Message

From: Shikha Sharma [Shikha.Sharma@aptaracorp.com]
Sent: 11/26/2013 12:25:14 PM
To: Shikha Sharma [Shikha.Sharma@aptaracorp.com]; david.fischer@bayer.com; Moriarty, Thomas [Moriarty.Thomas@epa.gov]
CC: mmeredith@setac.org; jen.lynch@setac.org
Subject: RE: Pesticide Risk Assessment for Pollinators
Attachments: BLBS145-c07_Queries.doc; BLBS145-c08_Queries.doc

Dear All,

Attached, please find the query sheets for chapters 7 and 8.

Best Regards,

Shikha

From: Shikha Sharma
Sent: 25 November 2013 16:24
To: 'david.fischer@bayer.com'; 'moriarty.thomas@epamail.epa.gov'
Cc: 'mmeredith@setac.org'; 'jen.lynch@setac.org'; 'Topp, Erin - Ames'
Subject: Pesticide Risk Assessment for Pollinators

Dear Drs. Fischer and Moriarty,

Hope you are doing well.

My name is Shikha Sharma and the production of the above title has been assigned to me. I will be responsible for overseeing all stages of production, composition, proof trafficking and general quality control to final typeset copy. Upon completion of these stages, I will then forward the final copy to Erin Topp at Wiley.

My job as Project Manager here at Aptara is to ascertain that your book is of the highest quality possible. I assure you that I will eagerly put forth a great deal of effort and energy on the inputs I have received, and I guarantee you that the finished product will be one that you can be proud to say is your own.

Your book is currently being copyedited and you will be receiving the editor's queries in batches. I have attached the first batch of queries. Chapters 1 and 2 do not have any query. I request you to send the responses to these queries back, if possible, by **November 30**. We will then incorporate the responses into the edited files and typeset the page proofs. Please do not send the entire chapter manuscript again but just the responses to the queries.

You will be receiving the first proofs for your title by **the first week of January'14**. Once the proofs are sent; I will send notification to you. Also, once you receive the page proofs, you would have about 02 weeks time to review them and send them back to me with the corrections that you have. Please let me know if you would require a hardcopy set as well.

I look forward to working with you.

I hope that you will not hesitate to contact me, if you have any questions or problems.

Best Regards,

Shikha

Shikha Sharma
Project Manager

Aptara, Inc. | Transforming Content into Knowledge
Shikha.sharma@aptaracorp.com | aptaracorp.com
o: +91-11-41682424, Ext. – 807 | f: +91-11-41682828