Message

From: Wolf, Kristen [kwolf@pa.gov]
Sent: 5/18/2017 5:27:38 PM
To: Klenotic, Deborah [dklenotic@pa.gov]; Cutrona, Jennifer [Jennifer.Cutrona@csra.com]; Dukes, E Franklin (Frank) (ed7k) [ed7k@eservices.virginia.edu]; Kasi, Veronica [vbkasi@pa.gov]; DiNicola, Michelle [mdinicola@pa.gov]
CC: Power, Lucinda [power.lucinda@epa.gov]; Hindin, Rebecca [Hindin.Rebecca@epa.gov]; Jeffords, Hayley [hjeffords@pa.gov]
Subject: RE: recruiting for June 5

How about the DCNR and PDA secretaries? Would you like me to reach out to them to request a reminder as well?

From: Klenotic, Deborah
Sent: Thursday, May 18, 2017 1:23 PM
To: Wolf, Kristen <kwolf@pa.gov>; Cutrona, Jennifer <Jennifer.Cutrona@csra.com>; Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; Kasi, Veronica <vbkasi@pa.gov>; DiNicola, Michelle <mdinicola@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Jeffords, Hayley <hjeffords@pa.gov>
Subject: RE: recruiting for June 5

The press release will go out first thing tomorrow morning, per the Gov Office. We posted an announcement (using our brand new logo :>) on the DEP social sites, such as Facebook -- https://www.facebook.com/PennsylvaniaDEP/photos/a.126441014354028.1073741828.102893156708814/468535880144538/?type=3&theater -- and I've shared it with Rachel Felver, Chesapeake Bay Program comms director, asking if she can share it on their social sites. (Not sure if they can, but thought I'd ask.) I also submitted the event to the Chesapeake Network web site, and it's on the DEP calendar.

Kristen, I'll ask Julie now about whether Patrick can reach out to the steering committee with a reminder.

Let's wait until tomorrow morning to forward the invite to Lancaster Farming.

I agree with Frank -- a large attendance would be very good. It could help expand media interest in this issue.

Deb

Deborah Klenotic, M.A. | Deputy Communications Director
Department of Environmental Protection

Rachel Carson State Office Building
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Office: 717-783-9954
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---

From: Wolf, Kristen
Sent: Wednesday, May 17, 2017 3:18 PM
To: Cutrona, Jennifer <Jennifer.Cutrona@csra.com>; Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; Kasi, Veronica <vbkasi@pa.gov>; Klenotic, Deborah <dklenotic@pa.gov>; DiNicola, Michelle <mdinicola@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Jeffords, Hayley

<hjeffords@pa.gov>
Subject: RE: recruiting for June 5

Jen—to give us an idea of who has registered, can you send it a day early? I'm thinking an email to our steering committee (including workgroup chairs) with a reminder to register and a second ask to forward to their partners would be helpful.

Deb, we can do outreach to the steering committee tomorrow, unless you think it is something that could come directly from the Secretary? That would definitely have a lot of impact.

I can also reach out to PDA and DCNR Secretaries assistants to ask them if their Secretaries might consider doing the same?

I've confirmed that county commissioners, our ag cabinet and conservation district managers have received the invite—a reminder can be sent to them.

Deb, can you give us an idea of when the press release will go out? Any chance we could forward the invite to Lancaster Farming in the interim? That's the big publication for the ag industry.

Other thoughts?

Kristen

From: Cutrona, Jennifer [mailto:Jennifer.Cutrona@csra.com]
Sent: Wednesday, May 17, 2017 12:56 PM
To: Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; Kasi, Veronica <vbkasi@pa.gov>; Klenotic, Deborah <dklenotic@pa.gov>; Wolf, Kristen <kwolf@pa.gov>; DiNicola, Michelle <mdinicola@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Jeffords, Hayley <hjeffords@pa.gov>
Subject: RE: recruiting for June 5

We are up to 103 registered attendees. I will run the report and send at the end of the day Friday, unless anyone wants or needs it before then?

