablonski, Janice <jablonski.janice@epa.gov>; Lemley, Lauren <Lemley.Lauren@epa.gov>
Subject: FW: Final V/V Update as of 7/26/2017

FYI

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work
Ex. 6 - Personal Privacy - Cell

From: Petrole, Maryann
Sent: Thursday, July 27, 2017 2:35 PM

To: Hardy, Michael <Hardy.Michael@epa.gov>
Subject: RE: Final V/V Update as of 7/26/2017

They still need to change Sherry from resignation to optional voluntary retirement with VSIP – we talked to Lauren and Lynnann on that last week

---

From: Hardy, Michael
Sent: Thursday, July 27, 2017 2:00 PM
To: Petrole, Maryann <Petrole.Maryann@epa.gov>
Subject: FW: Final V/V Update as of 7/26/2017

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work
Ex. 6 - Personal Privacy - Cell

From: Lemley, Lauren
Sent: Thursday, July 27, 2017 9:10 AM
To: Hardy, Michael <Hardy.Michael@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Cc: Jablonski, Janice <jablonski.janice@epa.gov>
Subject: Final V/V Update as of 7/26/2017

Here is the list of all applications submitted before the deadline. Thanks.

Lauren Lemley
Office of Resources, Operations and Management, OARM
202-564-1290

From: Showman, John
Location: DCRoomARN3330/DC-AR-OARM/Video for CINN/Audio Ex. 6 - Personal Privacy conf code Ex. 6 - Personal Privacy
Importance: Normal
Subject: OARM Deputies Meeting
Start Date/Time: Thur 7/6/2017 2:30:00 PM
End Date/Time: Thur 7/6/2017 3:30:00 PM

OARM Deputy Director's Meeting – July

July 6, 2017

10:30 a.m.

WJC N 3330

Video to Cincinnati and RTP

Conference line Ex. 6 - Personal Privacy **, code** Ex. 6 - Personal Privacy

10:30 am – 10:35 am	**Update on Frequency of New FOIA Requests**	**Kristina Sandfoss**
10:35 am – 10:40 am	**OARM Signed Telework Agreements**	**Kristina Sandfoss**
10:40 am – 10:45 am	**Update on V/V**	**Jan Jablonski**

10:45 am – 11:05 am	Updates on IM/IT Strategy, Governance Board, and IT Portfolio Review	Steve Settle/Michael Hardy
11:05 am – 11:15 am	OEI/OARM/OCFO Town Hall	Steve Settle/Michael Hardy
11:15 am – 11:30 am	Around the Room	All

Next Meeting: Thursday, August 4, 2017, 10:30 pm ET

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 8/8/2017 9:52:41 PM
To: Torrez, Alfredo [Torrez.Alfredo@epa.gov]; Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Jimenez, Elaine [Jimenez.Elaine@epa.gov]; Stevens, Robert [Stevens.Robert@epa.gov]; Erickson, Amber [Erickson.Amber@epa.gov]
Subject: RE: EPA's VERA/VSIP Request -

That's what I thought. However, I just heard back from OPM and had to let you know concurrence is still pending. I will try to get this resolved as soon as possible.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Torrez, Alfredo
Sent: Tuesday, August 08, 2017 5:47 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Stevens, Robert <Stevens.Robert@epa.gov>; Erickson, Amber <Erickson.Amber@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Not sure why this is an issue since it was a simple matter of identifying the correct office. The correct office is identified in Attachment 1 of our business case.

Alfredo Torrez, Associate Director and
OW Program Management Official
Management and Operations Staff
Office of Water, Office of the Assistant Administrator
U.S. Environmental Protection Agency
Room 3311C WJC East (4101M)
Phone: (202) 564-6621 Mobile: Ex. 6 - Personal Privacy
Fax: (202) 564-0500
Email: torrez.alfredo@epa.gov

Please consider the environment before printing this email.

Information contained in this message may be subject to the Privacy Act (5USC 552a) and should be treated accordingly. The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, re-transmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you receive this in error, please contact the sender and delete the material from any computer.

From: Hunt, Loretta
Sent: Tuesday, August 08, 2017 5:42 PM
To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Torrez, Alfredo <Torrez.Alfredo@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Not yet. The OPM SME just informed me this will require additional review. I asked to speak with him tomorrow. I'll follow-up as soon as possible.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Engebretson, Lizabeth
Sent: Tuesday, August 08, 2017 2:30 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Loretta,
Thank you – Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Regards,
Liz

From: Hunt, Loretta
Sent: Tuesday, August 08, 2017 11:13 AM
To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: FW: EPA's VERA/VSIP Request -

Liz,

FYI

I notified OPM and OMB that OW's chart had an error. I also bcced Alfredo and Elaine when I sent the email.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hunt, Loretta
Sent: Tuesday, August 08, 2017 11:57 AM
To: 'Snowden, Gregory A' <Gregory.Snowden@opm.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Gregory, thanks so much.

One last thing (I hope!!!!!!), Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Snowden, Gregory A [mailto:Gregory.Snowden@opm.gov]
Sent: Tuesday, August 08, 2017 10:44 AM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Good morning Loretta,

Sorry for the delay.

Given that the request does not amend the current authorities, OPM will add the noted language to the business case in EPA's case file. Thank you.

Gregory Snowden
OPM

Message

From: Torrez, Alfredo [Torrez.Alfredo@epa.gov]
Sent: 8/8/2017 9:47:17 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]; Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Jimenez, Elaine [Jimenez.Elaine@epa.gov]; Stevens, Robert [Stevens.Robert@epa.gov]; Erickson, Amber [Erickson.Amber@epa.gov]
Subject: RE: EPA's VERA/VSIP Request -

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Alfredo Torrez, Associate Director and
OW Program Management Official
Management and Operations Staff
Office of Water, Office of the Assistant Administrator
U.S. Environmental Protection Agency
Room 3311C WJC East (4101M)
Phone: (202) 564-6621 Mobile: Ex. 6 - Personal Privacy
Fax: (202) 564-0500
Email: torrez.alfredo@epa.gov

Please consider the environment before printing this email.

Information contained in this message may be subject to the Privacy Act (5USC 552a) and should be treated accordingly. The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, re-transmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you receive this in error, please contact the sender and delete the material from any computer.

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Sent: Tuesday, August 08, 2017 5:42 PM
To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Torrez, Alfredo <Torrez.Alfredo@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Not yet. The OPM SME just informed me this will require additional review. I asked to speak with him tomorrow. I'll follow-up as soon as possible.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Engebretson, Lizabeth
Sent: Tuesday, August 08, 2017 2:30 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Loretta,

Thank you – Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Regards,
Liz

From: Hunt, Loretta
Sent: Tuesday, August 08, 2017 11:13 AM
To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: FW: EPA's VERA/VSIP Request -

Liz,

FYI

I notified OPM and OMB that OW's chart had an error. I also bcced Alfredo and Elaine when I sent the email.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hunt, Loretta
Sent: Tuesday, August 08, 2017 11:57 AM
To: 'Snowden, Gregory A' <Gregory.Snowden@opm.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Gregory, thanks so much.

