Message

From: Smith, Charles [Smith.Charles@epa.gov]
Sent: 8/19/2019 7:20:14 PM
To: OPP PRD Managers [OPP_PRD_Managers@epa.gov]
Subject: FW: Example: When we need to develop one-pagers for the Administrator's binder
Attachments: Paraquat Background 8.15.2019_ADD3_AD ds kk.docx

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From: Keigwin, Richard <Keigwin.Richard@epa.gov>
Sent: Friday, August 16, 2019 9:15 AM
To: OPP Division Directors <OPP_Division_Directors@epa.gov>; OPP Deputy & Associate Directors <OPP_Deputy_&_Associate_Directors@epa.gov>
Cc: Miller, Wynne <Miller.Wynne@epa.gov>; Messina, Edward <Messina.Edward@epa.gov>; Dinkins, Darlene <Dinkins.Darlene@epa.gov>; Sisco, Debby <Sisco.Debby@epa.gov>; Parrott, Patricia <parrott.patricia@epa.gov>
Subject: RE: Example: When we need to develop one-pagers for the Administrator's binder

Internal and Deliberative
Not for public release

Now with the attachment. It has been a long week.

From: Keigwin, Richard
Sent: Friday, August 16, 2019 9:12 AM
To: OPP Division Directors <OPP_Division_Directors@epa.gov>; OPP Deputy & Associate Directors <OPP_Deputy_&_Associate_Directors@epa.gov>
Cc: Wynne Miller <Miller.Wynne@epa.gov>; Messina, Edward <Messina.Edward@epa.gov>; Darlene Dinkins (Dinkins.Darlene@epa.gov) <Dinkins.Darlene@epa.gov>; Sisco, Debby <Sisco.Debby@epa.gov>; Parrott, Patricia <parrott.patricia@epa.gov>
Subject: Example: When we need to develop one-pagers for the Administrator's binder

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Thought I would share with you an example of a one-pager that Alex felt was helpful to getting the Administrator up-to-speed on pesticide-specific issues. Let's try to use this format and approach in the future when we are asked to prepare one-pagers for the Administrator's binder. Thanks!

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