Message

From: Lauren Lariviere [Lauren.Lariviere@erg.com]
Sent: 11/21/2019 8:29:01 PM
To: Wahlstrom-Ramler, Meghan [Wahlstrom-Ramler.Meghan@epa.gov]
Subject: FW: Facility Rental EPA Public hearing

Address verified:

WAVE Center, Mote Marine Laboratory, 1600 KEN THOMPSON PARKWAY | SARASOTA, FL 34236

Lauren Lariviere, CGMP
Vice President, Conference Services
Eastern Research Group
Phone: 781-674-7250

Typical Work Schedule: Tuesday – Friday 10:00 AM – 6:00 PM

From: Allison Whitten <awhitten@mote.org>
Sent: Thursday, November 21, 2019 3:13 PM
To: Lauren Lariviere <Lauren.Lariviere@erg.com>
Subject: Re: Facility Rental EPA Public hearing

Hi Lauren,

Yes it is. I will respond to your other email shortly.

Warm Regards,
Allison Whitten
Facility Rentals and Service Coordinator
Mote Marine Laboratory & Aquarium
(941) 388-4441 ext 139

On 11/21/19 1:46 PM, Lauren Lariviere wrote:

For the public notice is this the correct address for the WAVE Center

WAVE Center, Mote Marine Laboratory, 1600 KEN THOMPSON PARKWAY | SARASOTA, FL 34236

Lauren Lariviere, CGMP
Vice President, Conference Services
Eastern Research Group
Phone: 781-674-7250

Typical Work Schedule: Tuesday – Friday 10:00 AM – 6:00 PM

From: Lauren Lariviere
Sent: Wednesday, November 20, 2019 1:53 PM
To: Allison Whitten <awhitten@mote.org>
Subject: RE: Facility Rental EPA Public hearing
Importance: High

Hi Allison,

In all the hustle and bustle I may have forgotten to get these back to you. Please find signed contract and invoice attached. Is there a credit card authorization form I can fill out for payment?

Thanks and looking forward to this!

L.

Lauren Lariviere, CGMP

Vice President, Conference Services
Eastern Research Group

Phone: 781-674-7250

Typical Work Schedule: Tuesday – Friday 10:00 AM – 6:00 PM

From: Allison Whitten <awhitten@mote.org>
Sent: Wednesday, November 13, 2019 12:41 PM
To: Lauren Lariviere <Lauren.Lariviere@erg.com>
Subject: Re: Facility Rental EPA Public hearing

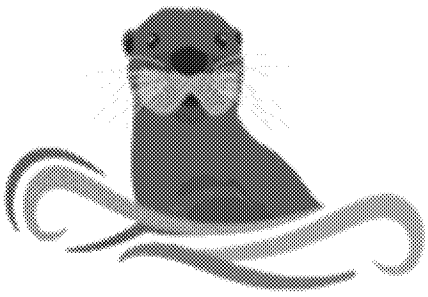
Hi Lauren,

Attached are the initial contract and invoice for you to review. Please look them over and let me know if I need to make any change. The "damage deposit" referenced should be in the form of a credit card on file or a **separate check** (that will be held and not cashed, until the successful completion of your event). Please note, I am in the process of finishing up a multi-day international fisheries symposium and will not be back at my desk until Monday.

If all looks good, you are welcome to scan and email the contract back to me and call in with a credit card for deposit, or you may mail in the contract and invoice (to my attention) with a check. If you will be in the Sarasota area and would like to visit the space to discuss logistics, don't hesitate to let me know.

We are looking forward to your event. Please don't hesitate to let me know how I can be of further assistance.

Warm Regards,
Allison Whitten
Facility Rentals and Service Coordinator
Mote Marine Laboratory & Aquarium
(941) 388-4441 ext 139



On 11/12/19 11:44 AM, Lauren Lariviere wrote:

> See info below.
>
> Thanks for your help!
>
> Lauren Lariviere, CGMP

Vice President, Conference Services
Eastern Research Group
Phone: 781-674-7250

Typical Work Schedule: Tuesday – Friday 10:00 AM – 6:00 PM

From: Allison Whitten <awhitten@mote.org>
Sent: Friday, November 08, 2019 10:34 AM
To: Lauren Lariviere <Lauren.Lariviere@erg.com>
Subject: Re: Facility Rental EPA Public hearing

Hi Lauren,

Tuesday, January 28, 2020 is available on our calendar. Below are the questions I would need answered to put together the contract and invoice:

Contracting Guest's Name: Lauren Lariviere
Contracting Business's Name: Eastern Research Group, Inc.
Address: 110 Hartwell Avenue, Lexington, MA 02421
Best Phone Numbers to Reach You: **339-223-8485**
Email Address: lauren.lariviere@erg.com
Approximate number of guests: 200
Event Location: WAVE Center
Event Date: January 28, 2020
Event Day of the Week: Tuesday
Type of Event: EPA Meeting
Event Start Time: 5:30pm
Event End Time: 9:30pm
Person in charge of group who will be attending the event: Lauren Lariviere

Don't hesitate to reach out with any additional questions.

