(b) (6)

Thursday, November 1, 2018 – Friday, November 30, 2018
Time zone: (UTC-05:00) Eastern Time (US & Canada)
(Adjusted for Daylight Saving Time)

November 2018

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Busy | Tentative | Free
Out of Office | Working Elsewhere | Outside of Working Hours

November 2018

Thu, Nov 1

Before 8:00 AM	**Free**
8:00 AM – 9:30 AM	**Free**
9:30 AM – 10:00 AM	Meeting with Chuck Sheehan, Acting Inspector General Administrator's office (b) (6)
10:00 AM – 11:00 AM	Media Interviews Adminsitrator's office (b) (6)
11:00 AM – 12:00 PM	Scheduling Meeting Administrator's Office (b) (6)
12:00 PM – 2:00 PM	Executive Planning
12:30 PM – 1:30 PM	Personal
2:00 PM – 4:30 PM	Quarterly Performance Review Alm Room/Regions by Video Conference (b) (6)
4:30 PM – 4:45 PM	**Free**

■	4:45 PM – 5:00 PM	Meeting with Joe Brazauskas, Associate Deputy General Counsel Adminsitrator's office (b) (6)
□	**5:00 PM – 6:00 PM**	**Free**
■	At 6:00 PM	Personal
□	**After 6:00 PM**	**Free**

Fri, Nov 2

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Daily Briefing Administrator's Office (b) (6)
□	**9:00 AM – 9:15 AM**	**Free**
■	9:15 AM – 9:30 AM	Meeting with Jonathan Jacobson Administrator's office (b) (6)
□	**9:30 AM – 9:45 AM**	**Free**
■	9:45 AM – 10:35 AM	Briefing: Section 401 Certification and Direct Hydraulic Conduit Issue Administrator's office (b) (6)
□	**10:35 AM – 10:45 AM**	**Free**
■	10:45 AM – 11:15 AM	Briefing: Section 404 Florida Assumption Adminsitrator's office (b) (6)
□	**11:15 AM – 11:45 AM**	**Free**
■	11:45 AM – 1:30 PM	Personal
■	1:30 PM – 2:00 PM	Meeting with Assistant Secretary RD James Administrator's office (b) (6)
□	**2:00 PM – 2:15 PM**	**Free**
■	2:15 PM – 2:45 PM	Briefing: E-Enterprise for the Environment Adminsitrator's office (b) (6)
□	**2:45 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:30 PM	Briefing: America Recycles Day Administrator's office (b) (6)
■	3:30 PM – 4:00 PM	Weekly Check-in with Susan Bodine Administrator's Office (b) (6)
■	4:00 PM – 4:30 PM	Weekly Check-in with Henry Darwin Administrator's Office (b) (6)
□	**4:30 PM – 5:00 PM**	**Free**
□	**After 5:00 PM**	**Free**

Sat, Nov 3 – Sun, Nov 4

☐	**All Day**	**Free**

Mon, Nov 5

☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Daily Briefing Administrator's Office (b) (6)
☐	**9:00 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:30 AM	Briefing: Update on FOIA Administrator's office (b) (6)
☐	**10:30 AM – 10:45 AM**	**Free**
■	10:45 AM – 11:15 AM	Briefing: California Bay-Delta proposal Administrator's office (b) (6)
☐	**11:15 AM – 11:30 AM**	**Free**
■	11:30 AM – 1:00 PM	Executive Planning
☐	**1:00 PM – 2:00 PM**	**Free**
■	2:00 PM – 3:00 PM	Senior Staff Meeting Alm Room (b) (6)
☐	**3:00 PM – 3:30 PM**	**Free**
■	3:30 PM – 4:00 PM	Briefing: NEEF Opportunities Administrator's office (b) (6)
■	4:00 PM – 4:45 PM	Briefing: Updates to the Administrator's Emphasis List Administrator's office (b) (6)
☐	**4:45 PM – 5:00 PM**	**Free**
☐	**After 5:00 PM**	**Free**

Tue, Nov 6

☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:30 AM	Scheduling Meeting Administrator's Office (b) (6)
☐	**9:30 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:30 AM	Weekly Check-in with Susan Bodine Administrator's Office (b) (6)
☐	**10:30 AM – 11:30 AM**	**Free**

■	11:30 AM – 12:00 PM	Weekly Check-in with Matt Leopold Administrator's Office (b) (6)
■	12:00 PM – 1:15 PM	Executive Planning
■	1:15 PM – 2:15 PM	Briefing: Edwards Air Force Base dispute/CERCLA dispute Alm Room/ Region 9 will join by Video Conference (b) (6)
■	2:15 PM – 2:45 PM	Meeting with OPA Administrator's office (b) (6)
☐	**2:45 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:10 PM	Federal Agencies Water Subcabinet Meeting Alm Room (b) (6)
☐	**3:10 PM – 3:30 PM**	**Free**
■	3:30 PM – 4:00 PM	Briefing: OHS Administrator's office (b) (6)
☐	**4:00 PM – 4:30 PM**	**Free**
■	4:30 PM – 5:00 PM	Weekly Check-in with Henry Darwin Administrator's Office (b) (6)
☐	**After 5:00 PM**	**Free**

Wed, Nov 7

☐	All Day	PM Travel to TX
☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 9:45 AM	Remarks at OECA All Hands Meeting Green Room
☐	**9:45 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:30 AM	Bi-Weekly Check-in with OCSPP Administrator's Office (b) (6)
☐	**10:30 AM – 11:00 AM**	**Free**
■	11:00 AM – 12:00 PM	Veterans Day Event Green Room
■	12:00 PM – 1:30 PM	Executive Planning
■	1:30 PM – 2:00 PM	Bi-Weekly Check-in with David Ross Administrator's Office (b) (6)
■	2:00 PM – 2:05 PM	Call with Sen. Barrasso Administrator's office (b) (6)
■	2:05 PM – 2:10 PM	Call with Rep. Denham Administrator's Office

■	2:10 PM – 2:15 PM	Call with Sen. Fischer Administrator's office (b) (6)
□	**2:15 PM – 2:20 PM**	**Free**
■	2:20 PM – 2:25 PM	Call with Rep. Barr Administrator's office (b) (6)
■	2:25 PM – 2:55 PM	Meeting with Maura Kamen Administrator's office (b) (6)
□	**2:55 PM – 3:20 PM**	**Free**
■	3:20 PM – 3:45 PM	Depart for airport
□	**3:45 PM – 4:30 PM**	**Free**
■	4:30 PM – 8:12 PM	Travel: Depart (b) (6) for DFW at (b) (6) on (b) (6) (b) (6)
□	**8:12 PM – 8:45 PM**	**Free**
■	8:45 PM – 9:45 PM	Dinner
□	**After 9:45 PM**	**Free**

Thu, Nov 8

□	All Day	Travel: Texas
□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:55 AM**	**Free**
■	8:55 AM – 9:00 AM	Depart for EPA Region 6 Office 1445 Rodd Ave., Dallas TX, 75202
■	9:00 AM – 9:30 AM	Meeting with RA Anne Isdal EPA Region 6 Office
■	9:30 AM – 10:15 AM	Meeting with Region 6 Senior Leadership EPA Region 6 Office
■	10:15 AM – 10:30 AM	Meeting with Union Leadership EPA Region 6 Office
□	**10:30 AM – 11:00 AM**	**Free**
■	11:00 AM – 12:00 PM	EPA Region 6 All Employees Meeting EPA Region 6 Office
■	12:00 PM – 1:00 PM	Executive Planning
■	1:00 PM – 2:15 PM	North Texas Stakeholder & State Regulator Meeting EPA Region 6 Office
■	2:15 PM – 2:45 PM	Depart for Airport
□	**2:45 PM – 4:13 PM**	**Free**
■	4:13 PM – 7:00 PM	Travel: Depart DFW for (b) (6) at (b) (6) on (b) (6) (b) (6)
□	**After 7:00 PM**	**Free**

Fri, Nov 9

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**

■	8:30 AM – 9:00 AM	Briefing: NOx Administrator's office (b) (6)
■	9:00 AM – 9:30 AM	Daily Briefing Administrator's office (b) (6)
□	**9:30 AM – 10:30 AM**	**Free**
■	10:30 AM – 11:00 AM	Meeting with Assistant Attorney General, Jeff Clark Alm Room (b) (6)
□	**11:00 AM – 11:15 AM**	**Free**
■	11:15 AM – 5:00 PM	Personal
■	12:00 PM – 12:05 PM	Call with Gov. Reynolds (b) (6)
■	1:30 PM – 1:50 PM	Call with Sean Doocey, Director if Presidential Personnel (b) (6)
□	**After 5:00 PM**	**Free**

Sat, Nov 10 – Sun, Nov 11

□	**All Day**	**Free**

Mon, Nov 12

□	All Day	Veterans Day
□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 5:00 PM**	**Free**
□	**5:00 PM – 6:00 PM**	**Free**
■	6:00 PM – 6:30 PM	Press Briefing Call: Low NOx (b) (6) /ID: (b) (6) (b) (6)
□	**After 6:30 PM**	**Free**

Tue, Nov 13

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:30 AM	Scheduling Meeting Administrator's Office (b) (6)
■	9:30 AM – 10:00 AM	Weekly Check-in Call with Francis Brooke Administrator's Office (b) (6)
■	10:00 AM – 10:30 AM	Weekly Check-in with Susan Bodine Administrator's Office (b) (6)
■	10:30 AM – 11:00 AM	Weekly Check-in with Troy Lyons Administrator's Office (b) (6)

■	11:00 AM – 11:30 AM	Briefing: Rule Changing Administrator's office (b) (6)
□	**11:30 AM – 11:45 AM**	**Free**
■	11:45 AM – 1:15 PM	Personal
□	**1:15 PM – 1:30 PM**	**Free**
■	1:30 PM – 2:00 PM	Media Interview Administrator's office (b) (6)
■	2:00 PM – 3:00 PM	Senior Staff Meeting Alm Room (b) (6)
■	3:00 PM – 4:30 PM	Cleaner Trucks Initiative Green Room/EPA Courtyard (b) (6)
■	4:30 PM – 5:00 PM	Meeting with Ingevity Corporation Administrator's office (b) (6)
□	**After 5:00 PM**	**Free**

Wed, Nov 14

□	**Before 8:00 AM**	**Free**
■	8:00 AM – 8:30 AM	Daily Briefing Administrator's Office (b) (6)
□	**8:30 AM – 8:45 AM**	**Free**
■	8:45 AM – 9:15 AM	Executive Management Council (EMC) Meeting Room 1153 EPA East
□	**9:15 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:00 AM	Briefing: FY 2018 Agency Financial Reports Administrator's office (b) (6)
■	10:00 AM – 10:30 AM	Meeting with OPA Administrator's office (b) (6)
□	**10:30 AM – 10:45 AM**	**Free**
■	10:45 AM – 11:00 AM	Photo: Iowa Cattlemen Administrator's office (b) (6)
■	11:00 AM – 11:30 AM	Pre-Briefing for meeting with Senators Gardner, Duckworth and Durbin Administrator's office (b) (6)
□	**11:30 AM – 11:50 AM**	**Free**
■	11:50 AM – 1:30 PM	Personal
■	1:30 PM – 2:00 PM	Meeting with Wayne Nastri, SCAQMD Administrator's office (b) (6)
□	**2:00 PM – 2:15 PM**	**Free**

■	2:15 PM – 2:45 PM	Pre-brief for Recycling Summit Administrator's office (b) (6)
□	**2:45 PM – 2:50 PM**	**Free**
■	2:50 PM – 3:20 PM	Depart for Capitol Hill
□	**3:20 PM – 3:30 PM**	**Free**
■	3:30 PM – 3:50 PM	Meeting with Senator Gardner Russell Senate Office Building, room 354 (b) (6)
□	**3:50 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:30 PM	Meeting with Senators Durbin and Duckworth U.S. Capitol; Room S-322 (b) (6)
■	4:30 PM – 5:00 PM	Depart for office
□	**5:00 PM – 5:30 PM**	**Free**
■	5:30 PM – 5:45 PM	Depart (b) (6)
■	5:45 PM – 6:30 PM	Personal (b) (6) (b) (6)
■	6:30 PM – 8:00 PM	Reception Hosted by Leader McCarthy (6:30-Private Archives Tour/7:00-Private Reception) The Archives (7th Street and Constitution Ave. NW) (b) (6)
□	**After 8:00 PM**	**Free**

Thu, Nov 15

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 10:00 AM	Personal
□	**10:00 AM – 10:15 AM**	**Free**
■	10:15 AM – 10:30 AM	Meeting with Ken Wagner Adminsitrator's office (b) (6)
□	**10:30 AM – 11:20 AM**	**Free**
■	11:20 AM – 11:50 AM	Depart for Capitol Hill
□	**11:50 AM – 12:00 PM**	**Free**
■	12:00 PM – 1:00 PM	Speaking Engagement: Congressional Western Caucus Member Only Lunch Meeting Capitol Hill- 2247 Rayburn House Office Building (b) (6)
■	1:00 PM – 1:45 PM	Executive Planning
■	1:45 PM – 2:35 PM	Recycling Summit 1153 EPA East (b) (6)
□	**2:35 PM – 3:15 PM**	**Free**
■	3:15 PM – 3:25 PM	Briefing: COP Strategy Adminsitrator's office (b) (6)

