Message

From: McKim, Beverly [Mckim.Beverly@epa.gov]
Sent: 4/9/2018 2:50:01 AM
To: Greenfield, Steven [Greenfield.Steve@epa.gov]
CC: Baker, Todd [Baker.Todd@epa.gov]; Richardson, Jon [Richardson.Jon@epa.gov]; Andrews, Robert [Andrews.Robert@epa.gov]; Schumacher, Brian [Schumacher.Brian@epa.gov]; Hammel, Craig [hammel.craig@epa.gov]; Sykes, John [Sykes.John@epa.gov]; McDowell, Mike [McDowell.Mike@epa.gov]; Gallagher, TheresaA (LV) [gallagher.theresaa@epa.gov]
Subject: RE: IT support questions for closure timeframe

Steve and Jon,

I'll schedule a meeting for us to talk through the topics.

Thank you,
Beverly

From: McKim, Beverly
Sent: Thursday, April 05, 2018 2:07 PM
To: Greenfield, Steven <Greenfield.Steve@epa.gov>
Cc: Baker, Todd <Baker.Todd@epa.gov>; Richardson, Jon <Richardson.Jon@epa.gov>; Andrews, Robert <Andrews.Robert@epa.gov>; Schumacher, Brian <Schumacher.Brian@epa.gov>; Hammel, Craig <hammel.craig@epa.gov>; Sykes, John <Sykes.John@epa.gov>; McDowell, Mike <McDowell.Mike@epa.gov>; Gallagher, TheresaA (LV) <gallagher.theresaa@epa.gov>
Subject: RE: IT support questions for closure timeframe

Steve,

Good to know.

I met with Jon Richardson several times when I was in LV a couple of weeks ago. We talked through most of the questions below. Both Brian and Robert were involved in the discussions. I will write up responses to the questions by Monday and schedule a meeting for everyone to talk through the details.

Thank you,
Beverly

From: Greenfield, Steven
Sent: Thursday, April 05, 2018 2:00 PM
To: McKim, Beverly <Mckim.Beverly@epa.gov>
Cc: Baker, Todd <Baker.Todd@epa.gov>; Richardson, Jon <Richardson.Jon@epa.gov>; Andrews, Robert <Andrews.Robert@epa.gov>; Schumacher, Brian <Schumacher.Brian@epa.gov>; Hammel, Craig <hammel.craig@epa.gov>; Sykes, John <Sykes.John@epa.gov>; McDowell, Mike <McDowell.Mike@epa.gov>; Gallagher, TheresaA (LV) <gallagher.theresaa@epa.gov>
Subject: RE: IT support questions for closure timeframe

Beverly,

Thank you. Answers to these questions are needed to determine what equipment and staff remain until the end just before we turn all the buildings over to UNLV. ORD needs to be sure to make the best use of any equipment that can be removed for other ORD locations. For example the two large 6509E core switches currently install in ORD LV will be swapped out with a smaller switch and the 6509E units will be relocated and installed in Athens.

Thanks,

Steve

Steve Greenfield
Enterprise Operations Division
Office of Science Information Management
US EPA Office of Research and Development
Greenfield.steve@epa.gov (email)
702-798-2608 (0)
Personal Matters / Ex. 6

From: McKim, Beverly
Sent: Thursday, April 05, 2018 10:48 AM
To: Greenfield, Steven <Greenfield.Steve@epa.gov>
Cc: Baker, Todd <Baker.Todd@epa.gov>; Richardson, Jon <Richardson.Jon@epa.gov>; Andrews, Robert <Andrews.Robert@epa.gov>; Schumacher, Brian <Schumacher.Brian@epa.gov>; Hammel, Craig <hammel.craig@epa.gov>; Sykes, John <Sykes.John@epa.gov>; McDowell, Mike <McDowell.Mike@epa.gov>; Gallagher, TheresaA (LV) <gallagher.theresaa@epa.gov>
Subject: Re: IT support questions for closure timeframe

Steve,

I have already met with the RSO. We have walked through all of the buildings and rooms to develop plans. He was shown the server room and every telcom closet in each building. The scenario you described is not in play. I'll set up a meeting for next week so that we can get everyone on the same page.

Thank you,
Beverly

On Apr 5, 2018, at 1:38 PM, Greenfield, Steven <Greenfield.Steve@epa.gov> wrote:

> Also what level of support shall be required if the RAD officer forces total evacuation of all buildings which would require new network wiring and set up of all equipment to one or more mobile buildings?
>
> Steve Greenfield
> Enterprise Operations Division
> Office of Science Information Management
> US EPA Office of Research and Development
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> 702-798-2608 (0)
> Personal Matters / Ex. 6
>
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>
> **From:** McKim, Beverly
> **Sent:** Thursday, April 05, 2018 10:34 AM
> **To:** Greenfield, Steven <Greenfield.Steve@epa.gov>; Baker, Todd <Baker.Todd@epa.gov>
> **Cc:** Richardson, Jon <Richardson.Jon@epa.gov>; Andrews, Robert <Andrews.Robert@epa.gov>;

Schumacher, Brian <Schumacher.Brian@epa.gov>; Hammel, Craig <hammel.craig@epa.gov>; Sykes, John <Sykes.John@epa.gov>; McDowell, Mike <McDowell.Mike@epa.gov>; Gallagher, TheresaA (LV) <gallagher.theresaa@epa.gov>
Subject: Re: IT support questions for closure timeframe

I am forwarding this on to Todd for his input regarding labs.