Warm Regards,
Allison Whitten
Facility Rentals and Service Coordinator
Mote Marine Laboratory & Aquarium
(941) 388-4441 ext 139

On 11/8/19 9:40 AM, Lauren Lariviere wrote:

Hi Allison,

After checking schedules they were wondering if January 28 was available for this meeting? And timing may be 6-10pm, so just a 30 minute shift later.

L.

From: Allison Whitten <awhitten@mote.org>
Sent: Monday, November 4, 2019 10:41:24 AM
To: Lauren Lariviere <Lauren.Lariviere@erg.com>
Subject: Re: Facility Rental EPA Public hearing

Hi Lauren,

As of now, all Tuesday, Wednesday, and Thursdays are available in January 2020 from 5:30 - 9:30 in our WAVE Center. If you would like to move forward reserving a date, I would need answers to the following questions to put together a contract and invoice for you to review:

Contracting Guest's Name:
Contracting Business's Name:
Address:
Best Phone Numbers to Reach You:
Email Address:
Approximate number of guests: 200
Event Location: WAVE Center
Event Date: January
Event Day of the Week:
Type of Event:
Event Start Time: 5:30pm
Event End Time: 9:30pm
Person in charge of group who will be attending the event:

Don't hesitate to reach out with any additional questions.

Warm Regards,
Allison Whitten
Facility Rentals and Service Coordinator
Mote Marine Laboratory & Aquarium
(941) 388-4441 ext 139

Thanks Allison!

This if very helpful! Unfortunately as a government group we are not allowed to do food and beverage, so it will just be water.

I look forward to hearing from you on available dates!

L.

Lauren Lariviere, CGMP
Vice President, Conference Services
Eastern Research Group
Phone: 781-674-7250

Typical Work Schedule: Tuesday – Friday 10:00 AM – 6:00 PM

From: Allison Whitten <awhitten@mote.org>
Sent: Wednesday, October 30, 2019 4:45 PM
To: Kevan Main <kmain@mote.org>; Lauren Lariviere <Lauren.Lariviere@erg.com>
Subject: Re: Facility Rental EPA Public hearing

Hi Kevan and Lauren,

Lauren, my apologies for the delayed response. We could offer your group a discounted rate for rental of our WAVE Center (usually $2300, but in this circumstance, we could make the exception of $1000). The reason for my delay is working out dates with our Director of Video Services. I should have a list of dates by Friday of this week. In the meantime, I have attached initial information about Mote, the venue spaces (including the WAVE Center), the rental policies, the preferred vendor list, and the catering list (if you are serving food or beverages other than water, someone from the catering list must provide those items). I have also attached a few photos of the space.

I hope this helps but please feel free to reach out with additional questions (or preferential dates). More to come Friday.

Warm Regards,
Allison Whitten
Facility Rentals and Service Coordinator
Mote Marine Laboratory & Aquarium
(941) 388-4441 ext 139

On 10/30/19 4:23 PM, Kevan Main wrote:

Hi Lauren

We do have facilities at Mote that would be appropriate for this event. I recommend that you talk with Allison Whitten at Mote Marine Laboratory's main campus to identify the best venue and costs for the public hearing. Her contact information is:

Allison Whitten
Facility Rentals and Service Coordinator
Mote Marine Laboratory & Aquarium

e-mail: awhitten@mote.org

(941) 388-4441 ext 139

I look forward to attending the hearing and providing input

best regards

Kevan Main

On 10/29/2019 5:39 PM, Lauren Lariviere wrote:

Hi Kevan,

I was given your name by Paul W. Zajicek, Executive Director, National Aquaculture Association as a contact at the Mote Marine Lab facility. I am working with the US EPA trying to find a space for a public hearing in January. The hearing will be to get the public's input on permitting requirements for the Kampachi Fish Farm that is trying to build in the federal waters in the Gulf of Mexico.

Ideally we would like a space that can hold up to 200 people (but we're flexible on that). The meeting would be in the evening from 5:30 – 9:30 PM, on any Tuesday, Wednesday, or Thursday evening in January.

I know you may not be the right person to talk to about facility rentals, but I am hoping you may be able to point me in the right direction or forward my email along.

Thank you for your assistance!

Lauren Lariviere, CGMP
Vice President, Conference Services
Eastern Research Group
Phone: 781-674-7250

Typical Work Schedule: Tuesday – Friday 10:00 AM – 6:00 PM

--

Dr. Kevan L. Main, Associate Vice President of Research
Directorate of Fisheries & Aquaculture, Mote Marine Laboratory
Director, Mote Aquaculture Research Park

12300 Fruitville Road, Sarasota,
FL 34240
Phone (941) 388-4541 ext 127 FAX: (941)
371-5946
e-mail: KMain@mote.org
web site: mote.org/aquaculture

World Aquaculture Society President:
2012-2013
World Aquaculture Society Fellow: 2016

6th INTERNATIONAL SYMPOSIUM: STOCK
ENHANCEMENT & SEA RANCHING
and
10th FSU-MOTE SYMPOSIUM ON FISHERIES
ECOLOGY
10-14 November 2019
Mote Marine Laboratory - Sarasota,
Florida, USA
www.mote.org/FisheriesEnhancementSy
mposium

********** AQUACULTURE AMERICA 2020
****
Honolulu, Hawaii 9-12 February 2020
www.was.org

**********WORLD AQUACULTURE
2020**********
Singapore
8-12 June 2020
www.was.org