Message

From: Gross, Barbara [Gross.Barbara@epa.gov]
Sent: 5/1/2019 10:31:38 PM
To: Ruelas, Cynthia [RUELAS.CYNTHIA@EPA.GOV]
Subject: RE: List of Accomplishments for Mid-Year

Thank you!

BARBARA GROSS ..... Manager, Permits Section ..... USEPA Region 9, Land Division 415.972.3972

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From: Ruelas, Cynthia
Sent: Wednesday, May 1, 2019 3:17 PM
To: Gross, Barbara <Gross.Barbara@epa.gov>; Armann, Steve <Armann.Steve@epa.gov>
Subject: List of Accomplishments for Mid-Year

Hello Barbara and Steve,

Here is a list of some of my accomplishments (October 2018-current) for my Mid-Year Review on 5/2/2019. I know it's not everything, but it gives you a good summary.

1. Worked with ADEQ to develop projections for the 2019 bowling chart for HH, GW, RCC, RAU, and CC.
2. Updated Mitch's EI tracking spreadsheet on the Shared Drive everytime there was a change in status for one of the EIs.
3. Weekly calls with Ajit for EI updates.
4. Helped Ajit with developing 2019 hit list for HH, GW, and RCC.
5. Provided Ajit with list of the projected RCCs for 2020.
6. Created Site Fact Sheets for sites on the 2020 Baseline in preparation for discussion during quarterly meetings in October/November 2018 and in February/March 2019.
7. Did QC of the EI tracking spreadsheet sites with Mitch.
8. Worked with Chun on updating SplatR using BARRT queries in RCRAInfo.
9. Worked with Steve Armann and Jan Byers on the flow board/project cards for PCB cleanup sites.
10. Worked with PMs to update their site cards for the flow board.
11. Met with Vance to discuss poster and changes that he suggested for the poster.
12. Participated in some of the huddles, beginning with the initial huddle for Serena in October 2018.
13. Worked with Jan Byers to make bowling chart and State Cards for the poster in Steve's office.
14. Worked with PMs to input their site data in RCRAInfo V6.
15. Coordinated with Karen Swetland-Johnson to get project info into HQ.
16. Completed the conditional approval amendment 2 for the 825/835 Industrial Rd site. Worked with Patrick Wilson and DTSC on this amendment.
17. Weekly calls for the 825/835 Industrial Rd site.
18. Talked to QA Office and to Kelly Manheimer, Mathew Plate, Richard Freitas, and Cheryl Henley regarding Equis, Scribe, and other programs that could be used to evaluate analytical data at 825/835 Industrial Rd site.
19. Discussed with Karen Irwin and RP issues with sea level rise at 825/835 Industrial Rd site.
20. Requested and reviewed comprehensive submittals of the analytical data reports for 825/835 Industrial Rd.
21. Provided Ramboll and ARE with an additional checklist, aside from what is already in PCB FAST for the completion report for 825/835 Industrial Rd.
22. Reviewed submittal from Mark Withrow for Wilmington Marine Services and had a call with him to discuss. Issued a conditional approval for the site and then reviewed POLA's RTCs.

23. Participated in the workgroup for Permit Boilerplate letters/documents, attended all conference calls and contributed to the review process.
24. Prepared comment letter for Union Pacific Railroad Leo Avenue site.
25. Contacted Lauren Mancuso with UP and had back and forth with Jacquelyn England, the contractor, to discuss the cleanup efforts the site. Worked with Patrick Wilson and Sara Ziff to determine the best action level for the site given that there are eco-risk issues that need to be addressed (storm drains lead to Guadelupe River/Coyote Creek).
26. Provided Sarah Samples with draft write-up/edits for the ADEQ and DTSC end of year write-up. Provided her with minor comments on the NDEP write-up. Provided Andre with comments on the HDOH end of year write-up.
27. Worked with Margaret Alkon to answer Wayne Bulsiewicz questions regarding permit modifications.
28. Worked with Pauling Sun on the San Pedro Boat Works site.
29. Reviewed the draft RAP for Riverside Scrap Iron and Metal.
30. Attended Green Team meetings and worked with Karen Scheuermann on developing a poster for tracking sites and the various stages that they are in for implementing the ASTM Standard for Greener Cleanups.
31. Had a conference call with Chevron regarding status of Coyote Hills PCB cleanup.
32. Attended Land Use Controls lean training put on by Angela Sandoval and Kenny Dixon.
33. Attended meeting with Gretchen and records center staff to discuss FOIA request and provided assistance as needed.
34. Discussed with Ron Leach some of the issues that he may encounter with the Lighting Resources permit given that they have a freezer for ballasts, and requirements were setforth for Veolia that ended in them transferring their ballast processing to another Veolia facility in Region 1.
35. Met with Jan Collins several times to discuss RCRAInfo V6 and our file management system.
36. Worked with Mark Withrow on the submittal process for Port of LA Front Street for the PCB cap inspection report and other O&M activities.
37. Showed Mike how to use RCRAInfo V6 and entered information for his Gardena PCB site.
38. Worked with IRM on figuring out how to give certain people permissions on the RCRA Branch Sharepoint.

Thanks!

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