From: Jared Blumenfeld
To: Jared Blumenfeld
Subject: Fw: this morning's taping on the building project
Date: 06/19/2012 12:47 PM

Sent by EPA Wireless E-Mail Services

From: William Glenn
Sent: 06/19/2012 08:52 AM MDT
To: Jared Blumenfeld
Cc: Kelly Zito; Margaret Ford; Teddy Ryerson; Zoe Heller
Subject: this morning's taping on the building project

Hi Jared,

We'll see you at 10 this morning to tape your message to the Region on the Building Project. Included below is the script that Kelly shared with you on Friday in case you want to modify, drop into your teleprompter, etc. Margaret and I will set up in Alexis' office. See you soon!

Bill

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Hi everyone,

Our preparation for the renovation of Region 9's offices is kicking into high gear – and we need your help to make it a success.

Construction to prepare our swing space will begin this fall, with the first moves taking place around April. In the coming weeks, we'll share the schedule for who is moving when – as well as final layouts of the individual floors.

An important part of this transition is dealing with all of the files, belongings, and other materials we've accumulated over the past 23 years. I'll be sending you another message this week on just how important this is.

All the changes ahead are exciting – but also pose challenges. We'll be communicating clearly to all regional staff about what will be happening and when, using all-hands messages like this one, monthly project updates, and feature stories and other information on

9online.

I believe our new work environment will be a huge step forward for Region 9 and our work life. I look forward to working with all of you, and I hope you won't hesitate to raise questions or concerns with project lead Peter Sullivan or me.

Thanks for all your efforts to make this a smooth yet invigorating move.

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Bill Glenn
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