☐	**3:25 PM – 3:30 PM**	**Free**
■	3:30 PM – 3:50 PM	Depart for White House
☐	**3:50 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:30 PM	Meeting with Sean Doocey White House
■	4:30 PM – 4:45 PM	Depart for office
☐	**4:45 PM – 5:00 PM**	**Free**
☐	**After 5:00 PM**	**Free**

Fri, Nov 16

☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:30 AM	Media Interview: New York Times Administrator's office (b) (6)
■	10:30 AM – 11:00 AM	Meeting with Renewable Energy Group Administrator's office (b) (6)
■	11:00 AM – 11:30 AM	Weekly Check-in with Matt Leopold Administrator's Office (b) (6)
■	11:30 AM – 12:30 PM	Executive Planning
■	12:30 PM – 12:45 PM	Depart for White House
☐	**12:45 PM – 1:00 PM**	**Free**
■	1:00 PM – 2:30 PM	Presentation of the Presidential Medal of Freedom The White House
■	2:30 PM – 2:50 PM	Depart for office
☐	**2:50 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:45 PM	Briefing: Biomass Administrator's office (b) (6)
■	3:45 PM – 4:00 PM	Briefing: Risk Communications Adminsitrator's office (b) (6)
■	4:00 PM – 4:30 PM	Weekly Check-in with Henry Darwin Administrator's Office (b) (6)
☐	**4:30 PM – 5:00 PM**	**Free**
☐	**After 5:00 PM**	**Free**

Sat, Nov 17 – Sun, Nov 18

☐	**All Day**	**Free**

Mon, Nov 19

☐	**Before 8:00 AM**	**Free**

☐	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Daily Briefing Administrator's Office (b) (6)
■	9:00 AM – 9:30 AM	Weekly Check-in with Brittany Bolen Administrator's Office (b) (6)
■	9:30 AM – 10:00 AM	Meeting with Healthy Schools Network Administrator's office (b) (6)
☐	**10:00 AM – 10:15 AM**	**Free**
■	10:15 AM – 11:15 AM	Briefing: Update on NSR WJC - N 5400 + Video with RTP (b) (6) (b) (6) (b) (6)
☐	**11:15 AM – 11:30 AM**	**Free**
■	11:30 AM – 12:00 PM	Bi-Weekly Check-in with OCSPP Administrator's Office (b) (6)
■	12:00 PM – 1:30 PM	Executive Planning
■	1:30 PM – 2:00 PM	Weekly Check-in Call with Francis Brooke Administrator's Office (b) (6)
■	2:00 PM – 3:00 PM	Senior Staff Meeting Alm Room (b) (6)
☐	**3:00 PM – 3:30 PM**	**Free**
■	3:30 PM – 3:45 PM	(b) (6)
☐	**3:45 PM – 4:00 PM**	**Free**
■	4:00 PM – 4:30 PM	Briefing: Environmental Cooperation Side Agreement to the USMCA and potential signing by Environmental Ministers Administrator's office (b) (6)
☐	**4:30 PM – 5:00 PM**	**Free**
☐	**After 5:00 PM**	**Free**

Tue, Nov 20

☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 8:15 AM**	**Free**
■	8:15 AM – 8:25 AM	Call with Director Mulvaney (b) (6) (b) (6)
☐	**8:25 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:30 AM	Scheduling Meeting Administrator's Office (b) (6)
☐	**9:30 AM – 10:00 AM**	**Free**

■	10:00 AM – 10:30 AM	Weekly Check-in with Susan Bodine Administrator's Office (b) (6)
□	**10:30 AM – 10:45 AM**	**Free**
■	10:45 AM – 11:00 AM	Call with Alex Dunn re: New Bedford (b) (6) Administrator's office (b) (6)
□	**11:00 AM – 11:30 AM**	**Free**
■	11:30 AM – 12:00 PM	Briefing: COP Administrator's office (b) (6)
■	12:00 PM – 12:15 PM	Briefing: IRIS Memo Administrator's office (b) (6)
□	**12:15 PM – 12:30 PM**	**Free**
■	12:30 PM – 2:00 PM	Executive Planning
■	2:00 PM – 2:30 PM	Weekly Check-in with Troy Lyons Administrator's Office (b) (6)
■	2:30 PM – 3:00 PM	Check-in with Dave Ross Administrator's office (b) (6)
□	**3:00 PM – 3:15 PM**	**Free**
■	3:15 PM – 3:30 PM	Gears of Government Video Taping WJC-North 6330 (b) (6)
□	**3:30 PM – 4:30 PM**	**Free**
■	4:30 PM – 5:00 PM	Depart for airport
□	**5:00 PM – 6:00 PM**	**Free**
■	6:00 PM – 8:00 PM	Personal
□	**After 8:00 PM**	**Free**

Wed, Nov 21

□	All Day	AW - Personal

Thu, Nov 22

□	All Day	AW - Personal
□	All Day	Thanksgiving

Fri, Nov 23

□	All Day	AW - Personal

Sat, Nov 24 – Sun, Nov 25

☐	All Day	AW - Personal

Mon, Nov 26

☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:00 AM	Daily Briefing Administrator's Office (b) (6)
☐	**9:00 AM – 9:30 AM**	**Free**
■	9:30 AM – 10:30 AM	Briefing: Defeat Device Alm Room / Ann Arbor will join by Video Conference (b) (6)
■	10:30 AM – 11:00 AM	Weekly Check-in with Matt Leopold Administrator's Office (b) (6)
☐	**11:00 AM – 11:30 AM**	**Free**
■	11:30 AM – 12:00 PM	Conference Call with Cosmo Servidio and Jennifer Fields re: Region 3 Water Update Administrator's office/ Call: Code: (b) (6) (b) (6)
■	12:00 PM – 1:30 PM	Executive Planning
■	1:30 PM – 2:00 PM	Weekly Check-in Call with Francis Brooke Administrator's Office (b) (6)
■	2:00 PM – 3:00 PM	Senior Staff Meeting Alm Room (b) (6)
☐	**3:00 PM – 5:00 PM**	**Free**
☐	**After 5:00 PM**	**Free**

Tue, Nov 27

☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 8:30 AM**	**Free**
■	8:30 AM – 9:30 AM	Scheduling Meeting Administrator's Office (b) (6)
■	9:30 AM – 10:00 AM	Weekly Check-in with Troy Lyons Administrator's Office (b) (6)
■	10:00 AM – 10:30 AM	Weekly Check-in with Susan Bodine Administrator's Office (b) (6)
■	10:30 AM – 11:15 AM	Briefing: Oakridge Alm Room (b) (6)
☐	**11:15 AM – 11:30 AM**	**Free**

■	11:30 AM – 12:00 PM	Weekly Check-in with Henry Darwin Administrator's Office (b) (6)
□	**12:00 PM – 12:15 PM**	**Free**
■	12:15 PM – 12:45 PM	WIFIA Signing with Kevin Faulconer, Mayor of San Diego Administrator's office (b) (6)
□	**12:45 PM – 1:00 PM**	**Free**
■	1:00 PM – 2:00 PM	Executive Planning
■	2:00 PM – 2:45 PM	Briefing: RFS Reset Rule Alm Room/ Ann Arbor joining by VTC (b) (6)
□	**2:45 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:30 PM	Pre-Brief for Washington Post Live Event Administrator's calendar (b) (6)
□	**3:30 PM – 5:00 PM**	**Free**
□	**After 5:00 PM**	**Free**

Wed, Nov 28

□	**Before 8:00 AM**	**Free**
□	**8:00 AM – 8:40 AM**	**Free**
■	8:40 AM – 9:35 AM	Speaking Engagement: Washington Post Event (b) (6) 1301 K. Street (or loading dock between K and L Street) (b) (6)
□	**9:35 AM – 9:40 AM**	**Free**
■	9:40 AM – 9:55 AM	Depart for White House
□	**9:55 AM – 10:00 AM**	**Free**
■	10:00 AM – 10:50 AM	Meeting with WH and DOT regarding CAFE Eisenhower Executive Office Building , Room 230A (b) (6)
□	**10:50 AM – 11:00 AM**	**Free**
■	11:00 AM – 11:30 AM	Meeting with Jared Kushner West West (b) (6)
■	11:30 AM – 11:50 AM	Depart for office
□	**11:50 AM – 12:00 PM**	**Free**
■	12:00 PM – 1:00 PM	Executive Planning
□	**1:00 PM – 2:30 PM**	**Free**
■	2:30 PM – 3:00 PM	Pre-brief for meetings with Sen. Grassley and Ernst Adminsitrator's office (b) (6)

■	3:00 PM – 4:00 PM	Briefing: America's for Water Infrastructure Act Administrator's office (b) (6)
■	4:00 PM – 4:30 PM	Briefing: Last Cabinet meeting Administrator's office (b) (6)
■	4:30 PM – 4:55 PM	Depart for Capitol Hill
☐	**4:55 PM – 5:00 PM**	**Free**
■	5:00 PM – 5:30 PM	Meeting with Senators Ernst and Grassley 135 Hart Senate Office Building (Senator Grassley's office) (b) (6)
■	5:30 PM – 6:00 PM	Depart for Home
☐	**After 6:00 PM**	**Free**

Thu, Nov 29

☐	**Before 7:00 AM**	**Free**
■	7:00 AM – 11:00 AM	Personal
☐	**11:00 AM – 11:30 AM**	**Free**
■	11:30 AM – 11:45 AM	AAW to deliver remarks at 2018 Small Business Innovation Research (SBIR) Kick-Off Meeting 1153 EPA East (b) (6)
☐	**11:45 AM – 12:00 PM**	**Free**
■	12:00 PM – 1:15 PM	Executive Planning
■	1:15 PM – 1:45 PM	Weekly Check-in with Brittany Bolen Administrator's Office (b) (6)
☐	**1:45 PM – 2:00 PM**	**Free**
■	2:00 PM – 2:30 PM	STRONGER Signing Ceremony Administrator's office (b) (6)
■	2:30 PM – 3:30 PM	Briefing: Review of FY 2020 OMB Passback and Options for Responses Alm Room (Call: Code: (b) (6)
☐	**3:30 PM – 4:00 PM**	**Free**
■	4:00 PM – 5:00 PM	White House Holiday Open House White House
■	5:00 PM – 6:30 PM	EPA Holiday Open House Administrator's office/Green Room
☐	**After 6:30 PM**	**Free**

Fri, Nov 30

☐	**Before 8:00 AM**	**Free**
☐	**8:00 AM – 8:30 AM**	**Free**

■	8:30 AM – 9:00 AM	Daily Briefing Administrator's Office (b) (6)
■	9:00 AM – 9:30 AM	Weekly Check-in with Dave Ross Administrator's office (b) (6)
□	**9:30 AM – 9:45 AM**	**Free**
■	9:45 AM – 10:15 AM	Briefing: AIS Waivers for 2018 Administrator's office (b) (6)
■	10:15 AM – 10:30 AM	Briefing: Passback Appeal Letter Adminsitrator's office (b) (6)
□	**10:30 AM – 10:45 AM**	**Free**
■	10:45 AM – 11:00 AM	Meeting with Erin Chancellor, Anne Idsal and Mike Stocker Administrator's office (b) (6)
■	11:00 AM – 11:30 AM	Depart for Capitol Hill
■	11:30 AM – 12:00 PM	Meeting with Senator elect, Kevin Cramer Senate Dirksen office Building, Room B40C (b) (6)
■	12:00 PM – 12:30 PM	Depart for office
■	12:30 PM – 1:30 PM	Executive Planning
□	**1:30 PM – 3:00 PM**	**Free**
■	3:00 PM – 3:30 PM	Meeting with Norman Anderson, CG-LA Infrastructure Administrator's office (b) (6)
□	**3:30 PM – 3:45 PM**	**Free**
■	3:45 PM – 4:15 PM	Briefing: ESA Administrator's Office (b) (6)
□	**4:15 PM – 5:00 PM**	**Free**
□	**After 5:00 PM**	**Free**

Details

Thursday, November 1, 2018

Time 9:30 AM – 10:00 AM

Subject Meeting with Chuck Sheehan, Acting Inspector General

Location Administrator's office

Show Time As Busy

Attendees	**Name <E-mail>**	**Attendance**
	(b) (6) < (b) (6)	Organizer
	Sheehan, Charles < (b) (6)	Required

Mason, Darryl <(b) (6)	Required
Ed Shields <(b) (6)	Optional
Ryan Jackson ((b) (6) <(b) (6)	Required

Time 10:00 AM – 11:00 AM
Subject Media Interviews
Location Adminsitrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
(b) (6) <(b) (6)	Organizer
Konkus, John <(b) (6)	Required
Beach, Christopher <(b) (6)	Required
Hewitt, James <(b) (6)	Required

