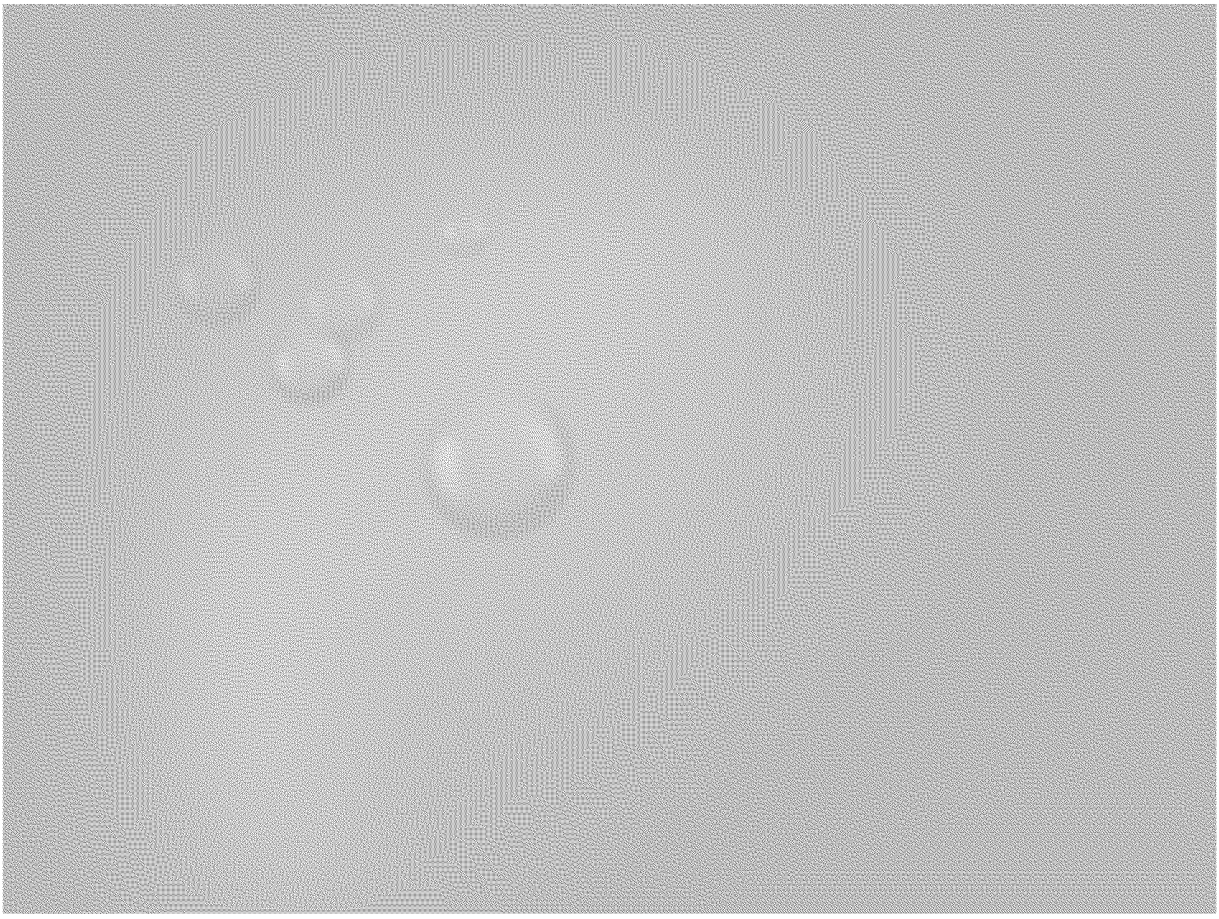
To: DeMeo, Sharon M.[Demeo.Sharon@epa.gov]; Ng, Jun[Ng.Jun@epa.gov]; Vega, Marelyn[Vega.Marelyn@epa.gov]
From: Mojica, Sandy
Sent: Tue 4/15/2014 12:58:10 PM
Subject: RE: ADOBE LIST OF LOTUS ADMIN RECORD MERRIMACK



Good morning.

I will enter the job into the DIRT system. Thank you.

From: DeMeo, Sharon M.
Sent: Tuesday, April 15, 2014 8:57 AM
To: Ng, Jun; Vega, Marelyn; Mojica, Sandy
Subject: FW: ADOBE LIST OF LOTUS ADMIN RECORD MERRIMACK

Good morning,

Thanks for the call this morning Sandy. Please go ahead with the job request. We are going out to public comment this Friday and need to have the documents added to the Administrative Record on the Merrimack Station web page by Friday. Jun, you can find the documents at Q:Groups\Merrimack Station\Renotice\ON ADMIN RECORD. Marelyn, record #945 changed, could you add the metadata for that one again? Also Jun, you should be able to copy and paste descriptions of documents from either of the attached documents. Let me know right away if that doesn't work for you or if you don't have access to the Q:Groups folders.

Thanks!

Sharon DeMeo

US EPA – Region 1

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