From: Dreyfus, Bethany
To: Hoang, Kim; CHENG, CHRISTINA; Moutoux, Nicole
Cc: tran, peter; Johnson, Ivry
Subject: RE: FOIA Assignment for EPA-R9-2015-004094
Date: Tuesday, March 03, 2015 11:39:13 AM

My only concern with that is that we also need to define the scope. At this point the FOIA includes every email to anyone in EPA corresponding with Keith Takata. That is too broad. So we need to discuss scope and extension, and we need that from him before we can start the clock as well. But if he won't change that scope, we will have an issue about the amount of time it will take to review the documents responsive to the FOIA (which I suppose would impact the estimate of costs as well).

Bethany Dreyfus
EPA Region IX ORC-3
75 Hawthorne Street
San Francisco, CA 94105
(415) 972-3886
(415) 947-3570 (fax)

From: Hoang, Kim
Sent: Tuesday, March 03, 2015 11:33 AM
To: Dreyfus, Bethany; CHENG, CHRISTINA; Moutoux, Nicole
Cc: tran, peter; Johnson, Ivry
Subject: RE: FOIA Assignment for EPA-R9-2015-004094

If Irvy is sending a letter for assurance of payment of $1500, can we also include the request for extension till April 15?

Thanks,

Kim Hoang PhD, MPH
Site Assessment Manager
U.S. EPA Region 9
Superfund Division (SFD 6-1)
75 Hawthorne St,
San Francisco, CA 94105
Ph: (415) 972-3147

From: Dreyfus, Bethany
Sent: Tuesday, March 03, 2015 11:24 AM
To: CHENG, CHRISTINA; Hoang, Kim; Moutoux, Nicole
Cc: tran, peter; Johnson, Ivry
Subject: RE: FOIA Assignment for EPA-R9-2015-004094

Hi all. We needed the Outlook search to have an idea of how many documents we need to review. After getting that, Kim and I estimated that it may cost up to $1500. I left a message last week with the requester to discuss scope, extension, and assurance of payment. Despite a followup email, I haven't heard back yet.

Ivry, if you could send an assurance of payment letter for $1,500, that would be great. How much time do we give them to respond before closing out the FOIA?

Bethany Dreyfus
EPA Region IX ORC-3
75 Hawthorne Street
San Francisco, CA 94105
(415) 972-3886
(415) 947-3570 (fax)

From: CHENG, CHRISTINA
Sent: Tuesday, March 03, 2015 11:07 AM
To: Hoang, Kim; Moutoux, Nicole
Cc: tran, peter; Dreyfus, Bethany; Johnson, Ivry
Subject: RE: FOIA Assignment for EPA-R9-2015-004094

According the original email from Ivry (see the end of these emails), she asked to let her know the estimate cost and she will send the assurance of payment letter to the requester and stop the clock.

Hope this help. Thanks!

From: Hoang, Kim
Sent: Tuesday, March 03, 2015 10:52 AM
To: Moutoux, Nicole; CHENG, CHRISTINA
Cc: tran, peter; Dreyfus, Bethany
Subject: RE: FOIA Assignment for EPA-R9-2015-004094

Nicole:

Bethany is going to talk to the lawyer first, and follow up with an email (from us) and/or a letter (from the lawyer) to confirm the assurance of payment and date extension. According to her, that should be enough for tracking.

Thanks,

Kim Hoang PhD, MPH
Site Assessment Manager
U.S. EPA Region 9
Superfund Division (SFD 6-1)
75 Hawthorne St,
San Francisco, CA 94105
Ph: (415) 972-3147

From: Moutoux, Nicole
Sent: Tuesday, March 03, 2015 10:50 AM
To: Hoang, Kim; CHENG, CHRISTINA
Cc: tran, peter; Dreyfus, Bethany
Subject: RE: FOIA Assignment for EPA-R9-2015-004094

Ok – great – thanks for update. Is there something more formal we need to do to request an extension?

