Message

From: So, Paris [So.Paris@epa.gov]
Sent: 4/22/2020 6:11:10 PM
To: Irwin, Karen [Irwin.Karen@epa.gov]
CC: Villegas, Angelo [villegas.angelo@epa.gov]
Subject: RE: FOIA Assignment for EPA-R9-2020-001711
Attachments: 1711 - ERRC search result.PNG

Perfect. I have the 11 (attached) in ERRC and will go through the attachments.

Many thanks,
Paris

From: Irwin, Karen <Irwin.Karen@epa.gov>
Sent: Wednesday, April 22, 2020 11:02 AM
To: So, Paris <So.Paris@epa.gov>
Cc: Villegas, Angelo <villegas.angelo@epa.gov>
Subject: FW: FOIA Assignment for EPA-R9-2020-001711

Hi Paris,

Per today's kick-off call, I will share the One Drive folder with you of George Randell's files on the Wilmington site.

Also, here is how to pull up the 11 files in ERRC on this site:
1. Once in ERRC, click on "Interactive Search"
2. Type in "Wilmington"
3. Click on the "Project" column header and select "TSCA"
4. Click on the "Handler Name" column header and select "Wilmington Marine Services Boat Yard"

This will generate 11 entries that have an attachment you can open and download in the "Attachment" column.

Thanks,
Karen

Karen Irwin
U.S. EPA Region IX, LND-1-1
75 Hawthorne St.
San Francisco, CA 94105
(415) 947-4116

From: Villegas, Angelo
Sent: Monday, April 20, 2020 5:32 PM
To: Irwin, Karen <Irwin.Karen@epa.gov>; Armann, Steve <Armann.Steve@epa.gov>
Cc: Gross, Barbara <Gross.Barbara@epa.gov>; Amaro, Laurie <Amaro.Laurie@epa.gov>; So, Paris <So.Paris@epa.gov>
Subject: Re: FOIA Assignment for EPA-R9-2020-001711

Thanks! We will forward this information to the FOIA attorney, so they can plan a kickoff meeting.

Regards,
Angelo

From: Irwin, Karen <Irwin.Karen@epa.gov>
Sent: Monday, April 20, 2020 5:20 PM
To: Villegas, Angelo <villegas.angelo@epa.gov>; Armann, Steve <Armann.Steve@epa.gov>
Cc: Gross, Barbara <Gross.Barbara@epa.gov>; Amaro, Laurie <Amaro.Laurie@epa.gov>; So, Paris <So.Paris@epa.gov>
Subject: RE: FOIA Assignment for EPA-R9-2020-001711

Hi Angelo, here are the files I'm aware of, and there are likely duplicate files among these:
1) 17 files from George Randell (former employee)
2) 11 files located on ERRC
3) 21 email exchanges from Cynthia Ruelas
4) 2 email exchanges from my files
5) Steve's emails? (Steve will need to check)

Please note that Cynthia recently shared all of her emails on the Wilmington site with me as I was notified last week about this FOIA. So the only other person who could have responsive emails is Steve, who might have older email exchanges when George was overseeing this site.

Given the limited number of responsive files we have, I don't think there's a need for additional clarification from the requestor.
It may take a little time for me to review Cynthia's emails for releasability, in case there are some internal exchanges that could be considered pre-decisional to be flagged for ORC review. Other than that, I would just check the files listed above for duplicates.

Thanks,
Karen

Karen Irwin
U.S. EPA Region IX, LND-1-1
75 Hawthorne St.
San Francisco, CA 94105
(415) 947-4116

From: Villegas, Angelo
Sent: Monday, April 20, 2020 4:28 PM
To: Irwin, Karen <Irwin.Karen@epa.gov>; Armann, Steve <Armann.Steve@epa.gov>
Cc: Gross, Barbara <Gross.Barbara@epa.gov>; Amaro, Laurie <Amaro.Laurie@epa.gov>; So, Paris <So.Paris@epa.gov>
Subject: Re: FOIA Assignment for EPA-R9-2020-001711

Good afternoon Karen,

Since you mentioned that there are multiple records, including historical emails, we will likely need to have a kick-off meeting to get a cost estimate for this FOIA, and/or request additional clarification from the requestor.

To answer your questions:

1) We do not need to move the emails, we will fill out a form and have IT do an electronic search for us. They will automatically comb through emails and identify any potential hits.

2) To review for releasability, the SME and their manager are generally asked to identify any records to be redacted / withheld. ORC then reviews only those records that were flagged.

In preparation for the kick-off meeting, do you have an estimate of the volume / how many email records there might be? Another item we need to clarify, is if you are aware of hard copy documents that need to be reviewed (if so, we would ask to extend the due date of this FOIA since we don't currently have physical access to the office).

The current request is "any and all records", which may affect the number of responsive documents / emails. Is there a date range for these records, and do you know roughly how many persons were involved with the site? IT may need to comb through those persons' emails as well.

