UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION IX
75 Hawthorne Street
San Francisco, CA 94105-3901

Mr. Richard Corey
Executive Director
California Air Resources Board
P.O. Box 2815
Sacramento, California 95812

Dear Mr. Corey:

The U.S. Environmental Protection Agency (EPA) invites you to apply for **$6,321,872** of Clean Air Act (CAA) Section 105 grant funds for Federal Fiscal Year 2021 (FY21). Please be advised that this FY21 target amount is only an estimate, based on the level of funding passed by Congress for FY20. Your final FY21 amount will be determined by the appropriations bill ultimately enacted by Congress. If the final level and distribution of FY21 grant funds are lower than this estimate, you will be asked to submit revised budget spreadsheets reflecting the final enacted amount of funding.

When preparing your FY21 work plan, you must clearly identify the activities and tasks supported by this grant (remember, title V activities are not allowable). Please continue to give careful attention to your proposed expenditure of non-Federal funds, since the maintenance of effort (MOE) level must be maintained. A decrease in your proposed expenditures could jeopardize EPA financial assistance. Please be sure to provide full budget detail as described in the application instructions for each budget category and notify EPA immediately if the non-Federal contribution to the grant will decrease in your FY21 application.

Also, please remember all grants must comply with Grants Policy Issuance 11-03: *State Grant Workplans and Progress Reports* (GPI 11-03). Although this policy does not prescribe a standardized, one-size fits all work plan format, it ensures that negotiated work plans and associated grant progress reports prominently display the following three Essential Elements: 1) Strategic Plan Goal, 2) Strategic Plan Objective, and 3) Workplan Commitments plus time frame. The **Strategic Plan Goal** for this grant is Goal 1: A Cleaner, Healthier Environment. The **Strategic Plan Objective** is Objective 1.1: Improve Air Quality. Please contact your EPA Project Officer if you would like a copy of this policy or the updated FY2018-2022 U.S. EPA Strategic Plan.

Finally, please be aware that CAA 105 work plans should include green tasks and activities. For example, grantees will be expected, to the fullest extent possible, to purchase green supplies and equipment. In making such purchases, grantees should consider the full life cycle cost and sustainability of products and equipment. The U.S. General Services Administration (GSA) https://www.gsaadvantage.gov/ has a useful page for environmental programs. Grantees should also employ energy conservation practices/materials management, such as waste prevention and recycling. Waste prevention and recycling reduce methane emissions from landfills, save energy, and protect forest carbon sequestration. Grantees are encouraged to work with their project officers to discuss other green practices which could be incorporated into their work plans.

Please apply for **$6,321,872** to be awarded under Section 105 of the Clean Air Act through **Grants.gov**. Search for application packages using Funding Opportunity Number (FON) **EPA-CEP-01.** The Catalog of Federal Domestic Assistance (CFDA) number for this award is **66.001**. More information about this CFDA is located at https://beta.sam.gov. Your final application, including an approved work plan, is due by **June 30, 2020**.

Please review the attached *2020 EPA Region 9 Grants Handbook (Interim)*, *2020 R9 Application Guide,* and Air MOE Checklist for more information on completing your application. Federal Regulations, new EPA requirements, and other additional resources are located at http://www.epa.gov/grants. We suggest you forward these materials to your Project Manager, Financial Officer, and any other personnel in your organization requiring this information.

The Grants.gov registration process can take up to 30 days to complete. Therefore, it is highly recommended that EPA applicants complete their registration on Grants.gov now. Your organization must register and be active in SAM.gov using a DUNS number before utilizing Grants.gov. If it appears that the grants.gov registration process may prevent you from submitting your application by the due date, then please contact Support@grants.gov or call 1-800-518-4726. You should also notify your Project Officer before the application due date to request an extension.

Please note that consideration for any new or additional federal funding is contingent on meeting all terms and conditions for existing EPA grants or cooperative agreements. This includes, but is not limited to, timely reporting; responding to audits/desk review reports; meeting audit/non-compliance corrective action plan milestones, and/or submitting final closeout reports within 90 days from the date a grant or cooperative agreement expires.

Questions regarding administrative or fiscal matters should be referred to your EPA Grants Management Specialist, Alba Espitia, at (415) 972-3667. Please call your EPA Project Officer, Angela Latigue, at (415) 947-4170 with programmatic questions.

Sincerely,

STEPHANIE VALENTINE Digitally signed by STEPHANIE VALENTINE Date: 2020.06.08 13:44:21 -07'00'

Stephanie Valentine, Manager
Grants and Program Integration Office

cc: Jer Yang, ARB
Alba Espitia, EPA Grant Specialist, MSD-6

Attachments: *2020 EPA Region 9 Grants Handbook (Interim)*, *2020 R9 Application Guide,* and Air MOE Checklist

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