Resource Request Message

ICS-213 RR CG (12/06)

Requestor

1. Incident Name: Hurricane Harvey ESF 10
2. Date/Time: 1608 3 SEPT 17
3. Resource Request Number:

4. ORDER Note: Use additional forms when requesting different resource sources of supply

a. Qty	b. Kind	c. Type	d. Priority U or R	e. Detailed item description (vital characteristics, brand, specs, experience, etc.) and, if applicable, purpose/use, diagrams, and other info.	f. Requested Reporting Location:	f. Requested Reporting Date/Time:	g. Order # (LSC)	h. ETA (LSC)	i. Cost
1	O	By name	U	ASITL / Display Processor / GIS SME	ESF 10 command post Corpus Christi	5 SEP17 0730			
				By Name: Auxiliary Julie Carey					
				(417) 300-2949					

5. Suggested source(s) of supply - POC phone number if known and suitable subtitutes:
D8 CAT transfer

6. Requestor Position and Signature: Date/Time: 1618 3SEP17

7. Section Chief/Command Staff Approval: Date/Time: DPSC 3SEP17 1620

Plans

8. RESL - check box (a) if request is for tactical or personnel resources. Then note availability in box 8.b or 8.c.
a. ☒ b. ☐ Resources available as noted in block 12
c. ☒ Resources not available

9. RESL Review/Signature: Date/Time: RESL 3SEP17 1624

Logistics

10. Requisition/Purchase Order #:
11. Supplier Name/Phone/Fax/Email:
12. Notes:
PERSONNEL REQUEST - FOR REOC ACTION

13. Logistics Section Signature: Date/Time: 03 SEP17 1637 hrs

14. Order placed by (check box): ☐ SPUL ☐ PROC ☐ OTHER _____

Finance

15. Reply/Comments from Finance:

16. Finance Section Signature: Date/Time:

Full instructions on back page. Requestor fills in blocks 1-5, except # 3 & # 4.g-i (shaded area), signs block 6 (do not forget position), gets appropriate Section Chief or Command Staff approval in block 7, and keeps yellow copy (bottom). If applicable, RESL reviews if resource available, signs block 9 and keeps blue copy. Logistics fills in block 4.g and h, and blocks 10-13, and keeps orange copy. Orderer (LSC or FSC) fills in block 4.i. Finance fills in blocks 15 - 16 and keeps green copy. Tan copy is returned to RESL for tactical/personnel or requestor for non-tactical. White copy goes to DOCL.

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