Message

From: Andrae, Bill/MKE [William.Andrae@jacobs.com]
Sent: 3/30/2020 2:57:04 PM
To: Giancarlo, Mary Beth [Giancarlo.Marybeth@epa.gov]; Auker, Karla [auker.karla@epa.gov]
CC: Reif, Marty/WDC [Marty.Reif@jacobs.com]; Skwarski, Alison/DET [Alison.Skwarski@jacobs.com]
Subject: RE: Gorge Dam Pre-Design Workshop Notes and Action Items Files

Thanks Mary Beth – We'll review and incorporate you suggestion to combine info from the action items table and design questions/assumptions table and assign single stakeholders for these action items

Cheers!

Bill

Bill Andrae | Jacobs | Design Manager / Environmental Engineer
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From: Giancarlo, Mary Beth <Giancarlo.Marybeth@epa.gov>
Sent: Friday, March 27, 2020 4:57 PM
To: Andrae, Bill/MKE <William.Andrae@jacobs.com>; Auker, Karla <auker.karla@epa.gov>
Cc: Reif, Marty/WDC <Marty.Reif@jacobs.com>; Skwarski, Alison/DET <Alison.Skwarski@jacobs.com>
Subject: [EXTERNAL] RE: Gorge Dam Pre-Design Workshop Notes and Action Items Files

Hi Bill,

Please see my edits to the design question table (in blue font) attached. I'd like to walk through these with you guys one more time before sending it out to the stakeholders for their review. My schedule is pretty open next week so we can set up another meeting if there is not enough time to get through the whole table on Tuesday's call.

FYI - I added a new tab to this spreadsheet to capture the attendees and will ask the stakeholders to confirm and add any names that are missing.

I also reviewed the action items table. My preference would be to take the text from the "Item" column and add it to the design question/assumption table, so all of the notes from the meeting are in one place. And then I would re-format the table and categorize the actions items by entity and assign the items to just one entity. While there will be multiple stakeholders involved in an action, I think it will help to pick just one to avoid each entity waiting on the other to take the lead. And if it helps, we could break down the action items into multiple steps.

Thanks for pulling all of this together!
-Mary Beth

From: Andrae, Bill/MKE <William.Andrae@jacobs.com>
Sent: Tuesday, March 24, 2020 2:40 PM
To: Giancarlo, Mary Beth <Giancarlo.Marybeth@epa.gov>; Auker, Karla <auker.karla@epa.gov>
Cc: Reif, Marty/WDC <Marty.Reif@jacobs.com>; Skwarski, Alison/DET <Alison.Skwarski@jacobs.com>
Subject: Gorge Dam Pre-Design Workshop Notes and Action Items Files

Mary Beth and Karla – Attached are the files we discussed this morning. The Tracking Form file contains are questions/assumptions along with notes discussed during the workshop as well as identifying any items where agreement was reached an no further action is required.

The action items file contains a list of items we noted require additional action.

Please feel free to revise/update the files based on your notes and we can then use them for tracking progress.

Let us know if you have any questions.

Cheers!

Bill

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