Message

From: Wolf, Kristen [kwolf@pa.gov]
Sent: 4/20/2017 7:58:01 PM
To: Cutrona, Jennifer [Jennifer.Cutrona@csra.com]; DiNicola, Michelle [mdinicola@pa.gov]
CC: Kasi, Veronica [vbkasi@pa.gov]; ed7K@virginia.edu; Hindin, Rebecca [Hindin.Rebecca@epa.gov]; Power, Lucinda [power.lucinda@epa.gov]; Klenotic, Deborah [dklenotic@pa.gov]
Subject: RE: Pre-registration Discussion/Invite--WIP Kickoff
Attachments: removed.txt

It's stunning Michelle—thank you!

From: Cutrona, Jennifer [mailto:Jennifer.Cutrona@csra.com]
Sent: Thursday, April 20, 2017 3:30 PM
To: DiNicola, Michelle <mdinicola@pa.gov>; Wolf, Kristen <kwolf@pa.gov>
Cc: Kasi, Veronica <vbkasi@pa.gov>; ed7K@virginia.edu; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Power, Lucinda <power.lucinda@epa.gov>; Klenotic, Deborah <dklenotic@pa.gov>
Subject: RE: Pre-registration Discussion/Invite--WIP Kickoff

This looks great! The Eventbrite banner is usually landscape orientation, so this should work very well.

Jen

Jennifer Cutrona
Analyst
CSRA Inc.
3434 Washington Blvd., Arlington, VA 22201
T: 571-290-4371 | Jennifer.Cutrona@csra.com | www.csra.com

From: DiNicola, Michelle [mailto:mdinicola@pa.gov]
Sent: Thursday, April 20, 2017 3:24 PM
To: Wolf, Kristen; Cutrona, Jennifer
Cc: Kasi, Veronica; ed7K@virginia.edu; Hindin, Rebecca; Power, Lucinda; Klenotic, Deborah
Subject: RE: Pre-registration Discussion/Invite--WIP Kickoff

Hi Jennifer, will this photo work for your banner?

Thanks!

Michelle DiNicola | Digital Director
Department of Environmental Protection

From: Wolf, Kristen
Sent: Thursday, April 20, 2017 2:37 PM
To: Jennifer.Cutrona@csra.com
Cc: Kasi, Veronica <vbkasi@pa.gov>; ed7K@virginia.edu; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Power, Lucinda <power.lucinda@epa.gov>; DiNicola, Michelle <mdinicola@pa.gov>; Klenotic, Deborah <dklenotic@pa.gov>
Subject: RE: Pre-registration Discussion/Invite--WIP Kickoff

Hello Jennifer—below, please find the info you requested for the PA WIPIII Meeting Eventbrite invite.

Deb—could we do a news release announcing this event? I will also be sending invites out to our Bay Mgmt Team, WIP Steering and WG leads and ag kitchen cabinet members requesting dissemination assistance.

- Michele—can you please provide one of your great Susquehanna River photos for the invite, per Jennifer's request below?

- Event Photo (will appear as a banner on the Eventbrite, it looks much better when there is a photo included)

Thanks

Kristen Wolf | Chesapeake Bay Program Coordinator
Chesapeake Bay Program Office
Department of Environmental Protection
Rachel Carson State Office Building
400 Market Street | Harrisburg, PA 17101
Phone: 717.772.1675 | Fax: 717.787.9549
www.dep.pa.gov

From: Cutrona, Jennifer [mailto:]
Sent: Monday, April 10, 2017 11:36 AM
To: Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Kasi, Veronica <vbkasi@pa.gov>; Power, Lucinda <power.lucinda@epa.gov>; Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>
Subject: RE: Pre-registration Discussion

Hi,

To follow up to our discussion this morning, please provide the following information to be included in the Eventbrite and any other information you would like included:

Official Name of Event: Pennsylvania Phase III Chesapeake Bay Watershed Improvement Plan Kickoff and Listening Session

- Date and Time of Meeting: Monday, June 5, 2017

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- Event Photo (will appear as a banner on the Eventbrite, it looks much better when there is a photo included) – *coming from Michelle*

Add text to invite: You are invited to attend Pennsylvania's Phase III Chesapeake Bay Watershed Improvement Plan (WIP) Kickoff and Listening Session. Details, background information and registration links can be found below. Please note that your active participation is needed to make this kickoff session a success! You are strongly encouraged to thoroughly review the agenda, all materials and Open Space information and participant questions (found in the Open Space document) to prepare for this session. Registration deadline is Wednesday, May 24, 2017.

- DRAFT Agenda (will be updated after steering committee reviews May 8): Current draft attached

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- Background Information/Open Space Info: Please include the following links and materials to this invite:

  - WIP PPT Presentation (PDF attached to this email)

  - EPA Chesapeake Bay Total Maximum Daily Load (TMDL): https://www.epa.gov/chesapeake-bay-tmdl

- Open Space info

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- POC (Frank Dukes for Open Space/Nicki Kasi for content): Nicki Kasi at vbkasi@pa.gov and Frank Dukes at _____

  Meeting Location (Hotel Name and Address): Event Photo (below) Radisson Hotel Harrisburg, 1150 Camp Hill Bypass, Camp Hill, PA 17011

  Accommodations/Parking: Radisson Hotel Harrisburg, 1150 Camp Hill Bypass, Camp Hill, PA 17011, Ph: 717.763.7117, www.radisson.com/camphillpa (note that there is no sleeping room block at the hotel but attendees can reserve sleeping rooms themselves). Parking is free.

- Will the invitation be public or by invite only? Public

  WHAT INFORMATION DO YOU WANT REGISTRANTS TO PROVIDE? These categories need to be final before the event goes live, it is too difficult to change once people have started to register. Otherwise we have to go back and individually ask people to provide additional information.

- Name (First/Last)
- Title
- Organization/Company
- Mailing Address
- Phone
- Email
- Are you interested in future communications and information regarding PA Phase III WIP?

REGISTRATION CUT OFF DATE: MAY 24

I will create the invite and send to you all to review before it goes live.

Let me know if there is anything else you all need!

Jen

Jennifer Cutrona
Analyst
CSRA Inc.
3434 Washington Blvd., Arlington, VA 22201
T: 571-290-4371 | Jennifer.Cutrona@csra.com | www.csra.com

-----Original Appointment-----
From: Hindin, Rebecca [mailto:Hindin.Rebecca@epa.gov]
Sent: Monday, April 10, 2017 9:53 AM
To: Hindin, Rebecca; Cutrona, Jennifer; Kasi, Veronica; Power, Lucinda; Dukes, E Franklin (Frank) (ed7k)
Subject: Pre-registration Discussion
When: Monday, April 10, 2017 11:00 AM-11:30 AM (UTC-05:00) Eastern Time (US & Canada).
Where: 410-295-1398; code 123456

Rescheduling for 11am. Talk to you all then.