Cover Form and Checklist for *Federal Register* (FR) Document Submissions to the Office of Policy (OP)

Section 1: Tracking information

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Docket # *(if applicable)*: EPA-HQ-OAR-2020-0292 FRL # *(if applicable)*:

Name of document: Redesignation of Certain Unclassifiable Areas for the 2010 1-Hour Sulfur Dioxide (SO2) Primary National Ambient Air Quality Standard (NAAQS)

Name of File: Redesignation of Certain Unclassifiable Area SO2 Designations NPRM_7-30-20_review

Other Information (alternate contacts, etc.):

Pam Long (919) 541-0641

Is this action subject to the Congressional Review Act (CRA)?
For questions associated with the CRA, consult the attorney assigned to your action, or visit http://intranet.epa.gov/actiondp/documents/craguidance15-10-15.pdf.

Yes ☐ No ☐

Section 2: Requested Handling

You must select either Option 1 or Option 2.

☐ **Option 1: No Special Handling is Requested**. *Select this option if the special handling requests identified in Option 2 do not apply to your document. If you select this option, OP will submit your document to the OFR for publication without any special requests.*

☐ **Option 2: Special Handling is Requested.** *Select this option if one or more of the following apply to your document--and select all requests that apply.*

☐ **We need to SUBMIT to or PUBLISH in FR *by* or *on* a SPECIFIC DATE.** This document must be published in FR by Reason: Other (explain below)

Explain other:

This request is reserved to satisfy the requirements of court or meet the needs of senior policy officials. The FR team may ask for additional documentation. Before you request a modified schedule, please review our timetable at http://intranet.epa.gov/adplibrary/adp-milestones/fedreg.htm.

☐ **We need OFR to REVIEW and APPROVE the IBR contained in this rule**.
The relevant IBR memo or letter and materials are attached.

☐ **We need to MANAGE the FR publication of multiple FR documents.** This document must be published on the same day as the following FR document is published:

Title:

Docket # *(if applicable)*:

FRL *(if applicable)*: Published on *(if applicable)*:

☐ **We need OFR to confirm their receipt of this FR document:** Select this option ONLY if you need to ask OFR to provide a confirmation of receipt in order to document EPA's compliance with a legal requirement to submit the document to OFR by a specific date.

More information about FR Publication can be found on our website: **http://intranet.epa.gov/adplibrary/adp-milestones/fedreg.htm**

Section 3: Checklist for Document Format and Package Components

The following section provides formatting requirements for materials included in a submission package. Requirements are based on OFR's Document Drafting Handbook. Failure to adhere to these requirements could delay the publication of your document.

☐ 1. EPA's Billing Code is present **(6560-50-P)** on original and each copy, on the first page of each document in the upper right corner.

☐ 2. The **title** is concise, does not contain overly specific information, and does not contain legal citations.

☐ 3. The **SUMMARY** section is no longer than one page.

☐ 4. The **SUMMARY** section does not contain legal citations *(i.e., CFR citations, FR citations, USC citations, etc.).*

☐ 5. The **DATES** section is labeled "**DATES**" *(Not "EFFECTIVE DATES", etc.).*

☐ 6. The **Table of Contents**, if included, matches the headings in the preamble.

7. **Signature Block – Original Paper Version***

☐ a. The signature block contains a legible date.

☐ b. The signer's name and title are typed or printed under the signature line.

☐ c. *(if applicable)* "Acting" is added, in front of the title, if a person other than the official holder of that title is acting in that capacity. *(Note: no "for" is permitted in the signature block)*

☐ d. Any changes are initialed and dated. (*For example, corrections to make the typed or printed name match the signature are made by striking through the incorrect name, and initialitng and dating the correction.)*

☐ e. No White-Out or corrective tape is used on the signature page.

8. **Signature Block – Word File***

☐ a. The signature page matches items 7a – c above.

☐ b. The date is spelled out, with a period at the end. *(Example: "February 6, 2014.")*

☐ 9. A rewritable CD **(CD-RW)** is included with the package. *(CD-R or DVD-RW are not acceptable)*

10. The CD-RW contains:

☐ a. the **(1) most recent Word version** of document that (2) **matches the original**,

☐ b. a scanned copy of the typesetting request form, and

☐ c. a scanned copy of the (signed) signature page.

☐ 11. The **original** document is **single-sided**, and each **copy** is **double-sided**.

☐ 12. The correct number of copies are included. This number will depend on the type of document you are submitting. See FR publishing website, under "Submitting Packages to the FR Team".

Section 4: Certification and Signature

I certify that the CD-RW I am submitting as part of this package includes the **most recent Word file** of the document and matches the copies and the original included in this package.

PAMELA LONG

Digitally signed by PAMELA LONG
Date: 2020.07.28 10:03:47 -04'00'

Date/Signature of Contact Regarding Submitted Package