Jen

Jennifer Cutrona
Analyst
CSRA Inc.
3434 Washington Blvd., Arlington, VA 22201
T: 571-290-4371 | Jennifer.Cutrona@csra.com | www.csra.com

From: Dukes, E Franklin (Frank) (ed7k) [mailto:ed7k@eservices.virginia.edu]
Sent: Wednesday, May 17, 2017 12:53 PM
To: Cutrona, Jennifer; Kasi, Veronica; Klenotic, Deborah; Wolf, Kristen; DiNicola, Michelle
Cc: Power, Lucinda; Hindin, Rebecca; Jeffords, Hayley
Subject: recruiting for June 5

Hi all – how has recruiting gone? I don't need to remind you of how important it will be to have a diverse and inclusive and large group. Do we need to talk about that together? Are the Secretaries involved in inviting folks? Jen, do you have an update on figures?

regards,

Frank

Frank Dukes, Ph. D.
Distinguished Institute Fellow
Institute for Environmental Negotiation, University of Virginia
Empowering communities to create shared solutions

434-924-2041
web: ien.arch.virginia.edu
Physical address: 2015 Ivy Road (Dynamics Building), Rm. 421
Mailing address: PO Box 400179, Charlottesville VA 22904-4179

From: "Cutrona, Jennifer" <Jennifer.Cutrona@csra.com>
Date: Thursday, May 11, 2017 at 3:29 PM
To: "Kasi, Veronica" <vbkasi@pa.gov>, "Klenotic, Deborah" <dklenotic@pa.gov>, "Wolf, Kristen" <kwolf@pa.gov>, E Dukes <ed7k@eservices.virginia.edu>, "DiNicola, Michelle" <mdinicola@pa.gov>
Cc: "Power, Lucinda" <power.lucinda@epa.gov>, "Hindin, Rebecca" <Hindin.Rebecca@epa.gov>, "Jeffords, Hayley" <hjeffords@pa.gov>
Subject: RE: Agenda for Phase III Summit June 5

Hi Team,

Attached please find the registration list as of 3:15 today. We have 52 registered attendees!

Thank you!
Jen

Jennifer Cutrona
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CSRA Inc.
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T: 571-290-4371 | Jennifer.Cutrona@csra.com | www.csra.com

From: Kasi, Veronica [mailto:vbkasi@pa.gov]
Sent: Wednesday, May 10, 2017 3:42 PM
To: Klenotic, Deborah; Cutrona, Jennifer; Wolf, Kristen; Dukes, E Franklin (Frank) (ed7k); DiNicola, Michelle
Cc: Power, Lucinda; Hindin, Rebecca; Jeffords, Hayley
Subject: RE: Agenda for Phase III Summit June 5

Respectfully Deb, I would rather not do that. The EventBrite page is up and running. We all had plenty of time to review and edit it before it went up. I don't think we need to take her time asking her to edit it again. I also would rather not display this information. Jen has graciously agreed to update us periodically. That will be good enough.

Veronica Kasi | Program Manager
Chesapeake Bay Program Office
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Department of Environmental Protection
Rachel Carson State Office Building | Harrisburg PA 17105-8555
Phone: 717.772.4053 | Fax: 717.787-9549
www.dep.pa.gov

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From: Klenotic, Deborah
Sent: Wednesday, May 10, 2017 3:38 PM
To: Cutrona, Jennifer <Jennifer.Cutrona@csra.com>; Wolf, Kristen <kwolf@pa.gov>; Kasi, Veronica <vbkasi@pa.gov>; Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; DiNicola, Michelle <mdinicola@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Jeffords, Hayley <hjeffords@pa.gov>
Subject: RE: Agenda for Phase III Summit June 5

Hi Jen - Is it possible to show the number of registrations right on the EventBrite page? In an automatically updated feed? Like FB event registration pages showing number attending, etc. Deb

Deborah Klenotic, M.A. | Deputy Communications Director
Department of Environmental Protection

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From: Cutrona, Jennifer [mailto:Jennifer.Cutrona@csra.com]
Sent: Wednesday, May 10, 2017 9:34 AM
To: Wolf, Kristen <kwolf@pa.gov>; Klenotic, Deborah <dklenotic@pa.gov>; Kasi, Veronica <vbkasi@pa.gov>; Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; DiNicola, Michelle <mdinicola@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Jeffords, Hayley <hjeffords@pa.gov>
Subject: RE: Agenda for Phase III Summit June 5

Hi—Sure thing. I will send you an update tomorrow afternoon, since I will be out of the office on Friday.

