EPA/GSA WYNKOOP RECONFIGURATION
GOVERNANCE BOARD
March 7, 2018
12:00 – 1:00 EDT – 10:00 – 11:00 MDT

DRAFT AGENDA

TOPICS:

1. Introductions
2. Project Status
   a. Lease Amendments
   b. Construction Schedule – Lessor has provided a more detailed Phase 1 construction Schedule. The schedule has a two week slip due to delay in getting permits. No detailed Phase 2 schedule has been provided yet
3. Schedule Discussion
   a. Construction
      i. Holding weekly construction meetings. Weekly Construction reports being produced by lessor.
      ii. Indoor Air Quality Plan and Testing – Preliminary results show good air quality. S***ummary of the findings was prepared by EPA R8 and is undergoing review by the ARA (Buhl)***
      iii. Antenna – decoupled from overall permits process as it may require additional attention including presenting the project in front of the Landmark Commission (LODO historical neighborhood). Please see information below regarding the need for this in the regional office. OARM has agreed to include the cost for drawings in the TI budget but not the installation charges, approx. 8K. ***Region will need to engage HS office in HQ to secure funding. This may require coordination between OARM and the HS Office at EPA HQ.***

The EPA Region 8 office in Denver, CO includes the devolution organization for EPA Headquarters. The devolution organization is extremely important to the Agency because, during an emergency in Washington, DC, if EPA Headquarters is unable to perform the essential functions of the Agency, EPA Region 8 would take over and perform those functions. Part of those functions includes the ability to utilize secure communications that can transmit and receive secret and top secret materials.

In December 2016, the White House Office of Science and Technology Policy and the Office of Management and Budget issued Directive D-16-1, "Minimum Requirements for Federal Executive Branch Continuity Communications Capabilities." In the directive, it states that all Category I and Category II Executive Branch departments and agencies (EPA is a Category II Agency) are required to maintain a "High Frequency, Automatic Link Establishment (HF ALE) Transceiver" and this system "Shall be a dedicated system installed at alternate locations." Because the EPA Region 8 office is considered an alternate location that will function as EPA Headquarters during a devolution incident, **the HF ALE system is necessary.**

iv. Security Status: Lessor providing GSA/EPA drawings and path forward
    a. LINX Systems
    b. Interconnectivity of systems (Wynkoop/Bldg. 25/Montana)

v. Fire/Life/Safety status – there may be some unresolved items. GSA/EPA will discuss with lessor

4. Action Items
    a. From this meeting:

5. Closing and Adjourn