Message

From: Urdiales, Aaron [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=7DC00E54C0EF4CDB9B74ACB424ACB095-URDIALES, AARON]
Sent: 7/29/2019 10:46:28 PM
To: Christensen, Stanley [Christensen.Stanley@epa.gov]; Stites, Rob [Stites.Rob@epa.gov]; Vranka, Joe [vranka.joe@epa.gov]; Wharton, Steve [Wharton.Steve@epa.gov]
Subject: FW: Draft PMP Template
Attachments: Project Management Plan Template 20190723.docx

Please see the attached, I wanted to make sure you had an opportunity to review and provide feedback (hopefully expeditiously) so we can get the 5 pilot project sites trying this template asap.

Right now it looks like the pilot sites will be VBI 70, CO Smelter, Eagle Mine, Standard Mine(potential) and Chem Sales (potential).

I would like to thank all of you for spending time working on this A3 project. I know that each of you are really busy, but having your input is essential! Thanks for helping out as much as you did.

Aaron Urdiales, Branch Chief
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Phone: 303-312-6844

From: Costanzi, Frances
Sent: Tuesday, July 23, 2019 9:10 PM
To: Smidinger, Betsy <Smidinger.Betsy@epa.gov>; Stavnes, Sandra <Stavnes.Sandra@epa.gov>; Urdiales, Aaron <Urdiales.Aaron@epa.gov>; Poetter, Joe <poetter.joe@epa.gov>
Cc: Davis, Natasha <Davis.Natasha@epa.gov>; Parker, Robert <Parker.Robert@epa.gov>
Subject: Draft PMP Template

Hi Betsy, Sandy, Aaron and Joe. Attached is the draft PMP template that was developed during the facilitated discussion held yesterday and today. A number of people provided input on Monday, as you observed. In addition, some dedicated folks returned today, or came for the first time to give their input. I'd like you to be aware of several of the managers who showed up Tuesday morning and supported the discussion: Joe Poetter, Joe Vranka, Stan Christensen and Gayle Barajas.

By this afternoon, we became a small focused group of two very dedicated RPMs in addition to me. I'm sure this is a better document due to the efforts of Natasha Davis and Rob Parker, and I'm so grateful for their efforts.

I am aware of the very short time we have to get 5 PMPs drafted and finalized - including the fact that we have not outlined the review process for this – knowing that this all must occur in the next 2 months. I hesitate to send this out widely for comments now because of this timeline. After your review/comments, I suggest we may want to proceed with drafting the plans for 5 sites, and do the wider debrief this fall as a part of the continuing improvement effort.

If, instead, you want me to send it out for comment now, please advise.

Note that Natasha, Rob and I are aware that our approach and rationale may not be obvious to fresh sets of eyes, though we tried to be clear and transparent. Please let us know if something needs to be clarified.

We also need to quickly decide on the 5 pilot sites. It sounded to me like we had settled on Eagle Mine, Colorado Smelter, and VB/I-70, but I'm not sure final decisions have been made about the other 2 sites based on various comments I've heard. For example, Linda is concerned about Cal Gulch being one of the pilots due to her EOY workload

with deletions and Lowry. What do you think about selecting a very easy deleted NPL site so we could see how the template works with one of those sites? After all, over 20% of our sites are deleted, with more soon to come!

We've interested in hearing what you think about this draft template!

Fran

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