Jen

Jennifer Cutrona
Analyst
CSRA Inc.
3434 Washington Blvd., Arlington, VA 22201
T: 571-290-4371 | Jennifer.Cutrona@csra.com | www.csra.com

From: Wolf, Kristen [mailto:kwolf@pa.gov]
Sent: Wednesday, May 10, 2017 9:27 AM
To: Cutrona, Jennifer; Klenotic, Deborah; Kasi, Veronica; Dukes, E Franklin (Frank) (ed7k); DiNicola, Michelle
Cc: Power, Lucinda; Hindin, Rebecca; Jeffords, Hayley
Subject: RE: Agenda for Phase III Summit June 5

That would be great Jennifer. Based on the interest, I'm curious to see how many people register! Could you give us weekly updates with numbers, by chance?

Thanks
Kristen

From: Cutrona, Jennifer [mailto:Jennifer.Cutrona@csra.com]
Sent: Wednesday, May 10, 2017 8:58 AM
To: Klenotic, Deborah <dklenotic@pa.gov>; Kasi, Veronica <vbkasi@pa.gov>; Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; Wolf, Kristen <kwolf@pa.gov>; DiNicola, Michelle <mdinicola@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Jeffords, Hayley <hjeffords@pa.gov>
Subject: RE: Agenda for Phase III Summit June 5

Hi—I assume you will want a registration update on this call? The proposed times on May 24 and May 26 work for me, I have another call on the 25th from 1:30-2:30. If Thursday works for everyone else, I will send an updated registration list before the call and you all can discuss during the call and email me with questions/comments after?

Thank you,
Jen

Jennifer Cutrona
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CSRA Inc.
3434 Washington Blvd., Arlington, VA 22201
T: 571-290-4371 | Jennifer.Cutrona@csra.com | www.csra.com

From: Klenotic, Deborah [mailto:dklenotic@pa.gov]
Sent: Wednesday, May 10, 2017 8:48 AM
To: Kasi, Veronica; Dukes, E Franklin (Frank) (ed7k); Wolf, Kristen; Cutrona, Jennifer; DiNicola, Michelle
Cc: Power, Lucinda; Hindin, Rebecca; Jeffords, Hayley
Subject: RE: Agenda for Phase III Summit June 5

This would be very good. Thank you!

Deborah Klenotic, M.A. | Deputy Communications Director
Department of Environmental Protection

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From: Kasi, Veronica
Sent: Wednesday, May 10, 2017 8:07 AM
To: Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; Wolf, Kristen <kwolf@pa.gov>; Cutrona, Jennifer <Jennifer.Cutrona@csra.com>; Klenotic, Deborah <dklenotic@pa.gov>; DiNicola, Michelle <mdinicola@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Jeffords, Hayley

<hjeffords@pa.gov>
Subject: RE: Agenda for Phase III Summit June 5

Checking DEP calendars, and assuming we would want a good idea of how many people to expect, these are some dates that would work for us:

Wednesday, May 24 between 1:00 and 3:00 pm
Thursday, May 25 same time frame
Friday, May 26 between 9:00 and 11:00 am

Do any of these work for the rest of you? I'm thinking an hour call at the most?

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From: Dukes, E Franklin (Frank) (ed7k) [mailto:ed7k@eservices.virginia.edu]
Sent: Tuesday, May 9, 2017 4:14 PM
To: Kasi, Veronica <vbkasi@pa.gov>; Wolf, Kristen <kwolf@pa.gov>; Cutrona, Jennifer <Jennifer.Cutrona@csra.com>; Klenotic, Deborah <dklenotic@pa.gov>; DiNicola, Michelle <mdinicola@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Jeffords, Hayley <hjeffords@pa.gov>
Subject: Re: Agenda for Phase III Summit June 5

I would appreciate another opportunity to check in, yes.

regards,

Frank

Frank Dukes, Ph. D.
Distinguished Institute Fellow
Institute for Environmental Negotiation, University of Virginia
Empowering communities to create shared solutions

434-924-2041
web: ien.arch.virginia.edu
Physical address: 2015 Ivy Road (Dynamics Building), Rm. 421
Mailing address: PO Box 400179, Charlottesville VA 22904-4179

From: "Kasi, Veronica" <vbkasi@pa.gov>
Date: Tuesday, May 9, 2017 at 3:52 PM
To: "Wolf, Kristen" <kwolf@pa.gov>, "Cutrona, Jennifer" <Jennifer.Cutrona@csra.com>, "Klenotic, Deborah" <dklenotic@pa.gov>, E Dukes <ed7k@eservices.virginia.edu>, "DiNicola, Michelle" <mdinicola@pa.gov>
Cc: "Power, Lucinda" <power.lucinda@epa.gov>, "Hindin, Rebecca" <Hindin.Rebecca@epa.gov>, "Jeffords, Hayley" <hjeffords@pa.gov>
Subject: RE: Agenda for Phase III Summit June 5

Thank you all for getting this up and running. Also a big thank you to Frank for the presentation to the Steering Committee. Do we need to regroup and see where we are in a week or so? I am thinking the Secretary's presentation and mine might change some based on input received, but the overall plan still looks good. Maybe another conference call right around the registration deadline?

