Message

From: R4DART@epa.gov [R4DART@epa.gov]
Sent: 9/21/2020 9:38:56 AM
To: Famble, Alayna [famble.alayna@epa.gov]
CC: Cole, Robert [colerb@dhec.sc.gov]; Tim Kadar [kadartj@dhec.sc.gov]; R4DART [R4DART@epa.gov]
Subject: R4LSASD SCRIBE Summary - Project 20-0394
Attachments: 20-0394 -SCN000407298-Lake Conestee.txt; DART-Existing-StationIDs-SCN000407298.csv

Project Log Summary Report:

Use information in the table below to create your site in SCRIBE.

Anything 'Missing' should be corrected before going to the field.

SCRIBE//DART Info	
DART Site	LAKE CONESTEE
DART Site Name	Lake Conestee
State	SC
Project Number	20-0394
Project ID	20-0394
Program	SI
Project Leader	Famble, Alayna
Sampling Company	PL-SCDHEC

Project Log Sample Estimates:

This table is a summary of samples by media and analysis for your project.

Sample Estimates			
Media	**Sample Qty**		
SOIL	80		
Analyses Booked			
Media	**Test Level Desc**	**Qty**	**Analysis**
SOIL	ASB Routine	80	Metals Scan with Mercury

Electronic Data Submittal Reminder:

The samples for the analysis listed above will be shipped to : CLP or LSASD.

You must prepare a .xml file in SCRIBE and send to SMO for each shipment.

Remember: You must prepare a separate USEPA Chain of Custody (COC) in Scribe for each Project Number you have and for each day you ship.

CLP Instructions:
Select the applicable CLP COC format(s) in Scribe under COC Details. Generate a printed and signed Lab Copy to plac shipment.

You must prepare an .xml file in SCRIBE and send to SMO by uploading to the SMO Portal for each shipment as soon after samples have shipped.

When you have shipped all of these samples, you must prepare a SINGLE .xml file and Region Copy (pdf) from within includes all COC reports for CLP. E-mail to R4SampleCustody@epa.gov. Name the files to reflect the Project Number for the CLP samples as follows: 20-0394CLPComplete.xml and 20-0394CLPComplete.pdf.

LSASD (Regional Laboratory) Instructions:
Select the CLP Generic COC format in Scribe under COC Details. Generate a printed and signed Region Copy to place shipment.

You must prepare an .xml file and Region Copy (pdf) of the COC and send to LSASD immediately upon shipment. E-m R4SampleCustody@epa.gov. Name the files to reflect the Project Number (20-0394) and the shipment number (number for each shipment of Regional laboratory samples as follows: 20-0394LSASDShipment_number.xml and 20-0394LSASDShipment_number.pdf.