Message

From: Adkins, Norman [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=BC83A778BBF74E258AC90E183200FF4F-ADKINS, NOR]
Sent: 12/14/2022 2:32:54 PM
To: Pachnowski, Maya [Pachnowski.Maya@epa.gov]
CC: Hoff, Dale [Hoff.Dale@epa.gov]
Subject: Re: ROM for CompTox Database Administration as a Service

Hi Maya,

For the type of WCF agreements we have (not sure if it applies to all), they send an email asking for the informal approval. They will then create a new registration in eBusiness and send the same ROM approval request "officially" in their MAINES tracker. It is literally the same request, but they don't want to do the footwork without something in writing. Then a PR through eBusiness can be issued to apply funding on the registration. Shadawn can initiate that once the registration is done.

The registration only bills us for the hours we use. We do not necessarily have to fund the full estimate, but perhaps enough to carry us until we can apply the remainder of the funding.

Hopefully the new registration will be completed today.

Norman Adkins, CGFM, PMP
Chief, Data Management and Mining Branch
Office of Research and Development
Center for Computational Toxicology and Exposure
Office: (919) 541-0479
Cell: Ex. 6 Personal Privacy (PP)

On Dec 14, 2022, at 9:12 AM, Pachnowski, Maya <Pachnowski.Maya@epa.gov> wrote:

Hi,

What is the next step for this? Requesting that Shadawn apply funding or are we waiting for the official FY23 estimate and a registration ID to be created in Ebusiness?

I am asking because we are going to need to request additional FY23 CR funds from Stephen and then reprogram the funds into BOC 38. I can go ahead and make that request and get the reprogramming in the pipeline before everyone heads out for the holiday. Plus Compass will be going down for a time in January and if we get a FY23 opplan, ORM will stop reprogrammings for a period of time.

Let me know. Thanks!

Maya Pachnowski (she/her/hers)
Associate Director
Scientific Computing and Data Curation Division (SCDCD)
Center for Computational Toxicology and Exposure
Alternative Work Site Phone: 919-475-5991

Work Phone: 919-541-1090

SCDCD's Core Values:
<image001.png>

<image002.png>

From: Adkins, Norman <adkins.norman@epa.gov>
Sent: Tuesday, December 13, 2022 5:53 PM
To: Almodovar, Andrew <Almodovar.Andrew@epa.gov>
Cc: Astin, Rebecca <Astin.Rebecca@epa.gov>; Richards, Tim <Richards.Tim@epa.gov>; Knipes, Harlan <knipes.harlan@epa.gov>; Page, Alison <Page.Alison@epa.gov>; Hoff, Dale <Hoff.Dale@epa.gov>; Pachnowski, Maya <Pachnowski.Maya@epa.gov>; Brooks, Shadawn <Brooks.Shadawn@epa.gov>
Subject: RE: ROM for CompTox Database Administration as a Service

Andrew,

I approve this ROM. Thank you.

Norman Adkins, CGFM, PMP
Chief, Data Management and Mining Branch
Office of Research and Development
Center for Computational Toxicology and Exposure
Office: (919) 541-0479
Cell: Ex. 6 Personal Privacy (PP)

From: Almodovar, Andrew <Almodovar.Andrew@epa.gov>
Sent: Wednesday, November 30, 2022 6:56 AM
To: Adkins, Norman <adkins.norman@epa.gov>
Cc: Astin, Rebecca <Astin.Rebecca@epa.gov>; Richards, Tim <Richards.Tim@epa.gov>; Knipes, Harlan <knipes.harlan@epa.gov>; Page, Alison <Page.Alison@epa.gov>; Hoff, Dale <Hoff.Dale@epa.gov>; Pachnowski, Maya <Pachnowski.Maya@epa.gov>
Subject: RE: ROM for CompTox Database Administration as a Service

Good morning Norman.

No worries we can keep this action open and on hold. Just a reminder the estimate might change depending on the time we keep this on hold.

Sincerely,

Andrew Almodóvar
IT Specialist (CustSprt)/TZ Billing Technical Manager
OMS/OITO/EHD/ADHPCB
U.S. Environmental Protection Agency
Research Triangle Park, NC
Phone# (office): 919-541-5756
EPA Cellphone# Ex. 6 Personal Privacy (PP)
Schedule: 7:00am – 3:30pm Mon.– Fri.

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From: Adkins, Norman <adkins.norman@epa.gov>
Sent: Tuesday, November 29, 2022 4:26 PM
To: Almodovar, Andrew <Almodovar.Andrew@epa.gov>
Cc: Astin, Rebecca <Astin.Rebecca@epa.gov>; Richards, Tim <Richards.Tim@epa.gov>; Knipes, Harlan <knipes.harlan@epa.gov>; Page, Alison <Page.Alison@epa.gov>; Hoff, Dale <Hoff.Dale@epa.gov>; Pachnowski, Maya <Pachnowski.Maya@epa.gov>
Subject: RE: ROM for CompTox Database Administration as a Service

Hi Andrew,

Than you for the follow-up. This remains under consideration, but we are still sorting through some budget analysis, etc. I hope to have an answer in the coming weeks. In the meantime, can we keep this action open? Thanks.

