Appointment

From: Mercado Violand, Fernando [MercadoVioland.Fernando@epa.gov]
Sent: 1/28/2021 2:11:29 PM
To: Mercado Violand, Fernando [MercadoVioland.Fernando@epa.gov]; Harris, Sincere [Harris.Sincere@epa.gov]; Garbow, Avi [Garbow.Avi@epa.gov]; Cassady, Alison [Cassady.Alison@epa.gov]; Hoffer, Melissa [Hoffer.Melissa@epa.gov]; Arroyo, Victoria [Arroyo.Victoria@epa.gov]; Goffman, Joseph [Goffman.Joseph@epa.gov]; Fox, Radhika [Fox.Radhika@epa.gov]; Fine, Philip [Fine.Philip@epa.gov]; Hamilton, Lindsay [Hamilton.Lindsay@epa.gov]; Chaudhary, Dimple [Chaudhary.Dimple@epa.gov]; Adhar, Radha [Adhar.Radha@epa.gov]; Carbonell, Tomas [Carbonell.Tomas@epa.gov]; Katims, Casey [Katims.Casey@epa.gov]; Lucey, John [Lucey.John.D@epa.gov]; Freedhoff, Michal [Freedhoff.Michal@epa.gov]; Mayock, Andrew [Mayock.Andrew@epa.gov]; Galloway, Barbara [galloway.barbara@epa.gov]; Wells, Krysti [Wells.Krysti@epa.gov]; Locks, Kristi N. [Locks.Kristi@epa.gov]; Utech, Dan [Utech.Dan@epa.gov]; Enobakhare, Rosemary [Enobakhare.Rosemary@epa.gov]; Blythers, Dorien [Blythers.Dorien@epa.gov]; Lance, Kathleen [Lance.Kathleen@epa.gov]
CC: Henderson, Austin [Henderson.Austin@epa.gov]; Alvarado, David [alvarado.david@epa.gov]

Subject: Appointees IT Training (Option 1)

Start: 1/29/2021 7:00:00 PM
End: 1/29/2021 7:45:00 PM
Show Time As: Free

Recurrence: (none)

Required Attendees: Harris, Sincere; Utech, Dan; Garbow, Avi; Cassady, Alison; Hoffer, Melissa; Arroyo, Victoria; Goffman, Joseph; Fox, Radhika; Fine, Philip; Hamilton, Lindsay; Chaudhary, Dimple; Enobakhare, Rosemary; Adhar, Radha; Carbonell, Tomas; Katims, Casey; Lucey, John; Blythers, Dorien; Freedhoff, Michal; Mayock, Andrew; Lance, Kathleen; Galloway, Barbara; Wells, Krysti; Locks, Kristi N.
Optional Attendees: Henderson, Austin; Alvarado, David

Dear Appointees,

I hope you all are doing well on your first days/weeks here at EPA. As we really ramp up we want to offer an IT and brief MS Office Training hosted by the OMS Office of Customer Advocacy, Policy and Portfolio Management to help answer any questions as folks may be transferring over from other systems. In this training we will cover a brief Overview of MS Office tools One Drive and Teams as well as the full menu of IT assistance options available to you at EPA.

If you cannot attend this training there will be another training on 2/3 @ 10:00am-10:45 (Option 2) which you will also receive an invite for.

I am excited to get to work with all of you, as we work to bring the much needed bold change our nation and our planet needs. Please feel free to reach out if you have any questions or needs.

Best Regards,

Fernando Mercado Violand

Microsoft Teams meeting

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