Time 11:00 AM – 12:00 PM
Subject Scheduling Meeting
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
(b) (6) <(b) (6)	Organizer
Ryan Jackson ((b) (6) <(b) (6)	Required
Molina, Michael <(b) (6)	Required
Bennett, Tate <(b) (6)	Required
Kundinger, Kelly <(b) (6)	Required
Lyons, Troy <(b) (6)	Required
Konkus, John <(b) (6)	Required
Dickerson, Aaron <(b) (6)	Required
Beach, Christopher <(b) (6)	Required
(b) (7)(F) (b) (6)	Required

Humphreys, Hayly <(b) (6)	Required
Eby, Natasha <(b) (6)	Required
(b) (7)(F) (b) (6)	Required
(b) (7)(F) (b) (6)	Required

Time 12:00 PM – 2:00 PM
Subject Executive Planning
Show Time As Busy

Time 12:30 PM – 1:30 PM
Subject Personal
Show Time As Busy

Time 2:00 PM – 4:30 PM
Subject Quarterly Performance Review
Location Alm Room/Regions by Video Conference
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Jackson, Ryan <(b) (6)	Required
Vizian, Donna <(b) (6)	Required
Showman, John <(b) (6)	Required
Wehrum, Bill <(b) (6)	Required
Shaw, Betsy <(b) (6)	Required
Beck, Nancy <(b) (6)	Required
Bertrand, Charlotte <(b) (6)	Required
Greaves, Holly <(b) (6)	Required
Bloom, David <(b) (6)	Required
Bodine, Susan <(b) (6)	Required
Starfield, Lawrence <(b) (6)	Required
Simon, Harvey <(b) (6)	Required

Leopold, Matt (OGC) < (b) (6)	Required
Minoli, Kevin < (b) (6)	Required
Nishida, Jane < (b) (6)	Required
Cherry, Katrina < (b) (6)	Required
Orme-Zavaleta, Jennifer <Orme- (b) (6)	Required
Robbins, Chris < (b) (6)	Required
Cook, Steven < (b) (6)	Required
Breen, Barry < (b) (6)	Required
Ross, David P < (b) (6)	Required
Best-Wong, Benita < (b) (6)	Required
Dunn, Alexandra < (b) (6)	Required
Szaro, Deb < (b) (6)	Required
Lopez, Peter < (b) (6)	Required
Mugdan, Walter < (b) (6)	Required
Servidio, Cosmo < (b) (6)	Required
Rodrigues, Cecil < (b) (6)	Required
Glenn, Trey < (b) (6)	Required
Stepp, Cathy < (b) (6)	Required
Idsal, Anne < (b) (6)	Required
Gray, David < (b) (6)	Required
Gulliford, Jim < (b) (6)	Required
Chu, Ed < (b) (6)	Required
Benevento, Douglas < (b) (6)	Required
Thomas, Deb < (b) (6)	Required
Stoker, Michael B. < (b) (6)	Required

Jordan, Deborah < (b) (6) Required

Hladick, Christopher < (b) (6) Required

Pirzadeh, Michelle < (b) (6) Required

McIlwain, Serena < (b) (6) Required

DeBell, Kevin < (b) (6) Required

Osborne, Howard < (b) (6) Required

Lindsay, Jane < (b) (6) Required

Brincks, Mike < (b) (6) Required

Sindt, Rachelle < (b) (6) Required

Miller, Amy < (b) (6) Required

Soltani, Beth < (b) (6) Required

St. Fleur, Marilyn < (b) (6) Required

Traylor, Patrick < (b) (6) Required

Thiede, Kurt < (b) (6) Required

Jencius, Morgan < (b) (6) Required

Payne, James < (b) (6) Required

Kaplan, Robert < (b) (6) Required

Manna, Richard < (b) (6) Required

Pace, Donald < (b) (6) Required

Hurley, Kevin < (b) (6) Required

Lubbe, Wendy < (b) (6) Required

Weber, Rebecca < (b) (6) Required

Tapia, Cecilia < (b) (6) Required

Lyons, Troy < (b) (6) Required

Bolen, Brittany < (b) (6) Required

Konkus, John <(b) (6)	Required
McIntosh, Chad <(b) (6)	Required
Wright, Peter <(b) (6)	Required
Noga, Vaughn <(b) (6)	Required
Darwin, Henry <(b) (6)	Required
Cacho, Julia <(b) (6)	Optional
Hage, Christopher <(b) (6)	Optional
Strauss, Alexis <(b) (6)	Optional
Hall, JohnM <(b) (6)	Optional
OBrien, Kathy <(b) (6)	Optional
Shannon, Danielle <(b) (6)	Optional
Dunlap, David <(b) (6)	Required
Rodgers, Ryan <(b) (6)	Optional
Forsgren, Lee <(b) (6)	Optional
Johnson, Belinda <(b) (6)	Optional
Esher, Diana <(b) (6)	Optional
Packard, Elise <(b) (6)	Optional
Walker, Mary <(b) (6)	Required

Time 4:45 PM – 5:00 PM
Subject Meeting with Joe Brazauskas, Associate Deputy General Counsel
Location Adminsitrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
(b) (6) <(b) (6)	Organizer
Leopold, Matt (OGC) <(b) (6)	Required
Brazauskas, Joseph <(b) (6)	Required

Veney, Carla <(b) (6) Required

Time At 6:00 PM
Subject Personal
Reminder 15 minutes
Show Time As Busy

Friday, November 2, 2018

Time 8:30 AM – 9:00 AM
Subject Daily Briefing
Location Administrator's Office
Recurrence Occurs every Monday, Wednesday, and Friday effective 11/2/2018 until 11/30/2018 from 8:30 AM to 9:00 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Ryan Jackson ((b) (6) <(b) (6)	Required
Molina, Michael <(b) (6)	Required
Konkus, John <(b) (6)	Required
Beach, Christopher <(b) (6)	Required
Bolen, Brittany <(b) (6)	Required
Lyons, Troy <(b) (6)	Required
Leopold, Matt (OGC) <(b) (6)	Required

Time 9:15 AM – 9:30 AM
Subject Meeting with Jonathan Jacobson
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Jacobson, Jonathan <(b) (6)	Required

Time 9:45 AM – 10:35 AM
Subject Briefing: Section 401 Certification and Direct Hydraulic Conduit Issue
Location Administrator's office
Reminder 15 minutes
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	(b) (6) <(b) (6)	Organizer
	David Ross (b) (6) <(b) (6)	Required
	Leopold, Matt (OGC) <(b) (6)	Required
	Forsgren, Lee <(b) (6)	Optional
	Wildeman, Anna <(b) (6)	Optional
	Fotouhi, David <(b) (6)	Optional
	Brittany Bolen (b) (6) <(b) (6)	Required

Time 10:45 AM – 11:15 AM
Subject Briefing: Section 404 Florida Assumption
Location Adminsitrator's office
Reminder 15 minutes
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	(b) (6) <(b) (6)	Organizer
	David Ross (b) (6) <(b) (6)	Required
	Forsgren, Lee <(b) (6)	Required
	Goodin, John <(b) (6)	Required
	Leopold, Matt (OGC) <(b) (6)	Optional
	Fotouhi, David <(b) (6)	Optional

Time 11:45 AM – 1:30 PM
Subject Personal
Reminder 15 minutes
Show Time As Busy

Time 1:30 PM – 2:00 PM
Subject Meeting with Assistant Secretary RD James
Location Administrator's office
Reminder 15 minutes
Show Time As Busy

Attendees	Name <E-mail>	Attendance

(b) (6) < (b) (6)	Organizer
David Ross ((b) (6) < (b) (6)	Required
Forsgren, Lee < (b) (6)	Optional
Jackson, Ryan < (b) (6)	Optional

Time 2:15 PM – 2:45 PM
Subject Briefing: E-Enterprise for the Environment
Location Adminsitrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Darwin, Henry < (b) (6)	Required
Greaves, Holly < (b) (6)	Required
Bloom, David < (b) (6)	Required
Battin, Andrew < (b) (6)	Required
Jackson, Ryan < (b) (6)	Optional
Osborne, Howard < (b) (6)	Optional
Hanson, Paige (Catherine) < (b) (6)	Optional
Harbour, Shana < (b) (6)	Optional
Snyder, Jessica < (b) (6)	Optional
Comer, Lisa < (b) (6)	Optional
Curtis, Mary < (b) (6)	Optional

Time 3:00 PM – 3:30 PM
Subject Briefing: America Recycles Day
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance

(b) (6) <(b) (6)	Organizer
PETER WRIGHT ((b) (6) <(b) (6)	Required
Darwin, Henry <(b) (6)	Required
Cook, Steven <(b) (6)	Required
Bennett, Tate <(b) (6)	Required
Jackson, Ryan <(b) (6)	Optional
BARRY BREEN ((b) (6) <(b) (6)	Required

Time 3:30 PM – 4:00 PM
Subject Weekly Check-in with Susan Bodine
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Bodine, Susan <(b) (6)	Required
Traylor, Patrick <(b) (6)	Required

Time 4:00 PM – 4:30 PM
Subject Weekly Check-in with Henry Darwin
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Darwin, Henry <(b) (6)	Required

Monday, November 5, 2018

Time 8:30 AM – 9:00 AM
Subject Daily Briefing
Location Administrator's Office
Recurrence Occurs every Monday, Wednesday, and Friday effective 11/2/2018 until 11/30/2018 from 8:30 AM to 9:00 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance

(b) (6) < (b) (6)	Organizer
Ryan Jackson ((b) (6) < (b) (6)	Required
Molina, Michael < (b) (6)	Required
Konkus, John < (b) (6)	Required
Beach, Christopher < (b) (6)	Required
Bolen, Brittany < (b) (6)	Required
Lyons, Troy < (b) (6)	Required
Leopold, Matt (OGC) < (b) (6)	Required

Time 10:00 AM – 10:30 AM
Subject Briefing: Update on FOIA
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
(b) (6) < (b) (6)	Organizer
Leopold, Matt (OGC) < (b) (6)	Required
Ryan Jackson ((b) (6) < (b) (6)	Required
White, Elizabeth < (b) (6)	Required
Epp, Timothy < (b) (6)	Required
Blake, Wendy < (b) (6)	Required
Packard, Elise < (b) (6)	Required
Brazauskas, Joseph < (b) (6)	Required

Time 10:45 AM – 11:15 AM
Subject Briefing: California Bay-Delta proposal
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**

[redacted] (b) (6) < [redacted] (b) (6)	Organizer
Wildeman, Anna < [redacted] (b) (6)	Required
Fotouhi, David < [redacted] (b) (6)	Required
Leopold, Matt (OGC) < [redacted] (b) (6)	Required
Molina, Michael < [redacted] (b) (6)	Required
Forsgren, Lee < [redacted] (b) (6)	Required
Stoker, Michael B. < [redacted] (b) (6)	Required
Strauss, Alexis < [redacted] (b) (6)	Optional
Ross, David P < [redacted] (b) (6)	Optional

Time 11:30 AM – 1:00 PM
Subject Executive Planning
Show Time As Busy

Time 2:00 PM – 3:00 PM
Subject Senior Staff Meeting
Location Alm Room
Show Time As Busy
NOTE: Due to space constraints, please contact Aaron Dickerson before forwarding or inviting additional meeting attendees

Attendees

Name <E-mail>	**Attendance**
[redacted] (b) (6) < [redacted] (b) (6)	Organizer
Baptist, Erik < [redacted] (b) (6)	Required
Beck, Nancy < [redacted] (b) (6)	Required
Benevento, Douglas < [redacted] (b) (6)	Required
Benjamin-Sirmons, Denise <Benjamin- [redacted] (b) (6)	Required
Bennett, Tate < [redacted] (b) (6)	Required
Bertrand, Charlotte < [redacted] (b) (6)	Required
Bloom, David < [redacted] (b) (6)	Required
Bodine, Susan < [redacted] (b) (6)	Required

Bolen, Brittany < (b) (6) Required

Breen, Barry < (b) (6) Required

Johnston, Khanna < (b) (6) Required

Brown, Byron < (b) (6) Required

Chancellor, Erin < (b) (6) Required

Cook, Steven < (b) (6) Required

Darwin, Henry < (b) (6) Required

Darwin, Veronica < (b) (6) Required

Dickerson, Aaron < (b) (6) Required

Dunn, Alexandra < (b) (6) Required

Elkins, Arthur < (b) (6) Required

Etzel, Ruth < (b) (6) Required

Fonseca, Silvina < (b) (6) Required

Forsgren, Lee < (b) (6) Required

Fotouhi, David < (b) (6) Required

Glenn, Trey < (b) (6) Required

Grantham, Nancy < (b) (6) Required

Greaves, Holly < (b) (6) Required

Gulliford, Jim < (b) (6) Required

Gunasekara, Mandy < (b) (6) Required

Hanson, Paige (Catherine) < (b) (6) Required

Harlow, David < (b) (6) Required

Hladick, Christopher < (b) (6) Required

Idsal, Anne < (b) (6) Required

Jackson, Ryan < (b) (6) Required

Johnson, Laura-S <(b) (6)	Required
Konkus, John <(b) (6)	Required
Leopold, Matt (OGC) <(b) (6)	Required
Lopez, Peter <(b) (6)	Required
Lyons, Troy <(b) (6)	Required
McIntosh, Chad <(b) (6)	Required
Molina, Michael <(b) (6)	Required
Munoz, Charles <(b) (6)	Required
Nishida, Jane <(b) (6)	Required
Noga, Vaughn <(b) (6)	Required
Orme-Zavaleta, Jennifer <Orme-(b) (6)	Required
Richardson, RobinH <(b) (6)	Required
Rodgers, Ryan <(b) (6)	Required
Ross, David P <(b) (6)	Required
Schwab, Justin <(b) (6)	Required
Servidio, Cosmo <(b) (6)	Required
Sheehan, Charles <(b) (6)	Required
Simons, Vicki <(b) (6)	Required
Slotkin, Ron <(b) (6)	Required
Stanich, Ted <(b) (6)	Required
Stepp, Cathy <(b) (6)	Required
Stoker, Michael B. <(b) (6)	Required
Strauss, Alexis <(b) (6)	Required
Traylor, Patrick <(b) (6)	Required
Vizian, Donna <(b) (6)	Required