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From: Wolf, Kristen
Sent: Tuesday, May 9, 2017 9:00 AM
To: Cutrona, Jennifer <Jennifer.Cutrona@csra.com>; Klenotic, Deborah <dklenotic@pa.gov>; Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; DiNicola, Michelle <mdinicola@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Kasi, Veronica <vbkasi@pa.gov>; Jeffords, Hayley <hjeffords@pa.gov>
Subject: RE: Agenda for Phase III Summit June 5

Jennifer—is there any way to remind people to read through all materials on the confirmation email they receive? I have a feeling people will just register up front, and not read all the good info on the Eventbrite invite. If possible, could the following text be added to the Eventbrite ticket confirmation email?

Hi Kristen, your order confirmation is attached. In order to prepare for this meeting, it is recommended that you click on the link below and read through all of the materials provided.
PA Phase III Watershed Improvement Plan Kickoff & Listening Session

From: Cutrona, Jennifer [mailto:Jennifer.Cutrona@csra.com]
Sent: Monday, May 08, 2017 9:41 AM
To: Klenotic, Deborah <dklenotic@pa.gov>; Wolf, Kristen <kwolf@pa.gov>; Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; DiNicola, Michelle <mdinicola@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Kasi, Veronica <vbkasi@pa.gov>; Jeffords, Hayley <hjeffords@pa.gov>
Subject: RE: Agenda for Phase III Summit June 5

Good Morning,

I have made the final edits that were requested. The event is now live and public so attendees can begin to register.

Here is the event URL for distribution:

https://www.eventbrite.com/e/pa-phase-iii-watershed-improvement-plan-kickoff-listening-session-tickets-34072638178

Please let me know if there is anything else that needs to be updated.

Jen

Jennifer Cutrona
Analyst
CSRA Inc.
3434 Washington Blvd., Arlington, VA 22201
T: 571-290-4371 | Jennifer.Cutrona@csra.com | www.csra.com

From: Klenotic, Deborah [mailto:dklenotic@pa.gov]
Sent: Monday, May 08, 2017 8:43 AM
To: Wolf, Kristen; Cutrona, Jennifer; Dukes, E Franklin (Frank) (ed7k); DiNicola, Michelle
Cc: Power, Lucinda; Hindin, Rebecca; Kasi, Veronica; Jeffords, Hayley
Subject: RE: Agenda for Phase III Summit June 5

Good title suggestion!

There's some duplicated text at the bottom:

Pennsylvania Department of Environmental Protection

Organizer of Pennsylvania's Phase 3 Watershed Improvement Plan: Public Kickoff and Listening Session

Pennsylvania Department of Environmental Protection

Organizer of Pennsylvania's Phase 3 Watershed Improvement Plan: Public Kickoff and Listening Session.

For information about this event, please contact Nicki Kasi, DEP Chesapeake Bay Program Office, at vbkasi@pa.gov.

For information about the Open Space process, please contact Frank Dukes at ed7k@virginia.edu.

Otherwise, good to go! Thanks very much, Jen.

Deb

Deborah Klenotic, M.A. | Deputy Communications Director
Department of Environmental Protection

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From: Wolf, Kristen
Sent: Monday, May 8, 2017 8:36 AM
To: Cutrona, Jennifer <Jennifer.Cutrona@csra.com>; Klenotic, Deborah <dklenotic@pa.gov>; Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; DiNicola, Michelle <mdinicola@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Kasi, Veronica <vbkasi@pa.gov>; Jeffords, Hayley <hjeffords@pa.gov>
Subject: RE: Agenda for Phase III Summit June 5

Good morning Jennifer—everything looks good. To solve the title issue, how about we shorten the title to, "PA Phase III Watershed Improvement Plan Kickoff & Listening Session" ? Then we can have the full spelled out title in the body of the text of the invite as it appears now.

