Message

From: Rieth, Susan [Rieth.Susan@epa.gov]
Sent: 9/16/2015 8:03:01 PM
To: Sasso, Alan [Sasso.Alan@epa.gov]; Gibbons, Catherine [Gibbons.Catherine@epa.gov]; Luke, April [Luke.April@epa.gov]; Newhouse, Kathleen [Newhouse.Kathleen@epa.gov]; D'Amico, Louis [DAmico.Louis@epa.gov]; Galizia, Audrey [Galizia.Audrey@epa.gov]; Li, Jenny [Li.Jenny@epa.gov]
CC: Hotchkiss, Andrew [Hotchkiss.Andrew@epa.gov]; Subramaniam, Ravi [Subramaniam.Ravi@epa.gov]
Subject: RE: updating the IRIS Assessment Workflow summary -- please check updates!
Attachments: CombinedTrackingTool-CTT-Sept14-2015_QMB.xlsx

Hi all,
Thanks for everyone's help in updating this spreadsheet. I think I've managed to update all the chemicals on our team (see those flagged in yellow). Could you please look over the information for chemicals that you're working on to see if I got this right? Please check all 6 columns. I'm planning to send to Joe on Friday, but Thursday would be even better since I know Joe is compressed Friday.

Thanks,
Sue

From: Rieth, Susan
Sent: Tuesday, September 15, 2015 1:47 PM
To: Sasso, Alan; Gibbons, Catherine; Luke, April; Newhouse, Kathleen; D'Amico, Louis; Audrey Galizia; Li, Jenny
Cc: Hotchkiss, Andrew; Subramaniam, Ravi
Subject: updating the IRIS Assessment Workflow summary -- input needed this week

Hi all,
In today's IRIS mgt council meeting, Vince asked that we update the attached status table for each of the chemicals on our branch by Monday morning (for discussion at next Tuesday's IMC meeting). So, pretty much for us that means updating by Friday COB.

For the following chemicals, could you schedule 15 minutes with me in the next couple of days so we can work on updating this table? If you simply want to provide an update of the table entries for your chemical and send to me, that would be great. But I'm expecting we'll probably need to discuss at least briefly.

Chromium 6 – Alan and Catherine

HBCD – April and Kathleen

RDX – Lou
[Lou – I think our "old" schedule still applies, so I'm going to go with that; I don't think we need to meet, but just wanted to let you know I'll be providing this update.]

Ammonia – Audrey
[Audrey – if the information you provided earlier this week covers the fields in this table, then I think you should be ok and we won't need to meet on this.]

Ammonia (oral), nitrate/nitrite, and vanadium and compounds – Jenny

Ex. 5 Deliberative Process (DP)

Thanks all,
Sue

From: Cogliano, Vincent
Sent: Monday, September 14, 2015 5:34 PM
To: Olden, Kenneth; Bussard, David; Cogliano, Vincent; DeSantis, Joe; Dutton, Steven; Gatchett, Annette; Hagerthey, Scot; Hawkins, Belinda; Hotchkiss, Andrew; Jones, Samantha; Morozov, Viktor; Perovich, Gina; Rieth, Susan; Ross, Mary; Sams, Reeder; Sonawane, Bob; Subramaniam, Ravi; Troyer, Michael; Vandenberg, John; Walsh, Debra
Cc: Birchfield, Norman; D'Amico, Louis; Berner, Ted; Flowers, Lynn; Zhao, Jay
Subject: IRIS Mgmt Council: agenda for Sept 15

Hello everyone—We'll meet this week to discuss the Lean project's implications on what we'll do as an IRIS Management Council. Briefly, I see our functions as:

1. Ensure that each assessment we undertake is fully staffed, if not by NCEA scientists, then by other feds, consultants, or contractors.
2. Develop a schedule of releases and other milestones for a reasonable future period.
3. Use the staffing plan and the schedule to identify scientists who are overbooked and to help the branch chiefs communicate priorities.
4. Monitor all assessments frequently to ensure progress and identify problems early.

Future Management Council meetings will go through the assessments on our schedule and track them more closely than we have before.

Attached is a tracking tool that we can use. The target dates are out-of-date, and we'll need to update them, too.

Thanks! See you Tuesday morning,
Vince