Message

**From**: Sulej, Erik [Sulej.Erik@epa.gov]
**Sent**: 8/31/2018 3:18:21 PM
**To**: Holst, Linda [holst.linda@epa.gov]
**CC**: Bair, Rita [bair.rita@epa.gov]; Kuefler, Patrick [kuefler.patrick@epa.gov]; Baltazar, Debbie [baltazar.debbie@epa.gov]
**Subject**: RE: Juneau County Report

Hi Linda.

I have scanned all the documents and I am now converting the to text searchable.

You should have the PDF shortly.

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**From:** Holst, Linda
**Sent:** Friday, August 31, 2018 9:42 AM
**To:** Sulej, Erik <Sulej.Erik@epa.gov>
**Cc:** Bair, Rita <bair.rita@epa.gov>; Kuefler, Patrick <kuefler.patrick@epa.gov>; Baltazar, Debbie <baltazar.debbie@epa.gov>
**Subject:** RE: Juneau County Report
**Importance:** High

Hi, Erik. We just need a searchable pdf, and OPA will take care of the 508 compliance. They can do it very quickly, according to Karen Reshkin. Please send me, Debbie and Pat a copy of the scanned file when it's done. Thanks.

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**From:** Sulej, Erik
**Sent:** Friday, August 31, 2018 9:32 AM
**To:** Holst, Linda <holst.linda@epa.gov>
**Cc:** Bair, Rita <bair.rita@epa.gov>; Kuefler, Patrick <kuefler.patrick@epa.gov>
**Subject:** RE: Juneau County Report

Hi Linda. I hope your day is going well.

I was just with Pat and I have the file.

I am going to start scanning now and make the document text searchable but 508 compliant documents take a long time to create via PDF.

508 compliance is for the Americans with Disabilities act so the document can accessed by computer screen readers for people without the ability to see or have other difficulties.

For example, every picture would need to be tagged, given a title, and given a description.

Please see below for information from EPA's 508 guidance webpage:

a) A text equivalent for every non-text element shall be provided (*e.g.*, via "`alt`", "`longdesc`", or in element content).

(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.

(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.

(d) Documents shall be organized so they are readable without requiring an associated style sheet.

(e) Redundant text links shall be provided for each active region of a server-side image map.

(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.

(g) Row and column headers shall be identified for data tables.

(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.

(i) Frames shall be titled with text that facilitates frame identification and navigation.

(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.

(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.

(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by assistive technology.

(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).

(n) When electronic forms are designed to be completed on-line, the form shall allow people using assistive technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.

(o) A method shall be provided that permits users to skip repetitive navigation links.

(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.

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**From:** Holst, Linda
**Sent:** Friday, August 31, 2018 9:19 AM
**To:** Sulej, Erik <Sulej.Erik@epa.gov>
**Subject:** FW: Juneau County Report

Hi, Erik. We're trying to find someone who can help with the 508 compliance conversion in case this isn't something you've done before, in addition to being able to get this on the web today.

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**From:** Kelley, Jeff
**Sent:** Friday, August 31, 2018 9:17 AM
**To:** Holst, Linda <holst.linda@epa.gov>; Reshkin, Karen <Reshkin.Karen@epa.gov>
**Cc:** Baltazar, Debbie <baltazar.debbie@epa.gov>; Kuefler, Patrick <kuefler.patrick@epa.gov>
**Subject:** RE: Juneau County Report

Karen, who's around today who can help with this?

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***Jeff Kelley***
*Director, Office of External Communications*

*U.S. EPA Region 5*
*ph: 312-353-1159*

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**From:** Holst, Linda
**Sent:** Friday, August 31, 2018 9:07 AM
**To:** Kelley, Jeff <kelley.jeff@epa.gov>
**Cc:** Baltazar, Debbie <baltazar.debbie@epa.gov>; Kuefler, Patrick <kuefler.patrick@epa.gov>
**Subject:** Juneau County Report
**Importance:** High

Good morning, Jeff. According to Pat, the report is 3 inches thick with all of the data. Because it's going on the web, it needs to be 508 compliant, correct? I've asked Erik Sulej in GWDWB to scan it so that it's 508 compliant…I assume he knows how to do that. Is there someone working today in OPA who can put the document on our website? Just trying to get the logistics worked out on whether this can all happen today. I'm working until 11, but Debbie is in the office today. Thanks.

Linda Holst | Acting Director, Water Division| U.S. EPA Region 5, 77 West Jackson Blvd., W-15J, Chicago, IL 60604 | Ph. (312) 886-6758 | holst.linda@epa.gov