Message

From: Kandil, Shereen [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=D5EE87A7A84E48E1AD672CB1DD6BC1E1-SKANDIL]
Sent: 8/3/2020 12:28:40 PM
To: Basile, Michael [Basile.Michael@epa.gov]; Dimas, Melissa [Dimas.Melissa@epa.gov]; Gladkowski, Mary [Gladkowski.Mary@epa.gov]; Loney, Natalie [Loney.Natalie@epa.gov]; Romanowski, Larisa [Romanowski.Larisa@epa.gov]; Samuel, Donette [Samuel.Donette@epa.gov]; Seppi, Pat [Seppi.Pat@epa.gov]
CC: Byck, Sabina [Byck.Sabina@epa.gov]
Subject: Weekly notes - due TOMORROW NOON
Attachments: Weekly Highlights 7-29-20.docx

Hi everyone,

This is a reminder that I need information for the weekly notes by **NOON on Tuesday.** I've also attached last week's report that Mary sends out. Please feel free to pull from the report and update the information for this week's notes.

Upcoming Community Meetings - These should include CAG meetings, public meetings, availability sessions, internal meetings that lead to outreach needs, events. Please include dates. Last week's notes highlighted the following items. Please update:

Upcoming Community Meetings:
· Riverside Industrial Virtual Public Meeting, August 5
· Imperial Oil Virtual Public Meeting, August 11
· GCL Virtual Public Meeting, end of August (TBD)

Past Week - These should include summaries for past CAG meetings, public meetings, availability sessions, stakeholder meetings, internal meetings that led to outreach needs, and events in which you participated. They should also include any communication we have with communities, including response letters. Please make sure you provide when the letters were sent, to whom, and the topic. Some examples: the Judy Sullivan letter on Ringwood, the CPWG letter addressing PFAS

Specific Example:
Red Hook
EPA participated on a call on May 19 with tenant representatives from Red Hook Houses, NYCHA, and Center for Court Innovation over concerns that were raised about dust getting into tenants apartment, construction crews not employing best practices (washing down truck tires before leaving the construction zone), lack of notification for residents and whether NYCHA was implementing the Community Air Monitoring Plan (CAMP). Tenant representatives clarified that there are three projects happening concurrently at Red Hook Houses: road repair, NYCHA groundskeeping, and Recovery and Resiliency construction. Community representatives requested that air monitors be operational 24 hours rather than only during work hours and that a general mailer be sent to all tenants updating them on activities at the site. NYCHA indicated that most staff was working remotely due to COVID impacts and completing a community update mailing at this time would be difficult. NYCHA indicated that they would follow up with site crews regarding best practices and asked that they be notified if tenants noticed any unacceptable site conditions. (POC: Natalie Loney)

Upcoming Week– These should include upcoming meeting narratives, FYRs, door to door activities, sampling letters (Maywood sampling letters we plan to send to residents the following week), plans to conduct interviews for a CIP (Riverside interview for CIP), plans for an event (Gowanus 10 year anniversary, Braddock Bay engagement with ArmyCorp), start of field activities and our planned outreach (Pohatcong door hangers for the start of work).

Specific Example:

Diaz Chemical

The prime contractor for the US Army Corps of Engineers has been asked by EPA to prepare to mobilize to the Diaz Chemical site in Holley, NY. The region is preparing to enter phase one following the COVID-19 pause work order. Plans call for the contractor to begin site prep work on May 30 and begin field work on June 15. SEMD and PAO management will discuss with the RA on May 19 and develop updated communications language as appropriate. The Mayor of Holley was supportive of the temporary pause on work and provided a quote for an EPA press release earlier this Spring. (POC Mike Basile)

Regional Administrator's Pending Action Items – These are items that are with the Regional Administrator, and can include factsheets, emails, and letters.

Subject	Date Sent to RA's Office	Required By/Due Date	Comments
Kiryas Joel – RA to share letter sent to NYSDEC with Orange County attorney, Langdon Chapman	3/9/2020		Mary shared WD draft
Draft email to Joe Brazauskas re: Vieques/GAO Audit	6/23	ASAP	Sabina shared with RA via email

Please let me know if you have questions, need clarification, or would like to brainstorm ideas.

Thank you for your willingness to help improve our weekly notes.

Shereen

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