Message

From: Gross, Barbara [Gross.Barbara@epa.gov]
Sent: 8/16/2018 10:33:26 PM
To: Ruelas, Cynthia [RUELAS.CYNTHIA@EPA.GOV]
Subject: RE: Episodic work from home request

Approved
Please be sure to note it as episodic telework (in addition to the leave) on your timecard
Barbara

BARBARA GROSS ..... Manager, Permits Section ..... USEPA Region 9, Land Division 415.972.3972

The RCRA Program in Region 9 accepts all formal correspondence and documents electronically: R9LandSubmit@EPA.gov

---

From: Ruelas, Cynthia
Sent: Thursday, August 16, 2018 2:55 PM
To: Gross, Barbara <Gross.Barbara@epa.gov>
Subject: Episodic work from home request

Hello Barbara,

This is an episodic work from home request for Tuesday, 8/21/2018, for 4 hours (6am-10am, and time off for the rest of the day). Proposed work from home tasks include:

- Work on spreadsheet that identifies Water Board sites on the 2020 baseline that can potentially be issued cleanup completes. There are 62 sites and I have completed info for 12 sites already, which was 8-hrs worth of work. So, this task should actually take several days to complete. Need to get this done for Steve before August 24, or sooner if possible.
- Touch base with Karen Steen on 825/835 Industrial Rd. Discuss some of the programmatic issues that came up during discussion with Janet Naito.
- Wilmington Site: Review sediment management plan for the Port of LA and evaluation of sediment quality objectives (SQOs) – need to go over this with Patrick.
- Organize 761.61c approval data forwarded to me from Steve Armann.
- Coordination and follow-up with Mat Plate on data validation and discuss whether we want level 2 or level 3 review of the EDD for 825/835 Industrial Rd.

Thanks,
Cynthia

.....

Cynthia Ruelas
Environmental Engineer
Permits Section
US Environmental Protection Agency Region 9
75 Hawthorne Street, Mail Code LND-4-2
San Francisco, CA 94105

Tel: (415) 972-3329
Fax: (415) 947-3528
Email: ruelas.cynthia@epa.gov