NATIONAL ACADEMIES Sciences Engineering Medicine

Division on Earth and Life Studies
Board on Environmental Studies and Toxicology

September 12, 2022

Vicki Soto
Contracting Officer
ORD/CPHEA/CPAD
William Jefferson Clinton Building
1200 Pennsylvania Avenue, N.W.
Mail Code: 8602R, Room No. 71205
Washington, DC 20460

Re: Monthly Progress Report, Peer Review of EPA's Draft Assessment Product- 2021, Contract # 68HERC19D0011; Task Order # 68HERC21F0401

Dear Ms. Soto:

This progress report for the contract task referenced above covers the month of August 2022.

During the reporting period, National Academies staff finalized the tasks related to releasing the committee nomination slate for a 20-day public comment period that ended on August 25, 2022. These project-related activities consisted of screening individual nominations for committee membership, addressing relevant areas of expertise, potential conflicts of interest, and other considerations. Screening involved gathering and examining biographical information on the candidates and conducting video conferences to discuss their interest in being considered for service on the committee and any potential conflicts of interest. Once provisional members were approved by the National Academies, project staff prepared standard administrative materials for them to accept appointment. The materials included background information and conflict-of-interest disclosure forms for completion, as well as draft biosketches for review. Project staff also organized the first meeting of the committee on September 1 over the internet. In addition, project staff responded to requests for information from members of the public regarding the project.

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In the following period, National Academies staff anticipate organizing and conducting the first meeting of the committee over the internet on September 1. At this meeting, members are to hold a committee composition, balance, and conflict-of-interest discussion. Any conflicts of interest or issues of committee balance and expertise would be investigated and changes to the committee would be proposed, if necessary, in finalizing the committee. Other activity anticipated by National Academies staff include soliciting background information from the committee to organize further meetings of the committee, including a first hybrid meeting of the committee in open session. As needed, project staff anticipate addressing any requests for information from members of the public regarding the project.

A summary and details of project-related expenditures are provided below.

Financial information for August 2022:

Labor Cost	$	Ex. 4 CBI
ODCs	$	
Overhead	$	
G&A	$	
Total August 2022	**$ 11,390.36**	

The total expenditures since inception are $83,692.93. The attached figures and tables show dollars spent, a comparison of total funds spent and labor costs, cumulative funds spent by activity (excluding labor), and cumulative hours worked by staff.

Sincerely,

Kathryn Z. Guyton

Kathryn Z. Guyton
Senior Program Officer, NASEM/BEST

cc: Dahnish Shams, EPA
Jorge Rangel, EPA
Clifford Duke, National Academies/BEST
Laura Llanos, National Academies/BEST
Lavonne Burgess, National Academies/OCFO
Tasha Seabron, National Academies/OCFO

Review of EPA's Draft Assessment Product - 2021
Sponsor Award # 68HERC19D0011/68HERC21F0401
Progress Report, August 1, 2022 thru August 31, 2022
Total Dollars Spent (Thousand)

Ex. 4 CBI

612.81

Cumulative total cost

Cumulative labor cost

Budget

Review of EPA's Draft Assessment Product - 2021
Sponsor Award #68HERC19D0011/686HERC21F0401
Progress Report, August 1, 2022 thru August 31, 2022
Comparison of Total Funds Spent and Labor Cost

Dollars (thousands)

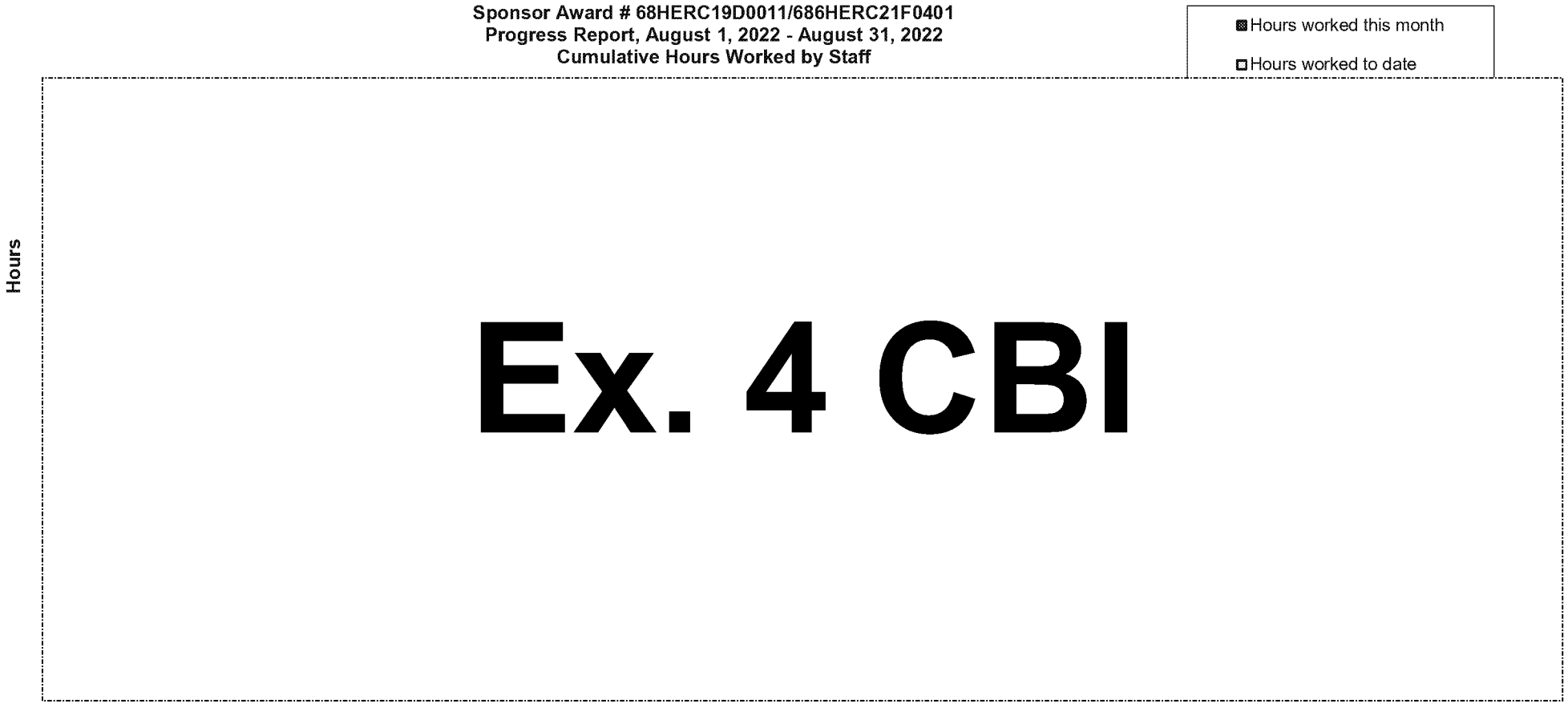
Ex. 4 CBI

Monthly

Review of EPA's Draft Assessment Product - 2021
Sponsor Award # 68HERC19D0011/686HERC21F0401
Progress Report, August 1, 2022 thru August 31, 2022
Cumulative Funds Spent by Task (Excluding Labor)

Ex. 4 CBI

Funds Spent this Period Total funds spent to date

Task

Review of EPA's Draft Assessment Product - 2021
Sponsor Award # 68HERC19D0011/686HERC21F0401
Progress Report, August 1, 2022 - August 31, 2022
Cumulative Hours Worked by Staff