To: Debbie Mans[debbie@nynjbaykeeper.org]
Cc: Chin, Arlene[Chin.Arlene@epa.gov]; Wanda Ayala[Ayala.Wanda@epa.gov]
From: Kluesner, Dave
Sent: Wed 5/28/2014 4:26:39 PM
Subject: RE: DRAFT Contract for Passaic River TAG

Debbie, one additional request, please send EPA the executed contract when it is available. Thanks

From: Kluesner, Dave
Sent: Wednesday, May 28, 2014 12:01 PM
To: Debbie Mans
Cc: Chin, Arlene; Wanda Ayala
Subject: DRAFT Contract for Passaic River TAG

Debbie, our review of the draft contract indicates that the contract is acceptable. We offer the following input for your consideration.

On page 3, in the section on invoice system, you should add:

- supporting documents (e.g. receipts) need to be provided

- the invoice should include a description of each task performed, hours required, etc. This information is necessary for EPA review of the payment requests to ensure that all activities are allowable and directly related to the TAG agreement.

Thanks, any questions, please call or reply email.

From: Debbie Mans [mailto:debbie@nynjbaykeeper.org]
Sent: Friday, May 16, 2014 3:48 PM
To: Region2 GrantApplicationBox
Cc: Heather Lastname
Subject: DRAFT Contract for Passaic River TAG

Attached please find a draft contract for the Passaic River TAG. Per the requirements of Section

19 of our contract I am submitting it for review and comment by the EPA Grant Specialist and Project Officer.

Please confirm receipt. Thank you, Debbie

Debbie Mans, Executive Director & Baykeeper
NY/NJ Baykeeper

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Keyport, NJ 07735

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