Thanks
Kristen

From: Cutrona, Jennifer [mailto:Jennifer.Cutrona@csra.com]
Sent: Friday, May 05, 2017 5:04 PM
To: Wolf, Kristen <kwolf@pa.gov>; Klenotic, Deborah <dklenotic@pa.gov>; Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; DiNicola, Michelle <mdinicola@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Kasi, Veronica <vbkasi@pa.gov>; Jeffords, Hayley <hjeffords@pa.gov>
Subject: RE: Agenda for Phase III Summit June 5

Hi—I just made the requested updates. The event is live but I have not switched it to "public" yet. You should be able to view through the previous link I sent.

Here is the URL, let me know if you cannot access:

Ex. 6 Personal Privacy (PP)

One thing that needs to be addressed before it is public: there is a character limit for the title. As the title currently is, it is 12 characters too long. If you click the event, you will see that it says "**Pennsylvania's Phase 3 Watershed Improvement Plan: Public Kickoff and...**" (cuts off "Listening Session"). How do you want to this addressed? We will need to take part of the title out so it does exceed the character limit.

I have addressed all the other changes that Frank and Deborah sent. Please take another look and let me know if there *anything* else and I will change it. I think we can go live on Monday, if there are no or just a few more changes!

Jen

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T: 571-290-4371 | Jennifer.Cutrona@csra.com | www.csra.com

From: Wolf, Kristen [mailto:kwolf@pa.gov]
Sent: Friday, May 05, 2017 2:48 PM
To: Cutrona, Jennifer; Klenotic, Deborah; Dukes, E Franklin (Frank) (ed7k); DiNicola, Michelle
Cc: Power, Lucinda; Hindin, Rebecca; Kasi, Veronica; Jeffords, Hayley
Subject: RE: Agenda for Phase III Summit June 5

Hi Jennifer—can you give us an update on this page? Have all edits been made and is it ready to go live? Thanks

Kristen

Kristen Wolf | Chesapeake Bay Program Coordinator
Chesapeake Bay Program Office
Department of Environmental Protection
Rachel Carson State Office Building
400 Market Street | Harrisburg, PA 17101
Phone: 717.772.1675 | Fax: 717.787.9549
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From: Klenotic, Deborah [mailto:dklenotic@pa.gov]
Sent: Tuesday, May 02, 2017 11:47 AM
To: Cutrona, Jennifer; Dukes, E Franklin (Frank) (ed7k); Wolf, Kristen; DiNicola, Michelle
Cc: Power, Lucinda; Hindin, Rebecca; Kasi, Veronica; Jeffords, Hayley
Subject: RE: Agenda for Phase III Summit June 5

Thanks for providing the link, Jen. I'd like to suggest a few editorial recommendations. Our goal is broad public consumption of this information. This page will be linked to in press releases, on the DEP web site, on DEP social media accounts, throwing the door wide open, wanting any Pennsylvanian at all to come to this page and register. Some basic editorial changes will help make this info more immediately clear to a broad public audience:

1. Top right corner: Let's omit the occluding "WIP" acronym and the roman numeral "III," which is too academic for public communication, and use something more open, like "Pennsylvania's Phase 3 Watershed Improvement Plan: Public Kickoff and Listening Session." (Nicki, are you intentionally not saying "Chesapeake Bay Watershed"?). Yes it's wordy, but it's all out in the open. Using internal acronyms that relatively few people know about can come across as obstructive.

2. In the event author line, just say, "by Pennsylvania Department of Environmental Protection." In terms of public communication purposes, DEP is the owner and leader of this event. Frank and team are facilitators. In the box at the bottom, we can say something like,

> **Pennsylvania Department of Environmental Protection**
> Organizer of ..... Listening Session
> For more information about this event, contact Nicki Kasi, DEP Chesapeake Bay Program Office, at xxxxxxx.

For more information about the Open Space process, contact Frank Dukes at xxxxxxx.

3. Links for Additional Information

Learn more about Pennsylvania's work and progress on restoring the health of local waterways and the Chesapeake Bay Watershed at http://www.dep.pa.gov/Business/Water/Pennsylvania%e2%80%99s%20Chesapeake%20Bay%20Program%20Office/Pages/default.aspx

EPA Chesapeake Bay Total Maximum Daily Load (TMDL): https://www.epa.gov/chesapeake-bay-tmdl

Learn more about Open Space: http://www.openspaceworld.org/cgi/wiki.cgi?AboutOpenSpace

It'd be better to use text links! Did you say EventBrite doesn't allow them?

