From: Armitage, Thomas
To: Mike Josselyn
Cc: Amanda D. Rodewald; Goodman, Iris
Subject: RE: EPA Panel: Review Process for Draft Report
Date: Friday, February 14, 2014 1:56:00 PM

Mike,

In response to your questions I have summarized the next steps to complete the Panel's report. Please feel free to call me if you have further questions.

1. Prior to the conference calls we will send you the Panel's draft report for review and comment. I will ask you to send comments and suggested edits to me.
2. Iris and I plan to compile the comments and suggested edits from Panel members and send them to the Panel prior to the calls.
3. The purpose of the calls will be to discuss the draft report, focusing on members' comments and edits, and to reach agreement on the revisions that are needed.
4. After the calls, the draft report will be revised as discussed on the calls and it will be sent it to you again for review and concurrence.
5. Following Panel concurrence, the report will be sent to the Chartered SAB for quality review and approval.

The Panel's draft report will be posted on the SAB website prior to the conference calls and the public will have an opportunity to provide written and oral comments for the Panel's consideration.

Regards,

Tom Armitage
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From: Mike Josselyn [mailto:josselyn@wra-ca.com]
Sent: Friday, February 14, 2014 12:48 PM
To: Armitage, Thomas

Cc: Amanda D. Rodewald
Subject: EPA Panel: Review Process for Draft Report

Tom:

I am writing to request clarification on the review process for the Draft Review. I understand that you have scheduled Panel calls in April; however, my question is whether the draft, once finalized, will be subject to submittals of comments, edits, and/or suggested revisions to the chapter leads or to you and Dr. Rodewald for full consideration by the Panel prior to those calls. Appreciate any clarification that you can provide as our first call will be receiving comments from the public; however, the draft may not have incorporated the review by the Panel as a whole prior to receiving those public comments.

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