One last thing (I hope!!!!!!) Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources

U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Snowden, Gregory A [mailto:Gregory.Snowden@opm.gov]
Sent: Tuesday, August 08, 2017 10:44 AM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Good morning Loretta,

Sorry for the delay.

Given that the request does not amend the current authorities, OPM will add the noted language to the business case in EPA's case file. Thank you.

Gregory Snowden
OPM

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 8/8/2017 9:38:23 PM
To: Snowden, Gregory A [Gregory.Snowden@opm.gov]; Mahoney, Michael J [Mike.Mahoney@opm.gov]; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Ex. 6 - Personal Privacy
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: RE: EPA's VERA/VSIP Request -

Thanks for the quick response. Can I schedule some time to speak with you tomorrow? Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Snowden, Gregory A [mailto:Gregory.Snowden@opm.gov]
Sent: Tuesday, August 08, 2017 4:31 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Hi Loretta,

Ex. 5 - Deliberative Process

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Tuesday, August 08, 2017 11:57 AM
To: Snowden, Gregory A; Mahoney, Michael J; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi; Parker, Gary
Subject: RE: EPA's VERA/VSIP Request -

Gregory, thanks so much.

One last thing (I hope!!!!!!), Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Thanks.

Loretta L. Hunt
Branch Chief

Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Snowden, Gregory A [mailto:Gregory.Snowden@opm.gov]
Sent: Tuesday, August 08, 2017 10:44 AM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Good morning Loretta,

Sorry for the delay.

Given that the request does not amend the current authorities, OPM will add the noted language to the business case in EPA's case file. Thank you.

Gregory Snowden
OPM

Message

From: Snowden, Gregory A [Gregory.Snowden@opm.gov]
Sent: 8/8/2017 8:30:59 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]; Mahoney, Michael J [Mike.Mahoney@opm.gov]; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: RE: EPA's VERA/VSIP Request -

Hi Loretta,

Ex. 5 - Deliberative Process

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Tuesday, August 08, 2017 11:57 AM
To: Snowden, Gregory A; Mahoney, Michael J; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi; Parker, Gary
Subject: RE: EPA's VERA/VSIP Request -

Gregory, thanks so much.

One last thing (I hope!!!!!!), Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Snowden, Gregory A [mailto:Gregory.Snowden@opm.gov]
Sent: Tuesday, August 08, 2017 10:44 AM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Good morning Loretta,

Sorry for the delay.

Given that the request does not amend the current authorities, OPM will add the noted language to the business case in EPA's case file. Thank you.

Gregory Snowden
OPM

Message

From: Showman, John [Showman.John@epa.gov]
Sent: 8/3/2017 8:19:38 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
CC: Vizian, Donna [Vizian.Donna@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: EPA's VERA/VSIP Request -

That's because I was on the phone with him on a different topic and raised it with him and mentioned Donna might be reaching out to Mark ☺

From: Hunt, Loretta
Sent: Thursday, August 03, 2017 4:10 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>
Cc: Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: FW: EPA's VERA/VSIP Request -

Donna,

Just heard from Mike Mahoney.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mahoney, Michael J [mailto:Mike.Mahoney@opm.gov]
Sent: Thursday, August 03, 2017 4:06 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Snowden, Gregory A <Gregory.Snowden@opm.gov>
Subject: RE: EPA's VERA/VSIP Request -

Loretta,

Gregory's been on leave this week to attend to a family matter. He should be back on email tomorrow or Monday...he will respond as soon as returns

Thanks for our patience

-mike

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 31, 2017 3:38 PM
To: Snowden, Gregory A; Mahoney, Michael J; Grossman, Andrea L. EOP/OMB; Hickey, Mike J. EOP/OMB
Cc: Hart, Debbi; Parker, Gary
Subject: RE: EPA's VERA/VSIP Request -
Importance: High

Gregory/Mike,

Ex. 5 - Deliberative Process

Thanks in advance for your review and assistance.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hunt, Loretta
Sent: Friday, July 28, 2017 4:26 PM
To: Snowden, Gregory A <Gregory.Snowden@opm.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. EOP/OMB <Andrea_L_Grossman@omb.eop.gov>; Hickey, Mike J. EOP/OMB <Michael_Hickey@omb.eop.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: Re: EPA's VERA/VSIP Request -

Gregory/Mike,

EPA would like to request adjustment flexibility for our Region 6 office:

Ex. 5 - Deliberative Process

Please provide approval or disapproval of this change.

Thank you for your assistance and have a good weekend.

From: Snowden, Gregory A <Gregory.Snowden@opm.gov>
Sent: Thursday, July 13, 2017 2:39 PM
To: Hunt, Loretta; Mahoney, Michael J; Grossman, Andrea L. EOP/OMB; Hickey, Mike J. EOP/OMB
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request -

Hello Loretta,

Ex. 5 - Deliberative Process

Gregory Snowden
OPM

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Thursday, July 13, 2017 9:42 AM
To: Mahoney, Michael J; Snowden, Gregory A; Grossman, Andrea L. EOP/OMB; Hickey, Mike J. EOP/OMB
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request -
Importance: High

Gregory/Mike,

Ex. 5 - Deliberative Process

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mahoney, Michael J [mailto:Mike.Mahoney@opm.gov]
Sent: Monday, July 10, 2017 2:32 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Snowden, Gregory A <Gregory.Snowden@opm.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA's VERA/VSIP Request

Here tis'...

-mike

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 10, 2017 11:13 AM
To: Mahoney, Michael J; Snowden, Gregory A
Cc: Hart, Debbi
Subject: EPA's VERA/VSIP Request
Importance: High

Mike/Gregory,

Is the approval for EPA's request being signed today? Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Remmers, Janet [Remmers.Janet@epa.gov]
Sent: 7/3/2017 6:20:59 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: V/V Budget Tables update information-status

Still need:
OEI,
OCFO-correction needed,
R03,
R09

Janet Remmers, Ph.D.
RPROS
Office of Budget/OCFO
Mail code: 2732A
office: 202-564-0548
aws: 301-593-7870

From: Remmers, Janet
Sent: Monday, July 03, 2017 2:17 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: V/V Budget Tables update information-status

Still need:
OEI,
OCFO-correction needed,
R03,
R08-correction needed,
R09

Janet Remmers, Ph.D.
RPROS
Office of Budget/OCFO
Mail code: 2732A
office: 202-564-0548
aws: 301-593-7870

From: Hart, Debbi
Sent: Monday, July 03, 2017 2:16 PM
To: Remmers, Janet <Remmers.Janet@epa.gov>
Subject: RE: V/V Budget Tables update information-status

So is it just OCFO and R9 now?