Nicole G. Moutoux
Manager, Site Assessment and Brownfields Section
Superfund Division
Moutoux.Nicole@epa.gov
Office: 415-972-3012
Cell: 415-271-0701

From: Hoang, Kim
Sent: Tuesday, March 03, 2015 10:49 AM
To: Moutoux, Nicole; CHENG, CHRISTINA
Cc: tran, peter; Dreyfus, Bethany
Subject: RE: FOIA Assignment for EPA-R9-2015-004094

Nicole:

I am WAH today. Bethany and I talked last Friday, and she estimated that the FOIA will cost $1500, so she called the lawyer who requested the FOIA to let him know and get assurance of payment, and to request an extension until April 15. She left a message for him, and will let me know once she is able to talk to him. She also got all the emails back from her Outlook search request, and is preparing instructions for all the custodians to review the emails. I am enclosing her last email on Fri 2/27 FYI, which includes all my conversation with her that day.

Please give me a call at my office number below if you'd like to discuss this further.

Thanks,

Kim Hoang PhD, MPH

Site Assessment Manager
U.S. EPA Region 9
Superfund Division (SFD 6-1)
75 Hawthorne St,
San Francisco, CA 94105
Ph: (415) 972-3147

From: Moutoux, Nicole
Sent: Tuesday, March 03, 2015 10:39 AM
To: CHENG, CHRISTINA; Hoang, Kim
Cc: tran, peter
Subject: RE: FOIA Assignment for EPA-R9-2015-004094

Have we asked for an extension? I have no idea where this stands and there are quite a bit of documents. Kim – can you stop by?
Thanks

Nicole G. Moutoux
Manager, Site Assessment and Brownfields Section
Superfund Division
Moutoux.Nicole@epa.gov
Office: 415-972-3012
Cell: 415-271-0701

From: CHENG, CHRISTINA
Sent: Tuesday, March 03, 2015 10:35 AM
To: Hoang, Kim
Cc: Moutoux, Nicole; tran, peter
Subject: FW: FOIA Assignment for EPA-R9-2015-004094

Hi Kim,

Reminder – this FOIA is due on 3/16.

Please email your responsive documents/letter and amount of time spent to me and Peter by 3/12.

Don't wait if you have lots of responsive documents, please email to us early so we can start uploading.

Thank you!

Christina

From: tran, peter
Sent: Tuesday, February 17, 2015 9:08 AM
To: Hoang, Kim
Cc: Moutoux, Nicole; CHENG, CHRISTINA; Wong, Jeannie
Subject: FW: FOIA Assignment for EPA-R9-2015-004094

Good morning Kim—

You are the chosen one; please take the lead to respond to this FOIA: [**EPA-R9-2015-004094**] and email all your responsive documents **to** *both* **Christina and Peter two (2) days before** the due date **(3/16/2015)**. Be sure to include **the amount of time** you spent on this FOIA, so we can calculate the cost for the requester.

ATTN: If costs will exceed more than $25.00, please send Ivry your cost estimates, so she can send an assurance of payment letter to the requester and stop the clock.

Thanks,

Peter

From: Johnson, Ivry
Sent: Friday, February 13, 2015 7:46 AM
To: Chan, Elaine; tran, peter; Armsey, Steven
Subject: FW: FOIA Assignment for EPA-R9-2015-004094

If costs will exceed billable amount of $25.00, send me your cost estimates, so I can send assurance of payment letter and stop the clock.

Please forward to appropriate subject matter expert (SME) and copy FOIA Office for record-keeping purposes

Ivry Johnson
FOIA Officer, Region 9
415-947-4251
415-947-3591 Fax

From: foia@erulemaking.net [mailto:foia@erulemaking.net]
Sent: Friday, February 13, 2015 6:56 AM
To: Johnson, Ivry
Subject: FOIA Assignment for EPA-R9-2015-004094

You have been assigned to the FOIA request EPA-R9-2015-004094. Additional details for this request are as follows:

- Assigned By: Ivry Johnson
- Request Tracking Number: EPA-R9-2015-004094
- Due Date: 03/16/2015
- Requester: Richard McNeil
- Request Track: Simple
- Short Description: All documents relating to communications between OCWD and USEPA
- Long Description: All documents relating to communications between OCWD and USEPA