EPA/GSA WYNKOOP RECONFIGURATION
GOVERNANCE BOARD
May 2, 2018
12:00 – 1:00 EDT – 10:00 – 11:00 MDT

DRAFT AGENDA

TOPICS:

1. Introductions
2. Project Status
   a. Lease Amendments: GSA to update on this
   b. Construction Schedule – Lessor has provided a more detailed Phase 1 construction Schedule to GSA. The schedule has an overall three-week delay due to Security delays and permit delays. A draft detailed Phase 2 schedule has been provided to GSA. We have received updated overall project schedule, Phase I & II schedules, and security schedule. (see attached files on the invitation).
3. Schedule Discussion
   a. Construction
      i. Holding weekly construction meetings. Weekly Construction reports being produced by lessor. GSA contractor Parsons also producing reports for GSA/EPA use.
      ii. Indoor Air Quality Plan and Testing – Post construction sampling the week of April 30, 2018 (4th floor), and May 7, 2018 (3rd floor).
      iii. Punch List: Expected to happen the week of May 14, 2018
      iv. Antenna – EPR R8 sent an email and the materials to the Landmark Commission. Once we get their concurrence, they will schedule a time slot for our presentation in June 2018.
      v. Security Status:
         a. LINX Systems – Work continues. All feedback from EPA has been provided to LINX. Finalized comment resolution from EPA/LINX on 04/26/18
         b. Interconnectivity of systems (Wynkoop/Bldg. 25/Montana) – still need to work a solution for this.
      vi. Fire/Life/Safety status –
         a. Loud Speaker System: Building management rejected proposal to have limited use of the fire alarm speaker system for EPA to use during tornado warnings and other emergencies. Building management has expressed to GSA that all other tenants will have to have their own loudspeaker system.

i. R8 position: until we can move forward on a permanent solution to this matter, the expectation from this lease is that the lessor will quickly and efficiently notify EPA of any emergency via the fire alarm loudspeaker system.

4. Action Items
   a. From this meeting:

5. Closing and Adjourn