Wagner, Kenneth < (b) (6)	Required
Wehrum, Bill < (b) (6)	Required
White, Elizabeth < (b) (6)	Required
Wildeman, Anna < (b) (6)	Required
Wooden-Aguilar, Helena <Wooden- (b) (6)	Required
Woods, Clint < (b) (6)	Required
Woodward, Cheryl < (b) (6)	Required
Wright, Peter < (b) (6)	Required
Yamada, Richard (Yujiro) < (b) (6)	Required
Thomas, Deb < (b) (6)	Optional
DeBell, Kevin < (b) (6)	Optional
Pirzadeh, Michelle ((b) (6) < (b) (6)	Optional
Payne, James < (b) (6)	Optional
Pritchard, Eileen < (b) (6)	Required
Burton, Tamika < (b) (6)	Required
Thiede, Kurt < (b) (6)	Optional
Dunlap, David < (b) (6)	Required
Walker, Mary < (b) (6)	Optional
Gray, David < (b) (6)	Optional
Firestone, Michael < (b) (6)	Required
Simon, Harvey < (b) (6)	Optional
Zimmer, Nathaniel < (b) (6)	Optional
Lapierre, Kenneth < (b) (6)	Optional
Cherry, Katrina < (b) (6)	Optional

Brennan, Thomas <(b) (6)	Required
Shields, Edward <(b) (6)	Required
Pirzadeh, Michelle ((b) (6) <(b) (6)	Optional
Simon, Harvey <(b) (6)	Optional
Jordan, Deborah <(b) (6)	Optional
Tanner, Lee <(b) (6)	Required
Fitzmorris, Amanda <(b) (6)	Optional

Time 3:30 PM – 4:00 PM
Subject Briefing: NEEF Opportunities
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Bennett, Tate <(b) (6)	Required
Molina, Michael <(b) (6)	Required
Ryan Jackson ((b) (6) <(b) (6)	Required
Tanner, Lee <(b) (6)	Required
Potter, Ginger <(b) (6)	Required
Scott, Karen <(b) (6)	Required

Time 4:00 PM – 4:45 PM
Subject Briefing: Updates to the Administrator’s Emphasis List
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Darwin, Veronica <(b) (6)	Required

Cook, Steven < (b) (6)	Required
PETER WRIGHT ((b) (6) < (b) (6)	Required
Stalcup, Dana < (b) (6)	Required
Mackey, Cyndy < (b) (6)	Required

Tuesday, November 6, 2018

Time 8:30 AM – 9:30 AM
Subject Scheduling Meeting
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Ryan Jackson ((b) (6) < (b) (6)	Required
Molina, Michael < (b) (6)	Required
Bennett, Tate < (b) (6)	Required
Kundinger, Kelly < (b) (6)	Required
Lyons, Troy < (b) (6)	Required
Konkus, John < (b) (6)	Required
Dickerson, Aaron < (b) (6)	Required
Beach, Christopher < (b) (6)	Required
(b) (7)(F) (b) (6)	Required
(b) (7)(F) < (b) (6)	Required
Humphreys, Hayly < (b) (6)	Required
Eby, Natasha < (b) (6)	Required
(b) (7)(F) (b) (6)	Required
Ryan Jackson ((b) (6) < (b) (6)	Required

Time 10:00 AM – 10:30 AM

Subject Weekly Check-in with Susan Bodine
Location Administrator's Office
Recurrence Occurs every Tuesday effective 11/6/2018 until 11/27/2018 from 10:00 AM to 10:30 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Bodine, Susan <(b) (6)	Required
Traylor, Patrick <(b) (6)	Required

Time 11:30 AM – 12:00 PM
Subject Weekly Check-in with Matt Leopold
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Leopold, Matt (OGC) <(b) (6)	Required

Time 12:00 PM – 1:15 PM
Subject Executive Planning
Show Time As Busy

Time 1:15 PM – 2:15 PM
Subject Briefing: Edwards Air Force Base dispute/CERCLA dispute
Location Alm Room/ Region 9 will join by Video Conference
Attachments Final Agenda Edwards Dispute Admin Briefing 11-2-18.docx
Final one pager _ Edwards Dispute Admin Briefing November 2 2018.docx
Final Edwards AFB FFA Dispute Briefing Paper for Acting Administrator Wheeler November 2018 .docx
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Bodine, Susan <(b) (6)	Required
Starfield, Lawrence <(b) (6)	Required
Leff, Karin <(b) (6)	Required
Dalzell, Sally <(b) (6)	Required

Azad, Ava < (b) (6)	Required
PETER WRIGHT ((b) (6) < (b) (6)	Required
BARRY BREEN ((b) (6) < (b) (6)	Required
Cook, Steven < (b) (6)	Required
Gervais, Gregory < (b) (6)	Required
Woolford, James < (b) (6)	Required
Jennifer Orme-Zavaleta (Orme- (b) (6) <Orme- (b) (6)	Required
Bussard, David < (b) (6)	Required
Leopold, Matt (OGC) < (b) (6)	Required
Fotouhi, David < (b) (6)	Required
Michaud, John < (b) (6)	Required
Stoker, Michael B. < (b) (6)	Required
Strauss, Alexis < (b) (6)	Required
Manzanilla, Enrique <	Required
Herrera, Angeles < (b) (6)	Required
Maldonado, Lewis < (b) (6)	Required
Rodgers, Ryan < (b) (6)	Required
Loving, Shanita < (b) (6)	Required
Ball, Harold < (b) (6)	Optional
Dirscherl, Chris < (b) (6)	Optional
Stalcup, Dana < (b) (6)	Required
Dunlap, David < (b) (6)	Required
Minor, Dustin < (b) (6)	Optional

Ryan Jackson ([redacted] (b) (6) < [redacted] (b) (6)	Required

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Time 2:15 PM – 2:45 PM
Subject Meeting with OPA
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
[redacted] (b) (6) < [redacted] (b) (6)	Organizer
Konkus, John < [redacted] (b) (6)	Required
Ryan Jackson ([redacted] (b) (6) < [redacted] (b) (6)	Required

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Time 3:00 PM – 3:10 PM
Subject Federal Agencies Water Subcabinet Meeting
Location Alm Room
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
[redacted] (b) (6) < [redacted] (b) (6)	Organizer
Campbell, Ann < [redacted] (b) (6)	Required

Time 3:30 PM – 4:00 PM
Subject Briefing: OHS
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
[redacted] (b) (6) < [redacted] (b) (6)	Organizer
Ryan Jackson ([redacted] (b) (6) < [redacted] (b) (6)	Required
Stanich, Ted < [redacted] (b) (6)	Required
Wooden-Aguilar, Helena <Wooden- [redacted] (b) (6)	Required

Time 4:30 PM – 5:00 PM
Subject Weekly Check-in with Henry Darwin
Location Administrator's Office

Recurrence Occurs every Tuesday effective 11/6/2018 until 11/27/2018 from 4:30 PM to 5:00 PM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Darwin, Henry <(b) (6)	Required

Wednesday, November 7, 2018

Time All Day
Subject PM Travel to TX
Reminder 18 hours
Show Time As Free

Time 9:30 AM – 9:45 AM
Subject Remarks at OECA All Hands Meeting
Location Green Room
Reminder 15 minutes
Show Time As Busy

Time 10:00 AM – 10:30 AM
Subject Bi-Weekly Check-in with OCSPP
Location Administrator's Office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Beck, Nancy <(b) (6)	Required
Baptist, Erik <(b) (6)	Required
Bertrand, Charlotte <(b) (6)	Required
Ryan Jackson ((b) (6) <(b) (6)	Required
Brittany Bolen (b) (6) <(b) (6)	Optional
Keigwin, Richard <(b) (6)	Optional
Messina, Edward <(b) (6)	Optional
Bennett, Tate <(b) (6)	Optional

Time 11:00 AM – 12:00 PM
Subject Veterans Day Event

Location Green Room
Reminder 15 minutes
Show Time As Busy

Time 12:00 PM – 1:30 PM
Subject Executive Planning
Recurrence Occurs every weekday effective 11/1/2018 until 11/30/2018 from 12:00 PM to 1:30 PM
Show Time As Busy

Time 1:30 PM – 2:00 PM
Subject Bi-Weekly Check-in with David Ross
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Ross, David P <(b) (6)	Required

Time 2:00 PM – 2:05 PM
Subject Call with Sen. Barrasso
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
TROY M. LYONS (b) (6) <(b) (6)	Required

Time 2:05 PM – 2:10 PM
Subject Call with Rep. Denham
Location Administrator's Office
Reminder 15 minutes
Show Time As Busy

Time 2:10 PM – 2:15 PM
Subject Call with Sen. Fischer
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
TROY M. LYONS (b) (6) <(b) (6)	Required

Time 2:20 PM – 2:25 PM
Subject Call with Rep. Barr
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
TROY M. LYONS (b) (6) <(b) (6)	Required

Time 2:25 PM – 2:55 PM
Subject Meeting with Maura Kamen
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Vizian, Donna <(b) (6)	Required
(b) (6) <(b) (6)	Optional
Jackson, Ryan <(b) (6)	Optional
Darwin, Henry <(b) (6)	Required

Time 3:20 PM – 3:45 PM
Subject Depart for airport
Reminder 15 minutes
Show Time As Busy

Time 4:30 PM – 8:12 PM
Subject Travel: Depart (b) (6) for DFW at (b) (6) on (b) (6) / (b) (6)
Reminder 15 minutes
Show Time As Busy

Time 8:45 PM – 9:45 PM
Subject Dinner
Reminder 15 minutes
Show Time As Busy

Thursday, November 8, 2018

Time All Day
Subject Travel: Texas
Reminder 18 hours
Show Time As Free

Time 8:55 AM – 9:00 AM
Subject Depart for EPA Region 6 Office
Location 1445 Rodd Ave., Dallas TX, 75202
Reminder 15 minutes
Show Time As Busy

Time 9:00 AM – 9:30 AM
Subject Meeting with RA Anne Isdal
Location EPA Region 6 Office
Reminder 15 minutes
Show Time As Busy

Time 9:30 AM – 10:15 AM
Subject Meeting with Region 6 Senior Leadership
Location EPA Region 6 Office
Reminder 15 minutes
Show Time As Busy

Time 10:15 AM – 10:30 AM
Subject Meeting with Union Leadership
Location EPA Region 6 Office
Reminder 15 minutes
Show Time As Busy

Time 11:00 AM – 12:00 PM
Subject EPA Region 6 All Employees Meeting
Location EPA Region 6 Office
Reminder 15 minutes
Show Time As Busy

Time 12:00 PM – 1:00 PM
Subject Executive Planning
Reminder 15 minutes
Show Time As Busy

Time 1:00 PM – 2:15 PM
Subject North Texas Stakeholder & State Regulator Meeting
Location EPA Region 6 Office
Reminder 15 minutes
Show Time As Busy

Time 2:15 PM – 2:45 PM
Subject Depart for Airport
Reminder 15 minutes
Show Time As Busy

Time 4:13 PM – 7:00 PM
Subject Travel: Depart DFW for (b) (6) at (b) (6) on (b) (6) / (b) (6)
Reminder 15 minutes
Show Time As Busy

Friday, November 9, 2018

Time 8:30 AM – 9:00 AM
Subject Briefing: NOx
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Ryan Jackson (b) (6) <(b) (6)	Required
Bennett, Tate <(b) (6)	Required
Gordon, Stephen <(b) (6)	Required
Konkus, John <(b) (6)	Required
Gunasekara, Mandy <(b) (6)	Required

Time 9:00 AM – 9:30 AM
Subject Daily Briefing
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Molina, Michael <(b) (6)	Required
Bennett, Tate <(b) (6)	Required
Ryan Jackson (b) (6) <(b) (6)	Required
Konkus, John <(b) (6)	Required
Beach, Christopher <(b) (6)	Required
Brittany Bolen (b) (6) <(b) (6)	Required
TROY M. LYONS (b) (6) <(b) (6)	Required
Leopold, Matt (OGC) <(b) (6)	Required

Time 10:30 AM – 11:00 AM

Subject Meeting with Assistant Attorney General, Jeff Clark
Location Alm Room
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Leopold, Matt (OGC) <(b) (6)	Required
Schwab, Justin <(b) (6)	Required
William Wehrum (b) (6) <(b) (6)	Required
Bolen, Brittany <(b) (6)	Optional
Woods, Clint <(b) (6)	Optional

