Message

Sent: 10/5/2019 7:30:55 PM
To: Waihee-Polk, Jennifer D [jennifer.d.waihee-polk@hawaii.gov]
CC: Yee, Bryan C [bryan.c.yee@hawaii.gov]
Subject: RE: EPA Complaint no. 44RNO-16-R9
Attachments: PDF VERSION Procedural Safeguards Checklist for Recipients 7-24-19.pdf; DOA's Limited English Proficiency Plan.pdf

Hi Jen-

Thank you for the call. I am attaching the Procedural Safeguards Checklist that captures the requirements needed to comply with nondiscrimination obligations. As discussed we are interested in making sure that DOA has made your LEP Plan, Disability Plan/Policy, and Public Participation Plans publicly available (website is typically the best location for this information). I have also attached information previously provided by DOA in regards to its nondiscrimination program.

Please let me know if you have any questions. I know you are out starting tomorrow, but I can be available for anyone else who may be working on this while you are away.
Thank you!

Brittany Robinson
External Civil Rights Compliance Office
Office of General Counsel
U.S. Environmental Protection Agency
202-564-0727

From: Waihee-Polk, Jennifer D <jennifer.d.waihee-polk@hawaii.gov>
Sent: Monday, August 19, 2019 8:28 PM
To: Robinson, Brittany <Robinson.Brittany@epa.gov>
Cc: Yee, Bryan C <bryan.c.yee@hawaii.gov>
Subject: RE: EPA Complaint no. 44RNO-16-R9

Dear Brittany,

This is Jennifer Waihee-Polk. I can chat with you on this matter at (808) 586-1192.

FYI, I will be out of the office from Thursday, August 22, to Monday, August 26, and will be returning on Tuesday, August 27, 2019. Otherwise, I am available to talk on this matter.

Mahalo,
Jen
Jennifer D. Waihee-Polk
Deputy Attorney General
Department of the Attorney General
Commerce and Economic Development Division
425 Queen Street
Honolulu, Hawaii 96813
Phone: (808) 586-1180

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From: Robinson, Brittany <Robinson.Brittany@epa.gov>
Sent: Friday, August 16, 2019 2:26 AM
To: Yee, Bryan C <bryan.c.yee@hawaii.gov>
Subject: EPA Complaint no. 44RNO-16-R9

Good morning,

My name is Brittany Robinson and I am the case manager who was initially handling the Title VI investigation and subsequent Informal Resolution Agreement (agreement) with DOA. I have recently returned from maternity leave and I am now rejoining the process. As you may be aware, we are trying to work with ADC to resolve their Title VI complaint and they are interested in adopting some of DOA's nondiscrimination related plans and/or policies that have already been completed, e.g. DOA's LEP Plan, disability policy, etc... I understand that as part of the agreement, DOA's first deliverable is not due until the latter part of September, but if you have a moment I would like to briefly discuss the DOA plans that have been previously identified in an effort to assist ADC.

Would you happen to have anytime today or early next week to chat? I am out of the office on Monday. Please let me know when you have a chance.

Thanks!

Brittany Robinson
External Civil Rights Compliance Office
Office of General Counsel
U.S. Environmental Protection Agency
202-564-0727