Appointment

From: Williams, Felicia [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=6527F339DDB0443C8FA6188E5038057D-FWILLI02]
Sent: 4/3/2019 1:46:46 PM
To: Stepp, Cathy [stepp.cathy@epa.gov]; Thiede, Kurt [thiede.kurt@epa.gov]; Palmer, Michele [Palmer.Michele@epa.gov]

Subject: Discussion w/Michele Palmer re: Document Management System
Location: Cathy's Office

Start: 4/16/2019 8:30:00 PM
End: 4/16/2019 9:00:00 PM
Show Time As: Busy

Hi Felicia,

I have an idea for a document management system to improve our work processes and make our work more efficient. I just need 20 minutes of each Kurt's and Cathy's time, separately.

Here is my availability this week:
Wed, 4/3, 1-4 pm
Thu, 4/4, 12-2 pm and 3-4 pm

Thanks for all your help,
Michele