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

From: Remmers, Janet
Sent: Monday, July 03, 2017 9:31 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: V/V Budget Tables update information-status

I got R4 and R7, so now we are down to:
Still need: OW, OEI, OCFO, R03, R08, R09

Janet Remmers, Ph.D.
RPROS
Office of Budget/OCFO
Mail code: 2732A
office: 202-564-0548
aws: 301-593-7870

From: Hart, Debbi
Sent: Monday, July 03, 2017 9:21 AM
To: Remmers, Janet <Remmers.Janet@epa.gov>
Subject: Re: V/V Budget Tables update information-status

Thanks Janet. I'll try to push on folks (to the extent that any of them are even connected today). Debbi

On Jul 3, 2017, at 7:04 AM, Remmers, Janet <Remmers.Janet@epa.gov> wrote:

> Here is the status of the Budget Tables updates:
> Still need: OW, OEI, OCFO, R03, R04, R07- needs corrections, R08, R09
>
> Janet Remmers, Ph.D.
> RPROS
> Office of Budget/OCFO
> Mail code: 2732A
> office: 202-564-0548
> aws: 301-593-7870
> : 301-593-7870
>
> **From:** Remmers, Janet
> **Sent:** Saturday, July 01, 2017 6:32 AM
> **To:** 'Tim Fontaine' <Fontaine.Tim@epa.gov>; Standifer, Juanita <Standifer.Juanita@epa.gov>; Maher, Karen <Maher.Karen@epa.gov>; Soward, Ruth-Alene <Soward.Ruth-Alene@epa.gov>; McCluney, Lance <McCluney.Lance@epa.gov>; Janowiak, Susan <Janowiak.susan@epa.gov>; Eubanks, Kristy <Eubanks.Kristy@epa.gov>; Klinker, Wendy <Klinker.Wendy@epa.gov>; Greenwald, Beth <Greenwald.Beth@epa.gov>; Bielenberg, Ben <Bielenberg.Ben@epa.gov>; Wong, Melissa

<wong.melissa@epa.gov>
Subject: FW: V/V Budget Tables update information-status

Status update on the V/V Budget Tables submissions: Still need: OW, OEI, OCFO, OA, R03, R04, R07-needs corrections, R08, R09

I know in some offices this exercise is being done by the HRO or PMO. They would need help from the budget community.
We would greatly appreciate your help in getting these completed by Monday, July 3rd.

I am finding that folks are making this too complicated. It should be fairly simple. Here are some suggestions:

Ex. 5 - Deliberative Process

Please feel free to call me on 202-564-0548 if you have questions.

Janet Remmers, Ph.D.
RPROS
Office of Budget/OCFO
Mail code: 2732A
office: 202-564-0548
aws: 301-593-7870

From: Shanahan, Katherine
Sent: Friday, June 30, 2017 10:14 AM
To: Pastalove, Barbara <Pastalove.Barbara@epa.gov>; Rubel, Robert <Rubel.Robert@epa.gov>; McManus, Catharine <mcmanus.catharine@epa.gov>; Burrows, Eileen <BURROWS.EILEEN@EPA.GOV>; Schwartz, Barbara <Schwartz.Barbara@epa.gov>; Sanders, Amy <Sanders.Amy@epa.gov>; Breneman, Sara <breneman.sara@epa.gov>; Marlinga, Richard <marlinga.richard@epa.gov>; Rodriguez, Ray <Rodriguez.Ray@epa.gov>; Hill, Troy <Hill.Troy@epa.gov>; Price, Patricia <price.patricia@epa.gov>; Fowler, Joshua <Fowler.Joshua@epa.gov>; Lane, Vicki <Lane.Vicki@epa.gov>; Barber, Anthony <Barber.Anthony@epa.gov>; OCFO-SBO <OCFOSBO@epa.gov>; OCFO-Regional-Comptroller <OCFORegionalComptroller@epa.gov>; OHR PMOs <OHR_PMOs@epa.gov>; Terris, Carol <Terris.Carol@epa.gov>; Remmers, Janet <Remmers.Janet@epa.gov>; Baden, Beth <Baden.Beth@epa.gov>; Klinker, Wendy <Klinker.Wendy@epa.gov>; Ajabi, Laurel <Ajabi.Laurel@epa.gov>
Cc: McDonald, James <McDonald.James@epa.gov>; Kenyon, Michael <Kenyon.Michael@epa.gov>
Subject: V/V Budget Tables update information

Good Morning Everyone

As Janet and Carol promised on yesterday's conference calls, please find attached the V/V Budget Tables update. In addition to the table template, Janet has included some Best Practices and clarified that the calculations should be based on the
"Maximum number of offers that would be accepted".

If you were unable to make the call and are unclear as to your next steps, please feel free to call me at 617-918-1619 and I will explain what was discussed during the call. If you have specific finance questions, Janet Remmers at 202-564-0548, is taking the lead for OCFO on the budget portion of the V/V submission.

Please Note: I went through every message that indicated yesterday's meeting invite had been forwarded. I typed in the names individually and while some added to the Address list, most did not. It appears that their names already appeared on either the Budget Officer Mail list or the Comptroller Mail list. Thus, if you do not see their individual name above, rest assured they were not missed!

Thank you

Kathie Shanahan
Human Resource Officer
EPA New England Region 1
617-918-1619

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/13/2017 4:37:23 PM
To: Mulligan, James S. EOP/OMB [James_S_Mulligan@omb.eop.gov]
Subject: EPA V/V business case--

Hello James-

Per my v-mail, we are planning to send over our Agency-level package informally at the end of the week. When you have a few minutes can you please contact me so I can walk you through how it's shaping up? I'd also like to confirm who to send it to at OMB. Thank you! Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/7/2017 4:59:32 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]; Showman, John [Showman.John@epa.gov]
Subject: FW: How to organize the V/V information
Attachments: VSIP request template FINAL.pdf; VERA request template FINAL.pdf; EPA Prog and Reg Business Cases 6-5-17.docx

Importance: High

Per discussion, please look at the Word file attached which contains a table of contents showing how we would structure our agency business case. If we organize by office instead of by themes we will avoid some redundancy and it will likely make offices feel better that all of their info is in one place rather than parsed out by theme. We can capture themes in our overview. What do you think? We are ready to populate with the final submissions we have (several offices are STILL finalizing). Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

From: Hunt, Loretta
Sent: Tuesday, June 06, 2017 6:41 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: FW: How to organize the V/V information

REMINDER

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hunt, Loretta
Sent: Monday, June 05, 2017 6:55 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: How to organize the V/V information
Importance: High

Debbi,

I think we should complete OPM's VERA and VSIP forms and then attach:

1. Regional/Program Business Cases/Budget Info (one document)
2. Targeted Position Spreadsheet

3. Org Charts (one file?)

I'm afraid if we try to put the cases together by theme it will take too long and be confusing. We can address the themes and the agency's desire to reduce/consolidate/restructure positions to realize efficiency in the OPM forms.

Let me know what you think.

OPM forms and draft business case document attached.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 6/15/2017 8:58:28 PM
To: Cooper, Marian [Cooper.Marian@epa.gov]
CC: Showman, John [Showman.John@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: RE: VERA-VSIP AnnouncementFlynnJune 19 2017.docx
Attachments: VERA-VSIP AnnouncementFlynnJune 19 2017.docx

Made a few changes. Do they make sense.

