Executive Management Council Working Agenda
November 18, 2020 – Day 1

Ex. 6

11:00 – 11:15	**Welcome & Opening Remarks**	**Session Leads**: Robin Richardson, OCIR (Welcome, Intro); Doug Benevento, Associate Deputy Administrator (Opening Remarks)
11:15 – 11:45	**Presidential Transition**	**Session Lead:** Wes Carpenter, AO/IO **Purpose:** Provide updates to EMC members.
11:45 - 12:30	**The Future of Continuous Improvement at EPA**	**Session Lead:** Henry Darwin, COO **Purpose:** Reach a common understanding of what is needed to continue EPA efforts in continuous improvement.
12:30 – 1:00	**Lunch**	
1:00 – 1:45	**Sustaining a Strong Performance Framework in FY2021**	**Session Lead:** David Bloom, OCFO; Deborah Jordan, Region 9; Stefan Martiyan, OCI **Purpose:** Discussion on sustaining and improving EPA's performance framework in FY2021 through continuous improvement, effective problem-solving, business/program reviews and performance management.
1:45 - 2:30	**Insider Threat Program (ITP)**	**Session Leads:** Paul Kudarauskas, OHS; Ken Collins, OHS **Purpose:** To re-engage Senior Leadership and share the fundamentals for a better understanding of the agency's Insider Threat Program. The summary will include the purpose, goals, capabilities, and challenges and to provide an update on initiatives to reach National Insider Threat Task Force (NITTF) Fully Operational Capability (FOC) status.
2:30 – 2:45	**Break**	
2:45 – 3:45	**DCRO Update**	**Session Leads**: Kevin Bailey, OCR; Deborah Jordan, Region 9 **Purpose:** FY21 Priorities.
3:45 - 4:45	**FLAG FY20 Accomplishments & a Look Ahead**	**Session Leads:** Jim Clark & John Sykes (Outgoing National Co-Chairs for FY20 Accomplishments) & Sonia Brubaker, OW & Rob Snowbarger, Region 6 (Incoming National Co-Chairs for FY21 Workplan) **Purpose**: FLAG update to the EMC on FY20 accomplishments and introduction of incoming National Co-Chairs and their plans for FY21 a. FY20 Accomplishments discussion b. Rob and Sonia introduction c. Looking forward - FY21 Workplan presentation
4:45 – 5:00	**Day 1 Recap & Closing Remarks**	**Session Lead:** Robin Richardson **Purpose:** Recap of Action Items and Overview of Day 2

Executive Management Council Working Agenda

November 19, 2020 – Day 2

Ex. 6

11:00 – 11:15	**Welcome Day 2**	**Session Lead:** Robin Richardson, OCIR
11:15– 12:15	**Evidence Act**	**Session Leads:** Henry Darwin, COO; Robin Richardson, OCIR; Lynnann Hitchens, OCFO; Katherine Dawes, OCFO; Richard Allen, OMS; Alex Marten, OP/NCEE; David Hindin, OECA; **Purpose:** To review progress on the Evidence Act and discuss Agency engagement in FY2021.
12:15 – 12:45	**Lunch**	
12:45 – 1:15	**Opportunity Zones**	**Session Leads:** Helena Wooden-Aguilar, OP **Purpose:** Office of Policy's update on Opportunity Zones (OZ) activities and OZ mapping tool.
1:15 – 1:45	**Regional Monthly Program Reviews**	**Session Leads:** Deborah Jordan, Region 9; Robin Richardson, OCIR **Purpose:** Discussion on the new Regional Division Measures for FY 2021 that will be used for tracking progress and problem-solving in achieving program results across the Regions.
1:45 – 2:00	**Break**	
2:00 – 3:30	**OCFO Update**	**Session Lead:** David Bloom, OCFO **Purpose:** OCFO will discuss on Workload Assessment Project, FTE Management (Deep Dive meetings and New Tools), and FY 2021 Markups and Salary Outlook.
3:30 – 4:00	**Closing Remarks/Adjourn**	**Session Lead:** Robin Richardson