Message

From: Ruelas, Cynthia [RUELAS.CYNTHIA@EPA.GOV]
Sent: 5/1/2019 4:31:23 AM
To: Armann, Steve [Armann.Steve@epa.gov]
Subject: Fw: Document for Your Project has Been Received and Processed

Sigh - she uploaded the wrong document. Should I try to get her to fix it, or just leave it the way it is incorrectly in ERRC.

From: R9LandSubmit
Sent: Tuesday, April 30, 2019 3:24 PM
To: Ruelas, Cynthia
Subject: RE: Document for Your Project has Been Received and Processed

Hi,

I spoke with Carolyn in records and she is able to correct the date. Also I did check and it shows Wilmington Marine etc.

Hope this is completed and thank you for the correction information, it is appreciated.

Cheers,

K. Dyanna Harrington
Admin Support NOWCC
Workstation 16-161
Land 4-2
415-972-3105

From: Ruelas, Cynthia
Sent: Monday, April 15, 2019 4:10 PM
To: R9LandSubmit <R9LandSubmit@epa.gov>
Subject: RE: Document for Your Project has Been Received and Processed

The date at the end of the document title is incorrect. The date of the report should be 4/4/2019.

Also, please make sure the report being uploaded onto ERRC is the one titled: "Wilmington Marine (TR) 2019 Site Investigation Report_secure.pdf"

From: R9LandSubmit
Sent: Monday, April 15, 2019 3:53 PM
To: Ruelas, Cynthia <RUELAS.CYNTHIA@EPA.GOV>
Subject: Document for Your Project has Been Received and Processed

Dear Project Manager,

This is to inform you that a document titled PCBCA2018001_PcbCharctRpt_2017_11_09, for Tetra Tech, has been received and processed by the R9 staff on 4/15/2019.

Please verify that the Site ID and File Name are correct.

The file name has been changed in accordance with the ERRC Naming Conventions/Routing Slip Form, and has been electronically uploaded onto the R9 RCRA Branch SharePoint website, in the Records Center to Process folder. Once processed by the RCRA Records Center, this document will be available for download/review on the ERRC Database.

Let me know if you have any questions.

R9LandSubmit@epa.gov