From: Cooper, Marian
Sent: Thursday, June 15, 2017 4:42 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: VERA-VSIP AnnouncementFlynnJune 19 2017.docx

As requested – for your review. Thanks

Message

From: Kirkland, William [Kirkland.William@epa.gov]
Sent: 7/13/2017 8:05:17 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Coomber, Robert [coomber.robert@epa.gov]; Daymude, Breton [Daymude.Breton@epa.gov]; Campbell, Ed [Campbell.Ed@epa.gov]
Subject: RE: Need documents uploaded to the intranet

Hello All,

This is what we have for you at this time:

Please review and we can post the Live (Non-compliant) information now. Please let me know. Thank you.

It's going to take some time to make the PDF Loretta wants up 508 compliant.

I put a placeholder (non compliant) PDF up for now, just so she can have her documents up today.

Here is the staging page so she can see:
http://webdev2.rtpnc.epa.gov/intranet/epahriis/web/policy/buyouts/index.htm

We will work tomorrow to get a compliant version of the PDF up tomorrow and then I'll just swap the documents out.

From: Hunt, Loretta
Sent: Thursday, July 13, 2017 3:35 PM
To: Kirkland, William <Kirkland.William@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Subject: Need documents uploaded to the intranet
Importance: High

Bill,

I need the attached documents to be uploaded to the V/V page. Titles as shown in red below. Thanks.

- VERA Guide (PDF) (20 pp, 337 K)
- VSIP Guide (PDF) (23 pp, 595 K)
- VERA/VSIP FAQs (9 pp , 90 KB)
- OPM VERA
- OPM VSIP
- OPM Reshaping
- OPM Reassignment
- HR Navigator (Registration Required)

- FHR Navigator Webinar (PDF) (29 pp, 1.2 MB)
- Retirement Seminars Schedule (PDF) (2 pp, 124 K)
- VERA VSIP OVERVIEW Video (43 min , 106 MB)
- EPA Business Case
- EPA Targeted Positions

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 6/22/2017 6:22:46 PM
To: Schulman, Marvin [Schulman.Marvin@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: R9's Updated VERA/VSIP Package (URGENT)
Attachments: EPA Prog and Reg Business Cases 6-22-17 ver 4.docx

Importance: High

Marvin,

I've incorporated R9's updates. Please review the revised business case and concur on the edits. Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hunt, Loretta
Sent: Thursday, June 22, 2017 2:21 PM
To: Schulman, Marvin <Schulman.Marvin@epa.gov>
Subject: FW: R9's Updated VERA/VSIP Package

FYI

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Lane, Vicki
Sent: Wednesday, June 21, 2017 8:52 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Kuhns, Jason <Kuhns.Jason@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: R9's Updated VERA/VSIP Package

Hi Debbi,
Thanks again for allowing us to make this change. Attached is our complete package.
Regards, Vicki J. Lane
Human Resources Officer, Region 9
U.S. Environmental Protection Agency
75 Hawthorne Street, Mail Code: EMD-2
San Francisco, CA 94105
Email: lane.vicki@epa.gov
Phone: 415-972-3827

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 8/3/2017 8:08:25 PM
To: Mahoney, Michael J [Mike.Mahoney@opm.gov]
CC: Snowden, Gregory A [Gregory.Snowden@opm.gov]; Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: EPA's VERA/VSIP Request -

Mike,

Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mahoney, Michael J [mailto:Mike.Mahoney@opm.gov]
Sent: Thursday, August 03, 2017 4:06 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Snowden, Gregory A <Gregory.Snowden@opm.gov>
Subject: RE: EPA's VERA/VSIP Request -

Loretta,

Ex. 6 - Personal Privacy He should be back on email tomorrow or Monday...he will respond as soon as returns

Thanks for our patience

-mike

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 31, 2017 3:38 PM
To: Snowden, Gregory A; Mahoney, Michael J; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi; Parker, Gary
Subject: RE: EPA's VERA/VSIP Request -
Importance: High

Gregory/Mike,

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Thanks in advance for your review and assistance.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hunt, Loretta
Sent: Friday, July 28, 2017 4:26 PM
To: Snowden, Gregory A <Gregory.Snowden@opm.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: Re: EPA's VERA/VSIP Request -

Gregory/Mike,

Ex. 5 - Deliberative Process

Please provide approval or disapproval of this change.

Thank you for your assistance and have a good weekend.

From: Snowden, Gregory A <Gregory.Snowden@opm.gov>
Sent: Thursday, July 13, 2017 2:39 PM
To: Hunt, Loretta; Mahoney, Michael J; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request -

Hello Loretta,

Ex. 5 - Deliberative Process

Gregory Snowden
OPM

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Thursday, July 13, 2017 9:42 AM
To: Mahoney, Michael J; Snowden, Gregory A; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request -
Importance: High

Gregory/Mike,

Ex. 5 - Deliberative Process

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mahoney, Michael J [mailto:Mike.Mahoney@opm.gov]
Sent: Monday, July 10, 2017 2:32 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Snowden, Gregory A <Gregory.Snowden@opm.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA's VERA/VSIP Request

Here tis'...

-mike

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 10, 2017 11:13 AM
To: Mahoney, Michael J; Snowden, Gregory A

Cc: Hart, Debbi
Subject: EPA's VERA/VSIP Request
Importance: High

Mike/Gregory,

Is the approval for EPA's request being signed today? Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 8/3/2017 8:01:17 PM
To: Reinhold, Mark D [Mark.Reinhold@opm.gov]
Subject: EPA's VERA/VSIP Request -
Attachments: EPA Prog and Reg Business Cases Final 7-31-17 agency flex up to caps adjust.docx

Hi Mark,

I hope all is well. I am seeking your assistance to expedite a slight change to our business case. Please see below the request my staff sent. Thanks in advance for your help.

Best,
Donna

From: Hunt, Loretta
Sent: Monday, July 31, 2017 3:38 PM
To: Snowden, Gregory A <Gregory.Snowden@opm.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -
Importance: High

Gregory/Mike,

Ex. 5 - Deliberative Process

Thanks in advance for your review and assistance.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hunt, Loretta
Sent: Friday, July 28, 2017 4:26 PM

To: Snowden, Gregory A <Gregory.Snowden@opm.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: Re: EPA's VERA/VSIP Request -

Gregory/Mike,

Ex. 5 - Deliberative Process

Please provide approval or disapproval of this change.

Thank you for your assistance and have a good weekend.

From: Snowden, Gregory A <Gregory.Snowden@opm.gov>
Sent: Thursday, July 13, 2017 2:39 PM
To: Hunt, Loretta; Mahoney, Michael J; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request -

Hello Loretta,

Ex. 5 - Deliberative Process

Gregory Snowden
OPM

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Thursday, July 13, 2017 9:42 AM
To: Mahoney, Michael J; Snowden, Gregory A; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request -
Importance: High

Gregory/Mike,

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mahoney, Michael J [mailto:Mike.Mahoney@opm.gov]
Sent: Monday, July 10, 2017 2:32 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Snowden, Gregory A <Gregory.Snowden@opm.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA's VERA/VSIP Request

Here tis'...