On Apr 5, 2018, at 1:03 PM, Greenfield, Steven <Greenfield.Steve@epa.gov> wrote:

> Each building and lab will need at least one emergency analog telephone.
>
> Steve Greenfield
> Enterprise Operations Division
> Office of Science Information Management
> US EPA Office of Research and Development
> Greenfield.steve@epa.gov (email)
> 702-798-2608 (0)
> **Personal Matters / Ex. 6**
>
> ---
>
> **From:** Richardson, Jon
> **Sent:** Thursday, April 05, 2018 8:03 AM
> **To:** Andrews, Robert <Andrews.Robert@epa.gov>; McKim, Beverly <Mckim.Beverly@epa.gov>; Schumacher, Brian <Schumacher.Brian@epa.gov>
> **Cc:** Greenfield, Steven <Greenfield.Steve@epa.gov>; Hammel, Craig <hammel.craig@epa.gov>; Sykes, John <Sykes.John@epa.gov>; McDowell, Mike <McDowell.Mike@epa.gov>
> **Subject:** IT support questions for closure timeframe
>
> Hello all:
>
> In order to determine the scope of IT support requirements for the LV NERL lab after Sept 30th, we are asking what services and locations will need ITI support services. I have created an initial listing below to assist in the process. If you have additional items or questions please let me know.
>
> - Network, telephone, fax (analog), network printing, and Wifi access to EPA resources for the following spaces:
> - POS
> - Badging PC in POS 34- Need more information regarding support
> We will need the ability to activate Visitor badges for the contractors that will be working on the EDDP project
> Need to follow up with Robert on specific requirements and identify other requirements
> - POS 20 to house building abatement contractors
> At times there will be up to 12 contractors utilizing POS 20
> WiFi required
> Network printer required
> - POS 19 to be used for ITI contractor and other office space- Cabinet for spare equipment (phones, network switch, etc… and a table for working on devices needs to be provided)
> ???

- POS 23 – Lab will be utilized during the EDDP process

  Telephone needed/maintained
- POS 32- Office space to be utilized by Brian Schumacher
  Telephone needed
  Network connectivity
  Docking station
  Video capability – Tandberg?
- POS 24 – Office space to be utilized by Theresa Gallagher
  Telephone needed
  Network connectivity
  Docking station
- POS 33-
  Maintain network printer
  Maintain lan connectivity port for Fed visitor
  Docking station
- POS 34- Facilities Manager office, Beverly McKim office.
  Maintain Lan Phone line for Robert Andrews
  Maintain lan connectivity and docking station
  Maintain Robert's local printer?
  Beverly utilizes a cell phone, local printer is not needed, maintain lan connectivity and docking station
- POS 25- IDF for network equipment
  ROS has been shown this room and stated that equipment can remain in the room as is.
- POS Shop Area

  Maintain telephones, network connectivity, and docking stations for shop personnel

  Maintain a network or Lan printer ?

  Names & exact requirement will need to be confirmed with Robert (Mike Hodges, Charlotte Cicon, Garry Weeks, Nathan Burbach)
- POS Loading Dock

  Maintain telephone, network connectivity, and docking station for Matthew Cadiz (check with Robert about local printer and other specifics)

- EXC (will be unoccupied but need to maintain demarc, VOIP Telephone equipment.
  - EXC 225- VOIP Servers for telephone, network equipment
    ROS has been shown this room and stated that equipment can remain in the room as is.

  - EXC 148.2- TELCOM demarc, network equipment
    ROS has been shown this room and stated that equipment can remain in the room as is.
  - EXC 115 – Brian Schumacher's office

    Maintain telephone

Maintain network connectivity, lan printer, desktop computer, and docking station for notebook computer

Maintain video Tandberg

- EXC, should we maintain one docking station on each floor?
- EXC entrance, maintain existing phone
- CHL (will be unoccupied but will be need wifi for connectivity)
  - If network connectivity is needed in CHL, then CHL 34 IDF will need to be supported as it houses the network gear for that building.
  - CHL 34 IDF

    ROS has been shown this room and stated that equipment can remain in the room as is.

  - CHL 41 – RAD room

    Maintain a telephone in this room

- CHL, does anyone anticipate there will be a need to maintain one docking station?
- H&S has recommend having two phones in CHL.

  CHL-22, (currently where chemical wastes are processed)
  Second TBD by Theresa Gallagher and Robert Andrews at the opposite end of the building.

For the POS, EXC, and CHL:

Security badge readers will need to be maintained

Security cameras will need to be maintained

Wifi should be maintained in each building

Questions for NERL team-

- How many personnel are we looking to support after Sept 30th?
  Feds – Brian Schumacher, Theresa Gallagher, Robert Andrews, Beverly McKim
  Contractors:
  - 1 or 2 IT contractors (EPA domains)
  - 4 O&M contractors (EPA domains, Robert to confirm whether they all have computers/EPA domain names)
  - 1 warehouse contractor (EPA domain, confirm with Robert)
  - up to 12 contractors associated with the EDDP work (the contract has not been awarded yet, so at this point we should assume that that none of them will have EPA domain names)
- Are the contractors who will be onsite EPA contractors with EPA domain accounts? This is important as it impacts how they will connect to the network and internet. See above

- Will there be a need for network printing and if so, where will we need them to be located? See above

Docking stations should be

Please respond as soon as possible to arrangements can be coordinated for contractor support, and thanks for your assistance.

Jon Richardson, CISSP
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<image001.png>