Thanks!
Angelo

From: Irwin, Karen <Irwin.Karen@epa.gov>
Sent: Monday, April 20, 2020 3:49 PM
To: Armann, Steve <Armann.Steve@epa.gov>
Cc: Gross, Barbara <Gross.Barbara@epa.gov>; Villegas, Angelo <villegas.angelo@epa.gov>; Amaro, Laurie <Amaro.Laurie@epa.gov>; So, Paris <So.Paris@epa.gov>
Subject: RE: FOIA Assignment for EPA-R9-2020-001711

Hi Steve, I will take point in collecting files for this FOIA. Cynthia has provided me with all of her email communications on the Wilmington site. I will also check for other files.

Laurie or Paris, since some of Cynthia's emails are internal, who is the R9 FOIA attorney that needs to review them? Also, is there a database to which I need to download Cynthia's emails for attorney review?

Thanks,
Karen

Karen Irwin
U.S. EPA Region IX, LND-1-1
75 Hawthorne St.
San Francisco, CA 94105
(415) 947-4116

From: Armann, Steve
Sent: Monday, April 20, 2020 3:39 PM
To: Irwin, Karen <Irwin.Karen@epa.gov>
Cc: Gross, Barbara <Gross.Barbara@epa.gov>; Villegas, Angelo <villegas.angelo@epa.gov>; Amaro, Laurie <Amaro.Laurie@epa.gov>; So, Paris <So.Paris@epa.gov>
Subject: FW: FOIA Assignment for EPA-R9-2020-001711

Karen, I believe this site was transferred from Cynthia to you.

I am surprised we don't have records in ERRC. Cynthia was pretty good at filing?

Steven S. Armann, Manager
Corrective Action Office (LND-4-1)
USEPA Region 9
75 Hawthorne Street
San Francisco, CA 94105

Phone: 415-972-3352
Fax: 415-947-3533
Email: armann.steve@epa.gov

Region 9, Land Division, RCRA Program is now accepting all formal correspondence and documents electronically. Please send these document to: R9LandSubmit@EPA.gov. Thank You.

From: Gross, Barbara <Gross.Barbara@epa.gov>
Sent: Monday, April 20, 2020 1:26 PM
To: Villegas, Angelo <villegas.angelo@epa.gov>; Armann, Steve <Armann.Steve@epa.gov>
Cc: So, Paris <So.Paris@epa.gov>; Amaro, Laurie <Amaro.Laurie@epa.gov>
Subject: RE: FOIA Assignment for EPA-R9-2020-001711

I looked in RCRAInfo v.6 and nothing there either

I don't have anything on this. Steve?

BARBARA GROSS 415.972.3972
Manager, Permits Section ..... USEPA Region 9, Land Chemicals & Redevelopment Division

The RCRA Program in Region 9 accepts all formal correspondence and documents electronically: R9LandSubmit@EPA.gov

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From: Villegas, Angelo <villegas.angelo@epa.gov>
Sent: Monday, April 20, 2020 12:22 PM
To: Armann, Steve <Armann.Steve@epa.gov>; Gross, Barbara <Gross.Barbara@epa.gov>
Cc: So, Paris <So.Paris@epa.gov>; Amaro, Laurie <Amaro.Laurie@epa.gov>
Subject: FOIA Assignment for EPA-R9-2020-001711

Good afternoon,

We received the attached new FOIA #1711 last Friday, request is as follows:

> **Description:**
> "Resolute Management Inc. ("Resolute") is the authorized claims handler for claims being made under certain insurance policies issued by the following to the City of Los Angeles Harbor Department ("City"): Certain Underwriters at Lloyds, London; Certain London Market Insurers; Lamorak Insurance Company (formerly known as OneBeacon America Insurance Company, formerly known as Employers Surplus Lines Insurance Company); Continental Casualty Company; The Continental Insurance Company (as successor-in-interest to certain insurance policies issued by Harbor Insurance Company); and Stonewall Insurance Company. This is to request a copy of all documents the United States Environmental Protection Agency ("Agency") has relating to the Wilmington Site. We are interested in all information

contained in your files, all communications with the City, and all investigation and remediation of environmental contamination at the Wilmington Site."

Short Description:
TSCA PCB site: Wilmington Marine Services or Berth 162, 801 South Fries Avenue, Wilmington, CA

We conducted an initial records search on ERRC for Handler ID CATSCA101162, Wilmington Marine Services, but returned no records. Please advise who might be the SME for this facility, and/or if we have responsive records?

Thank you,
Angelo

Angelo Villegas
US EPA Contractor – Toeroek Associates, Inc.
US EPA Region 9 Regional Records Center, RCRA Records
75 Hawthorne St., (LCRD-1-1)
San Francisco, CA 94105
Cell Phone: (303) 921-2868