Time 11:15 AM – 5:00 PM
Subject Personal
Reminder 15 minutes
Show Time As Busy

Time 12:00 PM – 12:05 PM
Subject Call with Gov. Reynolds (Call (b) (6)
Reminder 15 minutes
Show Time As Busy

Time 1:30 PM – 1:50 PM
Subject Call with Sean Doocey, Director if Presidential Personnel (Call (b) (6)
Reminder 15 minutes
Show Time As Busy

Monday, November 12, 2018

Time All Day
Subject Veterans Day
Reminder 18 hours
Show Time As Free

Time 6:00 PM – 6:30 PM
Subject Press Briefing Call: Low NOx (Call: (b) (6) ID: (b) (6))
Reminder 15 minutes
Show Time As Busy
Call: (b) (6)

ID: (b) (6)
Attendees

Name <E-mail>	Attendance

(b) (6) < (b) (6)	Organizer
Konkus, John < (b) (6)	Required
William Wehrum (b) (6) < (b) (6)	Required
Rakosnik, Delaney < (b) (6)	Required
Gunasekara, Mandy < (b) (6)	Required
Ryan Jackson ((b) (6) < (b) (6)	Required
Dickerson, Aaron < (b) (6)	Required
Grantham, Nancy < (b) (6)	Required
Block, Molly < (b) (6)	Required
Abboud, Michael < (b) (6)	Required
Beach, Christopher < (b) (6)	Required
Hewitt, James < (b) (6)	Required

Tuesday, November 13, 2018

Time 8:30 AM – 9:30 AM
Subject Scheduling Meeting
Location Administrator's Office
Recurrence Occurs every Tuesday effective 11/6/2018 until 11/27/2018 from 8:30 AM to 9:30 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Ryan Jackson ((b) (6) < (b) (6)	Required
Molina, Michael < (b) (6)	Required
Bennett, Tate < (b) (6)	Required
Kundinger, Kelly < (b) (6)	Required
Lyons, Troy < (b) (6)	Required
Konkus, John < (b) (6)	Required

Dickerson, Aaron <(b) (6)	Required
Beach, Christopher <(b) (6)	Required
(b) (7)(F) (b) (6)	Required
Humphreys, Hayly <(b) (6)	Required
Eby, Natasha <(b) (6)	Required
(b) (7)(F) (b) (6)	Required
(b) (7)(F) (b) (6)	Required

Time 9:30 AM – 10:00 AM
Subject Weekly Check-in Call with Francis Brooke
Location Administrator's Office
Show Time As Busy
Attendees Acting Administrator Wheeler will call Francis at

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
(b) (6) <(b) (6)	Required

Time 10:00 AM – 10:30 AM
Subject Weekly Check-in with Susan Bodine
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Bodine, Susan <(b) (6)	Required
Traylor, Patrick <(b) (6)	Required

Time 10:30 AM – 11:00 AM
Subject Weekly Check-in with Troy Lyons
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Lyons, Troy <(b) (6)	Required

Time 11:00 AM – 11:30 AM
Subject Briefing: Rule Changing
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Fotouhi, David <(b) (6)	Required
Leopold, Matt (OGC) <(b) (6)	Required
Cook, Steven <(b) (6)	Required
PETER WRIGHT ((b) (6) <(b) (6)	Required
Brittany Bolen (b) (6) <(b) (6)	Required
PETER WRIGHT ((b) (6) <(b) (6)	Required
Brittany Bolen (b) (6) <(b) (6)	Required

Time 11:45 AM – 1:15 PM
Subject Personal
Reminder 15 minutes
Show Time As Busy

Time 1:30 PM – 2:00 PM
Subject Media Interview
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Konkus, John <(b) (6)	Required
Hewitt, James <(b) (6)	Required
Gunasekara, Mandy <(b) (6)	Required

Time 2:00 PM – 3:00 PM
Subject Senior Staff Meeting

Location Alm Room

Show Time As Busy

NOTE: Due to space constraints, please contact Aaron Dickerson before forwarding or inviting additional meeting attendees

Attendees

Name <E-mail>	**Attendance**
(b) (6) < (b) (6)	Organizer
Baptist, Erik < (b) (6)	Required
Beck, Nancy < (b) (6)	Required
Benevento, Douglas < (b) (6)	Required
Benjamin-Sirmons, Denise <Benjamin- (b) (6)	Required
Bennett, Tate < (b) (6)	Required
Bertrand, Charlotte < (b) (6)	Required
Bloom, David < (b) (6)	Required
Bodine, Susan < (b) (6)	Required
Bolen, Brittany < (b) (6)	Required
Breen, Barry < (b) (6)	Required
Brown, Byron < (b) (6)	Required
Chancellor, Erin < (b) (6)	Required
Cook, Steven < (b) (6)	Required
Darwin, Henry < (b) (6)	Required
Darwin, Veronica < (b) (6)	Required
Dickerson, Aaron < (b) (6)	Required
Dunn, Alexandra < (b) (6)	Required
Elkins, Arthur < (b) (6)	Required
Etzel, Ruth < (b) (6)	Required
Fonseca, Silvina < (b) (6)	Required
Forsgren, Lee < (b) (6)	Required

Fotouhi, David <(b) (6)	Required
Glenn, Trey <(b) (6)	Required
Grantham, Nancy <(b) (6)	Required
Greaves, Holly <(b) (6)	Required
Gulliford, Jim <(b) (6)	Required
Gunasekara, Mandy <(b) (6)	Required
Hanson, Paige (Catherine) <(b) (6)	Required
Harlow, David <(b) (6)	Required
Hladick, Christopher <(b) (6)	Required
Idsal, Anne <(b) (6)	Required
Jackson, Ryan <(b) (6)	Required
Johnson, Laura-S <(b) (6)	Required
Konkus, John <(b) (6)	Required
Leopold, Matt (OGC) <(b) (6)	Required
Lopez, Peter <(b) (6)	Required
Lyons, Troy <(b) (6)	Required
McIntosh, Chad <(b) (6)	Required
Molina, Michael <(b) (6)	Required
Munoz, Charles <(b) (6)	Required
Nishida, Jane <(b) (6)	Required
Noga, Vaughn <(b) (6)	Required
Orme-Zavaleta, Jennifer <Orme-(b) (6)	Required
Richardson, RobinH <(b) (6)	Required
Rodgers, Ryan <(b) (6)	Required
Ross, David P <(b) (6)	Required

Schwab, Justin <(b) (6)	Required
Servidio, Cosmo <(b) (6)	Required
Sheehan, Charles <(b) (6)	Required
Simons, Vicki <(b) (6)	Required
Slotkin, Ron <(b) (6)	Required
Stanich, Ted <(b) (6)	Required
Stepp, Cathy <(b) (6)	Required
Stoker, Michael B. <(b) (6)	Required
Strauss, Alexis <(b) (6)	Required
Traylor, Patrick <(b) (6)	Required
Vizian, Donna <(b) (6)	Required
Wagner, Kenneth <(b) (6)	Required
Wehrum, Bill <(b) (6)	Required
White, Elizabeth <(b) (6)	Required
Wildeman, Anna <(b) (6)	Required
Wooden-Aguilar, Helena <Wooden-(b) (6)	Required
Woods, Clint <(b) (6)	Required
Woodward, Cheryl <(b) (6)	Required
Wright, Peter <(b) (6)	Required
Yamada, Richard (Yujiro) <(b) (6)	Required
Thomas, Deb <(b) (6)	Optional
DeBell, Kevin <(b) (6)	Optional
Pirzadeh, Michelle ((b) (6) <(b) (6)	Optional
Payne, James <(b) (6)	Optional

Pritchard, Eileen <(b) (6)	Required
Burton, Tamika <(b) (6)	Required
Thiede, Kurt <(b) (6)	Optional
Dunlap, David <(b) (6)	Required
Walker, Mary <(b) (6)	Optional
Gray, David <(b) (6)	Optional
Firestone, Michael <(b) (6)	Required
Cherry, Katrina <(b) (6)	Optional
Lapierre, Kenneth <(b) (6)	Optional
Brennan, Thomas <(b) (6)	Required
Shields, Edward <(b) (6)	Required
Simon, Nigel <(b) (6)	Optional
Jordan, Deborah <(b) (6)	Optional
Tanner, Lee <(b) (6)	Required
Fitzmorris, Amanda <(b) (6)	Optional

Time 3:00 PM – 4:30 PM
Subject Cleaner Trucks Initiative
Location Green Room/EPA Courtyard
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
(b) (6) <(b) (6)	Organizer
Bennett, Tate <(b) (6)	Required
Harlow, David <(b) (6)	Required
Woods, Clint <(b) (6)	Required
Gunasekara, Mandy <(b) (6)	Required
Wehrum, Bill <(b) (6)	Required

Konkus, John < (b) (6)	Required
Ryan Jackson ((b) (6) < (b) (6)	Required
Gordon, Stephen < (b) (6)	Required

Time 4:30 PM – 5:00 PM
Subject Meeting with Ingevity Corporation
Location Administrator's office
Attachments EPA Meeting Request Form - Acting Administrator Wheeler.docx
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
William Wehrum (b) (6) < (b) (6)	Required
Gunasekara, Mandy < (b) (6)	Required
Woods, Clint < (b) (6)	Optional
Harlow, David <	Optional

Wednesday, November 14, 2018

Time 8:00 AM – 8:30 AM
Subject Daily Briefing
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Ryan Jackson ((b) (6) < (b) (6)	Required
Molina, Michael < (b) (6)	Required
Konkus, John < (b) (6)	Required
Beach, Christopher < (b) (6)	Required
Bolen, Brittany < (b) (6)	Required
Lyons, Troy < (b) (6)	Required

Leopold, Matt (OGC) <(b) (6) Required

Time 8:45 AM – 9:15 AM
Subject Executive Management Council (EMC) Meeting
Location Room 1153 EPA East
Reminder 15 minutes
Show Time As Busy

Time 9:30 AM – 10:00 AM
Subject Briefing: FY 2018 Agency Financial Reports
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Greaves, Holly <(b) (6)	Required
Bloom, David <(b) (6)	Required
Jackson, Ryan <(b) (6)	Optional

Time 10:00 AM – 10:30 AM
Subject Meeting with OPA
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Konkus, John <(b) (6)	Required

Time 10:45 AM – 11:00 AM
Subject Photo: Iowa Cattlemen
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees:

Bill Couser, Iowa cattlemen and founding participant of AADG

Dave Petty, Iowa cattlemen and founding participant of AADG

Bill Northey, USDA Undersecretary

Scott Yager, National Cattlemen's Beef Association, Chief Environmental Counsel, Government Affairs

Mary-Thomas Hart, National Cattlemen's Beef Association, Deputy Environmental Counsel, Government Affairs

Attendees

Name <E-mail>	**Attendance**
(b) (6) <(b) (6)	Organizer
Bennett, Tate <(b) (6)	Required

Time 11:00 AM – 11:30 AM
Subject Pre-Briefing for meeting with Senators Gardner, Duckworth and Durbin
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Call in number: (b) (6) <tel (b) (6) (b) (6)

Code: (b) (6) <tel: (b) (6) (b) (6) .