-mike

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 10, 2017 11:13 AM
To: Mahoney, Michael J; Snowden, Gregory A
Cc: Hart, Debbi
Subject: EPA's VERA/VSIP Request
Importance: High

Mike/Gregory,

Is the approval for EPA's request being signed today? Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 7/13/2017 6:48:20 PM
To: Vaughan, Pat [Vaughan.Pat@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: FW: EPA's VERA/VSIP Request -
Attachments: EPA Prog and Reg Business Cases Final 7-13-17 ORD adjust.docx

Importance: High

Pat,

OPM has concurred. The latest approved business case is attached.

Ex. 5 - Deliberative Process

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Snowden, Gregory A [mailto:Gregory.Snowden@opm.gov]
Sent: Thursday, July 13, 2017 2:39 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Hello Loretta,

Ex. 5 - Deliberative Process

Gregory Snowden
OPM

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Thursday, July 13, 2017 9:42 AM
To: Mahoney, Michael J; Snowden, Gregory A; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request -
Importance: High

Gregory/Mike,

Ex. 5 - Deliberative Process

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mahoney, Michael J [mailto:Mike.Mahoney@opm.gov]
Sent: Monday, July 10, 2017 2:32 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Snowden, Gregory A <Gregory.Snowden@opm.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA's VERA/VSIP Request

Here tis'...

-mike

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 10, 2017 11:13 AM
To: Mahoney, Michael J; Snowden, Gregory A
Cc: Hart, Debbi
Subject: EPA's VERA/VSIP Request
Importance: High

Mike/Gregory,

Is the approval for EPA's request being signed today? Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Grossman, Andrea L. Ex. 6 - Personal Privacy
Sent: 6/29/2017 6:44:00 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
CC: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: RE: EPA's VERA/VSIP request

Yes- I'll be in both tomorrow and Monday and will be available to chat if needed.

Andrea Grossman
Program Examiner, OMB Environment Branch
202-395-4756

From: Hart, Debbi [mailto:Hart.Debbi@epa.gov]
Sent: Thursday, June 29, 2017 2:05 PM
To: Grossman, Andrea L. Ex. 6 - Personal Privacy
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: RE: EPA's VERA/VSIP request

Thanks Andrea—we actually just got comments from OPM. We are meeting at 2:30 to go over the cost/benefit tables with folks. Are you in the office tomorrow?

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

From: Grossman, Andrea L. Ex. 6 - Personal Privacy
Sent: Thursday, June 29, 2017 1:51 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: FW: EPA's VERA/VSIP request

FYI- here's what was forwarded to me on OPM's response to some questioning about where they stand with the VERA/VSIP package. It sounds like you may be getting some additional questions tomorrow from them.

Andrea Grossman
Program Examiner, OMB Environment Branch
202-395-4756

From: Holden, Kimberly A. [mailto:Kimberly.Holden@opm.gov]
Sent: Thursday, June 29, 2017 11:35 AM
To: Gallagher, Arianne J. Ex. 6 - Personal Privacy
Cc: Daphnis, Kristy L. EOP/OMB <Kristy_L._Daphnis@omb.eop.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Villalobos, Veronica <Veronica.Villalobos@opm.gov>; Reinhold, Mark D <Mark.Reinhold@opm.gov>
Subject: RE: EPA's VERA/VSIP request

Arianne,

EPA submitted their package to OPM in draft. They also sent the draft to OMB simultaneously. There are 22 organizational supplements that we are currently reviewing at this time and have not made a recommendation to OMB as of yet on this request since it is still in draft. From what I understand there was to be a meeting with OMB Examiner and EPA this week to discuss the submission. We have not been made aware of the outcome or if the meeting occurred. Lastly, we are preparing a summary of our questions for EPA on the draft package and hope to finalize those by tomorrow as there are some things they need to clean-up.

We will get a meeting set up with EPA as soon as possible to review our questions, but we will need a final signed package from EPA before we make a recommendation to OMB. I will follow-up with our EPA contact this morning.

Kimberly A. Holden
Deputy Associate Director Recruitment and Hiring
Office of Personnel Management
Employee Services
1900 E Street, N.W. 6500AJ
Washington, DC 20415
(202) 418-3218

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 7/13/2017 6:46:26 PM
To: Snowden, Gregory A [Gregory.Snowden@opm.gov]
CC: Mahoney, Michael J [Mike.Mahoney@opm.gov]
Subject: RE: EPA's VERA/VSIP Request -

Gregory—Add my thanks to Loretta's. We appreciate the quick response! Debbi

From: Snowden, Gregory A [mailto:Gregory.Snowden@opm.gov]
Sent: Thursday, July 13, 2017 2:39 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Hello Loretta,

Ex. 5 - Deliberative Process

Gregory Snowden
OPM

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Thursday, July 13, 2017 9:42 AM
To: Mahoney, Michael J; Snowden, Gregory A; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request -
Importance: High

Gregory/Mike,

Ex. 5 - Deliberative Process

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch

Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mahoney, Michael J [mailto:Mike.Mahoney@opm.gov]
Sent: Monday, July 10, 2017 2:32 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Snowden, Gregory A <Gregory.Snowden@opm.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA's VERA/VSIP Request

Here tis'…

-mike

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 10, 2017 11:13 AM
To: Mahoney, Michael J; Snowden, Gregory A
Cc: Hart, Debbi
Subject: EPA's VERA/VSIP Request
Importance: High

Mike/Gregory,

Is the approval for EPA's request being signed today? Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]
Sent: 8/8/2017 6:30:11 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Jimenez, Elaine [Jimenez.Elaine@epa.gov]
Subject: RE: EPA's VERA/VSIP Request -

Loretta,

Ex. 5 - Deliberative Process

Regards,
Liz

From: Hunt, Loretta
Sent: Tuesday, August 08, 2017 11:13 AM
To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: FW: EPA's VERA/VSIP Request -

Liz,

FYI

I notified OPM and OMB that OW's chart had an error. I also bcced Alfredo and Elaine when I sent the email.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hunt, Loretta
Sent: Tuesday, August 08, 2017 11:57 AM
To: 'Snowden, Gregory A' <Gregory.Snowden@opm.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Gregory, thanks so much.

One last thing (I hope!!!!!!) Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Snowden, Gregory A [mailto:Gregory.Snowden@opm.gov]
Sent: Tuesday, August 08, 2017 10:44 AM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Good morning Loretta,

Sorry for the delay.

Given that the request does not amend the current authorities, OPM will add the noted language to the business case in EPA's case file. Thank you.

Gregory Snowden
OPM

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/15/2017 8:01:57 PM
To: Loretta Hunt [Hunt.Loretta@epa.gov]
Subject: FW: For your reading pleasure...