Norman Adkins, CGFM, PMP
Chief, Data Management and Mining Branch
Office of Research and Development
Center for Computational Toxicology and Exposure
Office: (919) 541-0479
Cell: Ex. 6 Personal Privacy (PP)

From: Almodovar, Andrew <Almodovar.Andrew@epa.gov>
Sent: Tuesday, November 29, 2022 3:31 PM
To: Adkins, Norman <adkins.norman@epa.gov>
Cc: Astin, Rebecca <Astin.Rebecca@epa.gov>; Richards, Tim <Richards.Tim@epa.gov>; Knipes, Harlan <knipes.harlan@epa.gov>; Page, Alison <Page.Alison@epa.gov>
Subject: FW: ROM for CompTox Database Administration as a Service
Importance: High

Good afternoon Norman.

Hope you are well. I have not received a reply from you concerning the ROM you requested. Could you please let me know if you approve to move forward or you decline.

Thanks,

Andrew Almodóvar
IT Specialist (CustSprt)/TZ Billing Technical Manager
OMS/OITO/EHD/ADHPCB
U.S. Environmental Protection Agency
Research Triangle Park, NC
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From: Page, Alison <Page.Alison@epa.gov>
Sent: Tuesday, November 29, 2022 3:14 PM
To: Almodovar, Andrew <Almodovar.Andrew@epa.gov>
Cc: Astin, Rebecca <Astin.Rebecca@epa.gov>; Richards, Tim <Richards.Tim@epa.gov>; Knipes, Harlan <knipes.harlan@epa.gov>
Subject: RE: ROM for CompTox Database Administration as a Service

Hi Andrew,

Has Norman provided any reply to your below email?

Thanks,
Ali Page, PMP, ITIL 4, SA, CSM
Middleware and Applications Manager
Task 3 Program Manager
GDIT Supporting ITS-EPA IV (MAINES) Contract
79 TW Alexander Dr, Bld 4401, NC 27713
(EPA Cell) Ex. 6 Personal Privacy (PP)
(Personal
page.alison@epa.gov

Upcoming Out of office:
Wednesday, Nov 23 (after 11:00am)
Friday, Nov 25

From: Almodovar, Andrew <Almodovar.Andrew@epa.gov>
Sent: Wednesday, November 09, 2022 2:39 PM
To: Adkins, Norman <adkins.norman@epa.gov>
Cc: Page, Alison <Page.Alison@epa.gov>; Astin, Rebecca <Astin.Rebecca@epa.gov>; Richards, Tim <Richards.Tim@epa.gov>; Knipes, Harlan <knipes.harlan@epa.gov>
Subject: RE: ROM for CompTox Database Administration as a Service
Importance: High

Norman,

Have you had an opportunity to check this ROM? Please provide your approval/disapproval. If you have any questions please let me know.

Thanks,

Andrew Almodóvar
IT Specialist (CustSprt)/TZ Billing Technical Manager
OMS/OITO/EHD/ADHPCB
U.S. Environmental Protection Agency
Research Triangle Park, NC

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From: Almodovar, Andrew
Sent: Thursday, October 27, 2022 10:40 AM
To: Adkins, Norman <adkins.norman@epa.gov>
Cc: Page, Alison <Page.Alison@epa.gov>; Astin, Rebecca <Astin.Rebecca@epa.gov>; Richards, Tim <Richards.Tim@epa.gov>; Knipes, Harlan <knipes.harlan@epa.gov>
Subject: ROM for CompTox Database Administration as a Service

Good morning Norman,

Please see the below details regarding the unofficial rough order of magnitude for your **CompTox Database Administration as a Service**. The FY23 registration code is **TBD**.

FY23 Support

The Contractor Team shall provide the following services:

1. All tasks listed in the Statement of Work provided by the customer (*details will be included in the official estimate*)
2. Work with customer to connect to database environments and become familiar with databases to provide support (assuming 60 hours for first 3 weeks for 3 DBAs to get familiar)
3. Support the databases listed by the customer (*list will be included in the official estimate*)
    1. Until customer DBA is hired (assuming 3 months):
        1. Provide Full Time DBA support (40 hours per week)
    2. After customer DBA is hired (assuming 8 months):
        1. Provide Part-time DBA support (25 hours per week)
        2. Provide backbone support to any existing customer DBA
        3. Provide support to long-running efforts
        4. Provide patching and upgrades as required and within the agreed upon timeframes
            1. Thursdays after 4pm EST – planned in advance
        5. Provide outage support as requested (*severity definitions and tables will be included in the official estimate*)
    3. Outage requests will be authorized by one of the following:
        1. Norman Adkins
        2. Amar Singh
        3. Jim Renner
    4. General requests will come from one of the following:
        1. Norman Adkins: adkins.norman@epa.gov
        2. Jim Renner: renner.james@epa.gov
        3. ccte_scdcd@epa.gov (via Jira Tickets)
4. Management Duties (assuming 20 hours/month for 3 months, 10 hours/month for 8 months):
    1. Create and manage JIRA board for all tasking
    2. Provide customers access to JIRA board for requesting new work

1. NOTE: Once CompTox JIRA environment is migrated into EPA's shared environment we can work with Atlassian Admins to merge or integrate boards
3. Act as main customer contact for reporting any issues that arise
4. Budget monitoring, burn rate communications, and estimate updates as needed

TOTAL FY23 Hours/Dollars ROM:
Labor Hours: 1,480
Labor Dollars: $217,997

DISCLAIMER:
This is an unofficial rough order of magnitude. Once approved, an official FY23 estimate will be delivered for approval and a TZDB Registration ID will be created in eBusiness.

Sincerely,

Andrew Almodóvar
IT Specialist (CustSprt)/TZ Billing Technical Manager
OMS/OITO/EHD/ADHPCB
U.S. Environmental Protection Agency
Research Triangle Park, NC
Phone# (office): 919-541-5756
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