Attendees

Name <E-mail>	**Attendance**
(b) (6) <(b) (6)	Organizer
William Wehrum (b) (6) <(b) (6)	Required
Gunasekara, Mandy <(b) (6)	Required
TROY M. LYONS (b) (6) <(b) (6)	Required
Woods, Clint <(b) (6)	Required
CHRISTIAN PALICH (b) (6) <(b) (6)	Required
William Wehrum (b) (6) <(b) (6)	Required
TROY M. LYONS (b) (6) <(b) (6)	Required
CHRISTIAN PALICH (b) (6) <(b) (6)	Required

Time 11:50 AM – 1:30 PM
Subject Personal
Reminder 15 minutes

Show Time As Busy

Time 1:30 PM – 2:00 PM
Subject Meeting with Wayne Nastri, SCAQMD
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Ryan Jackson ((b) (6) <(b) (6)	Required
William Wehrum (b) (6) <(b) (6)	Required
Gunasekara, Mandy <(b) (6)	Required
Woods, Clint <(b) (6)	Required
Ryan Jackson ((b) (6) <(b) (6)	Required
William Wehrum (b) (6) <(b) (6)	Required

Time 2:15 PM – 2:45 PM
Subject Pre-brief for Recycling Summit
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Bennett, Tate <(b) (6)	Required
PETER WRIGHT ((b) (6) <(b) (6)	Required
Breen, Barry <(b) (6)	Required
Gordon, Stephen <(b) (6)	Required
Jackson, Ryan <(b) (6)	Optional
Grantham, Nancy <(b) (6)	Required
Letendre, Daisy <(b) (6)	Required

Konkus, John < (b) (6) Required

Beach, Christopher < (b) (6) Optional

PETER WRIGHT ((b) (6) Required
< (b) (6)

Time 2:50 PM – 3:20 PM
Subject Depart for Capitol Hill
Reminder 15 minutes
Show Time As Busy

Time 3:30 PM – 3:50 PM
Subject Meeting with Senator Gardner
Location Russell Senate Office Building, room 354
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
(b) (6) < (b) (6)	Organizer
TROY M. LYONS (b) (6) < (b) (6)	Required

Time 4:00 PM – 4:30 PM
Subject Meeting with Senators Durbin and Duckworth
Location U.S. Capitol; Room S-322
Reminder 15 minutes
Show Time As Busy
Contact:

Claire Dickhut Reuschel

Director of Scheduling

U.S. Senator Richard Durbin

Democratic Whip

(b) (6)

Attendees

Name <E-mail>	**Attendance**
(b) (6) < (b) (6)	Organizer
TROY M. LYONS (b) (6) < (b) (6)	Required

CHRISTIAN PALICH (b) (6) <(b) (6)	Required
Robert Frye (b) (6) <(b) (6)	Required
William Wehrum (b) (6) <(b) (6)	Required
Woods, Clint <(b) (6)	Required

Time 4:30 PM – 5:00 PM
Subject Depart for office
Reminder 15 minutes
Show Time As Busy

Time 5:30 PM – 5:45 PM
Subject Depart (b) (6)
Reminder 15 minutes
Show Time As Busy

Time 5:45 PM – 6:30 PM
Subject Personal
Location (b) (6)
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6)	

Time 6:30 PM – 8:00 PM
Subject Reception Hosted by Leader McCarthy (6:30-Private Archives Tour/7:00-Private Reception)
Location The Archives (7th Street and Constitution Ave. NW)
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
TROY M. LYONS (b) (6) <(b) (6)	Required

Thursday, November 15, 2018

Time 8:30 AM – 10:00 AM
Subject Personal
Reminder 15 minutes
Show Time As Busy

Time 10:15 AM – 10:30 AM
Subject Meeting with Ken Wagner
Location Adminsitrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Wagner, Kenneth <(b) (6)	Required

Time 11:20 AM – 11:50 AM
Subject Depart for Capitol Hill
Reminder 15 minutes
Show Time As Busy

Time 12:00 PM – 1:00 PM
Subject Speaking Engagement: Congressional Western Caucus Member Only Lunch Meeting
Location Capitol Hill- 2247 Rayburn House Office Building
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Rodrick, Christian <(b) (6)	Required
Ringel, Aaron <(b) (6)	Required

Time 1:00 PM – 1:45 PM
Subject Executive Planning
Show Time As Busy

Time 1:45 PM – 2:35 PM
Subject Recycling Summit
Location 1153 EPA East
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer

Ryan Jackson ([redacted] (b) (6) < [redacted] (b) (6)	Required
Gordon, Stephen < [redacted] (b) (6)	Required
Bennett, Tate < [redacted] (b) (6)	Required
Konkus, John < [redacted] (b) (6)	Optional

Time 3:15 PM – 3:25 PM
Subject Briefing: COP Strategy
Location Adminsitrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
[redacted] (b) (6) < [redacted] (b) (6)	Organizer
Ryan Jackson ([redacted] (b) (6) < [redacted] (b) (6)	Required
Gunasekara, Mandy < [redacted] (b) (6)	Required
Hewitt, James < [redacted] (b) (6)	Required
Dominguez, Alexander < [redacted] (b) (6)	Required
Ryan Jackson ([redacted] (b) (6) < [redacted] (b) (6)	Required

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Time 3:30 PM – 3:50 PM
Subject Depart for White House
Reminder 15 minutes
Show Time As Busy

Time 4:00 PM – 4:30 PM
Subject Meeting with Sean Doocey
Location White House
Reminder 15 minutes
Show Time As Busy

Time 4:30 PM – 4:45 PM
Subject Depart for office
Reminder 15 minutes
Show Time As Busy

Friday, November 16, 2018

Time 9:30 AM – 10:30 AM
Subject Media Interview: New York Times

Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Konkus, John <(b) (6)	Required

Time 10:30 AM – 11:00 AM
Subject Meeting with Renewable Energy Group
Location Administrator's office
Attachments image2018-10-23-120725.pdf
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
William Wehrum (b) (6) <(b) (6)	Required
Gunasekara, Mandy <(b) (6)	Required

Time 11:00 AM – 11:30 AM
Subject Weekly Check-in with Matt Leopold
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Leopold, Matt (OGC) <(b) (6)	Required

Time 11:30 AM – 12:30 PM
Subject Executive Planning
Show Time As Busy

Time 12:30 PM – 12:45 PM
Subject Depart for White House
Reminder 15 minutes
Show Time As Busy

Time 1:00 PM – 2:30 PM
Subject Presentation of the Presidential Medal of Freedom
Location The White House
Reminder 15 minutes
Show Time As Busy

Time 2:30 PM – 2:50 PM
Subject Depart for office
Reminder 15 minutes
Show Time As Busy

Time 3:00 PM – 3:45 PM
Subject Briefing: Biomass
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Gunasekara, Mandy <(b) (6)	Required
William Wehrum (b) (6) <(b) (6)	Required
Jackson, Ryan <(b) (6)	Optional
Brittany Bolen (b) (6) <(b) (6)	Required
Woods, Clint <(b) (6)	Optional

Time 3:45 PM – 4:00 PM
Subject Briefing: Risk Communications
Location Adminsitrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Grantham, Nancy <(b) (6)	Required
Gray, David <(b) (6)	Required
Jackson, Ryan <(b) (6)	Optional

Time 4:00 PM – 4:30 PM
Subject Weekly Check-in with Henry Darwin
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer

Darwin, Henry <(b) (6) Required

Monday, November 19, 2018

Time 8:30 AM – 9:00 AM
Subject Daily Briefing
Location Administrator's Office
Recurrence Occurs every Monday, Wednesday, and Friday effective 11/2/2018 until 11/30/2018 from 8:30 AM to 9:00 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Ryan Jackson ((b) (6) <(b) (6)	Required
Molina, Michael <(b) (6)	Required
Konkus, John <(b) (6)	Required
Beach, Christopher <(b) (6)	Required
Bolen, Brittany <(b) (6)	Required
Lyons, Troy <(b) (6)	Required
Leopold, Matt (OGC) <(b) (6)	Required

Time 9:00 AM – 9:30 AM
Subject Weekly Check-in with Brittany Bolen
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Bolen, Brittany <(b) (6)	Required

Time 9:30 AM – 10:00 AM
Subject Meeting with Healthy Schools Network
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer

William Wehrum (b) (6) < (b) (6)	Required
Gunasekara, Mandy < (b) (6)	Required
Rowson, David < (b) (6)	Optional
Edwards, Jonathan < (b) (6)	Optional
Jackson, Ryan < (b) (6)	Optional

Time 10:15 AM – 11:15 AM
Subject Briefing: Update on NSR
Location WJC - N 5400 + Video with RTP + (b) (6) + (b) (6)
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
William Wehrum (b) (6) < (b) (6)	Required
Harlow, David < (b) (6)	Required
Santiago, Juan < (b) (6)	Required
Rao, Raj < (b) (6)	Required
Harnett, Bill < (b) (6)	Required
Leopold, Matt (OGC) < (b) (6)	Required
Schwab, Justin < (b) (6)	Required
Woods, Clint < (b) (6)	Required
Bodine, Susan < (b) (6)	Required
Tsirigotis, Peter < (b) (6)	Optional
Wood, Anna < (b) (6)	Optional
Brittany Bolen (b) (6) < (b) (6)	Required
Jackson, Ryan < (b) (6)	Optional
Lessard, Patrick < (b) (6)	Optional

William Wehrum (b) (6) <(b) (6)	Required
Brittany Bolen (b) (6) <(b) (6)	Required

Time 11:30 AM – 12:00 PM
Subject Bi-Weekly Check-in with OCSPP
Location Administrator's Office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Beck, Nancy <(b) (6)	Required
Baptist, Erik <(b) (6)	Required
Bertrand, Charlotte <(b) (6)	Required
Ryan Jackson ((b) (6) <(b) (6)	Required
Brittany Bolen (b) (6) <(b) (6)	Optional

Time 12:00 PM – 1:30 PM
Subject Executive Planning
Recurrence Occurs every weekday effective 11/1/2018 until 11/30/2018 from 12:00 PM to 1:30 PM
Show Time As Busy

Time 1:30 PM – 2:00 PM
Subject Weekly Check-in Call with Francis Brooke
Location Administrator's Office
Recurrence Occurs every Monday effective 11/5/2018 until 11/26/2018 from 1:30 PM to 2:00 PM
Show Time As Busy
Acting Administrator Wheeler will call Francis at (b) (6)
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
(b) (6) <(b) (6)	Required

Time 2:00 PM – 3:00 PM
Subject Senior Staff Meeting

Location Alm Room

Show Time As Busy

NOTE: Due to space constraints, please contact Aaron Dickerson before forwarding or inviting additional meeting attendees

Attendees

Name <E-mail>	**Attendance**
(b) (6) <(b) (6)	Organizer
Vizian, Donna <(b) (6)	Required
Baptist, Erik <(b) (6)	Required
Beck, Nancy <(b) (6)	Required
Benevento, Douglas <(b) (6)	Required
Benjamin-Sirmons, Denise <Benjamin-(b) (6)	Required
Bennett, Tate <(b) (6)	Required
Bertrand, Charlotte <(b) (6)	Required
Bloom, David <(b) (6)	Required
Bodine, Susan <(b) (6)	Required
Bolen, Brittany <(b) (6)	Required
Breen, Barry <(b) (6)	Required
Brown, Byron <(b) (6)	Required
Chancellor, Erin <(b) (6)	Required
Cook, Steven <(b) (6)	Required
Darwin, Henry <(b) (6)	Required
Darwin, Veronica <(b) (6)	Required
Dickerson, Aaron <(b) (6)	Required
Dunn, Alexandra <(b) (6)	Required
Elkins, Arthur <(b) (6)	Required
Etzel, Ruth <(b) (6)	Required
Fonseca, Silvina <(b) (6)	Required

Forsgren, Lee <(b) (6) Required

Fotouhi, David <(b) (6) Required

Glenn, Trey <(b) (6) Required

Grantham, Nancy <(b) (6) Required

Greaves, Holly <(b) (6) Required

Gulliford, Jim <(b) (6) Required

Gunasekara, Mandy <(b) (6) Required

Hanson, Paige (Catherine) <(b) (6) Required

Harlow, David <(b) (6) Required

Hladick, Christopher <(b) (6) Required

Idsal, Anne <(b) (6) Required

Jackson, Ryan <(b) (6) Required

Johnson, Laura-S <(b) (6) Required

Konkus, John <(b) (6) Required

Leopold, Matt (OGC) <(b) (6) Required

Lopez, Peter <(b) (6) Required

Lyons, Troy <(b) (6) Required

McIntosh, Chad <(b) (6) Required

Molina, Michael <(b) (6) Required

Munoz, Charles <(b) (6) Required

Nishida, Jane <(b) (6) Required

Noga, Vaughn <(b) (6) Required

Orme-Zavaleta, Jennifer <Orme-(b) (6) Required

Richardson, RobinH <(b) (6) Required

Rodgers, Ryan <(b) (6) Required

Ross, David P <(b) (6)	Required
Schwab, Justin <(b) (6)	Required
Servidio, Cosmo <(b) (6)	Required
Simons, Vicki <(b) (6)	Required
Slotkin, Ron <(b) (6)	Required
Stanich, Ted <(b) (6)	Required
Stepp, Cathy <(b) (6)	Required
Stoker, Michael B. <(b) (6)	Required
Strauss, Alexis <(b) (6)	Required
Traylor, Patrick <(b) (6)	Required
Wagner, Kenneth <(b) (6)	Required
Wehrum, Bill <(b) (6)	Required
White, Elizabeth <(b) (6)	Required
Wildeman, Anna <(b) (6)	Required
Wooden-Aguilar, Helena <Wooden-(b) (6)	Required
Woods, Clint <(b) (6)	Required
Woodward, Cheryl <(b) (6)	Required
Wright, Peter <(b) (6)	Required
Yamada, Richard (Yujiro) <(b) (6)	Required
Thomas, Deb <(b) (6)	Optional
DeBell, Kevin <(b) (6)	Optional
Pirzadeh, Michelle ((b) (6) <(b) (6)	Optional
Payne, James <(b) (6)	Optional
Pritchard, Eileen <(b) (6)	Required

Burton, Tamika < (b) (6)	Required
Thiede, Kurt < (b) (6)	Optional
Dunlap, David < (b) (6)	Required
Walker, Mary < (b) (6)	Optional
Gray, David < (b) (6)	Optional
Firestone, Michael < (b) (6)	Required
Lapierre, Kenneth < (b) (6)	Optional
Cherry, Katrina < (b) (6)	Optional
Brennan, Thomas < (b) (6)	Required
Shields, Edward < (b) (6)	Required
Sheehan, Charles < (b) (6)	Required
Jordan, Deborah < (b) (6)	Optional
Tanner, Lee < (b) (6)	Required
Fitzmorris, Amanda < (b) (6)	Optional

Time 3:30 PM – 3:45 PM
Subject (b) (6)
Reminder 15 minutes
Show Time As Busy

Time 4:00 PM – 4:30 PM
Subject Briefing: Environmental Cooperation Side Agreement to the USMCA and potential signing by Environmental Ministers
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
CHAD MCINTOSH (b) (6) < (b) (6)	Required
JANE NISHIDA ((b) (6) < (b) (6)	Required
Ferrante, Joe < (b) (6)	Required