FYI. Let me know your thoughts.

From: Vizian, Donna
Sent: Thursday, June 15, 2017 3:38 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: For your reading pleasure...

I think Loretta did fine cutting it down. I do have one question – see yellow below. Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

From: Hart, Debbi
Sent: Thursday, June 15, 2017 2:58 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Subject: For your reading pleasure...

OCFO's streamlined business case.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 7/13/2017 6:42:20 PM
To: Snowden, Gregory A [Gregory.Snowden@opm.gov]; Mahoney, Michael J [Mike.Mahoney@opm.gov]; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy Ex. 6 - Personal Privacy
CC: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: EPA's VERA/VSIP Request -

Gregory, great. Thank you very much for the prompt response. Have a good rest of the day.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Snowden, Gregory A [mailto:Gregory.Snowden@opm.gov]
Sent: Thursday, July 13, 2017 2:39 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Hello Loretta,

Ex. 5 - Deliberative Process

Gregory Snowden
OPM

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Thursday, July 13, 2017 9:42 AM
To: Mahoney, Michael J; Snowden, Gregory A; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request -
Importance: High

Gregory/Mike,

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mahoney, Michael J [mailto:Mike.Mahoney@opm.gov]
Sent: Monday, July 10, 2017 2:32 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Snowden, Gregory A <Gregory.Snowden@opm.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA's VERA/VSIP Request

Here tis'...

-mike

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 10, 2017 11:13 AM
To: Mahoney, Michael J; Snowden, Gregory A
Cc: Hart, Debbi
Subject: EPA's VERA/VSIP Request
Importance: High

Mike/Gregory,

Is the approval for EPA's request being signed today? Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 6/15/2017 7:37:46 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: For your reading pleasure...

I think Loretta did fine cutting it down. I do have one question – see yellow below. Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

From: Hart, Debbi
Sent: Thursday, June 15, 2017 2:58 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Subject: For your reading pleasure...

OCFO's streamlined business case.

V. Office of the Chief Financial Officer

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

Message

From: Snowden, Gregory A [Gregory.Snowden@opm.gov]
Sent: 7/13/2017 6:39:11 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]; Mahoney, Michael J [Mike.Mahoney@opm.gov]; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J Ex. 6 - Personal Privacy
CC: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: EPA's VERA/VSIP Request -

Hello Loretta,

Ex. 5 - Deliberative Process

Gregory Snowden
OPM

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Thursday, July 13, 2017 9:42 AM
To: Mahoney, Michael J; Snowden, Gregory A; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request -
Importance: High

Gregory/Mike,

Ex. 5 - Deliberative Process

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mahoney, Michael J [mailto:Mike.Mahoney@opm.gov]
Sent: Monday, July 10, 2017 2:32 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Snowden, Gregory A <Gregory.Snowden@opm.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA's VERA/VSIP Request

Here tis'...

-mike

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 10, 2017 11:13 AM
To: Mahoney, Michael J; Snowden, Gregory A
Cc: Hart, Debbi
Subject: EPA's VERA/VSIP Request
Importance: High

Mike/Gregory,

Is the approval for EPA's request being signed today? Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 7/13/2017 6:35:24 PM
To: Terris, Carol [Terris.Carol@epa.gov]
Subject: RE: VERA/VSIP status update

Greta—thanks! Think refreshing beverages soon!

From: Terris, Carol
Sent: Thursday, July 13, 2017 2:03 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: Re: VERA/VSIP status update

Thanks Debbi
I think we discussed it

We re starting with a call to lead region this afternoon

Sent from my iPhone

On Jul 13, 2017, at 1:37 PM, Hart, Debbi <Hart.Debbi@epa.gov> wrote:

> Hey Carol! I remembered in a feverish dream that I may not have copied you on the email below. See my P. S.. In particular. Sorry about that. Debbi
>
> Sent from my iPhone
>
> Begin forwarded message:
>
> > **From:** "Hart, Debbi" <Hart.Debbi@epa.gov>
> > **Date:** July 7, 2017 at 5:36:17 PM EDT
> > **To:** RHRO <RHRO@epa.gov>, OHR PMOs <OHR_PMOs@epa.gov>
> > **Cc:** "Parker, Gary" <parker.gary@epa.gov>, Loretta Hunt <Hunt.Loretta@epa.gov>, "Taylor, Jeremy" <Taylor.Jeremy@epa.gov>, "Engebretson, Lizabeth" <Engebretson.Lizabeth@epa.gov>, "Bonner, Jerome" <Bonner.Jerome@epa.gov>, "Carpenter, Wesley" <Carpenter.Wesley@epa.gov>, "Gray, Linda" <gray.linda@epa.gov>, "Peabody, Hitch" <Peabody.Hitch@epa.gov>, "Coomber, Robert" <coomber.robert@epa.gov>, "Corbett, Krysti" <Corbett.Krysti@epa.gov>
> > **Subject: VERA/VSIP status update**
> >
> > Hello to All-
> >
> > Sadly, at this point we do not have formal approval of our package. (I must have jinxed it yesterday. Womp womp!) We do have OMB's formal concurrence (just received!) and OPM's commitment to prepare the package for signature first thing Monday though, so stay tuned and have a great weekend! ☺ Debbi
> >
> > P.S. On yesterday's call I was asked to check in with OCFO about how incentive payments above the $12M will be addressed. The word is that OCFO is taking another look at funding and believes more dollars may be available. So another positive note! OCFO expects to provide an update to folks early next week.

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/15/2017 6:57:40 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]
Subject: For your reading pleasure...

OCFO's streamlined business case.

V. Office of the Chief Financial Officer

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/21/2017 7:12:06 PM
To: Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Mairose, Sue [Mairose.Sue@epa.gov]
CC: Parker, Gary [parker.gary@epa.gov]; Loretta Hunt [Hunt.Loretta@epa.gov]
Subject: It's live-- **Ex. 5 - Deliberative Process**

Importance: High

http://intranet.epa.gov/policy/buyouts/

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

To: Pastalove, Barbara[Pastalove.Barbara@epa.gov]
Cc: Pace, Donald[Pace.Donald@epa.gov]; Rubel, Robert[Rubel.Robert@epa.gov]; Kercado, Carlos[Kercado.Carlos@epa.gov]; Hart, Debbi[Hart.Debbi@epa.gov]
From: Remmers, Janet
Sent: Fri 6/30/2017 6:50:40 PM
Subject: RE: Re: V/V Budget Tables update information

Thank you for your updated table.

Ex. 5 - Deliberative Process

Thanks

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Janet Remmers, Ph.D.

RPROS

Office of Budget/OCFO

Mail code: 2732A

office: 202-564-0548

aws: 301-593-7870

From: Pastalove, Barbara
Sent: Friday, June 30, 2017 2:41 PM

To: Remmers, Janet <Remmers.Janet@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Pace, Donald <Pace.Donald@epa.gov>; Rubel, Robert <Rubel.Robert@epa.gov>; Kercado, Carlos <Kercado.Carlos@epa.gov>
Subject: Re: V/V Budget Tables update information

Please find attached the updated V/V Budget Tables for Region 2, reflecting the guidance forwarded by Kathy Shanahan late yesterday.

