ENVIRONMENTAL PROTECTION AGENCY

Recommendation for Incentive Award

Page 2

Instructions:

1. **Page 2 Approval & Workcode is required when:**
   - **Award nominee is beyond the scope of your Region/AA-ship's security access**
   - **Award amount is $5,000 or greater; and/or**
   - **Award FY cumulative amount is $5000 or greater for the employee**
2. **Submit pages 1 and 2 to your SPO for processing**

Workcode/Percentages:

JB0A0000	100%		
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Requesting Official:

Name: Agnes M. Ortiz

Position Title: RMIS Director

Signature: AGNES ORTIZ Digitally signed by AGNES ORTIZ Date: 2020.07.08 09:18:22 -04'00'

Authorizing Official:

Name: _____

Position Title: _____

Signature: _____

Cumulative Amount Additional Approval (If the cumulative amount is $5,000 or greater for fiscal year, additional approvals are required below.)

Supervisor:

Name: Neil Stewart

Position Title: HOB Chief

Date: 07/16/2020

Signature: NEIL STEWART Digitally signed by NEIL STEWART Date: 2020.07.16 13:26:55 -04'00'

DA/DRA/SRO:

Name: _____

Position Title: _____

Date: _____

Signature: _____