# REMEDIAL DESIGN
# LOWER 8.3 MILES OF THE LOWER PASSAIC RIVER
## PROJECT KICKOFF MEETING AGENDA
**10:00 am – 12:00 pm (EST)**
**11/09/2016**
**EPA Region 2, 290 Broadway, NYC, 18th Floor, Room 1836**

**Meeting Objectives:**

- Kickoff meeting for the Remedial Design activities
- Establish lines of communication, schedules, protocols, etc.
- Provide a status on the initial Statement of Work tasks
- Review the status of Performance Standards

**Agenda Items:**

1. Introductions (10 minutes)
2. Communication strategy (10 minutes)
3. Overview of the RD elements and outline of initial documents (30 minutes):
    a. Project Management Plan
    b. Remedial Design Work Plan
        a) Emergency Response Plan
    c. Pre-Design Investigation Work Plan(s)
    d. Pre-Design Investigations
    e. Remedial Design
4. Preliminary deliverable schedule (15 minutes)
    a. Project Management Plan
    b. Remedial Design Work Plan
    c. Emergency Response Plan
5. Status of Performance Standards development (60 minutes)
6. Action items/next meeting



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