If there are any questions, please let us know.

Thank you.

Barbara Pastalove

HRO Region 2

Message

From: Kuhns, Jason [Kuhns.Jason@epa.gov]
Sent: 6/23/2017 8:22:49 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
CC: Parker, Gary [parker.gary@epa.gov]
Subject: EPA V.V Themes.xlsx
Attachments: EPA V.V Themes.xlsx

Debbi,
Not sure how much information you want to include, but any of the numbers can just be deleted.

Thanks,
jason

Message

From: Milton, Laura [Milton.Laura@epa.gov]
Sent: 6/9/2017 1:41:12 PM
To: Parker, Gary [parker.gary@epa.gov]
CC: Schulman, Marvin [Schulman.Marvin@epa.gov]; Kuhns, Jason [Kuhns.Jason@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: URGENT VERA VSIP
Attachments: OECA VERA VSIP Major Themes no SES.xlsx

Here you go!

Laura Milton, PMO
Administrative Management Division
OECA/Office of Administration and Policy
US Environmental Protection Agency
Phone: 202-564-6017
milton.laura@epa.gov

From: Parker, Gary
Sent: Friday, June 09, 2017 9:33 AM
To: Milton, Laura <Milton.Laura@epa.gov>
Cc: Schulman, Marvin <Schulman.Marvin@epa.gov>; Kuhns, Jason <Kuhns.Jason@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: URGENT VERA VSIP

Laura,

Ex. 5 - Deliberative Process

R,
Gary

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421
(M) 202-253-7099

Message

From: Mahoney, Michael J [Mike.Mahoney@opm.gov]
Sent: 8/8/2017 2:57:40 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]; Snowden, Gregory A [Gregory.Snowden@opm.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
CC: Parker, Gary [parker.gary@epa.gov]
Subject: RE: EPA's VERA/VSIP Request -

Thanks Gregory

From: Hart, Debbi [mailto:Hart.Debbi@epa.gov]
Sent: Tuesday, August 08, 2017 10:57 AM
To: Snowden, Gregory A; Hunt, Loretta; Mahoney, Michael J; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Parker, Gary
Subject: RE: EPA's VERA/VSIP Request -

Great- thank you!

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

From: Snowden, Gregory A [mailto:Gregory.Snowden@opm.gov]
Sent: Tuesday, August 08, 2017 10:44 AM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: RE: EPA's VERA/VSIP Request -

Good morning Loretta,

Sorry for the delay.

Given that the request does not amend the current authorities, OPM will add the noted language to the business case in EPA's case file. Thank you.

Gregory Snowden
OPM

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 31, 2017 3:38 PM
To: Snowden, Gregory A; Mahoney, Michael J; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi; Parker, Gary
Subject: RE: EPA's VERA/VSIP Request -
Importance: High

Gregory/Mike,

Ex. 5 - Deliberative Process

Thanks in advance for your review and assistance.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hunt, Loretta
Sent: Friday, July 28, 2017 4:26 PM
To: Snowden, Gregory A <Gregory.Snowden@opm.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Grossman, Andrea L Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: Re: EPA's VERA/VSIP Request -

Gregory/Mike,

Ex. 5 - Deliberative Process

Please provide approval or disapproval of this change.

Thank you for your assistance and have a good weekend.

From: Snowden, Gregory A <Gregory.Snowden@opm.gov>
Sent: Thursday, July 13, 2017 2:39 PM
To: Hunt, Loretta; Mahoney, Michael J; Grossman, Andrea L. Ex. 6 - Personal Privacy; Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request -

Hello Loretta,

Ex. 5 - Deliberative Process

Gregory Snowden
OPM

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Thursday, July 13, 2017 9:42 AM
To: Mahoney, Michael J; Snowden, Gregory A; Grossman, Andrea L. Ex. 6 - Personal Privacy Hickey, Mike J. Ex. 6 - Personal Privacy
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request -
Importance: High

Gregory/Mike,

Ex. 5 - Deliberative Process

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mahoney, Michael J [mailto:Mike.Mahoney@opm.gov]
Sent: Monday, July 10, 2017 2:32 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Snowden, Gregory A <Gregory.Snowden@opm.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA's VERA/VSIP Request

Here tis'...

-mike

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 10, 2017 11:13 AM
To: Mahoney, Michael J; Snowden, Gregory A
Cc: Hart, Debbi
Subject: EPA's VERA/VSIP Request
Importance: High

Mike/Gregory,

Is the approval for EPA's request being signed today? Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 7/7/2017 3:45:24 PM
To: Grossman, Andrea L. Ex. 6 - Personal Privacy
Subject: RE: EPA Final VERA/VSIP Request--email 3 of 3

Great—thank you! Will await your questions. Debbi

From: Grossman, Andrea L. Ex. 6 - Personal Privacy
Sent: Friday, July 07, 2017 11:06 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA Final VERA/VSIP Request--email 3 of 3

Received! Just getting ready to look at it.

Thanks Debbi.

Andrea Grossman
Program Examiner, OMB Environment Branch
202-395-4756

From: Hart, Debbi [mailto:Hart.Debbi@epa.gov]
Sent: Friday, July 7, 2017 10:33 AM
To: Grossman, Andrea L. Ex. 6 - Personal Privacy
Cc: Mulligan, James S. Ex. 6 - Personal Privacy Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: FW: EPA Final VERA/VSIP Request--email 3 of 3

Hello Andrea-

Happy Friday! Per my v-mail, please let me know that you are in receipt of all three pieces of our package and if you need anything from us at this point. Thanks! Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

From: Hart, Debbi
Sent: Friday, July 07, 2017 8:57 AM
To: 'Snowden, Gregory A' <Gregory.Snowden@opm.gov>; 'Mahoney, Michael J' <Mike.Mahoney@opm.gov>; 'Coleman, Darrell E' <Darrell.Coleman@opm.gov>; 'Thornton, Cathryn' <Cathryn.Thornton@opm.gov>; 'Butler, Monica' <Monica.Butler@opm.gov>; 'Mulligan, James S. Ex. 6 - Personal Privacy 'Grossman, Andrea L. Ex. 6 - Personal Privacy
Cc: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Loretta

Hunt <Hunt.Loretta@epa.gov>
Subject: EPA Final VERA/VSIP Request--email 3 of 3

EPA's final targeted positions chart. I will contact you to ensure receipt of all three pieces. Debbi

---

From: Hart, Debbi
Sent: Friday, July 07, 2017 8:54 AM
To: 'Snowden, Gregory A' <Gregory.Snowden@opm.gov>; 'Mahoney, Michael J' <Mike.Mahoney@opm.gov>; 'Coleman, Darrell E' <Darrell.Coleman@opm.gov>; 'Thornton, Cathryn' <Cathryn.Thornton@opm.gov>; 'Butler, Monica' <Monica.Butler@opm.gov>; 'Mulligan, James S Ex. 6 - Personal Privacy 'Grossman, Andrea L. Ex. 6 - Personal Privacy
Cc: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Loretta Hunt <Hunt.Loretta@epa.gov>
Subject: EPA Final VERA/VSIP Request--email 2 of 3

