To: Linden, melissa[linden.melissa@epa.gov]; sharma, raj[sharma.raj@epa.gov]
From: Randolph, Virginia
Sent: Thur 1/16/2014 3:37:16 PM
Subject: RE: Chemical Spill in West Virginia

Hey Melissa:

I added it to his favorites yesterday.

Virginia Randolph
Financial Specialist
(215) 814-5182 - phone

(215) 814-5233 - fax

From: Linden, melissa
Sent: Thursday, January 16, 2014 10:36 AM
To: Randolph, Virginia; sharma, raj
Subject: Re: Chemical Spill in West Virginia

Can you please add this account for Raj Sharma as well he is an OSC that will be going to this site next week.

Thank you.

From: Randolph, Virginia
Sent: Thursday, January 16, 2014 10:31:26 AM
To: Linden, melissa; Matlock, Dennis; Ventura, Dominic
Cc: Pandza, Steven; White, Lisa
Subject: FW: Chemical Spill in West Virginia

Hello all –

In response to your travel authorizations for the site mentioned above; the corresponding site account number (West Virginia Chemical Leak) has been added to your favorites in People Plus.

Virginia Randolph

Financial Specialist
(215) 814-5182 - phone

(215) 814-5233 - fax

From: White, Lisa
Sent: Thursday, January 16, 2014 10:13 AM
To: Randolph, Virginia
Cc: Pandza, Steven
Subject: Chemical Spill in West Virginia

Good Morning Virginia,

There are currently three TA's for the chemical leak so far. Can you please build the following site account in the **Melissa Linden, Dennis Matlock and Dominic Ventura's** PPL favorites. Also, can you let them know you set it up so they know to charge it. Let me know if you have any questions. thanks.lw

2014 T 03W 30DC6 A3XKRS00

Lisa White, Financial Manager Officer

Office of the Regional Comptroller

US Environmental Protection Agency

1650 Arch Street

Philadelphia, PA 19103-2029

215-814-2391