From:	Ellis, John
To:	Andrea Noel
Cc:	Johnston, Robert; Blake, Wendy; Duffey, Dylan; Murray, Paulette
Subject:	RE: Status of EPA Unauthorized Disposition Case UD-2021-0030 and UD-2021-0040
Date:	Monday, January 24, 2022 11:31:28 AM

Thank you Andrea.

From: Andrea Noel <andrea.noel@nara.gov>
Sent: Monday, January 24, 2022 11:29 AM
To: Ellis, John <Ellis.john@epa.gov>
Cc: Laurence Brewer <laurence.brewer@nara.gov>
Subject: Re: Status of EPA Unauthorized Disposition Case UD-2021-0030 and UD-2021-0040

Good morning John,

Thanks for the status update, please provide the final report by February 11, 2022.

Have a great week,

Andrea A. Noel
Senior Records Analyst
Records Management Oversight and Reporting Division
National Archives and Records Administration
Tel: (301) 837-3564
Mb: (301) 580-9374

On Fri, Jan 21, 2022 at 1:19 PM Ellis, John <Ellis.john@epa.gov> wrote:

> Hello Andrea,
> I am writing in regard to UD-2021-0040. EPA has been continuing its fact finding into this matter and yesterday received some new information that directly bears on the investigation and requires further inquiry. We need additional time to complete that inquiry based on the new information, and we intend to provide the final report by February 11, 2022.
> Thanks in advance.
>
> **John B. Ellis, Agency Records Officer**
> Office of Mission Support (OMS), Enterprise Records Management Division (ERMD)
> National Records Management Program (NRMP)
> 1301 Constitution Ave., NW, Washington, DC 20460, WJCW, Mail Code 2821T
> Phone: 202-566-1643, Mobile: 202-657-3091
>

From: Andrea Noel <andrea.noel@nara.gov>
Sent: Wednesday, January 12, 2022 12:04 PM
To: Ellis, John <Ellis.john@epa.gov>
Subject: Re: Status of EPA Unauthorized Disposition Case UD-2021-0030 and UD-2021-0040

Good afternoon John,

Happy New Year. I was out of the office when you emailed; I am just acknowledging your message and the new dates are fine. Thanks for these updates.

Andrea A. Noel
Senior Records Analyst
Records Management Oversight and Reporting Division
National Archives and Records Administration
Tel: (301) 837-3564
Mb: (301) 580-9374

On Thu, Dec 16, 2021 at 4:54 PM Ellis, John <Ellis.john@epa.gov> wrote:

> Hello Andrea,
>
> EPA is contacting you regarding the two pending unauthorized destruction matters, UD-2021-0030 and UD-2021-0040.
>
> For UD-2021-0030, EPA has substantially completed this report and has nearly concluded its internal review and concurrence, but additional time is needed to complete the concurrence process and accommodate end of year leave schedules in order to complete the review. Accordingly, EPA is requesting an extension of this deadline to January 14, 2022, at which time EPA will submit its final report NARA.
>
> For UD-2021-0040, EPA has nearly concluded its fact-finding into the alleged destruction of chemical risk assessments referenced in PEER's August 26, 2021 complaint; however as a result of substantial availability issues of multiple key staff during the end of December, EPA does not believe it will be able to conclude its fact-finding and submit its final report by the December 30 deadline we provided our last correspondence. Under these circumstances, EPA anticipates concluding its fact-finding in early January, and submitting its final report no later than January

21, 2022.

As such, EPA requests an extension of the time to submit our final reports no later than January 14, 2022 and January 21, 2022 for UD-2021-0030 and UD-2021-0040, respectively.

Thank you in advance for considering this request.