Molina, Michael <(b) (6)	Required
Ryan Jackson ((b) (6) <(b) (6)	Required
Zimmer, Nathaniel <(b) (6)	Optional

Tuesday, November 20, 2018

Time 8:15 AM – 8:25 AM
Subject Call with Director Mulvaney (Call (b) (6)
Location Administrator's office
Reminder 15 minutes
Show Time As Busy

Time 8:30 AM – 9:30 AM
Subject Scheduling Meeting
Location Administrator's Office
Recurrence Occurs every Tuesday effective 11/6/2018 until 11/27/2018 from 8:30 AM to 9:30 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Ryan Jackson ((b) (6) <(b) (6)	Required
Molina, Michael <(b) (6)	Required
Bennett, Tate <(b) (6)	Required
Kundinger, Kelly <(b) (6)	Required
Lyons, Troy <(b) (6)	Required
Konkus, John <(b) (6)	Required
Dickerson, Aaron <(b) (6)	Required
Beach, Christopher <(b) (6)	Required
(b) (7)(F) (b) (6)	Required
Humphreys, Hayly <(b) (6)	Required
Eby, Natasha <(b) (6)	Required
(b) (7)(F) (b) (6)	Required
(b) (7)(F) (b) (6)	Required

Time 10:00 AM – 10:30 AM
Subject Weekly Check-in with Susan Bodine
Location Administrator's Office
Recurrence Occurs every Tuesday effective 11/6/2018 until 11/27/2018 from 10:00 AM to 10:30 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Bodine, Susan < (b) (6)	Required
Traylor, Patrick < (b) (6)	Required

Time 10:45 AM – 11:00 AM
Subject Call with Alex Dunn re: New Bedford (Call (b) (6)
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Dunn, Alexandra < (b) (6)	Required
Molina, Michael < (b) (6)	Required

Time 11:30 AM – 12:00 PM
Subject Briefing: COP
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Gunasekara, Mandy < (b) (6)	Required
Goldberg, Catherine A < (b) (6)	Required
(b) (6) < (b) (6)	Required
(b) (6) < (b) (6)	Required
Kirking Loomis, Holly < (b) (6)	Required
(b) (6) < (b) (6)	Required

Dominguez, Alexander <(b) (6)	Required
Hewitt, James <(b) (6)	Required
William Wehrum (b) (6) <(b) (6)	Required
Dunham, Sarah <(b) (6)	Required
Irving, Bill <(b) (6)	Required
Jackson, Ryan <(b) (6)	Optional
Goldberg, Catherine A <(b) (6)	Required
(b) (6) <(b) (6)	Required
(b) (6) <(b) (6)	Required
Kirking Loomis, Holly <(b) (6)	Required
(b) (6) <(b) (6)	Required
William Wehrum (b) (6) <(b) (6)	Required

Time 12:00 PM – 12:15 PM
Subject Briefing: IRIS Memo
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**
(b) (6) <(b) (6)	Organizer
Dunlap, David <(b) (6)	Required

Time 12:30 PM – 2:00 PM
Subject Executive Planning
Show Time As Busy

Time 2:00 PM – 2:30 PM
Subject Weekly Check-in with Troy Lyons
Location Administrator's Office
Recurrence Occurs every Tuesday effective 11/6/2018 until 11/27/2018 from 2:00 PM to 2:30 PM
Show Time As Busy
Attendees

Name <E-mail>	**Attendance**

(b) (6) <(b) (6)	Organizer
Lyons, Troy <(b) (6)	Required

Time 2:30 PM – 3:00 PM
Subject Check-in with Dave Ross
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
David Ross (b) (6) <(b) (6)	Required

Time 3:15 PM – 3:30 PM
Subject Gears of Government Video Taping
Location WJC-North 6330
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Grantham, Nancy <(b) (6)	Required
Ryan, Jini <(b) (6)	Optional
Konkus, John <(b) (6)	Optional

Time 4:30 PM – 5:00 PM
Subject Depart for airport
Reminder 15 minutes
Show Time As Busy

Time 6:00 PM – 8:00 PM
Subject Personal
Reminder 15 minutes
Show Time As Busy

Wednesday, November 21, 2018

Time 11/21/2018 12:00 AM – 11/26/2018 12:00 AM
Subject AW - Personal
Reminder 18 hours
Show Time As Free

Thursday, November 22, 2018

Time All Day
Subject Thanksgiving
Reminder 18 hours
Show Time As Free

Monday, November 26, 2018

Time 8:30 AM – 9:00 AM
Subject Daily Briefing
Location Administrator's Office
Recurrence Occurs every Monday, Wednesday, and Friday effective 11/2/2018 until 11/30/2018 from 8:30 AM to 9:00 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Ryan Jackson ((b) (6) < (b) (6)	Required
Molina, Michael < (b) (6)	Required
Konkus, John < (b) (6)	Required
Beach, Christopher < (b) (6)	Required
Bolen, Brittany < (b) (6)	Required
Lyons, Troy < (b) (6)	Required
Leopold, Matt (OGC) < (b) (6)	Required

Time 9:30 AM – 10:30 AM
Subject Briefing: Defeat Device
Location Alm Room / Ann Arbor will join by Video Conference
Attachments Automotive Compliance under the CAA Briefing (November 13, 2018).pdf
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
William Wehrum (b) (6) < (b) (6)	Required
Traylor, Patrick < (b) (6)	Required
Bodine, Susan < (b) (6)	Required
Kelley, Rosemarie < (b) (6)	Required

Brooks, Phillip <(b) (6)	Required
Belser, Evan <(b) (6)	Required
Gunasekara, Mandy <(b) (6)	Required
Bunker, Byron <(b) (6)	Required
Grundler, Christopher <(b) (6)	Required
Starfield, Lawrence <(b) (6)	Required
Cook, Leila <(b) (6)	Optional
Woods, Clint <(b) (6)	Optional
Rodgers, Ryan <(b) (6)	Required
Jackson, Ryan <(b) (6)	Optional
William Wehrum (b) (6) <(b) (6)	Required

Time 10:30 AM – 11:00 AM
Subject Weekly Check-in with Matt Leopold
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Leopold, Matt (OGC) <(b) (6)	Required

Time 11:30 AM – 12:00 PM
Subject Conference Call with Cosmo Servidio and Jennifer Fields re: Region 3 Water Update
Location Administrator's office/ Call: (b) (6) Code: (b) (6)
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Servidio, Cosmo <(b) (6)	Required
Fields, Jenifer <(b) (6)	Required
Ryan Jackson (b) (6) <(b) (6)	Required

Time 12:00 PM – 1:30 PM
Subject Executive Planning
Show Time As Busy

Time 1:30 PM – 2:00 PM
Subject Weekly Check-in Call with Francis Brooke
Location Administrator's Office
Recurrence Occurs every Monday effective 11/5/2018 until 11/26/2018 from 1:30 PM to 2:00 PM
Show Time As Busy
Acting Administrator Wheeler will call Francis at (b) (6)

Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
(b) (6) <(b) (6)	Required

Time 2:00 PM – 3:00 PM
Subject Senior Staff Meeting
Location Alm Room
Show Time As Busy
NOTE: Due to space constraints, please contact Aaron Dickerson before forwarding or inviting additional meeting attendees

Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Stepp, Cathy <(b) (6)	Required
Baptist, Erik <(b) (6)	Required
Beck, Nancy <(b) (6)	Required
Benevento, Douglas <(b) (6)	Required
Benjamin-Sirmons, Denise <Benjamin-(b) (6)	Required
Bennett, Tate <(b) (6)	Required
Bertrand, Charlotte <(b) (6)	Required
Bloom, David <(b) (6)	Required
Bodine, Susan <(b) (6)	Required
Bolen, Brittany <(b) (6)	Required

Breen, Barry < (b) (6) Required

Brown, Byron < (b) (6) Required

Chancellor, Erin < (b) (6) Required

Cook, Steven < (b) (6) Required

Darwin, Henry < (b) (6) Required

Darwin, Veronica < (b) (6) Required

Dickerson, Aaron < (b) (6) Required

Dunn, Alexandra < (b) (6) Required

Elkins, Arthur < (b) (6) Required

Etzel, Ruth < (b) (6) Required

Fonseca, Silvina < (b) (6) Required

Forsgren, Lee < (b) (6) Required

Fotouhi, David < (b) (6) Required

Glenn, Trey < (b) (6) Required

Grantham, Nancy < (b) (6) Required

Greaves, Holly < (b) (6) Required

Gulliford, Jim < (b) (6) Required

Gunasekara, Mandy < (b) (6) Required

Hanson, Paige (Catherine) < (b) (6) Required

Harlow, David < (b) (6) Required

Hladick, Christopher < (b) (6) Required

Idsal, Anne < (b) (6) Required

Jackson, Ryan < (b) (6) Required

Johnson, Laura-S < (b) (6) Required

Konkus, John < (b) (6) Required

Leopold, Matt (OGC) <(b) (6)	Required
Lopez, Peter <(b) (6)	Required
Lyons, Troy <(b) (6)	Required
McIntosh, Chad <(b) (6)	Required
Molina, Michael <(b) (6)	Required
Munoz, Charles <(b) (6)	Required
Nishida, Jane <(b) (6)	Required
Noga, Vaughn <(b) (6)	Required
Orme-Zavaleta, Jennifer <Orme-(b) (6)	Required
Richardson, RobinH <(b) (6)	Required
Rodgers, Ryan <(b) (6)	Required
Ross, David P <(b) (6)	Required
Schwab, Justin <(b) (6)	Required
Servidio, Cosmo <(b) (6)	Required
Simons, Vicki <(b) (6)	Required
Slotkin, Ron <(b) (6)	Required
Stanich, Ted <(b) (6)	Required
Stoker, Michael B. <(b) (6)	Required
Strauss, Alexis <(b) (6)	Required
Traylor, Patrick <(b) (6)	Required
Vizian, Donna <(b) (6)	Required
Wagner, Kenneth <(b) (6)	Required
Wehrum, Bill <(b) (6)	Required
White, Elizabeth <(b) (6)	Required
Wildeman, Anna <(b) (6)	Required

Wooden-Aguilar, Helena <Wooden- (b) (6)	Required
Woods, Clint < (b) (6)	Required
Woodward, Cheryl < (b) (6)	Required
Wright, Peter < (b) (6)	Required
Yamada, Richard (Yujiro) < (b) (6)	Required
Thomas, Deb < (b) (6)	Optional
DeBell, Kevin < (b) (6)	Optional
Pirzadeh, Michelle ((b) (6) < (b) (6)	Optional
Payne, James < (b) (6)	Optional
Pritchard, Eileen < (b) (6)	Required
Burton, Tamika < (b) (6)	Required
Thiede, Kurt < (b) (6)	Optional
Dunlap, David <	Required
Walker, Mary < (b) (6)	Optional
Gray, David < (b) (6)	Optional
Firestone, Michael < (b) (6)	Required
Lapierre, Kenneth < (b) (6)	Optional
Cherry, Katrina < (b) (6)	Optional
Brennan, Thomas < (b) (6)	Required
Shields, Edward < (b) (6)	Required
Sheehan, Charles < (b) (6)	Required
Jordan, Deborah < (b) (6)	Optional
Tanner, Lee < (b) (6)	Required
Fitzmorris, Amanda < (b) (6)	Optional

Tuesday, November 27, 2018

Time 8:30 AM – 9:30 AM
Subject Scheduling Meeting
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Ryan Jackson ((b) (6) < (b) (6)	Required
Molina, Michael < (b) (6)	Required
Bennett, Tate < (b) (6)	Required
Kundinger, Kelly < (b) (6)	Required
Lyons, Troy < (b) (6)	Required
Konkus, John < (b) (6)	Required
Dickerson, Aaron < (b) (6)	Required
Beach, Christopher < (b) (6)	Required
(b) (7)(F) (b) (6)	Required
(b) (7)(F) (b) (6)	Required
Humphreys, Hayly < (b) (6)	Required
Eby, Natasha < (b) (6)	Required
(b) (7)(F) (b) (6)	Required

Time 9:30 AM – 10:00 AM
Subject Weekly Check-in with Troy Lyons
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Lyons, Troy < (b) (6)	Required

Time 10:00 AM – 10:30 AM
Subject Weekly Check-in with Susan Bodine
Location Administrator's Office

Recurrence Occurs every Tuesday effective 11/6/2018 until 11/27/2018 from 10:00 AM to 10:30 AM

Show Time As Busy

Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Bodine, Susan <(b) (6)	Required
Traylor, Patrick <(b) (6)	Required

