Message

From: Region 6 FOIA Coordinators [no-reply@sharepointonline.com]
Sent: 3/28/2017 9:35:02 PM
To: Bayless, Shirley [Bayless.Shirley@epa.gov]; Trim, JEWELINE [Trim.Jill@epa.gov]; Langley, Shirley [Langley.Shirley@epa.gov]; Lane, Leticia [Lane.Leticia@epa.gov]
Subject: NEW: FOIA Assignment for EPA-R6-2017-005415

Please Note:

03/28/17 - Per EPA HQ Becky Dolph email: proceed to process this FOIA request as a R6 FOIA. However, based on advice from GLO/ILPG, please be aware that union-to-union records are not subject to FOIA. If it is from union to Agency then it is or vice versa it is.

03/28/17 - DFC may wish to initiate an eDiscovery MS outlook email search request for this FOIA Request. Please forward your MS Outlook request in a separate email to (lane.leticia@epa.gov and alaw.sam@epa.gov), include the following information : Request Number: FOIA Request – EPA-R6-20xx-000000 Information: MS Outlook email search needed for (USER NAME AND EMAIL ADDRESS). Keywords: Date Range: Start Date: MONTH/DATE/YEAR - End Date: MONTH/DATE/YEAR Reviewers: Name and email addresses.

1)If determination is made that a FOIA request needs to be assigned to a different Division, Region and/or Headquarters office, please inform the FOIA Office and provide a Point of Contact for that office.
2)If determination is made that documents are provided – from one Division to another Division – and you Division is responding for your Division and another Division, you need to obtain written concurrence on final responses with other Divisions or complete a Record of Communication of the action or enter Comments in FOIA online of the action.
3)Single Division tasked new FOIA Request which requires your attention.
4)Please forward your responses and cost sheets to RFO. Regional due date is 4/25/2017.

You have been assigned to the FOIA request EPA-R6-2017-005415. Additional details for this request are as follows:

- Assigned By: Ho, Nancy
- Request Tracking Number: EPA-R6-2017-005415
- Due Date: 4/25/2017
- Requester: Allan L. Blutstein
- Request Track: Complex
- Short Description: N/A
- Long Description:

  1. All emails sent by Clovis Steib (Dallas) that mention Scott Pruitt on December 7, 2016; and 2. All emails sent by Mr. Steib that mention President Trump on March 28, 2017.

Click here to visit SharePoint site

Thank you
Ho, Nancy