EPA's final business case (attached). DH

From: Hart, Debbi
Sent: Friday, July 07, 2017 8:52 AM
To: Snowden, Gregory A <Gregory.Snowden@opm.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Coleman, Darrell E <Darrell.Coleman@opm.gov>; Thornton, Cathryn <Cathryn.Thornton@opm.gov>; Butler, Monica <Monica.Butler@opm.gov>; Mulligan, James S. Ex. 6 - Personal Privacy 'Grossman, Andrea L. Ex. 6 - Personal Privacy
Cc: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Loretta Hunt <Hunt.Loretta@epa.gov>
Subject: EPA Final VERA/VSIP Request--email 1 of 3
Importance: High

Greetings All-

Thank you for your assistance with this effort. As for our informal request, we are submitting our final package in three pieces. Attached is our signed VERA/VSIP template request. This will be followed by our final business case and targeted positions table. Please let us know if there are any questions. Thanks again-- Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/16/2017 3:12:55 PM
To: Loretta Hunt [Hunt.Loretta@epa.gov]
Subject: RE: For your reading pleasure...

So as I understand it, involuntary separation is an adverse action that is costly (severance pay). If the employee does not take the buyout OCFO will need to proceed with the adverse action. V/V business case are required to discuss any adverse actions that may occur in absence of the authority.

Changed to:

Ex. 5 - Deliberative Process

Makes sense?

From: Vizian, Donna
Sent: Thursday, June 15, 2017 3:38 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: For your reading pleasure...

I think Loretta did fine cutting it down. I do have one question – see yellow below.

Ex. 5 - Deliberative Process

From: Hart, Debbi
Sent: Thursday, June 15, 2017 2:58 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Subject: For your reading pleasure...

OCFO's streamlined business case.

V. Office of the Chief Financial Officer

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

Message

From: McManus, Catharine [mcmanus.catharine@epa.gov]
Sent: 5/31/2017 7:25:58 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
CC: Esher, Diana [Esher.Diana@epa.gov]; Krakowiak, John [Krakowiak.John@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Burrows, Eileen [BURROWS.EILEEN@EPA.GOV]
Subject: FW: EPA Workforce Reshaping Information
Attachments: Ex. 5 - Deliberative Process

Debbi-
Given guidance that we received today, we would like to update our business case Ex. 5 - Deliberative Process from the VERA/VSIP list. There is no change to the VERA/VSIP Themes spreadsheet. I have attached the updated files.
Kate

From: McManus, Catharine
Sent: Wednesday, May 24, 2017 4:51 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Esher, Diana <Esher.Diana@epa.gov>; Krakowiak, John <Krakowiak.John@epa.gov>
Subject: RE: EPA Workforce Reshaping Information

Debbi-
Attached is Region III's submission. We have not included organizational charts because we are not proposing to reorganize. I have included an updated Themes spreadsheet which reflects a change requested by Senior leadership. Please let me know if you have any questions or need further information. Thanks. Kate

---

From: Hart, Debbi
Sent: Tuesday, May 23, 2017 4:45 PM
To: OHR PMOs <OHR_PMOs@epa.gov>; RHRO <RHRO@epa.gov>
Cc: Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Showman, John <Showman.John@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Subject: FW: EPA Workforce Reshaping Information
Importance: High

All-

Just a reminder of what we are looking for in your VERA/VSIP submission.

Your office submittals will be compiled into one, agency-level VERA/VSIP proposal that will ultimately be submitted to OPM and OMB for review and approval. Your program or regional office must provide the following documentation to Debbi Hart, director, Policy, Planning and Training Divisions, **no later than May 24, 2017.**

1.
2. Ex. 5 - Deliberative Process
3.

Should you have questions, please contact Debbi Hart or Loretta Hunt- we love hearing from you.

List of Attachments

1.
2.
3.

Ex. 5 - Deliberative Process

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

From: Vizian, Donna
Sent: Monday, April 17, 2017 5:01 PM
To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>; 2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>
Cc: DAA-Career <DAACareer@epa.gov>; DRA <DRA@epa.gov>; ARA <ARA@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: EPA Workforce Reshaping Information
Importance: High

HI Everyone,

Following up on Mike's message, attached is the material to guide you through your workforce reshaping submission which should focus on your current organizational structure and achieving efficiencies. As we agreed, the first step will be for each NPM to work with the lead region to draft a proposal for their programs where appropriate. The submission should be no more than one page and sent to Debbi Hart with a copy to me by May 5th. OARM will compile this information and schedule a meeting for us to discuss. This does not prohibit a reshaping that is specific to your office.

Ex. 5 - Deliberative Process

Your office submittals will be compiled into one, agency-level VERA/VSIP proposal that will ultimately be submitted to OPM and OMB for review and approval. Your program or regional office must provide the following documentation to Debbi Hart, director, Policy, Planning and Training Divisions, **no later than May 24, 2017.**

1.
2.
3.

Ex. 5 - Deliberative Process

Should you have questions, please contact me at (202) 564-4600 or Linda Gray, director, Office of Human Resources, at (202) 564-4606. Please have your staff contact Debbi Hart or Loretta Hunt.

Best,
Donna

List of Attachments

1.
2.
3.
4.
5.

Ex. 5 - Deliberative Process

6. VERA and VSIP Guides from OPM – provide additional details on the two authorities.

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 7/6/2017 9:35:56 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
CC: Parker, Gary [parker.gary@epa.gov]; McNeal, Detha [McNeal.Detha@epa.gov]; Schulman, Marvin [Schulman.Marvin@epa.gov]; Kuhns, Jason [Kuhns.Jason@epa.gov]
Subject: RE: EPA Draft VERA/VSIP Request - theme chart for restructured positions
Attachments: Targetd positions office submissions 7-6-17.xlsx; EPA Prog and Reg Business Cases Final 7-6-17.docx

Importance: High

Debbi,

Here are the latest documents to be submitted to OPM tomorrow.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hart, Debbi
Sent: Thursday, July 06, 2017 5:10 PM
To: Snowden, Gregory A <Gregory.Snowden@opm.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Mahoney, Michael J <Mike.Mahoney@opm.gov>
Subject: RE: EPA Draft VERA/VSIP Request - theme chart for restructured positions

Wonderful. Thank you both! We will submit our signed final package in the morning. Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

****

From: Snowden, Gregory A [mailto:Gregory.Snowden@opm.gov]
Sent: Thursday, July 06, 2017 5:02 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>
Subject: EPA Draft VERA/VSIP Request - theme chart for restructured positions
Importance: High

Loretta,

Thanks for the feedback during our recent phone conversation.

OPM has enough revised documentation to move forward with EPA's final submission.