John B. Ellis, Agency Records Officer
Office of Mission Support (OMS), Enterprise Records Management Division (ERMD)
National Records Management Program (NRMP)
1301 Constitution Ave., NW, Washington, DC 20460, WJCW, Mail Code 2821T
Phone: 202-566-1643, Mobile: 202-657-3091

From: Andrea Noel <andrea.noel@nara.gov>
Sent: Monday, December 13, 2021 9:45 AM
To: Ellis, John <Ellis.john@epa.gov>
Subject: Re: Status of EPA Unauthorized Disposition Case UD-2021-0030

Good morning John,

Thanks for the update, please provide the report by December 17, 2021.

Andrea A. Noel
Senior Records Analyst
Records Management Oversight and Reporting Division
National Archives and Records Administration
Tel: (301) 837-3564
Mb: (301) 580-9374

On Fri, Dec 10, 2021 at 5:05 PM Ellis, John <Ellis.john@epa.gov> wrote:

> Hello Andrea,
>
> EPA has concluded the fact finding regarding the subject unauthorized destruction case but need additional time to finalize the report and obtain internal review and concurrence. We request an extension of the deadline by one week, and will submit the final report to NARA by Friday, December 17, 2021.

Thank you for considering this request.

John B. Ellis, Agency Records Officer
Office of Mission Support (OMS), Enterprise Records Management Division (ERMD)
National Records Management Program (NRMP)
1301 Constitution Ave., NW, Washington, DC 20460, WJCW, Mail Code 2821T
Phone: 202-566-1643, Mobile: 202-657-3091

From: Andrea Noel <andrea.noel@nara.gov>
Sent: Tuesday, October 12, 2021 3:42 PM
To: Murray, Paulette <Murray.Paulette@epa.gov>
Cc: Ellis, John <Ellis.john@epa.gov>; Johnston, Robert <Johnston.Robert@epa.gov>; Kelly, Lynn <Kelly.Lynn@epa.gov>; Duffey, Dylan <Duffey.Dylan@epa.gov>; Logan, Paul <Logan.Paul@epa.gov>
Subject: Re: Status of EPA Unauthorized Disposition Case UD-2021-0030

Paulette, Thank you for the update.

Andrea A. Noel
Senior Records Analyst
Records Management Oversight and Reporting Division
National Archives and Records Administration
Tel: (301) 837-3564
Mb: (301) 580-9374

On Fri, Oct 8, 2021 at 2:59 PM Murray, Paulette <Murray.Paulette@epa.gov> wrote:

> Good Afternoon Andrea,
>
> Please see the status report for EPA Unauthorized Disposition Case UD-2021-0030. I am sending this message on behalf of John B. Ellis.
>
> Re: UD-2021-0030, Interim Status Update
>
> The U.S. Environmental Protection Agency (EPA or Agency) is writing to provide the National Archives and Records Administration (NARA) with a brief update on the status of its investigation into the potential loss of records from certain identified EPA Region 8 mobile devices and file storage locations.

On May 7, 2021, EPA proactively reported to you that it was investigating the potential loss of records from certain mobile devices and file storage locations. Since that time, EPA has been actively investigating the matter. EPA has nearly concluded its investigation into the devices and locations at issue. EPA's investigation relates to multiple devices and locations which are disparate and required extensive research and fact-finding. This research has been conducted as quickly as possible given that it has required the efforts of many of the same staff who have been simultaneously responsible for assisting with EPA's response to matters in discovery and which are the subject of active briefing and Court-ordered deadlines.

EPA takes its reporting obligations under 36 C.F.R. §1230.14 seriously and intends to complete its investigation and submit its final report to you in a timely manner. Due to the complexity of this matter, however, EPA requires additional time to complete its fact-finding and prepare a comprehensive final report. EPA anticipates concluding its investigation in the next few weeks and thereafter will work to submit its final report to you no later than December 10, 2021.

Please contact me if you have any questions.

Best Regards,

Paulette Murray
Sr. Records Information Management Specialist (RIMS)
National Records Management Program (NRMP)
Enterprise Records Management Division |Office of Mission Support
US Environmental Protection Agency
202-566-0354 | murray.paulette@epa.gov