ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO.	2. DELIVERY ORDER/ CALL NO.	3. DATE OF ORDER/CALL (YYYYMMMDD)	4. REQ./ PURCH. REQUEST NO.	5. PRIORITY
N4425518D5009	N4425519F4335	2019 Jul 31	ACQR5725612	

6. ISSUED BY CODE N44255

NAVFAC NORTHWEST
PWD WHIDBEY ISLAND
FACILITIES ENGINEERING AND ACQUISITION DIVISI
1115 W LEXINGTON DR BLDG 103
OAK HARBOR WA 98278-3500

7. ADMINISTERED BY *(if other than 6)* CODE

SEE ITEM 6

8. DELIVERY FOB
[X] DESTINATION
[ ] OTHER
(See Schedule if other)

9. CONTRACTOR CODE 1CQA5 FACILITY

NAME AND ADDRESS
SKOOKUM EDUCATIONAL PROGRAMS
*
4525 AUTO CENTER WAY
BREMERTON WA 98312-4312

10. DELIVER TO FOB POINT BY (Date) (YYYYMMMDD)
SEE SCHEDULE

11. MARK IF BUSINESS IS
[ ] SMALL
[ ] SMALL DISADVANTAGED
[ ] WOMEN-OWNED

12. DISCOUNT TERMS

13. MAIL INVOICES TO THE ADDRESS IN BLOCK
WAWF, See Section G

14. SHIP TO CODE N44254

NAVFAC NORTHWEST (SHIP TO)
INSPECTOR OF RECORD
PWD WHIDBEY ISLAND
FACILITIES ENGINEERING AND ACQUISITION DIVISI
1115 W LEXINGTON DR. BLDG 103
OAK HARBOR WA 98278-3500

15. PAYMENT WILL BE MADE BY CODE N68732

DFAS CLEVELAND
ACCOUNTS PAYABLE
PO BOX 998022
CLEVELAND OH 44199-8022

MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.

16. TYPE OF ORDER			
	DELIVERY/ CALL	X	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE		Reference your quote dated Furnish the following on terms specified herein. REF:

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR | SIGNATURE | TYPED NAME AND TITLE | DATE SIGNED (YYYYMMMDD)

[ ] If this box is marked, supplier must sign Acceptance and return the following number of copies:

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE

See Schedule

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
	SEE SCHEDULE				

** If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.*

24. UNITED STATES OF AMERICA
TEL: (b) (6) [redacted]
EMAIL: (b) (6) [redacted] @navy.mil
BY: (b) (6) [redacted]

(b) (6) [redacted]
CONTRACTING / ORDERING OFFICER

25. TOTAL $145,379.51
26. DIFFERENCES

27a. QUANTITY IN COLUMN 20 HAS BEEN
[ ] INSPECTED [ ] RECEIVED [ ] ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED

b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | c. DATE (YYYYMMMDD) | d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE

f. TELEPHONE NUMBER | g. E-MAIL ADDRESS

28. SHIP NO. | 29. DO VOUCHER NO. | 30. INITIALS

[ ] PARTIAL
[ ] FINAL

32. PAID BY

33. AMOUNT VERIFIED CORRECT FOR

36. I certify this account is correct and proper for payment.

a. DATE (YYYYMMMDD) | b. SIGNATURE AND TITLE OF CERTIFYING OFFICER

31. PAYMENT
[ ] COMPLETE
[ ] PARTIAL
[ ] FINAL

34. CHECK NUMBER

35. BILL OF LADING NO.

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002		1	Project	$145,379.51	$145,379.51

IGF::OT::IGF X024 16269184, A1_G_FY19_Remove Trees and Shrubs on
FFP
Clear and cut above ground vegetation in Primary Surface and Clear Zone 1 areas on the airfield of Naval Air Station Whidbey Island (NASWI), to comply with NUFC 3-206-1 Airfield and Heliport Planning and Design Manual which prescribes criteria for safe standards on all DOD military facilities in the US
FOB: Destination
PURCHASE REQUEST NUMBER: ACQR5725612
PSC CD: S208

NET AMT $145,379.51

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
000201					$0.00

FUND ACRN AA
FFP
Funding Doc. No. N0062019RC0402B Customer ACRN: AA
MILSTRIP: N0062019RC0402B

NET AMT $0.00

ACRN AA $145,379.51
CIN: 00000000000000000000000000000

Section C - Descriptions and Specifications

STATEMENT OF WORK
The Proposal from Skookum Contract Services dated 7/2/2019 to include all labor, equipment, and materials to accomplish the scope of work, in accordance with the RFP dated 6/5/2019 are hereby incorporated into the contract.

SOW:

Objective:
Clear and cut above ground vegetation in Primary Surface and Clear Zone 1 areas on the airfield of Naval Air Station Whidbey Island (NASWI), to comply with NUFC 3-206-1 Airfield and Heliport Planning and Design Manual which prescribes criteria for safe standards on all DOD military facilities in the US.

