Message

From: Sivak, Michael [Sivak.Michael@epa.gov]
Sent: 4/20/2020 8:27:29 PM
To: Warner, Leonard [len.warner@wsp.com]
CC: AccardiDey, AmyMarie [amymarie.accardi-dey@wsp.com]; Franklin, Elizabeth A NWK (Elizabeth.A.Franklin@usace.army.mil) [Elizabeth.A.Franklin@usace.army.mil]; Kandil, Shereen [Kandil.Shereen@epa.gov]; Smeraldi, Josh [Smeraldi.Josh@epa.gov]
Subject: RE: Back-brief from CIP Call for Riverside Industrial today

Len: Thanks for the notes. I'll be on the call on Thurday.

A couple of thoughts for the team, especially Shereen:

- I agree that while a CIP isn't mandatory at all sites, it is appropriate to have one for Riverside.
- A couple of other sites that might be helpful to look at for CIPs: Standard Chlorine (I think this was finished recently, or was reviewed, by Carsen for Alison Hess), LCP Chemicals (an industrial site in an area with not a lot of residences nearby; I want to say Natalie was the CIC when the CIP was prepared, but I could be wrong), and White Chemical (also in an industrial area of Newark but across Frelinghuysen Avenue from a park; I think Pat Seppi was the CIC).

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From: Warner, Leonard <len.warner@wsp.com>
Sent: Monday, April 20, 2020 3:20 PM
To: Sivak, Michael <Sivak.Michael@epa.gov>
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Subject: Back-brief from CIP Call for Riverside Industrial today

Hi Michael:

Here is a summary our Riverside CIP call today (participants were AmyMarie Accardi-Dey, Shereen Kandle, Josh Smeraldi, and Len Warner):

We very briefly reviewed schedule with Shereen for the FS and the Proposed Plan and AmyMarie's proposed schedule for Community Involvement.

Shereen noted that when Liz Butler started as RPM of the Riverside Site, there was an effort to reach out to the residents across Chestnut from the Site and the residents were not engaged/not interested at that time. This was a few years ago, before Shereen came to Region 2.

Shereen acknowledged that the LPR CAG is very active and there was a plan to leverage the LPR CAG to increase community engagement for Riverside. Shereen recommended that we start with the LPR CAG and see if they can help us with connections to increase engagement. AmyMarie noted that when EPA met with the LPR CAG recently, they provided a contact name to EPA that they recommended for assistance with community outreach. Beth and Shereen directed that we hold off on reaching out to any new contacts until Shereen can check in with Liz Butler to gather more info on prior outreach efforts and planning.

WSP will assemble a starting point for community contacts using the LPR contact list, but EPA asked that WSP not reach out to any additional contacts provided by the CAG yet. When the time comes, we assume that these will be telephone interviews only.

Shereen needs time to confer with the EPA team on the CIP schedule and scope before she can provide direction on the scope of Louis Berger's role in the CIP preparation. The CIP for Riverside will probably not need to be as complex as the LPR CIP. WSP asked where EPA saw the Riverside CIP on a spectrum between the relatively complex LPR CIP and the more abbreviated Berry's Creek Study Area CIP, and EPA will get back to WSP with further direction. *(Note: this wasn't discussed explicitly during the call, but if there's another CIP that EPA thinks would be a model plan for Riverside and should be reviewed by WSP, please advise. The Berry's Creek CIP may be a good framework to use – please contact me if you need me to circulate a PDF of the July 2019 Final CIP for Berry's Creek.)*

USACE and WSP noted that the recently negotiated Riverside Task Order included budget for support to EPA for the Proposed Plan, a Fact Sheet, and the Proposed Plan Public Meeting, but did not include budget for CIP development. WSP will develop a budget for review and negotiation by USACE once the scope of the CIP is further described by EPA.

Shereen noted that EPA is following CDC guidelines, but it's not known when it will be possible to conduct an in-person public meeting. Shereen stated that EPA will typically assemble and pay for the newspaper advertisements and the venue reservation internally, and EPA needs about two weeks to get that accomplished (so WSP doesn't need to plan on having task order budget for those expenses). EPA is currently doing virtual public meetings using Skype and Adobe Connect and that will be an option if necessary for Riverside. We discussed making a short list of target sites for the public meeting in case CDC guidelines are relaxed.

Shereen noted that a CIP is not mandated or required for every Site, but is highly recommended by EPA guidance. For Riverside, it would be best to have the CIP published simultaneously with the Proposed Plan, such that the public can review the CIP prior to the Proposed Plan Public Meeting. The Public Meeting would generally be held some time in the first half of the Proposed Plan public comment period. WSP will back out a schedule for the draft and draft final deliverables of the CIP based on this target completion date.

Ann Rychlenski will join our call on Thursday – AmyMarie had initially prepared the following list of action items for Thursday, but we think it would be best to focus on the required scope of the CIP for the majority of Thursday's call so that we can prepare a budget estimate for USACE.

1. Scope of Community Involvement Plan (primary focus for Thursday's call)
2. Any assistance with website updates (once approved RI documents are ready for publication)
3. Meet Ann Rychlenski our community relations specialist
4. Initiate discussion on contact list (only discuss on Thursday if EPA has been able to gather info from Liz Butler, LPR CAG, etc. on likely avenues to get more participation from residents proximal to Riverside)
5. Initiate discussion on venues (remove from Thursday's agenda)

Please contact me with any questions regarding this information.

Best regards, Len

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Associate Vice President

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