PROGRAMMATIC ACTIVITY REPORT

State:	West Virginia	**Program:**	PWSS
Activity Type:	Programmatic On-Site & Desk Review	**Activity Date:**	07/11-14/05
Report Date:	08/12/05	**Closed Date:**	
Report Attachment:	1) FY 2004 through Mid-Year 2005 program review final 2) reporting checklist for 2005 mid-year program review		

Grant Reviewed:

Grant No (1st 8 positions): list all that apply	Project Description:
F-00311605 CT-983898 WP-98374301 FS-9939900	FY2004 PWSS grant Operator Certification Expense Reimbursement Grant Water Protection Coordination (Security) Grant Drinking Water SRF Set-asides (multiple years)

PROGRAM SYNOPSIS

	Yes	No	N/A
1. Is payment history consistent with progress to date? **Explanation:** See report and attachments	X		
2. Is the work under the agreement on schedule? **Explanation:** See report and attachments	X		
3. Is the actual work being performed within the scope of the recipients workplan? **Explanation:** See report and attachments	X		
4. Are the recipient's staff and facilities appropriate to handle the work under the agreement. **Explanation:** See report and attachments	X		
5. Are the products/progress reports submitted on time? **Explanation:** See report and attachments	X		
6. Are the products/progress reports acceptable? **Explanation:** See report and attachments	X		
7. Is the recipient making adequate progress in achieving outcomes and outputs and associated milestones in the assistance agreement work plan? **Explanation:** Grant requirement not yet in effect			X
8. If the recipient is experiencing significant problems meeting agreed-upon outcomes and outputs, has the recipient been required to develop and implement a corrective action plan? **Explanation:** Grant requirement not yet in effect			X
9. Has the recipient complied with the programmatic terms and conditions on the			

award? **Explanation:** All terms and conditions of grants are being met	X		
10. Did the recipient purchase equipment as planned in the agreement? **Explanation:** See report and attachments	Yes X	No	N/A
11. Has the equipment been used as planned in the agreement? **Explanation:** See report and attachments	Yes X	No	N/A

FINDINGS:

X	None		Unallowable Costs		A-133 Audit
	Possible Conflict of Interest		Payroll Problems		Noncompliance with Terms and Conditions
	Possible Lobbying		No Travel Policy		Property Management Findings
	No accounting Manual		Undocumented Cost Share		Indirect Costs Issues
	No Written Procurement Procedures		Internal Controls Missing		Labor Distribution Findings
	No Procurement Conflict of Interest Policy		Progress Reports		Cash Management
	No Cost or Price Analysis		Program Income		Subrecipient/Contract Monitoring
	Commingling of Funds		Quality Assurance		Other/Please Explain Below
			Results not being achieved		Environmental Results Finding

Explanatory Text:

Please see the report and attachments (dated 8/12/05) for full details.

Action Against Recipient

	No Action Required		IG Referral
	Recipient Placed on Reimbursement		On-Site Referral
	Special Award Terms and Conditions (attach below)		Internal EPA Corrective Action Required (attach specifics below)
	Stop Work Issued	X	Other Remedies (attach specifics below)
	Award(s) Terminated		

Specifics (Enter or attach additional information as needed.)

EPA has requested a response to action items identified in the report as well as regular updates on the status of Groundwater Under the Direct Influence (GUDI) and staffing. Please see the report and attachments (dated 8/12/05) for full details.

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