From: Valdez, Heather
To: Zhen, Davis
Subject: I"m looking for a facilitator, do you have any recommendations?
Date: Thursday, June 30, 2016 12:51:00 PM
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Hi Davis, How have you been? I am planning a meeting that would be greatly improved by having another person other than myself (while I'm also acting as project manager) facilitate.

Are you familiar with the Data Quality Objectives (DQO) process. I would like to conduct this exercise for my site to help establish the type, quantity, and quality of data needed to reach defensible decisions or make credible estimates. See this link for more info about DQO: https://www.epa.gov/quality/guidance-systematic-planning-using-data-quality-objectives-process-epa-qag-4

With your engineering background and superfund duties, I am thinking you might be fairly familiar with the DQO process. So you might know the kind of person who could help me well. Also, I am guessing that with your involvement with facilitating, you might know who in the agency could facilitate. I am guessing that you might be too busy with your duties now, I am not sure if you could facilitate, if you are still doing that for people. But do you have any one you could recommend or any ideas of who else I could ask to try and find someone good.

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