Office of Water Meeting Request Form

Date Received in OW: _____

OFFICE OF WATER MEETING REQUEST FORM

FOR: David Ross _____X_____ **Lee Forsgren** _____ **Benita Best-Wong** _____

Anna Wildeman_____ **Owen McDonough**_____

Subject: Clean Water Act 404(g) Rulemaking Update

Meeting Requested By: Mindy Eisenberg_____ **Date:** _01/29/19

Office Director Approval: John Goodin_____ **Date:** _____

Date Staff will be ready for this meeting by: 02/13/2019_____

Latest date meeting can happen by: 02/25/19_____

Time Needed for meeting: 20 Minutes _____ **45 Minutes** _____ **1 Hour** _x___ **Other** _____

Purpose of the meeting:

AA decision expected?
Yes ___ **No** _x__

Provide AA with information?
Yes _x__ **No** ___

What specifically is to be decided or presented? Why is a meeting needed?
OW has initiated a rulemaking process to clarify the requirements for states and tribes to assume the Clean Water Act Section 404 permitting program. OWOW will present a summary of early input from states and tribes based on two webinars for tribes in November and an in-person meeting with states on December 6, as well as written input submitted to OW by states and tribes. As requested by the AA, we will also present preliminary plans for conducting the economic analysis for the rulemaking.

Who will attend the meeting?

Mandatory Attendees (Give Full Names as listed in Outlook and Identify Office):

Dave Ross (OW)	Ross.David@epa.gov
John Goodin (OWOW)	Goodin.John@epa.gov
Mindy Eisenberg (OWOW)	Eisenberg.Mindy@epa.gov
Michael McDavit (OWOW)	McDavit.Michael@epa.gov
Kathy Hurld (OWOW)	Hurld.Kathy@epa.gov
Ruth Chemerys (OWOW)	Chemerys.Ruth@epa.gov
Dolores Wesson (OWOW)	Wesson.Dolores@epa.gov
Lauren Kasparek (OWOW)	Kasparek.Lauren@epa.gov
Julie Hewitt (OST)	Hewitt.Julie@epa.gov
Ghulam Ali (OST)	Ali.Ghulam@epa.gov
Chris Laabs (OWOW)	Laabs.Chris@epa.gov

Optional Attendees (Give Full Names as listed in Outlook and Identify Office – please copy your own office's Special Assistant):

Brian Frazer (OWOW)	Frazer.Brian@epa.gov
Brittany Bennett (OWOW)	Bennett.Brittany@epa.gov
Nicholas Warren (OWOW)	[HYPERLINK "mailto:Warren.Nicholas@epa.gov"]
Stephanie Santell (OWOW)	Santell.stephanie@epa.gov
Sandra Connors (OWOW)	Connors.Sandra@epa.gov

AA/DAA Conference Technology - Please check all that apply:

- **Presentation** (e.g., PowerPoint or video file(s) uploaded to computer) __x___
- **Conference Call Line** __x___
- **VTC** _____ *[**VTC location(s)** (i.e., Region and room number) and a **VTC contact person(s)** must be provided to the OW-IO Schedulers no later than **24 hours in advance** of the meeting. If known at the time the meeting request form is submitted, please provide this information below.]*

Conference line to use for phone-in attendees:
Please use Dave Ross' conference line for the meeting.

_____

(NOTE: If your meeting will require a conference call line, please request that a conference call number be added to your meeting request form. It is recommended that you request that the OW IO scheduler use the conference call number for the appropriate OW manager being briefed. If the program office chooses to use different conference call number for the meeting, the meeting POC will be responsible for opening the conference line with the appropriate PIN number.)

Person Providing Agenda for the Meeting:

Name: __Kathy Hurld __(Alternate: Ruth Chemerys)____**Phone:** _202-566-1269_____
(Ruth: 566-1216)

Person Providing Briefing Material (if any) for the Meeting:

Name: __Kathy Hurld __(Alternate: Ruth Chemerys)_____**Phone:** _202-566-1269_____

All meeting materials are due in BOTH hard copy and electronic copy no later than 3:00 p.m. the day before the meeting, unless the meeting is scheduled too late to allow this. Please provide one hard copy per OW principal attending.

- **Your office's scheduler or SA will email all electronic copies to Crystal Penman and Ann Campbell (for David Ross) or Crystal Edwards and Ann Campbell (for Benita Best-Wong).**

- **Deliver hard copies to**:
    - **Crystal Penman**: (3219 WJC East) **for David Ross, Lee Forsgren, Owen McDonough, Anna Wildeman**
    - **Crystal Edwards**: (3223 WJC for) for **Benita Best-Wong**