Site Analysis:
Brush, trees and shrubs within runway clearance areas pose hazards to aircraft at NASWI.

General Requirements:
1. Estimated Period of Performance: 120 days.
2. Work is requested to start, 1 September, 2019. Work is scheduled to end, 31 December, 2019.
3. All work must comply with the following references and standards:
   3.1. Contractor must provide Quality Control reports. Reports must address the quality and status of ALL definable features of work and related safety provisions.
   3.2. The Regional Facility Services Contract (RFSC) Annex 0200000 Management and Administration, Specification Item: 2.15.2 Non-pre-priced Task Work.
   3.3. The RFSC Contract Annex 0200000 Management and Administration, Specification Item: Contractor Safety Program 2.9. The Contractor's safety program shall comply with all safety standards identified in the EM 385-1-1 – U.S. Army Corps of Engineers Safety and Health Requirements Manual, Public Law 91-596 – Occupational Safety and Health Act, and other Federal, State, and local regulations and instructions.
   3.4. Follow Contract Accident Prevention Plan 2.9.1 (APP) and provide the Activity Hazard Analysis (AHA) per Contractor Safety Program 2.9.2 for all site and task specific work activities and submit for Government review and acceptance.
4. Work is to be done on active airfield. Critical requirements include but are not limited to changing security requirements, active flight operations and schedule coordinated with AIROPS.
5. Access restrictions and limitations to work areas may occur. Base Security/Air Ops may issue barrier gate keys for daily use.

Scope of Work:
1. Contractor shall provide all equipment, labor and material necessary to clear 13.4 acres (584,249 Sq. Ft.) of identified area of brush, shrubs and small trees up to 10" in diameter.
2. Trees will be cut at the base and shall be chipped up to be left in place. Stump grinding and digging is not permitted.
3. Clear brush, shrubs and trees as close as practical to ground level. Chipping may be left in place.
4. Contractor will not disturb ground by driving equipment on soft terrain.
5. Comply with station, local state, and federal environmental regulations, as applicable.

Prior to Commencement of Services:

1. Provide site and task specific Accident Prevention Plan (APP) and Activity Hazard Analysis (AHA).
2. Contractor is to verify actual SF to be serviced.

For payment instructions, please use the following
link:https://www.acq.osd.mil/dpap/dars/pgi/pgi_htm/PGI204_71.htm#payment_instructions

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0002	Destination	Government	Destination	Government
000201	N/A	N/A	N/A	N/A

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC / CAGE
0002	31-DEC-2019	1	NAVFAC NORTHWEST (SHIP TO) INSPECTOR OF RECORD PWD WHIDBEY ISLAND FACILITIES ENGINEERING AND ACQUISITION DIVISI 1115 W LEXINGTON DR. BLDG 103 OAK HARBOR WA 98278-3500 360-257-6500 FOB: Destination	N44254
000201	N/A	N/A	N/A	N/A

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 1791804 52FA 254 00520 056521 2D FXH2EY
COST CODE: 62019RC0402B
AMOUNT: $145,379.51

ACRN	CLIN/SLIN	CIN	AMOUNT
AA	000201	00000000000000000000000000000	$145,379.51

CLAUSES INCORPORATED BY FULL TEXT

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (DEC 2018)

(a) Definitions. As used in this clause—

"Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.

"Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

"Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.

"Payment request" and "receiving report" are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) Electronic invoicing. The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall—

(1) Have a designated electronic business point of contact in the System for Award Management at https://www.sam.gov; and

(2) Be registered to use WAWF at https://wawf.eb.mil/ following the step-by-step procedures for self-registration available at this web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at https://wawf.eb.mil/.

(e) WAWF methods of document submission. Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order: (N4425518D5009, N4425519F4335).

(1) Document type. The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items -

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the Contracting Officer.

_____Navy Construction/Facilities Management Invoice_____

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial item financing, submit a commercial item financing request.

(2) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

[Note: The Contractor may use a WAWF “combo” document type to create some combinations of invoice and receiving report in one step.]

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	*Data to be entered in WAWF*
Pay Official DoDAAC	N68732
Issue By DoDAAC	N44255
Admin DoDAAC**	N44255
Inspect By DoDAAC	N44254
Ship To Code	N44254
Ship From Code	N/A
Mark For Code	N/A
Service Approver (DoDAAC)	N44254
Service Acceptor (DoDAAC)	N44254

Accept at Other DoDAAC	N44254
LPO DoDAAC	N44254
DCAA Auditor DoDAAC	N/A
Other DoDAAC(s)	N/A

(4) Payment request. The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) Receiving report. The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

Field Inspector: (b) (6) [redacted] @navy.mil

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

WAWF point of contact: (b) (6) [redacted] @navy.mil.

For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.222-62	Paid Sick Leave Under Executive Order 13706	JAN 2017
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	DEC 2018