What's the url that I can include in our next press release?

Thank you!

Deb

Deborah Klenotic, M.A. | Deputy Communications Director
Department of Environmental Protection

Rachel Carson State Office Building
400 Market Street, 16th floor | Harrisburg, PA 17101
Office: 717-783-9954
Cell: Ex. 6 Personal Privacy (PP)
http://www.dep.pa.gov
Connect with DEP on: Twitter | Facebook | Instagram | LinkedIn | YouTube

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From: Cutrona, Jennifer [mailto:Jennifer.Cutrona@csra.com]
Sent: Friday, April 28, 2017 3:05 PM
To: Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; Wolf, Kristen <kwolf@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>; Kasi, Veronica <vbkasi@pa.gov>; Jeffords, Hayley <hjeffords@pa.gov>; Klenotic, Deborah <dklenotic@pa.gov>
Subject: RE: Agenda for Phase III Summit June 5

Hi—I just sent the EventBrite to each of you for review. Please note a few things as you review:

- The page is currently live, but it is PRIVATE so we can internally discuss and make changes. When it goes live, I will change it to a PUBLIC meeting.
- I was looking for different ways to add attachments to the EventBrite page, but it does not allow that feature. We may need to come up with another solution. For right now, I have included a note in the registration confirmation email that "additional information will be emailed to registered attendees within the week prior to the session." Please let me know if this is the language you would like included, or something else.

- Please check the form for ANY changes you would like made, formatting, spacing, text size. Within EventBrite, there are not as many options as Word (ex: there is no underline available), but we can make other adjustments to draw the eye to specific sections. I also have to manually do tabs and spacing, so if anything is even slightly off, please let me know. I will do my best to make ANY changes you all want, please send me your comments!

I am also happy to do a WebEx so we can all look through the page and edit it together. Once we have this ready to go, I can make it live and you can promote!

Thank you,
Jen

Jennifer Cutrona
Analyst
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3434 Washington Blvd., Arlington, VA 22201
T: 571-290-4371 | Jennifer.Cutrona@csra.com | www.csra.com

From: Dukes, E Franklin (Frank) (ed7k) [mailto:ed7k@eservices.virginia.edu]
Sent: Thursday, April 27, 2017 10:37 AM
To: Wolf, Kristen; Cutrona, Jennifer
Cc: Power, Lucinda; Hindin, Rebecca; Kasi, Veronica; Jeffords, Hayley; Klenotic, Deborah
Subject: Re: Agenda for Phase III Summit June 5

Got it – just a note: the title on the EventBrite page is different: Pennsylvania Phase III Chesapeake Bay Watershed Improvement Plan Kickoff and Listening Session

regards,

Frank

Frank Dukes, Ph. D.
Distinguished Institute Fellow
Institute for Environmental Negotiation, University of Virginia
Empowering communities to create shared solutions

434-924-2041
web: ien.arch.virginia.edu
Physical address: 2015 Ivy Road (Dynamics Building), Rm. 421
Mailing address: PO Box 400179, Charlottesville VA 22904-4179

From: "Wolf, Kristen" <kwolf@pa.gov>
Date: Wednesday, April 26, 2017 at 5:21 PM
To: E Dukes <ed7k@eservices.virginia.edu>, "Cutrona, Jennifer" <Jennifer.Cutrona@csra.com>
Cc: "Power, Lucinda" <power.lucinda@epa.gov>, "Hindin, Rebecca" <Hindin.Rebecca@epa.gov>, "Kasi, Veronica" <vbkasi@pa.gov>, "Jeffords, Hayley" <hjeffords@pa.gov>, "Klenotic, Deborah" <dklenotic@pa.gov>
Subject: RE: Agenda for Phase III Summit June 5

Good afternoon Frank and Jennifer—we have received approval to open up registration for the summit on June 5. Can you please use this version of the agenda (attached and watermarked draft)? Also, please hold off on posting the PPT I sent in an earlier email. Can we review the EventBrite notice prior to it going live?