Time 10:30 AM – 11:15 AM

Subject Briefing: Oakridge

Location Alm Room

Reminder 15 minutes

Show Time As Busy

Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Hill, Franklin <(b) (6)	Required
Ashbee, Blake <(b) (6)	Required
Hairston, Brandy <(b) (6)	Required
Jenkins, Brandi <(b) (6)	Required
Palmer, Leif <(b) (6)	Required
Walker, Mary <(b) (6)	Required
PETER WRIGHT ((b) (6) <(b) (6)	Required
Cook, Steven <(b) (6)	Required
BARRY BREEN ((b) (6) <(b) (6)	Required
Fonseca, Silvina <(b) (6)	Required
Bodine, Susan <(b) (6)	Required
Gervais, Gregory <(b) (6)	Required
Leff, Karin <(b) (6)	Required
Fotouhi, David <(b) (6)	Optional

Leopold, Matt (OGC) < (b) (6)	Optional
Woolford, James < (b) (6)	Optional
Michaud, John < (b) (6)	Optional
Lewis, Jen < (b) (6)	Optional
Stalcup, Dana < (b) (6)	Optional
Molina, Michael < (b) (6)	Optional
PETER WRIGHT ((b) (6) < (b) (6)	Required
BARRY BREEN ((b) (6) < (b) (6)	Required
Lewis, Jen < (b) (6)	Optional

Time 11:30 AM – 12:00 PM
Subject Weekly Check-in with Henry Darwin
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Darwin, Henry < (b) (6)	Required

Time 12:15 PM – 12:45 PM
Subject WIFIA Signing with Kevin Faulconer, Mayor of San Diego
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Konkus, John < (b) (6)	Required
Jackson, Ryan < (b) (6)	Optional
David Ross ((b) (6) < (b) (6)	Required
Grevatt, Peter < (b) (6)	Required
Sawyers, Andrew < (b) (6)	Required

Stein, Raffael < (b) (6)	Required
Forsgren, Lee < (b) (6)	Required
Shimmin, Kaitlyn < (b) (6)	Optional
David Ross ((b) (6) < (b) (6)	Required

Time 1:00 PM – 2:00 PM
Subject Executive Planning
Show Time As Busy

Time 2:00 PM – 2:45 PM
Subject Briefing: RFS Reset Rule
Location Alm Room/ Ann Arbor joining by VTC
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
William Wehrum (b) (6) < (b) (6)	Required
Gunasekara, Mandy < (b) (6)	Required
Hengst, Benjamin < (b) (6)	Required
Grundler, Christopher < (b) (6)	Required
Machiele, Paul < (b) (6)	Required
Korotney, David < (b) (6)	Required
Leopold, Matt (OGC) < (b) (6)	Required
Schwab, Justin < (b) (6)	Required
Brittany Bolen (b) (6) < (b) (6)	Required
Jackson, Ryan < (b) (6)	Optional
Rodgers, Ryan < (b) (6)	Required
William Wehrum (b) (6) < (b) (6)	Required

Brittany Bolen [redacted] Required
<[redacted]

Time 3:00 PM – 3:30 PM
Subject Pre-Brief for Washington Post Live Event
Location Administrator's calendar
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
[redacted] <[redacted]	Organizer
Konkus, John <[redacted]	Required
Beach, Christopher <[redacted]	Required
Brittany Bolen [redacted] <[redacted]	Required
Gunasekara, Mandy <[redacted]	Optional
Brittany Bolen [redacted] <[redacted]	Required

Wednesday, November 28, 2018

Time 8:40 AM – 9:35 AM
Subject Speaking Engagement: Washington Post Event [redacted]
Location 1301 K. Street (or loading dock between K and L Street)
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
[redacted] <[redacted]	Organizer
Konkus, John <[redacted]	Required

Time 9:40 AM – 9:55 AM
Subject Depart for White House
Reminder 15 minutes
Show Time As Busy

Time 10:00 AM – 10:50 AM
Subject Meeting with WH and DOT regarding CAFE
Location Eisenhower Executive Office Building , Room 230A
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance

(b) (6) <(b) (6)	Organizer
William Wehrum (b) (6) <(b) (6)	Required
Gunasekara, Mandy <(b) (6)	Required

Time 11:00 AM – 11:30 AM
Subject Meeting with Jared Kushner
Location West West (b) (6)
Reminder 15 minutes
Show Time As Busy

Time 11:30 AM – 11:50 AM
Subject Depart for office
Reminder 15 minutes
Show Time As Busy

Time 12:00 PM – 1:00 PM
Subject Executive Planning
Show Time As Busy

Time 2:30 PM – 3:00 PM
Subject Pre-brief for meetings with Sen. Grassley and Ernst
Location Adminsitrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
TROY M. LYONS (b) (6) <(b) (6)	Required
Gunasekara, Mandy <(b) (6)	Required
William Wehrum (b) (6) <(b) (6)	Required
CHRISTIAN PALICH (b) (6) <(b) (6)	Required
Robert Frye (b) (6) <(b) (6)	Required
TROY M. LYONS (b) (6) <(b) (6)	Required

William Wehrum (b) (6) <(b) (6)	Required
CHRISTIAN PALICH (b) (6) <(b) (6)	Required
Robert Frye (b) (6) <(b) (6)	Required

Time 3:00 PM – 4:00 PM
Subject Briefing: America's for Water Infrastructure Act
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
David Ross (b) (6) <(b) (6)	Required
Forsgren, Lee <(b) (6)	Required
Darwin, Henry <(b) (6)	Required
Greaves, Holly <(b) (6)	Required
Sawyers, Andrew <(b) (6)	Required
Grevatt, Peter <(b) (6)	Required
Mclain, Jennifer <(b) (6)	Optional
Ryan Jackson (b) (6) <(b) (6)	Required
Bloom, David <(b) (6)	Optional
Shimkin, Martha <(b) (6)	Optional

Time 4:00 PM – 4:30 PM
Subject Briefing: Last Cabinet meeting
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer

Greaves, Holly < (b) (6)	Required
Ryan Jackson ((b) (6) < (b) (6)	Required
Bloom, David < (b) (6)	Required
Hanson, Paige (Catherine) < (b) (6)	Required
Terris, Carol < (b) (6)	Required
Ryan Jackson ((b) (6) < (b) (6)	Required

Time 4:30 PM – 4:55 PM
Subject Depart for Capitol Hill
Reminder 15 minutes
Show Time As Busy

Time 5:00 PM – 5:30 PM
Subject Meeting with Senators Ernst and Grassley
Location 135 Hart Senate Office Building (Senator Grassley's office)
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
TROY M. LYONS (b) (6) < (b) (6)	Required
Gunasekara, Mandy < (b) (6)	Required
Robert Frye ((b) (6) < (b) (6)	Required

Time 5:30 PM – 6:00 PM
Subject Depart for Home
Reminder 15 minutes
Show Time As Busy

Thursday, November 29, 2018

Time 7:00 AM – 11:00 AM
Subject Personal
Reminder 15 minutes
Show Time As Busy

Time 11:30 AM – 11:45 AM
Subject AAW to deliver remarks at 2018 Small Business Innovation Research (SBIR) Kick-Off Meeting

Location 1153 EPA East
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Kundinger, Kelly <(b) (6)	Required
Marshall, William <(b) (6)	Required
Beach, Christopher <(b) (6)	Required

Time 12:00 PM – 1:15 PM
Subject Executive Planning
Show Time As Busy

Time 1:15 PM – 1:45 PM
Subject Weekly Check-in with Brittany Bolen
Location Administrator's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Bolen, Brittany <(b) (6)	Required

Time 2:00 PM – 2:30 PM
Subject STRONGER Signing Ceremony
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Loving, Shanita <(b) (6)	Required
Traylor, Patrick <(b) (6)	Required
William Wehrum (b) (6) <(b) (6)	Optional
Woods, Clint <(b) (6)	Optional
Ryan Jackson (b) (6) <(b) (6)	Optional
Marsh, Karen <(b) (6)	Optional

Wright, Peter < (b) (6)	Optional
Cook, Steven < (b) (6)	Optional
Robinson, Bonnie < (b) (6)	Optional
Mia, Marcia < (b) (6)	Optional
Chapman, Apple < (b) (6)	Optional
Kenney, James < (b) (6)	Optional
Wagner, Kenneth < (b) (6)	Optional
Letendre, Daisy < (b) (6)	Optional
Grantham, Nancy < (b) (6)	Optional
Konkus, John < (b) (6)	Optional
Richardson, RobinH < (b) (6)	Optional
Hambrick, Amy < (b) (6)	Optional
Elliott, Ross < (b) (6)	Optional
Gunasekara, Mandy < (b) (6)	Optional
Harlow, David < (b) (6)	Optional

Time 2:30 PM – 3:30 PM
Subject Briefing: Review of FY 2020 OMB Passback and Options for Responses
Location Alm Room (Call: (b) (6) Code: (b) (6)
Attachments Acting Admin. Andrew Wheeler Passback Meeting Request Form.docx
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Greaves, Holly < (b) (6)	Required
Darwin, Henry < (b) (6)	Required
Ryan Jackson ((b) (6) < (b) (6)	Required
Hanson, Paige (Catherine) < (b) (6)	Required

Bloom, David <(b) (6)	Required
Osborne, Howard <(b) (6)	Required
Terris, Carol <(b) (6)	Required
Williams, Maria <(b) (6)	Optional
Baden, Beth <(b) (6)	Optional
Brookshire, Malena <(b) (6)	Optional
Benson, Sheila <(b) (6)	Optional
Rodgers, Ryan <(b) (6)	Required
Darwin, Veronica <(b) (6)	Optional
Ryan Jackson ((b) (6) <(b) (6)	Required

Time 4:00 PM – 5:00 PM
Subject White House Holiday Open House
Location White House
Reminder 15 minutes
Show Time As Busy

Time 5:00 PM – 6:30 PM
Subject EPA Holiday Open House
Location Administrator's office/Green Room
Reminder 15 minutes
Show Time As Busy

Friday, November 30, 2018

Time 8:30 AM – 9:00 AM
Subject Daily Briefing
Location Administrator's Office
Recurrence Occurs every Monday, Wednesday, and Friday effective 11/2/2018 until 11/30/2018 from 8:30 AM to 9:00 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Ryan Jackson ((b) (6) <(b) (6)	Required
Molina, Michael <(b) (6)	Required
Konkus, John <(b) (6)	Required

Beach, Christopher < (b) (6)	Required
Bolen, Brittany < (b) (6)	Required
Lyons, Troy < (b) (6)	Required
Leopold, Matt (OGC) < (b) (6)	Required

Time 9:00 AM – 9:30 AM
Subject Weekly Check-in with Dave Ross
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
David Ross ((b) (6) < (b) (6)	Required

Time 9:45 AM – 10:15 AM
Subject Briefing: AIS Waivers for 2018
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Forsgren, Lee < (b) (6)	Required
David Ross ((b) (6) < (b) (6)	Required
Ryan Jackson ((b) (6) < (b) (6)	Required

Time 10:15 AM – 10:30 AM
Subject Briefing: Passback Appeal Letter
Location Adminsitrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) < (b) (6)	Organizer
Ryan Jackson ((b) (6) < (b) (6)	Required

Bloom, David <(b) (6)	Required
Greaves, Holly <(b) (6)	Required
Ryan Jackson ((b) (6) <(b) (6)	Required

Time 10:45 AM – 11:00 AM
Subject Meeting with Erin Chancellor, Anne Idsal and Mike Stocker
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Chancellor, Erin <(b) (6)	Required
Idsal, Anne <(b) (6)	Required
Stoker, Michael B. <(b) (6)	Required

Time 11:00 AM – 11:30 AM
Subject Depart for Capitol Hill
Reminder 15 minutes
Show Time As Busy

Time 11:30 AM – 12:00 PM
Subject Meeting with Senator elect, Kevin Cramer
Location Senate Dirksen office Building, Room B40C
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
TROY M. LYONS (b) (6) <(b) (6)	Required
Robert Frye ((b) (6) <(b) (6)	Required
TROY M. LYONS (b) (6) <(b) (6)	Required
Robert Frye ((b) (6) <(b) (6)	Required

Time 12:00 PM – 12:30 PM

Subject Depart for office
Reminder 15 minutes
Show Time As Busy

Time 12:30 PM – 1:30 PM
Subject Executive Planning
Show Time As Busy

Time 3:00 PM – 3:30 PM
Subject Meeting with Norman Anderson, CG-LA Infrastructure
Location Administrator's office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Ryan Jackson (b) (6) <(b) (6)	Required
Brittany Bolen (b) (6) <(b) (6)	Required
Ryan Jackson (b) (6) <(b) (6)	Required
Brittany Bolen (b) (6) <(b) (6)	Required

Time 3:45 PM – 4:15 PM
Subject Briefing: ESA
Location Administrator's Office
Reminder 15 minutes
Show Time As Busy
Attendees

Name <E-mail>	Attendance
(b) (6) <(b) (6)	Organizer
Beck, Nancy <(b) (6)	Required
Baptist, Erik <(b) (6)	Required
Bertrand, Charlotte <(b) (6)	Required
Keigwin, Richard <(b) (6)	Required
Messina, Edward <(b) (6)	Required
Echeverria, Marietta <(b) (6)	Required

Schwab, Justin < (b) (6)	Optional
Leopold, Matt (OGC) < (b) (6)	Optional
Dyner, Mark < (b) (6)	Optional
Perlis, Robert < (b) (6)	Optional
Cole, Joseph E. < (b) (6)	Optional
Bennett, Tate < (b) (6)	Optional