Thanks very much--

Kristen Wolf | Chesapeake Bay Program Coordinator
Chesapeake Bay Program Office
Department of Environmental Protection
Rachel Carson State Office Building
400 Market Street | Harrisburg, PA 17101
Phone: 717.772.1675 | Fax: 717.787.9549
www.dep.pa.gov

From: Kasi, Veronica
Sent: Friday, April 21, 2017 10:21 AM
To: Dukes, E Franklin (Frank) (ed7k) <ed7k@eservices.virginia.edu>; Wolf, Kristen <kwolf@pa.gov>; Jeffords, Hayley <hjeffords@pa.gov>; Klenotic, Deborah <dklenotic@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>
Subject: RE: DRAFT agenda for Phase III Summit June 5

Just following up with you. This looks like a go. I am going to run this up the chain of command today with the hopes of getting approval to share the more public version you also provided to us with the Steering Committee on May 8. Game plan is to also start the registration with the more public version next week. Will keep you posted. The steering committee agenda on May 8 calls for Frank to present this agenda around 1:30, but if you could be available from the start at 1:00 just in case things go more quickly that would be wonderful.

Veronica Kasi |Program Manager
Chesapeake Bay Program Office
P. O. Box 8555
Department of Environmental Protection
Rachel Carson State Office Building | Harrisburg PA 17105-8555
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From: Dukes, E Franklin (Frank) (ed7k) [mailto:ed7k@eservices.virginia.edu]
Sent: Wednesday, April 5, 2017 3:02 PM
To: Kasi, Veronica <vbkasi@pa.gov>; Wolf, Kristen <kwolf@pa.gov>; Jeffords, Hayley <hjeffords@pa.gov>; Klenotic, Deborah <dklenotic@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>
Subject: Re: DRAFT agenda for Phase III Summit June 5

Hi all - here is the next draft of the Kickoff, labeled draft 3.

regards,

Frank

From: "Kasi, Veronica" <vbkasi@pa.gov>
Date: Monday, March 27, 2017 at 4:33 AM
To: E Dukes <ed7k@eservices.virginia.edu>, "Wolf, Kristen" <kwolf@pa.gov>, "Jeffords, Hayley" <hjeffords@pa.gov>, "Klenotic, Deborah" <dklenotic@pa.gov>
Cc: "Power, Lucinda" <power.lucinda@epa.gov>, "Hindin, Rebecca" <Hindin.Rebecca@epa.gov>
Subject: RE: DRAFT agenda for Phase III Summit June 5

See what you think...

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From: Dukes, E Franklin (Frank) (ed7k) [mailto:ed7k@eservices.virginia.edu]
Sent: Monday, March 20, 2017 3:12 PM
To: Wolf, Kristen <kwolf@pa.gov>; Jeffords, Hayley <hjeffords@pa.gov>; Kasi, Veronica <vbkasi@pa.gov>; Klenotic, Deborah <dklenotic@pa.gov>
Cc: Power, Lucinda <power.lucinda@epa.gov>; Hindin, Rebecca <Hindin.Rebecca@epa.gov>
Subject: DRAFT agenda for Phase III Summit June 5

Hi all – as promised, here is a draft agenda. This is a rough draft, so please review and come prepared to discuss and make suggestions at our call Thursday at 2 (call-in information forthcoming).

regards,

Frank

Frank Dukes, Ph. D.
Distinguished Institute Fellow
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From: "Wolf, Kristen" <kwolf@pa.gov>
Date: Thursday, March 16, 2017 at 12:36 PM
To: "ed7K@virginia.edu" <ed7K@virginia.edu>
Cc: "Kasi, Veronica" <vbkasi@pa.gov>
Subject: PA Contact Info--WIP Planning

Good afternoon Frank—thank you for suggesting the open space format for the June 5th meeting. We look forward to receiving the draft agenda you are pulling together and next week's follow up discussion. Below, please find names and contact info from our end, as well as Secretary details.

Nicki Kasi: vbkasi@pa.gov
Kristen Wolf: kwolf@pa.gov
Hayley Jeffords: hjeffords@pa.gov
Deb Klenotic: dklenotic@pa.gov

PA DEP Acting Secretary Patrick McDonnell:
http://www.dep.pa.gov/About/Pages/OfficeoftheSecretary.aspx
PDA Secretary Russell
Redding: http://www.agriculture.pa.gov/executive_offices/pages/russell-redding.aspx
PA DCNR Secretary Cindy
Dunn: http://www.dcnr.state.pa.us/discoverdcnr/ataglance/secretary/

Please let me know if I can be of further assistance.

Regards,

Kristen Wolf | Chesapeake Bay Program Coordinator
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